

Department(s):

Township of Wayne

OPEN PUBLIC RECORDS ACT REQUEST FORM

475 Valley Road, Wayne NJ

973-694-1800

opra@waynetownship.com

Paul V. Margiotta

OPRA No.

Date Received:

Date Due:

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name SW MI _____ Last Name _____E-mail Address opra+request-689a2-5b235dfb@requests.opramachine.com

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ FAX _____

Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail _____

Under penalty of N.J.S.A. 2C:28-3, I certify that

1. I ☐ HAVE / ☐ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM / ☐ AM NOT seeking records in connection with a legal proceeding. **See note below.*

Signature _____

Date _____

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

***Note:** If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below. List all records being sought in the box below. Please be as specific as possible in describing the records being requested.

See Attached.

Information on a Specific Property:

Address: _____

Block: _____ Lot: _____

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			

Custodian Signature _____

Date _____

Panzino, Tammy

From: SW <opra+request-68922-5b235dfb@requests.opramachine.com>
Sent: Saturday, November 16, 2024 7:18 AM
To: OPRA
Subject: OPRA request - Change of Status 2023/2024

Dear Wayne Township,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

Change of Status 2023/2024 Forms for:

Heather McNamara

Paul V. Margiotta

Christopher J. Tietjen

Christopher Kok

Ashley Neale

MaryAnn Orapello

Lynette Medeiros

Sharyn Matthews

Matthew J. Giacobbe

Daniel R. Lagana

Eric Fedor

Eileen Kuca

Jacqueline J. Quinlan

Andres Murcia

Fernando Zapata

Harriet Stewart

Jennifer Beatty

Jennifer Burchell

Ryan Edge

Maria Melendez

Michael Sochaski

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

SW

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-68922-5b235dfb@requests.opramachine.com

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 06/06/2024

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Eric Fedor		Position Title Asst. Dir. of DPW / Supervisor Water Operations	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 501	
Department DPW		Division Division of Water & Sewer	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 06/06/2024		IN-SERVICE CHANGE	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Other Description: Total \$0.00		Change Date 1: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total \$0.00	
Change Date 2: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	
Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	

☐ Disability/Extended sick leave
☐ Suspension - No. of Days _____
☐ Leave of Absence without pay
☐ Leave of Absence with pay
☐ New Job Title
☐ Promotion
☐ Demotion
☐ Change of Address or Phone
☐ Transfer from:
☐ Pay Increase
Annual _____ Longevity _____
Promotion _____ Other _____
☐ Job Category: From _____ To _____
☒ Other - See comments: Donating time

Continuous Fulltime Employment: 09/12/1994
Anniversary: 01/01/3000

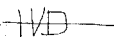
New Employees
Minimum Probation Period:
Probation Period Ends:

Part-time Employment From:

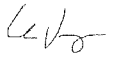
Additional Comments

Employee donated 40 hours of time to William Neurouter.

Signatures


SIGNED BY: vitzdelrih@waynetownship.com
Date Signed: 06/06/2024 9:27:07 AM -07:00 GMT
IP Address: 69.74.68.90
REQUESTED BY

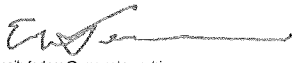
Department Head


SIGNED BY: verganoc@waynetownship.com
Date Signed: 06/18/2024 6:18:27 AM -07:00 GMT
IP Address: 165.225.39.12
APPROVED BY

Mayor


SIGNED BY: matthewss@waynetownship.com
Date Signed: 06/10/2024 10:49:46 AM -07:00 GMT
IP Address: 69.74.68.90
APPROVED BY

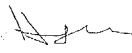
Director of Personnel


Email: fedore@waynetownship.com
Date: 06/10/2024 GMT
ACKNOWLEDGED BY

Employee Signature


SIGNED BY: tietjenc@waynetownship.com
Date Signed: 06/10/2024 12:26:30 PM -07:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Business Admin


SIGNED BY: mcnamarah@waynetownship.com
Date Signed: 06/06/2024 9:46:47 AM -07:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 10/28/2024

