

From: Chrissy.Skurbe@monroe.k12.nj.us
Sent time: 05/17/2023 07:30:48 PM
To: Karen.Bierman@monroe.k12.nj.us; Kathleen.Belko@monroe.k12.nj.us; Carmen.Alvarez@monroe.k12.nj.us; Kate.Rattner@monroe.k12.nj.us; Gail.DiPane@monroe.k12.nj.us; Katie.Fabiano@monroe.k12.nj.us; Michelle.Scott@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us; Peter.Tufano@monroe.k12.nj.us
Cc: Chari.Chanley@Monroe.K12.NJ.US; Adam.Layman@Monroe.K12.NJ.US; Reeshemah.Zielinski@Monroe.K12.NJ.US; Laura.Allen@Monroe.K12.NJ.US; Nancy.Tagliaferro@Monroe.K12.NJ.US
Subject: June Board of Education Meeting

Good evening -

Due to many conflicts of board members, I have decided to move the June meeting to June 21st at 6:30pm. I spent the day checking schedules with the 10 board members, admin and our legal counsel. I know these changes can be challenging to schedules and appreciate your ability to change because I needed to find a date that worked for at least a quorum of the board and the admin and counsel. What worked for some didn't work for others and I feel we definitely need to have legal counsel at the meeting. The risk of not having a quorum is devastating to things that need to be taken care of like the bills so I hope you understand the need to move the date.

The committee meetings will be held as scheduled.

I am working on possibly scheduling a special meeting for the superintendent evaluation on May 31st. I will confirm that once I get the document back from NJSBA that we would need to review. Our rep is very slow in responding and I want to ensure we make the deadlines set forth.

Please do not reply to this. If you need to reply, please send it to just me.

Thanks and have a great night.

Chrissy

From: Nancy.Tagliaferro@Monroe.K12.NJ.US
Sent time: 04/26/2023 01:03:35 PM
To: Reeshemah.Zielinski@Monroe.K12.NJ.US; Chrissy.Skurbe@monroe.k12.nj.us; Karen.Bierman@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us; Kate.Rattner@monroe.k12.nj.us; Katie.Fabiano@monroe.k12.nj.us; Peter.Tufano@monroe.k12.nj.us; Gail.DiPane@monroe.k12.nj.us; Carmen.Alvarez@monroe.k12.nj.us; Michelle.Scott@monroe.k12.nj.us; Kathleen.Belko@monroe.k12.nj.us
Cc: Chari.Chanley@Monroe.K12.NJ.US; Adam.Layman@Monroe.K12.NJ.US; Laura.Allen@Monroe.K12.NJ.US
Subject: Revised Board Agenda
Attachments: Revised 04.26.23 agenda.pdf

Closed Session has been updated. Revised agenda attached.

From: Reeshemah Zielinski <Reeshemah.Zielinski@Monroe.K12.NJ.US>
Sent: Tuesday, April 25, 2023 12:33 PM
To: Chrissy Skurbe <Chrissy.Skurbe@monroe.k12.nj.us>; Karen Bierman <Karen.Bierman@monroe.k12.nj.us>; Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Kate Rattner <Kate.Rattner@monroe.k12.nj.us>; Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Peter Tufano <Peter.Tufano@monroe.k12.nj.us>; Gail DiPane <Gail.DiPane@monroe.k12.nj.us>; Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>; Michelle Scott <Michelle.Scott@monroe.k12.nj.us>; Kathleen Belko <Kathleen.Belko@monroe.k12.nj.us>
Cc: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Adam Layman <Adam.Layman@Monroe.K12.NJ.US>; Laura Allen <Laura.Allen@Monroe.K12.NJ.US>; Nancy Tagliaferro <Nancy.Tagliaferro@Monroe.K12.NJ.US>
Subject: Revised Board Agenda

Good afternoon,

The following changes were made to the agenda:

Superintendent's Report/Recommendation/Personnel – 10 member vote

Addition:

Q. *It is recommended by the Superintendent of Schools that the Board approve the following coaches and steps at the High School for the 2023-2024 school year (pending contract negotiations):

