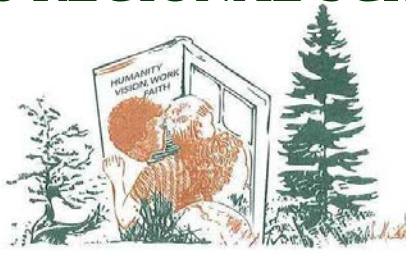


PINELANDS REGIONAL SCHOOL DISTRICT

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CHERYL STEVENSON Ed. D.
Acting-Superintendent

STEPHEN J. BRENNAN, M.B.A., C.P.A.
*Business Administrator/
Board Secretary*

January 2, 2018

Via E-Mail (opra+request-1120-df900175@requests.opramachine.com)

Mr. Jeff Epstein

Re: Open Public Records Act Request

Dear Mr. Epstein:

As you know, I am the Business Administrator and Custodian of Records for the Pinelands Regional School District Board of Education (the "Board" or the "District"). On December 21, 2017, I received a request for records (the "Request") pursuant to the Open Public Records Act ("OPRA" or the "Act"). The Request seeks "all change orders received during the year of 2017, and all responses to them. As referenced in the daily reports of September 28th and September 30th." Pursuant to the Government Records Council exemption under the Open Public Records Act, (N.J.S.A. 47-1(A)1.1), the District respectfully denies this request as the documents represent deliberative material.

Upon your review of the above should you have any further questions please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Stephen J. Brennan". The signature is fluid and cursive.

Stephen J. Brennan, MBA, CPA
Business Administrator/Board Secretary