Originated By: Sharyn Matthews

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Kuca, Eileen		Position Title Director of Purchasing	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 701	
Department Administration		Division Purchasing	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2023		IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual Union Increase Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$97,455.00 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Other Description: Total \$97,455.00		Change Date 1: 01/01/2023 Change Description: Union Increase 2% New Base Salary: \$99,404.10 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$99,404.00	
Change Date 2: 01/01/2024 Change Description: Union Increase 2% New Base Salary: \$101,392.00 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$101,392.00		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:	Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:
Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:		Change Date 6: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:	

Additional Comments

Salary increases per Supervisors Collective Bargaining Agreement effective 1/1/2023.

Signatures


Signed By: tietjenc@waynetownship.com
Date Signed: 11/04/2024 7:27:56 AM -08:00 GMT
IP Address: 69.74.68.90
REQUESTED BY

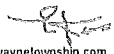
Department Head


Signed By: verganoc@waynetownship.com
Date Signed: 11/09/2024 10:03:20 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Mayor


Signed By: matthewss@waynetownship.com
Date Signed: 11/06/2024 7:33:59 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

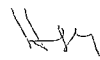
Director of Personnel


Email: kucae@waynetownship.com
Date Signed: 11/11/2024 GMT
ACKNOWLEDGED BY

Employee Signature


Signed By: tietjenc@waynetownship.com
Date Signed: 11/08/2024 8:00:59 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Business Admin


Signed By: mcnamarah@waynetownship.com
Date Signed: 11/04/2024 10:15:41 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 12/07/2022

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Tietjen, Christopher		Position Title Business Administrator	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 701	
Department Office of the Mayor		Division [REDACTED]	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2023		IN-SERVICE CHANGE	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$165,000.00 Longevity % Shift Diff. / Bur. % Grade: Other: Other Description: Total \$165,000.00		Change Date 1: 01/01/2023 Change Description: New Base Salary New Base Salary: \$170,000.00 Longevity % Shift Diff. / Bur. % Grade: E15 Other: Total \$170,000.00	
Change Date 2: 01/01/2023 Change Description: 2023 - 2% increase New Base Salary: \$173,400.00 Longevity % Shift Diff. / Bur. % Grade: E15 Other: Total \$173,400.00		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	
Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	

IN-SERVICE CHANGE

☐ Disability/Extended sick leave

☐ Suspension - No. of Days _____

☐ Leave of Absence without pay

☐ Leave of Absence with pay

☐ New Job Title

☐ Promotion

☐ Demotion

☐ Change of Address or Phone

☐ Transfer from:

☒ Pay Increase

Annual _____ Longevity _____

Promotion _____ Other _____

☐ Job Category: From _____ To _____

☐ Other - See comments:

Continuous Fulltime Employment: **02/22/2022**
Anniversary: **02/22/2023**

New Employees
Minimum Probation Period:

Probation Period Ends:

Part-time Employment From:

Additional Comments

Effective January 1, 2023 base salary to increase to 170,000. Effective January 1, 2023 employee to receive 2% increase to new base salary.

This change is in accordance with State Statutes, the Administration Code, the classification and Pay Plan, and other rules and policies governing Township Employees.

REQUESTED BY


Signed By: tietjenc@waynetownship.com
Date Signed: 12/07/2022 11:22:41 AM -05:00 GMT
IP Address: 69.74.68.90

Department Head

APPROVED BY


Signed By: verganoc@waynetownship.com
Date Signed: 12/08/2022 11:35:51 AM -05:00 GMT
IP Address: 209.137.134.50

Mayor

APPROVED BY


Signed By: matthewss@waynetownship.com
Date Signed: 12/07/2022 12:10:38 PM -05:00 GMT
IP Address: 69.74.68.90

Director of Personnel

ACKNOWLEDGED BY


Email: tietjenc@waynetownship.com
Date: 12/08/2022 GMT
Employee Signature

APPROVED BY


Signed By: tietjenc@waynetownship.com
Date Signed: 12/07/2022 12:31:36 PM -05:00 GMT
IP Address: 69.74.68.90