Head Football	Nicholas Isola	(Step 3) 10,577
Head Girls Cross Country	Mary Howroyd	(Step 3) 8,898
Head Boys Cross Country	Nicholas Puleio	(Step 3) 8,898
Head Boys Soccer	Steven MacKenzie	(Step 3) 9,638
Head Girls Soccer	Christian Jessop	(Step 3) 9,638
Head Girls Tennis	Matthew Olszewski	(Step 3) 8,898
Head Field Hockey	Sarah Hillman	(Step 3) 8,898

Superintendent's Report/Recommendation/Personnel – 9 member vote

AL. It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

Mary Lata and Khiromon Mirsaidova, paraprofessional, were removed from the agenda as they both rescinded their acceptance.

Superintendent's Report/Recommendation/Board Action – 10 member vote

B. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

Field Trip # 234 was added (see attached)

High School Summer reading was removed from the agenda

Business Administrator's Report 10 member vote

B. * BILL LIST

It is recommended that the bills totaling \$2,842,827.36 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator. **It is further recommended that the previously submitted Addendum to the Bill List totaling \$893,729.72 be ratified by the Board.**

H. *RESOLUTION APPROVING PROPOSALS OF ALTO HARTLEY, INC. FOR THE SUPPLY AND DELIVERY OF

FOOD SERVICE EQUIPMENT IN THE MONROE TOWNSHIP SCHOOL DISTRICT **Revised Wording**

WHEREAS, the Monroe Township Board of Education desires to purchase food service equipment for use in the Monroe Township School District; and

WHEREAS, to facilitate boards of education in need of such food service equipment without the need to prepare plans, specifications and public bid documents **Alto Hartley, Inc.** provided pricing to a National Cooperative Purchasing Network known as the Keystone Purchasing Network (“KPN”); and

WHEREAS, the Monroe Township Board of Education joined the KPN on September 13, 2017; and

WHEREAS, Alto Hartley, Inc. provided the Board with price quotations for the supply and delivery costs for the food service equipment, as set forth in the previously submitted proposals dated March 22, 2023; and

WHEREAS, both the Director of Facilities and the Business Administrator/Board Secretary determined that the pricing through the KPN was competitive with the bidding process used by other entities in New Jersey, especially when considering that the cost of plans, specifications and public bid documents was avoided; and

WHEREAS, the Board complied with the State requirements for purchasing through National Cooperatives including cost savings over the competitive bid process and compliance with “fair and open” criteria; and

WHEREAS, the Building, Grounds and Transportation Committee, the Director of Facilities and the Business Administrator/Board Secretary recommend the award of Contract to Alto Hartley, Inc.; and

WHEREAS, funding is available.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby awards a Contract to Alto Hartley, Inc. in accordance with its proposals dated March 22, 2023, which comply with its proposals to the KPN.

L. Rod Grant was moved to the 9 member vote.

The **New** Item L is :

L. *DONATION/MTHS ROBOTICS CLUB

It is recommended that the members of the Monroe Township Board of Education acknowledge and accept a donation in the amount of \$500.00 from CDM Smith, 110 Fieldcrest Avenue, Edison, NJ 08837 in support of the MTHS Robotics Club.

O. *TRAVEL EXPENDITURE RESOLUTION –REVISED

New Jersey School Boards Association Workshop 2023

Board Member/ Staff attending	Dates of Workshop	Workshop Fee	Transportation, Taxi, Parking, Tolls & Mileage *(a)	Hotel ** (b)	Meals *** (c)
Kate Rattner	10/23/23 through 10/26/23	\$2,200.00 for a group of 25 or \$550.00 individually	\$250.00	\$294.00	\$206.50
Gail DiPane	10/23/23 through 10/26/23	\$2,200.00 for a group of 25 or \$550.00 individually	\$250.00	\$294.00	\$206.50
Gazala Bohra	10/23/23 through 10/26/23	\$2,200.00 for a group of 25 or \$550.00 individually	\$250.00	\$294.00	\$206.50
Chrissy	10/23/23 through	\$2,200.00 for a group of 25	Member	Member waives	Member waives

Skurbe	10/26/23	or \$550.00 individually	waives reimbursement	reimbursement	reimbursement
--------	----------	-----------------------------	----------------------	---------------	---------------

* (a) Mileage calculated at \$.47/mile. Tolls, taxi, parking, and mileage are estimated as they will vary.

