



# Township of Howell (732) 938-4500

## Manager's Office

October 6, 2025

Alana Austin

Howell, NJ 07731

Re: Block Party Request

Dear Ms. Austin,

Please be advised that your block party request for October 31, 2025 on [REDACTED] Beacon Drive has hereby been approved. Please see the attached memo from the Howell Township Police Department.

The Department of Public Works has been notified regarding the request for barricades; and four (4) barricades will be delivered to your address on October 30, 2025 and will be picked up from the same location on November 3, 2025 during normal business hours. If you have any additional questions, please feel free to contact DPW at (732) 938-4500, x2450 or the Manager's Office at x2102.

Sincerely,

John O. Gross  
Interim Township Manager

JG/ag

Enclosures

Cc: DPW Office

4567 Route 9 North Howell, NJ 07731-0580  
[www.twp.howell.nj.us](http://www.twp.howell.nj.us)



**JOHN F. STORROW III**  
CHIEF OF POLICE

# TOWNSHIP OF HOWELL POLICE DEPARTMENT

A NEW JERSEY ACCREDITED AGENCY

HARVEY F. MORRELL JR. CRIMINAL JUSTICE COMPLEX  
P.O. BOX 580, 300 OLD TAVERN ROAD  
HOWELL, NEW JERSEY 07731-0580  
732-938-4575 • WWW.HOWELLPOLICE.ORG

**DATE:** October 03, 2025

**TO:** Ms. Alison Gee

**FROM:** Ptl. Michael Silvani #651

**REFERENCE:** Block Party Request – Beacon Drive

I have received and reviewed the application that was submitted to the Manager's Office for a block party by Alana Austin. [REDACTED] The party is scheduled for Friday October 31, 2025 between the hours of 5:00pm to 10:00pm, with no rain date scheduled.

Ms. Austin has requested to close Beacon Drive between South Longview Road and Newbury Road in order to hold the event. The area was inspected, and there have been no issues identified. Contingent on the implementation of the below stipulations, the Traffic Safety Unit has no issues with the approval of this event:

- Public Works shall deliver four (4) barricades to Ms. Austin's residence on Thursday October 30, 2025.
- Following delivery by Public Works, Ms. Austin is aware that she is responsible for storing and properly positioning the barricades just prior to the block party beginning.
  - o Two (2) barricades shall be placed at the intersection of Beacon Drive and South Longview Road.
  - o Two (2) barricades shall be placed at the intersection of Beacon Drive and Newbury Road.
- Upon completion of the block party at 10:00pm, Ms. Austin shall be responsible for the removal of the barricades and proper storage until Public Works can recover them during normal working hours on Monday November 03, 2025.

Ms. Austin is aware that access for emergency vehicle must remain open. I also advised Ms. Austin of the noise ordinance, and all noise from the block party must cease at 10:00pm, which she understood. Ms. Austin confirmed her entire block was invited. If any complaints or violations are observed, the permit will be revoked and the road will be immediately reopened.

Should you have any further questions, please do not hesitate to contact me, 732-938-4575, ext. 2651.

CC: Traffic Safety File