Business Admin

APPROVED BY


Signed By: mcnamara@waynetownship.com
Date Signed: 12/07/2022 12:03:42 PM -05:00 GMT
IP Address: 69.74.68.90

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 11/15/2024

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

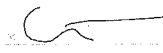
W/C Code: _____

Employee Name Tietjen, Christopher		Position Title Business Administrator	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 701	
Department Office of the Mayor		Division [REDACTED]	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2024		IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$173,400.00 Longevity % Shift Diff. / Bur. % Grade: Other: Other Description: Total \$173,400.00		Change Date 1: 01/01/2024 Change Description: 2% Base salary increase New Base Salary: \$176,868.00 Longevity % Shift Diff. / Bur. % Grade: E15 Other: Total \$176,868.00	
Change Date 2: 05/13/2024 Change Description: 10,000 New Base Salary: \$186,868.00 Longevity % Shift Diff. / Bur. % Grade: E15 Other: Total \$186,868.00		Change Date 3: 07/06/2024 Change Description: 14,100 New Base Salary: \$200,968.00 Longevity % Shift Diff. / Bur. % Grade: Other: Total \$200,968.00	
Change Date 4: 01/01/2025 Change Description: 2.5% Base salary increase New Base Salary: \$205,992.00 Longevity % Shift Diff. / Bur. % Grade: Other: Total \$205,992.00		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	

Additional Comments

1/1/2024 2% \$176,868
5/13/2024 10,000 \$186,868
7/6/2024 14,100 \$200,968
1/1/2025 2.5% \$205,992

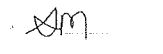
Signatures


Signed By: tletjenc@waynetownship.com
Date Signed: 11/15/2024 6:48:17 AM -08:00 GMT
IP Address: 69.74.68.90
REQUESTED BY

Department Head


Signed By: verganoc@waynetownship.com
Date Signed: 11/16/2024 8:54:29 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Mayor


Signed By: matthewss@waynetownship.com
Date Signed: 11/15/2024 9:24:22 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

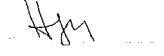
Director of Personnel


Email: tletjenc@waynetownship.com
Date: 11/16/2024 GMT
ACKNOWLEDGED BY

Employee Signature


Signed By: tletjenc@waynetownship.com
Date Signed: 11/15/2024 9:26:45 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Business Admin


Signed By: mcnamarah@waynetownship.com
Date Signed: 11/15/2024 9:21:58 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 06/27/2023

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Sochaski, Michael		Position Title Div. Superintendent of Recreation	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 795	
Department Parks and Recreation		Division [REDACTED]	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 07/10/2023		IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☒ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☐ Pay Increase Annual _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$51,821.00 Longevity % Shift Diff. / Bur. % Grade: 9 Other: Other Description: Total \$51,821.00		Change Date 1: 07/10/2023 Change Description: New Job Title New Base Salary: \$71,900.00 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$71,900.00	
Change Date 2: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	
Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	

Continuous Fulltime Employment: 05/24/2021
Anniversary: 01/01/3000

New Employees
Minimum Probation Period: New Position - 90 d
Probation Period Ends: 10/08/2023

Part-time Employment From:

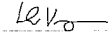
Additional Comments

Employee promoted to Div. Superintendent of Recreation. Employee subject to a 90 day probationary period. Employee will be moved to Supervisor Plan H health plan.