** (b) Currently the State allows a maximum of \$98/day for hotel/taxes. This amount may be revised, and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

*** (c) Currently the State allows \$59.00/day Meals/Incidentals for full day and \$44.25/day for first and last day of the conference. This amount may be revised, and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

Q. *KEYSTONE PURCHASING NETWORK – NATIONAL COOPERATIVE PURCHASING NEW

WHEREAS the Keystone Purchasing Network is a cooperative purchasing program administered by the Central Susquehanna Intermediate Unit, an educational service agency and political subdivision of the Commonwealth of Pennsylvania, located in Milton, Pennsylvania, which provides nationally bid contracts with many national vendors and allows other public entities to become members to use various publicly bid contracts; and

WHEREAS, the Monroe Township Board of Education desires to join the Keystone Purchasing Network to use various contracts to acquire products, installation, equipment or other services that have already been publicly bid on a national basis that will save the Board time and money in acquiring products and services that are on the Keystone Purchasing Network's contracts.

NOW, THEREFORE, BE IT RESOLVED that the Monroe Township Board of Education hereby authorizes the Business Administrator/Board Secretary on behalf of the Board to participate in cooperative purchasing agreements with Keystone Purchasing Network.

R. *It is recommended that the members of the Monroe Township Board of Education approve the previously submitted tuition fee schedules for the District's Falcon Care and Early Child Enrichment programs. **NEW**

Reeshemah Zielinski
Confidential Secretary to the Superintendent of Schools
Monroe Township Schools
423 Buckelew Ave
Monroe Township, NJ 08831
Phone: 732-521-1500 ext 5224
Fax: 732-521-2719

From: Reeshemah.Zielinski@Monroe.K12.NJ.US
Sent time: 04/25/2023 12:32:34 PM
To: Chrissy.Skurbe@monroe.k12.nj.us; Karen.Bierman@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us; Kate.Rattner@monroe.k12.nj.us; Katie.Fabiano@monroe.k12.nj.us; Peter.Tufano@monroe.k12.nj.us; Gail.DiPane@monroe.k12.nj.us; Carmen.Alvarez@monroe.k12.nj.us; Michelle.Scott@monroe.k12.nj.us; Kathleen.Belko@monroe.k12.nj.us
Cc: Chari.Chanley@Monroe.K12.NJ.US; Adam.Layman@Monroe.K12.NJ.US; Laura.Allen@Monroe.K12.NJ.US; Nancy.Tagliaferro@Monroe.K12.NJ.US
Subject: Revised Board Agenda
Attachments: Revised Agenda.pdf Falcon Care Tuition 23.24.pdf ECE Tuition 23.24.pdf Addendum Bill List 4-26-23_Redacted.pdf Field Trips 2022-2023 HS.pdf

Good afternoon,

The following changes were made to the agenda:

Superintendent's Report/Recommendation/Personnel – 10 member vote

Addition:

Q. *It is recommended by the Superintendent of Schools that the Board approve the following coaches and steps at the High School for the 2023-2024 school year (pending contract negotiations):

Head Football	Nicholas Isola	(Step 3) 10,577
Head Girls Cross Country	Mary Howroyd	(Step 3) 8,898
Head Boys Cross Country	Nicholas Puleio	(Step 3) 8,898
Head Boys Soccer	Steven MacKenzie	(Step 3) 9,638
Head Girls Soccer	Christian Jessop	(Step 3) 9,638
Head Girls Tennis	Matthew Olszewski	(Step 3) 8,898
Head Field Hockey	Sarah Hillman	(Step 3) 8,898

Superintendent's Report/Recommendation/Personnel – 9 member vote

AL. It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

Mary Lata and Khiromon Mirsaidova, paraprofessional, were removed from the agenda as they both rescinded their acceptance.

