



Township of Howell (732) 938-4500

Manager's Office

August 28, 2025

Catherine Gaillard

Howell, NJ 07731

Re: Block Party Request

Dear Ms. Gaillard,

Please be advised that your block party request for September 28, 2025 on [REDACTED] Laurel Court has hereby been approved. Please see the attached memo from the Howell Township Police Department.

The Department of Public Works has been notified regarding the request for barricades; and four (4) barricades will be delivered to your address on September 26, 2025 and will be picked up from the same location on September 29, 2025 during normal business hours. If you have any additional questions, please feel free to contact DPW at (732) 938-4500, x2450 or the Manager's Office at x2102.

Sincerely,

John O. Gross
Interim Township Manager

JG/ag

Enclosures

Cc: DPW Office

4567 Route 9 North Howell, NJ 07731-0580
www.twp.howell.nj.us



JOHN F. STORROW III
CHIEF OF POLICE

TOWNSHIP OF HOWELL POLICE DEPARTMENT

A NEW JERSEY ACCREDITED AGENCY

HARVEY F. MORRELL JR. CRIMINAL JUSTICE COMPLEX
P.O. BOX 580, 300 OLD TAVERN ROAD
HOWELL, NEW JERSEY 07731-0580
732-938-4575 • WWW.HOWELLPOLICE.ORG

DATE: August 21, 2025

TO: Ms. Alison Gee

FROM: Ptl. Michael Silvani #651

REFERENCE: Block Party Request – Laurel Court

I have received and reviewed the application that was submitted to the Manager's Office for a block party by Catherine Gaillard. [REDACTED] The party is scheduled for Sunday, September 28, 2025 between the hours of 12:00pm to 7:00pm, with no rain date scheduled.

Ms. Gaillard has requested to close a small portion of the roadway from [REDACTED] Laurel Court to [REDACTED] Laurel court in order to hold the event. The neighborhood has had block parties in the past and the area has previously been inspected, and there have been no issues identified. Contingent on the implementation of the below stipulations, the Traffic Safety Unit has no issues with the approval of this event:

- Public Works shall deliver four (4) barricades to Ms. Gaillard's residence on Friday, September 26, 2025.
- Following delivery by Public Works, Ms. Gaillard is aware that she is responsible for storing and properly positioning the barricades just prior to the block party beginning.
 - o Two (2) barricades shall be placed near 8 Laurel Court.
 - o Two (2) barricades shall be placed near 16 Laurel Court.
- Upon completion of the block party at 10:00pm, Ms. Gaillard shall be responsible for the removal of the barricades and proper storage until Public Works can recover them during normal working hours on Monday September 29, 2025.

Ms. Gaillard is aware that access for emergency vehicle must remain open. I also advised Ms. Gaillard of the noise ordinance, and all noise from the block party must cease at 10:00pm which she understood. Ms. Gaillard confirmed the section of the block was invited. If any complaints or violations are observed, the permit will be revoked and the road will be immediately reopened.

Should you have any further questions, please do not hesitate to contact me, 732-938-4575, ext. 2651.

CC: Traffic Safety File