Signatures


Signed By: roetmant@waynetownship.com
Date Signed: 06/27/2023 1:00:32 PM -04:00 GMT
IP Address: 69.74.68.90
REQUESTED BY

Department Head


Signed By: verganoc@waynetownship.com
Date Signed: 06/29/2023 9:41:00 AM -04:00 GMT
IP Address: 209.137.134.50
APPROVED BY

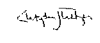
Mayor


Signed By: matthewss@waynetownship.com
Date Signed: 06/27/2023 3:09:24 PM -04:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Director of Personnel


Email: sochaskim@waynetownship.com
Date: 06/29/2023 GMT
ACKNOWLEDGED BY

Employee Signature


Signed By: tietjenc@waynetownship.com
Date Signed: 06/27/2023 5:39:40 PM -04:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Business Admin


Signed By: mcnamarah@waynetownship.com
Date Signed: 06/27/2023 2:26:54 PM -04:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 11/14/2024

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Sochaski, Michael		Position Title Division Superintendent Recreation	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 795	
Department Parks and Recreation		Division [REDACTED]	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2025		IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual 2025 Union Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$74,805.00 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Other Description: Total \$74,805.00		Change Date 1: 01/01/2025 Change Description: 2025 Union Contract New Base Salary: \$76,675.00 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$76,675.00	
Change Date 2: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	
Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	

Continuous Fulltime Employment: 05/24/2021
Anniversary: 01/01/3000

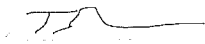
New Employees
Minimum Probation Period:
Probation Period Ends:

Part-time Employment From:

Additional Comments

As per Supervisor's 2023-2027 Collective Bargaining Agreement, effective January 1, 2025, 2.5% increase to base salary.

Signatures


Signed By: roetmant@waynetownship.com
Date Signed: 11/14/2024 1:22:09 PM -08:00 GMT
IP Address: 69.74.68.90

REQUESTED BY

Department Head


Signed By: verganoc@waynetownship.com
Date Signed: 11/16/2024 8:52:02 AM -08:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Mayor


Signed By: matthewss@waynetownship.com
Date Signed: 11/15/2024 7:22:00 AM -08:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Director of Personnel


Email: sochaskim@waynetownship.com
Date: 11/16/2024 GMT

ACKNOWLEDGED BY

Employee Signature


Signed By: tietjenc@waynetownship.com
Date Signed: 11/15/2024 9:19:18 AM -08:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Business Admin


Signed By: mcnamarah@waynetownship.com
Date Signed: 11/15/2024 7:05:21 AM -08:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 02/15/2023

Originated By: _____

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

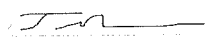
W/C Code: _____

Employee Name Ryan Edge		Position Title HOUSING ADMINISTRATOR	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 797	
Department Parks and Recreation		Division [REDACTED]	
Phone [REDACTED]			
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2023			
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☒ Appointment Term: 01/01/2023		SEPARATION ☐ Resignation ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: \$25,000.00 Other Description: Total \$25,000.00		Change Date 1: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total \$0.00	
IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☐ Pay Increase Annual _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:			
Continuous Fulltime Employment: Anniversary: New Employees Minimum Probation Period: Probation Period Ends: Part-time Employment From:			
Change Date 2: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total

Additional Comments

Appointment as Housing Administrator pursuant to Chapter 213, 231-6 and 231-7 of the Code of the Township of Wayne.

This change is in accordance with State Statutes, the Administration Code, the classification and Pay Plan, and other rules and policies governing Township Employees.



Signed By: roetmant@waynetownship.com
Date Signed: 02/15/2023 3:01:31 PM -05:00 GMT
IP Address: 69.74.68.90

REQUESTED BY

Department Head



Signed By: verganoc@waynetownship.com
Date Signed: 02/27/2023 11:14:55 AM -05:00 GMT
IP Address: 209.137.134.50

APPROVED BY

Mayor



Signed By: matthewss@waynetownship.com
Date Signed: 02/22/2023 4:09:47 PM -05:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Director of Personnel



Email: edger@waynetownship.com
Date: 02/27/2023 GMT

ACKNOWLEDGED BY

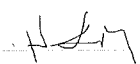
Employee Signature



Signed By: tletjenc@waynetownship.com
Date Signed: 02/24/2023 6:30:03 PM -05:00 GMT
IP Address: 100.8.2.225

APPROVED BY

Business Admin



Signed By: mcnamarah@waynetownship.com
Date Signed: 02/22/2023 3:56:42 PM -05:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 11/14/2024

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Edge, Ryan		Position Title Supervisor Parks Maintenance	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 797	
Department Parks and Recreation		Division [REDACTED]	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2025		IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual <u>2.5%</u> Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$100,059.00 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Other Description: Total \$100,059.00		Change Date 1: 01/01/2025 Change Description: 2025 Union Contract New Base Salary: \$102,560.00 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$102,560.00	
Change Date 2: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total
Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total			

Additional Comments

As per Supervisor's 2023-2027 Collective Bargaining Agreement, effective January 1, 2025, 2.5% increase to base salary.