Superintendent's Report/Recommendation/Board Action – 10 member vote

B. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

Field Trip # 234 was added (see attached)

High School Summer reading was removed from the agenda

Business Administrator's Report 10 member vote

-
B. * BILL LIST

It is recommended that the bills totaling \$2,842,827.36 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator. **It is further recommended that the previously submitted Addendum to the Bill List totaling \$893,729.72 be ratified by the Board.**

H. *RESOLUTION APPROVING PROPOSALS OF ALTO HARTLEY, INC. FOR THE SUPPLY AND DELIVERY OF FOOD SERVICE EQUIPMENT IN THE MONROE TOWNSHIP SCHOOL DISTRICT Revised Wording

WHEREAS, the Monroe Township Board of Education desires to purchase food service equipment for use in the Monroe Township School District; and

WHEREAS, to facilitate boards of education in need of such food service equipment without the need to prepare plans, specifications and public bid documents **Alto Hartley, Inc.** provided pricing to a National Cooperative Purchasing Network known as the Keystone Purchasing Network ("KPN"); and

WHEREAS, the Monroe Township Board of Education joined the KPN on September 13, 2017; and

WHEREAS, Alto Hartley, Inc. provided the Board with price quotations for the supply and delivery costs for the food service equipment, as set forth in the previously submitted proposals dated March 22, 2023; and

WHEREAS, both the Director of Facilities and the Business Administrator/Board Secretary determined that the pricing through the KPN was competitive with the bidding process used by other entities in New Jersey, especially when considering that the cost of plans, specifications and public bid documents was avoided; and

WHEREAS, the Board complied with the State requirements for purchasing through National Cooperatives including cost savings over the competitive bid process and compliance with “fair and open” criteria; and

WHEREAS, the Building, Grounds and Transportation Committee, the Director of Facilities and the Business Administrator/Board Secretary recommend the award of Contract to Alto Hartley, Inc.; and

WHEREAS, funding is available.

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education that it hereby awards a Contract to Alto Hartley, Inc. in accordance with its proposals dated March 22, 2023, which comply with its proposals to the KPN.

L. Rod Grant was moved to the 9 member vote.

The **New** Item L is :

L. *DONATION/MTHS ROBOTICS CLUB

It is recommended that the members of the Monroe Township Board of Education acknowledge and accept a donation in the amount of \$500.00 from CDM Smith, 110 Fieldcrest Avenue, Edison, NJ 08837 in support of the MTHS Robotics Club.

O. *TRAVEL EXPENDITURE RESOLUTION –REVISED

New Jersey School Boards Association Workshop 2023

Board Member/ Staff attending	Dates of Workshop	Workshop Fee	Transportation, Taxi, Parking, Tolls & Mileage *(a)	Hotel ** (b)	Meals *** (c)
Kate Rattner	10/23/23 through 10/26/23	\$2,200.00 for a group of 25 or \$550.00 individually	\$250.00	\$294.00	\$206.50
Gail DiPane	10/23/23 through 10/26/23	\$2,200.00 for a group of 25 or \$550.00 individually	\$250.00	\$294.00	\$206.50
Gazala Bohra	10/23/23 through 10/26/23	\$2,200.00 for a group of 25 or \$550.00 individually	\$250.00	\$294.00	\$206.50
Chrissy Skurbe	10/23/23 through 10/26/23	\$2,200.00 for a group of 25 or \$550.00 individually	Member waives reimbursement	Member waives reimbursement	Member waives reimbursement

* (a) Mileage calculated at \$.47/mile. Tolls, taxi, parking, and mileage are estimated as they will vary.

** (b) Currently the State allows a maximum of \$98/day for hotel/taxes. This amount may be revised, and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

*** (c) Currently the State allows \$59.00/day Meals/Incidentals for full day and \$44.25/day for first and last day of the conference. This amount may be revised, and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

Q. *KEYSTONE PURCHASING NETWORK – NATIONAL COOPERATIVE PURCHASING NEW

WHEREAS the Keystone Purchasing Network is a cooperative purchasing program administered by the Central Susquehanna Intermediate Unit, an educational service agency and political subdivision of the Commonwealth of Pennsylvania, located in Milton, Pennsylvania, which provides nationally bid contracts with many national vendors and allows other public entities to become members to use various publicly bid contracts; and

WHEREAS, the Monroe Township Board of Education desires to join the Keystone Purchasing Network to use various contracts to acquire products, installation, equipment or other services that have already been publicly bid on a national basis that will save the Board time and money in acquiring products and services that are on the Keystone Purchasing Network's contracts.

