



Township of Howell (732) 938-4500

Manager's Office

June 3, 2025

Catherine Brennan

Howell, NJ 07731

Re: Block Party Request

Dear Ms. Brennan,

Please be advised that your block party request for August 16, 2025 on [REDACTED] Middle Lane has hereby been approved. This party has a rain date of October 25th, 2025 which the applicant will notify the Township of if it is being utilized. Please see the attached memo from the Howell Township Police Department.

The Department of Public Works has been notified regarding the request for barricades; and eight (8) barricades will be delivered to your address on August 15, 2025 and will be picked up from the same location on August 18, 2025 during normal business hours. If you have any additional questions, please feel free to contact DPW at (732) 938-4500, x2450 or the Manager's Office at x2102.

Sincerely,

Joseph Clark
Township Manager

JC/ag

Enclosures

Cc: DPW Office

4567 Route 9 North Howell, NJ 07731-0580
www.twp.howell.nj.us



JOHN F. STORROW III
CHIEF OF POLICE

TOWNSHIP OF HOWELL POLICE DEPARTMENT

A NEW JERSEY ACCREDITED AGENCY

HARVEY F. MORRELL JR. CRIMINAL JUSTICE COMPLEX
P.O. BOX 580, 300 OLD TAVERN ROAD
HOWELL, NEW JERSEY 07731-0580
732-938-4575 • WWW.HOWELLPOLICE.ORG

DATE: May 5th 2025

TO: Ms. Alison Gee

FROM: Ptl. Daniel Scherbinski #663

REFERENCE: Block Party Request – Middle Lane

I have received and reviewed the application that was submitted to the Manager's Office for a block party by Catherine Brennan [REDACTED]. The party is scheduled for Saturday, August 16, 2025 between the hours of 12:00pm to 10:00pm, with a rain date of Saturday, October 25th 2025..

Ms. Brennan has requested to close Middle Lane between the two intersections with Sunset Lane in order to hold the event. The neighborhood has had multiple block parties in the past and the area has previously been inspected. A records check was conducted and there were two noise complaints from 2022 (one was still within the guidelines of the noise ordinance and the other unfounded). In 2023, there was a fireworks complaint in regards to aerial fireworks which was addressed with a verbal warning. Contingent on the implementation of the below stipulations, the Traffic Safety Unit has no issues with the approval of this event:

- Public Works shall deliver eight (8) barricades to Ms. Brennan's residence on Friday, August 15, 2025.
- Following delivery by Public Works, Ms. Brennan is aware that she is responsible for storing and properly positioning the barricades just prior to the block party beginning.
 - o Two (2) barricades shall be placed at the each of the intersections of Middle Lane and Sunset Lane respectively.
 - o Two (2) barricades shall be placed on opposite ends of the event.
- Upon completion of the block party at 10:00pm, Ms. Brennan shall be responsible for the removal of the barricades and proper storage until Public Works can recover them during normal working hours on Monday, August 18, 2025.

Ms. Brennan is aware that access for emergency vehicle must remain open. I also advised Ms. Brennan of the noise ordinance, and all noise from the block party must cease at 10:00pm which she understood. Ms. Brennan confirmed her entire block was invited. If any complaints or violations are observed, the permit will be revoked, summonses issued and the road will be immediately reopened.

Should you have any further questions, please do not hesitate to contact me, 732-938-4575, ext. 2663.

CC: Traffic Safety File