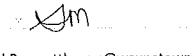
Signatures


Signed By: roetmant@waynetownship.com
Date Signed: 11/14/2024 1:15:58 PM -08:00 GMT
IP Address: 69.74.68.90
REQUESTED BY

Department Head


Signed By: verganoc@waynetownship.com
Date Signed: 11/16/2024 8:47:47 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

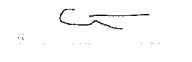
Mayor


Signed By: matthewss@waynetownship.com
Date Signed: 11/15/2024 7:31:49 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

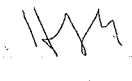
Director of Personnel


Email: edger@waynetownship.com
Date: 11/16/2024 GMT
ACKNOWLEDGED BY

Employee Signature


Signed By: tietjenc@waynetownship.com
Date Signed: 11/15/2024 9:17:07 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Business Admin


Signed By: mcnamarah@waynetownship.com
Date Signed: 11/14/2024 1:21:26 PM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 10/09/2024

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name McNamara, Heather		Position Title Chief Financial Officer	
Employee Address [REDACTED]		Account No. 705	
Town [REDACTED]		State Zip [REDACTED]	
Department Finance		Division Phone [REDACTED]	
EFFECTIVE Date or Inclusive Dates of Action: 10/14/2024		IN-SERVICE CHANGE	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$156,060.00 Longevity % Shift Diff. / Bur. % Grade: E14 Other: Other Description: Total \$156,060.00		Change Date 1: 10/14/2024 Change Description: Pay Increase New Base Salary: \$166,060.00 Longevity % Shift Diff. / Bur. % Grade: E14 Other: Total \$166,060.00	
Continuous Fulltime Employment: 05/29/2012 Anniversary: 01/01/3000 New Employees Minimum Probation Period: Probation Period Ends: Part-time Employment From:		☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual _____ Longevity _____ Promotion _____ Other 10,000 ☐ Job Category: From _____ To _____ ☐ Other - See comments:	
Change Date 2: Change Description:	Change Date 3: Change Description:	Change Date 4: Change Description:	Change Date 5: Change Description:
New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:	New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:	New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:	New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:
Total	Total	Total	Total

Additional Comments

Pay increase effective 10/14/2024 for additional duties.

Signatures

REQUESTED BY


Signed By: tietjenc@waynetownship.com
Date Signed: 10/09/2024 8:23:57 AM -07:00 GMT
IP Address: 69.74.68.90

Department Head

APPROVED BY


Signed By: verganoc@waynetownship.com
Date Signed: 10/12/2024 10:21:08 AM -07:00 GMT
IP Address: 69.74.68.90

Mayor

APPROVED BY


Signed By: matthewss@waynetownship.com
Date Signed: 10/09/2024 8:46:24 AM -07:00 GMT
IP Address: 69.74.68.90

Director of Personnel

ACKNOWLEDGED BY


Email: mcnamarah@waynetownship.com
Date: 10/15/2024 GMT

Employee Signature

APPROVED BY


Signed By: tietjenc@waynetownship.com
Date Signed: 10/09/2024 8:47:25 AM -07:00 GMT
IP Address: 69.74.68.90

Business Admin

APPROVED BY


Signed By: mcnamarah@waynetownship.com
Date Signed: 10/09/2024 8:41:20 AM -07:00 GMT
IP Address: 69.74.68.90