NOW, THEREFORE, BE IT RESOLVED that the Monroe Township Board of Education hereby authorizes the Business Administrator/Board Secretary on behalf of the Board to participate in cooperative purchasing agreements with Keystone Purchasing Network.

R. *It is recommended that the members of the Monroe Township Board of Education approve the previously submitted tuition fee schedules for the District's Falcon Care and Early Child Enrichment programs. **NEW**

Reeshemah Zielinski
Confidential Secretary to the Superintendent of Schools
Monroe Township Schools
423 Buckelew Ave
Monroe Township, NJ 08831
Phone: 732-521-1500 ext 5224
Fax: 732-521-2719

From: Reeshemah.Zielinski@Monroe.K12.NJ.US
Sent time: 07/18/2023 04:08:48 PM
To: Chrissy.Skurbe@monroe.k12.nj.us; Karen.Bierman@monroe.k12.nj.us; Kathleen.Belko@monroe.k12.nj.us; Peter.Tufano@monroe.k12.nj.us; Kate.Rattner@monroe.k12.nj.us; Katie.Fabiano@monroe.k12.nj.us; Gail.DiPane@monroe.k12.nj.us; Carmen.Alvarez@monroe.k12.nj.us; Michelle.Scott@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us
Cc: Chari.Chanley@Monroe.K12.NJ.US; Adam.Layman@Monroe.K12.NJ.US; Laura.Allen@Monroe.K12.NJ.US; Nancy.Tagliaferro@Monroe.K12.NJ.US
Subject: Revised Agenda
Attachments: Revised Agenda.pdf Additional resume.pdf Scenario Learning, LLC dba Vector Solutions.pdf Addendum2 - Bill list 7-19-23.pdf

Good afternoon,

The following revisions/additions were made to the agenda:

Closed Session

Added - Superintendent's Evaluation

Revision - Matters protected by attorney/client privilege, including: proposed confidential Settlement Agreements involving students #81597 & #85784

Superintendent's Report/Recommendation – 10 member vote

H. *It is recommended by the Superintendent of Schools that the Board approve the following staff for the Extended School Year Program retroactive to July 6, 2023 through August 16, 2023 for 4.5 hrs/day certificated staff at the hourly instructional rate \$55.00; paraprofessionals at the noted rate:

Sumita Gupta ESY Sub Teacher

L. *It is recommended by the Superintendent of Schools that the Board approve the following staff as summer curriculum writers to write curriculum for the 2023-2024 school year at the stipend of \$1534 full year curriculum (account no. 11-000-221-104-000-091):

Jessica Singer – Graphic Design 2

AA. *It is recommended by the Superintendent of Schools that the Board approve the following staff for Freshman Orientation on August 23, 2023 and August 24, 2023 for a total of 10 hours at the hourly instructional rate (\$55.00) (account no. 11-140-100-101-000-070):

Renata MacKenzie

Superintendent's Report/Recommendation – 9 member vote

AZ. It is recommended by the Superintendent of Schools that the Board approve the following staff as curriculum writers to write curriculum retroactive to July 1, 2023 through September 30, 2023 at the stipend of \$1534 (account no. 11-000-221-104-000-091):

Janine Young – 50% Grade 2 ELA

BB. It is recommended by the Superintendent of Schools that the Board approve the following teachers as Technology Resource personnel effective September 1, 2023 through June 30, 2024 at a stipend of \$1206:

Jessica Jodogne – Mill Lake

BL. It is recommended by the Superintendent of Schools that the Board approve the following staff at MTMS as Team Leaders for the 2023-2024 school year at a stipend of \$1624 (account no. 11-130-100-101-000-080):