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 07/2022

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name McNamara, Heather		Position Title Chief Financial Officer	
Employee Address [REDACTED]		Account No. 705	
Town [REDACTED]		State [REDACTED]	
Zip [REDACTED]		Phone [REDACTED]	
Department Finance		Division Treasury	
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2023		IN-SERVICE CHANGE	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: \$ Present Base Salary: \$148,000.00 Longevity % Shift Diff. / Bur. % Grade: E14 Other: ' Other Description:		Change Date 1: 01/01/2023 Change Description: New Base Salary New Base Salary: \$153,000.00 Longevity % Shift Diff. / Bur. % Grade: E14 Other: ' Total \$153,000.00	
Total \$148,000.00		Continuous Fulltime Employment: 05/29/2012 Anniversary: 01/01/3000 New Employees Minimum Probation Period: Probation Period Ends: Part-time Employment From:	
Change Date 2: 01/01/2023 Change Description: 2023 - 2% New Base Salary: \$156,060.00 Longevity % Shift Diff. / Bur. % Grade: E14 Other: \$	Change Date 3: Change Description: New Base Salary: \$ Longevity % Shift Diff. / Bur. % Grade: Other: \$	Change Date 4: Change Description: New Base Salary: \$ Longevity % Shift Diff. / Bur. % Grade: Other: \$	Change Date 5: Change Description: New Base Salary: \$ Longevity % Shift Diff. / Bur. % Grade: Other: \$
Total \$156,060.00	Total \$0.00	Total \$0.00	Total \$0.00

Additional Comments

Effective January 1, 2023 base salary to increase to \$153,000. Effective January 1, 2023 employee to receive 2% increase to new base salary.

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 09/07/2023

Originated By: Heather Vitz-Del Rio

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

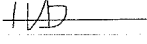
W/C Code: _____

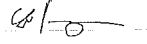
Employee Name Jennifer Beatty		Position Title Code Enforcement Officer	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 725	
Department DPW		Division Construction Code	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 09/11/2023		IN-SERVICE CHANGE	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$43,845.00 Longevity % Shift Diff. / Bur. % Grade: Other: Other Description: Total \$43,845.00		Change Date 1: 09/11/2023 Change Description: Increase for Lead Inspection New Base Salary: \$53,845.00 Longevity % Shift Diff. / Bur. % Grade: Other: Total \$53,845.00	
Change Date 2: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total
Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Continuous Fulltime Employment: 04/17/2017 Anniversary: 01/01/2023 New Employees Minimum Probation Period: Probation Period Ends: Part-time Employment From:	

Additional Comments

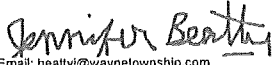
EMPLOYEE IS ASSIGNED ADDITIONAL DUTIES REQUIRED FOR LEAD PAINT INSPECTION OF RENTAL UNITS AND IS GIVEN A \$10,000 SALARY INCREASE

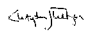
Signatures


SIGNED BY: vitzdelrih@waynetownship.com
Date Signed: 09/07/2023 10:28:05 AM -04:00 GMT
IP Address: 69.74.68.90
REQUESTED BY
Department Head


SIGNED BY: verganoc@waynetownship.com
Date Signed: 09/14/2023 9:25:56 AM -04:00 GMT
IP Address: 209.137.134.50
APPROVED BY
Mayor


SIGNED BY: matthewss@waynetownship.com
Date Signed: 09/07/2023 11:16:28 AM -04:00 GMT
IP Address: 69.74.68.90
APPROVED BY
Director of Personnel


SIGNED BY: beattyj@waynetownship.com
Date Signed: 09/14/2023 GMT
ACKNOWLEDGED BY
Employee Signature


SIGNED BY: tietjenc@waynetownship.com
Date Signed: 09/08/2023 11:57:17 AM -04:00 GMT
IP Address: 69.74.68.90
APPROVED BY
Business Admin


SIGNED BY: mcnamarah@waynetownship.com
Date Signed: 09/07/2023 11:00:46 AM -04:00 GMT
IP Address: 69.74.68.90
APPROVED BY
Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 01/31/2024