Jennifer Basmagy 50%	Destination
Nicole Stevens 50%	Destination

BO. It is recommended by the Superintendent of Schools that the Board approve the following staff for AM/PM Bus Coverage at the non-instructional hourly rate of \$46.00; hourly step on guide, 1 hour daily as needed, effective September 1, 2023 through June 30, 2024:

Mill Lake (account no. 11-120-100-101-000-040)

Melissa Fletcher

Lisa Papandrea

Sandra Cormey

Charlene Lombard

Kayla Crawford

BP. It is recommended by the Superintendent of Schools that the Board approve the following staff as School Truancy Officer effective September 1, 2023 through June 30, 2024 at a stipend of \$931.25 for the school year:

Mill Lake (account no. 11-000-211-100-000-040)
Stacey D'Aversa

BS. It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

Taylor Bell – Grade 1 at Mill Lake – Transfer replacement (see resume attached)

Superintendent's Report/Board Action – 10 member - Added

P. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between Scenario Learning, LLC dba Vector Solutions and the Monroe Township School District for annual subscription fees to provide training, inclusive instruction and intervention for a total cost of \$9,851.50. (see attached)

Q. ***WHEREAS** the District is a member of the New Jersey State Interscholastic Athletic Association ("NJSIAA"); and

WHEREAS the NJSIAA sets the start dates for interscholastic sports; and

WHEREAS the NJSIAA allows for an optional 2-day early start date for heat acclimatization purposes in its guidelines;

NOW THEREFORE BE IT RESOLVED, the Board hereby sets the start date for football for the 2023-2024 season as August 7, 2023, and the start date for field hockey for the 2023-2024 season as August 18, 2023.

Under Business Administrator's Report 10 – member vote

Added

- A. 19. It is recommended that members of the Monroe Township Board of Education retroactively approve **Josh Ehrlich**, 408 W39 Street, New York, NY 10018, for the High School Choir Arrangement for or a total fee of \$450.00.

B. ***BILL LIST**

It is recommended that the bills totaling \$33,502.33 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator. It is further recommended that the previously submitted Addendum to the Bill List totaling \$751,712.81 and Addendum 2 totaling \$2,669,049.19 be ratified by the Board.

Reeshemah Zielinski
Confidential Secretary to the Superintendent of Schools
Monroe Township Schools
423 Buckelew Ave
Monroe Township, NJ 08831
Phone: 732-521-1500 ext 5224
Fax: 732-521-2719

From: Reeshmah.Zielinski@Monroe.K12.NJ.US
Sent time: 05/09/2023 03:16:51 PM
To: Chrissy.Skurbe@monroe.k12.nj.us; Karen.Bierman@monroe.k12.nj.us; Gazala.Behra@monroe.k12.nj.us; Katie.Fabiano@monroe.k12.nj.us; Kate.Rattner@monroe.k12.nj.us; Kathleen.Belko@monroe.k12.nj.us; Carmen.Alvarez@monroe.k12.nj.us; Gail.DiPane@monroe.k12.nj.us; Peter.Tufano@monroe.k12.nj.us; Michelle.Scott@monroe.k12.nj.us
Cc: Chari.Chanley@Monroe.K12.NJ.US; Adam.Layman@Monroe.K12.NJ.US; Laura.Allen@Monroe.K12.NJ.US; Nancy.Tagliaferro@Monroe.K12.NJ.US
Subject: Revised Board Agenda
Attachments: Revised Board Agenda.pdf Irwin Parties, LLC.pdf DistrictCertification_ReceiptFunding_FY23.pdf Addendum Bill List 5-10-23.pdf

Good afternoon,

The following revisions/additions were made to the agenda:

Superintendent's Report/Recommendation – Personnel – 9 member vote

Z. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Wendy Roth**, teacher of kindergarten at Mill Lake School, effective July 1, 2023.