Originated By: _____

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Harriet Stewart		Position Title Purchasing Specialist	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. [REDACTED]	
Department DPW		Division Engineering	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action:		IN-SERVICE CHANGE	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$41,887.00 Longevity % Shift Diff. / Bur. % Grade: 6 Other: Other Description: Total \$41,887.00		Change Date 1: 02/19/2024 Change Description: Promotion to Code Enforcement New Base Salary: \$43,845.00 Longevity % Shift Diff. / Bur. % Grade: 7 Other: Total \$43,845.00	
Change Date 2: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	
Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	

IN-SERVICE CHANGE

☐ Disability/Extended sick leave

☐ Suspension - No. of Days _____

☐ Leave of Absence without pay

☐ Leave of Absence with pay

☐ New Job Title

☒ Promotion

☐ Demotion

☐ Change of Address or Phone

☐ Transfer from:

☐ Pay Increase

Annual _____ Longevity _____

Promotion _____ Other _____

☐ Job Category: From _____ To _____

☐ Other - See comments:

Continuous Fulltime Employment:
Anniversary:

New Employees
Minimum Probation Period:
Probation Period Ends:

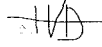
Part-time Employment From:

Additional Comments

Employee will receive an additional \$10,000 upon successful completion of Lead Inspector Certification

Employee will be subject to a 6 month probationary period

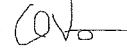
Signatures



Signed By: vitzdelrih@waynetownship.com
Date Signed: 02/01/2024 8:03:40 AM -05:00 GMT
IP Address: 69.74.68.90

REQUESTED BY

Department Head



Signed By: verganoc@waynetownship.com
Date Signed: 02/15/2024 9:01:30 AM -08:00 GMT
IP Address: 209.137.134.50

APPROVED BY

Mayor



Signed By: matthewss@waynetownship.com
Date Signed: 02/02/2024 12:38:44 PM -05:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Director of Personnel



Email: stewarth@waynetownship.com
Date: 02/22/2024 GMT

ACKNOWLEDGED BY

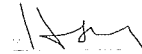
Employee Signature



Signed By: tletjenc@waynetownship.com
Date Signed: 02/14/2024 9:59:35 AM -08:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Business Admin



Signed By: mcnamarah@waynetownship.com
Date Signed: 02/01/2024 9:42:18 AM -05:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 09/23/2024

Originated By: _____

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Zapata, Fernando		Position Title Township Engineer	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 715	
Department DPW		Division Engineering	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action:		IN-SERVICE CHANGE	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$145,065.99 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Other Description: Total \$145,066.00		Change Date 1: 01/01/2023 Change Description: Union Contract Increase 2% New Base Salary: \$147,967.31 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$147,967.00	
Change Date 2: 01/01/2024 Change Description: Union Contract Increase 2% New Base Salary: \$150,926.66 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$150,927.00		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total
Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Continuous Fulltime Employment: Anniversary: New Employees Minimum Probation Period: Probation Period Ends: Part-time Employment From:	

Additional Comments

Salary increases per Supervisor Association Collective Bargaining Agreement effective 1/1/23

Signatures


Signed By: tietjenc@waynetownship.com
Date Signed: 10/01/2024 6:30:12 AM -07:00 GMT
IP Address: 69.74.68.90

REQUESTED BY

Department Head


Signed By: verganoc@waynetownship.com
Date Signed: 11/09/2024 8:39:53 AM -08:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Mayor


Signed By: matthewss@waynetownship.com
Date Signed: 11/04/2024 12:30:37 PM -08:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Director of Personnel


Signed By: zapataf@waynetownship.com
Date Signed: 11/18/2024 GMT
Email: zapataf@waynetownship.com

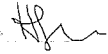
ACKNOWLEDGED BY

Employee Signature


Signed By: tietjenc@waynetownship.com
Date Signed: 11/08/2024 7:20:13 AM -08:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Business Admin


Signed By: mcnamarah@waynetownship.com
Date Signed: 11/04/2024 10:20:02 AM -08:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 09/23/2024