AO. It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

2. Raymond Nesby	Woodland	Para	Step 4 Reg ed. \$15.43 for 2.5 hours	11-000-262-107-000-030	retroactive to 5/8/23-6/30/23	Change in assignment
------------------	----------	------	--------------------------------------	------------------------	-------------------------------	----------------------

Superintendent's Report/Recommendation – Board Action – 10 member vote

- I.** *It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between the Monroe Township School District and Irwin's Parties LLC to provide a bounce/slide combo with staff, cotton candy with 100 servings, (2) game tents, (2) 8ft. tables, (4) games, big mouth, basketball throw, crazy kans, and ring toss, generator, (4) adult volunteers for Falcon's Nest Preschool on May 18, 2023 for a total cost of \$1130.00. (see contract attached)

Business Administrator's Report 10 member vote

Item B was revised:

B. * BILL LIST

It is recommended that the bills totaling \$2,787,180.83 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator. **It is further recommended that the previously submitted Addendum to the Bill List totaling \$1,127,290.68 be ratified by the Board.**

Additions to the BA Report: Items Z, AA, and AB

Z. *DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Monroe Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby approves the sale of property no longer usable for school purposes as follows:

- The sale of the surplus property shall be conducted through GovDeals. The terms and conditions of the agreement entered into with **GovDeals** are available online at govdeals.com and are also available in the office of the Monroe Township Board of Education Business Administrator/Board Secretary.
- The sale will be conducted online, and the address of the auction site is govdeals.com.
- The sale is being conducted pursuant to Local Finance Notice 2008-09.
- The surplus property to be sold includes the items listed below:

YEAR	MAKE	CAPACITY	VIN
2009	International	54	4DRBUAAP79B671449
2009	International	54	4DRBUAAP39B671450
2009	International	54	4DRBUAAP59B671451
2009	International	54	4DRBUAAP79B671452
2009	International	54	4DRBUAAP29B671455
2009	International	54	4DRBUAAP09B671454
2009	International	54	4DRBUAAP49B671456
2010	International	54	4DRBUAAP0AB236907
2010	International	54	4DRBUAAP9AB236906
2011	International	54	4DRBUAAP6BB289614

- The surplus properties as identified shall be sold in an "as is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

AA. *TRAVEL EXPENDITURE RESOLUTION

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and with the scope of board members' and employees duties; and

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

NJSBA School and Safety Conference

Board Member/ Staff attending	Date of Workshop	Workshop Fee	Mileage, Parking, & Tolls if applicable
Gail DiPane	06/09/23	\$99.00 for NJSBA members	\$50.00

New Jersey School Boards Association Workshop 2023

Board Member/ Staff attending	Dates of Workshop	Workshop Fee	Transportation, Taxi, Parking, Tolls & Mileage *(a)	Hotel ** (b)	Meals *** (c)
----------------------------------	-------------------	--------------	--	--------------	---------------

Kristine Christie	10/23/23 through 10/26/23	\$2,100.00 for a group of 25 or \$550.00 individually	\$250.00	\$294.00	\$206.50
-------------------	---------------------------	--	----------	----------	----------

* (a) Mileage calculated at \$.47/mile. Tolls, taxi, parking, and mileage are estimated as they will vary.

** (b) Currently the State allows a maximum of \$98/day for hotel/taxes. This amount may be revised, and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

*** (c) Currently the State allows \$59.00/day Meals/Incidentals for full day and \$44.25/day for first and last day of the conference. This amount may be revised, and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

AB. *It is recommended that members of the Monroe Township Board of Education authorize the Business Administrator/Board Secretary to submit the previously provided **Certification of School District Superintendent or Business Administrator in Support of Receipt of FY2023 Funding**, including Attachment A, for the NJSDA and NJDOE Emergent and Capital Maintenance needs appropriations to New Jersey Schools.

Business Administrator's Report 9 member vote

AC. DONATION

It is recommended that the members of the Monroe Township Board of Education acknowledge and accept school-level Giftogram gift cards totaling \$1,490 from Montclair State University for participating in a research survey. This gift card is intended to be utilized by the Monroe Township Middle School. **Amount revised.**

Reeshemah Zielinski

Confidential Secretary to the Superintendent of Schools

Monroe Township Schools

423 Buckelew Ave

Monroe Township, NJ 08831

Phone: 732-521-1500 ext 5224

Fax: 732-521-2719

From: Reeshemah.Zielinski@Monroe.K12.NJ.US
Sent time: 06/21/2023 09:13:46 AM
To: Chrissy.Skurbe@monroe.k12.nj.us; Karen.Bierman@monroe.k12.nj.us; Kathleen.Belko@monroe.k12.nj.us; Kate.Rattner@monroe.k12.nj.us; Katie.Fabiano@monroe.k12.nj.us; Gazala.Bohra@monroe.k12.nj.us; Carmen.Alvarez@monroe.k12.nj.us; Gail.DiPane@monroe.k12.nj.us; Peter.Tufano@monroe.k12.nj.us; Michelle.Scott@monroe.k12.nj.us
Cc: Chari.Chanley@Monroe.K12.NJ.US; Adam.Layman@Monroe.K12.NJ.US; Laura.Allen@Monroe.K12.NJ.US; Nancy.Tagliaferro@Monroe.K12.NJ.US
Subject: Revised Board Agenda
Attachments: Revised Board Agenda.pdf Additional resume.pdf K-8 Professional Development.pdf Addendum Bill List 6-21-23.pdf EFA ENERGY FOR AMERICA INC_.pdf

Good morning,

The following revisions/additions were made to the agenda:

Superintendent's Recommendation/Personnel 10 member vote

-
E. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. Shawn McCorkle**, teacher of health and physical education at MTHS, effective July 1, 2023.

H. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Cathy Patten**, athletics secretary at MTHS, retroactive to June 15, 2023 through July 27, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Patten may be entitled to.

AA. *It is recommended by the Superintendent of Schools that the Board approve the following staff for the Extended School Year Program effective July 6, 2023 through August 16, 2023 for 4.5 hrs/day certificated staff at the hourly instructional rate \$55.00; secretary step 1 of 10 month secretarial guide (\$48,070.00 prorated); paraprofessionals at the noted rate:

Dempsey	Nanci	MD	\$55.00/hour	11-212-100-101-000-093
---------	-------	----	--------------	------------------------

AQ. *It is recommended by the Superintendent of Schools that the Board approve the following coaches and steps at the High School for the 2023-2024 school year:

Summer Off Season Conditioning Program	Nicholas Isola	Step 1
--	----------------	--------

Superintendent's Recommendation/Personnel 9 member vote

BT. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Movin Lobo**, paraprofessional at Oak Tree School, effective July 1, 2023.

DA. It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

Nikki Ortt, Teacher of ELA at MTMS (see resume attached)

-
Superintendent's Recommendation/Board Action 9 member vote

X. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development. (a Professional Leave for Stacy Blum was added to the report -see attached)

Business Administrator's Report
(10-member vote)

Professional Appointments (additional)

A. #41. It is recommended that members of the Monroe Township Board of Education retroactively approve **Josh Ehrlich**, 408 West 39th Street Apt. 3RE, New York, NY 10018, as an Arranger/Composer for the MTHS Chorus Program Senior Song Arrangement at a total fee of \$450.00.

A. #42. It is recommended that members of the Monroe Township Board of Education retroactively approve **Gregory Stout**, 142 Main Street Glen Gardner, NJ 08826 as an Accompanist for 2 Daytime Rehearsals for the 2023 MTHS Choral

Program @ \$100.00 each for a total fee of \$200.00.

B. *BILL LIST (revised resolution to include Addendum to Bill List – attachment)

It is recommended that the bills totaling \$9,042,745.96 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator. **It is further recommended that the previously submitted Addendum to the Bill List totaling \$5,204,706.25 be ratified by the Board.**

(9-member vote)

AR. (revised resolution and attachment)

It is recommended that the members of the Monroe Township Board of Education approve the previously submitted proposal from **Energy for America, Inc.** for engineering design services for BAS replacements at Barclay Brook School, Mill Lake School, and Woodland School.

*Reeshemah Zielinski
Confidential Secretary to the Superintendent of Schools
Monroe Township Schools
423 Buckelew Ave
Monroe Township, NJ 08831
Phone: 732-521-1500 ext 5224
Fax: 732-521-2719*