Originated By: Sharyn Matthews

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Fernando Zapata		Position Title Township Engineer	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 715	
Department DPW		Division Engineering	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2023		IN-SERVICE CHANGE	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$145,065.99 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Other Description: Total \$145,066.00		Change Date 1: 01/01/2023 Change Description: Union Contract Increase 2% New Base Salary: \$147,967.31 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$147,967.00	
Change Date 2: 01/01/2024 Change Description: Union Contract Increase 2% New Base Salary: \$150,926.66 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$150,927.00		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	
Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	

☐ Disability/Extended sick leave

☐ Suspension - No. of Days _____

☐ Leave of Absence without pay

☐ Leave of Absence with pay

☐ New Job Title

☐ Promotion

☐ Demotion

☐ Change of Address or Phone

☐ Transfer from:

☒ Pay Increase

Annual _____ Longevity _____

Promotion _____ Other Union Increase _____

☐ Job Category: From _____ To _____

☐ Other - See comments:

Continuous Fulltime Employment: 07/01/1985

Anniversary: **07/01/3000** **11/3000**

New Employees

Minimum Probation Period:

Probation Period Ends:

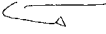
Part-time Employment From:

Additional Comments

Salary increases per Supervisor Association Collective Bargaining Agreement effective 1/1/23

Signatures

REQUESTED BY


Signed By: tietjenc@waynetownship.com
Date Signed: 10/30/2024 9:25:10 AM -07:00 GMT
IP Address: 69.74.68.90

Department Head

APPROVED BY


Signed By: verganoc@waynetownship.com
Date Signed: 11/09/2024 8:53:34 AM -08:00 GMT
IP Address: 69.74.68.90

Mayor

APPROVED BY


Signed By: matthewss@waynetownship.com
Date Signed: 10/30/2024 9:34:18 AM -07:00 GMT
IP Address: 69.74.68.90

Director of Personnel

ACKNOWLEDGED BY


Email: zapataf@waynetownship.com
Date: 11/11/2024 GMT

Employee Signature

APPROVED BY


Signed By: tietjenc@waynetownship.com
Date Signed: 11/04/2024 7:31:56 AM -08:00 GMT
IP Address: 69.74.68.90

Business Admin

APPROVED BY


Signed By: mcnamarah@waynetownship.com
Date Signed: 10/30/2024 9:31:14 AM -07:00 GMT
IP Address: 69.74.68.90

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 09/20/2024

Originated By: Sharyn Matthews

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Murcia, Andres		Position Title Chief Information Officer	
Employee Address [REDACTED]		Account No. 707	
Department Administration		Division MIS	
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2023		Phone [REDACTED]	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$120,000.01 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Other Description: Total \$120,000.00		Change Date 1: 01/01/2023 Change Description: Union Contract Increase 2% New Base Salary: \$122,400.01 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$122,400.00	
Change Date 2: 01/01/2024 Change Description: Union Contract Increase 2% New Base Salary: \$124,848.01 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$124,848.00		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	
Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	

IN-SERVICE CHANGE

☐ Disability/Extended sick leave

☐ Suspension - No. of Days _____

☐ Leave of Absence without pay

☐ Leave of Absence with pay

☐ New Job Title

☐ Promotion

☐ Demotion

☐ Change of Address or Phone

☐ Transfer from:

☒ Pay Increase

Annual _____ Longevity _____

Promotion _____ Other Union Increase _____

☐ Job Category: From _____ To _____

☐ Other - See comments:

Continuous Fulltime Employment:
Anniversary:

New Employees
Minimum Probation Period:

Probation Period Ends:

Part-time Employment From:

Additional Comments

Salary increases per Supervisor Union Collective Bargaining Agreement effective 1/1/23

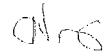
Signatures

REQUESTED BY


Signed By: tietjenc@waynetownship.com
Date Signed: 09/23/2024 1:06:36 PM -07:00 GMT
IP Address: 69.74.68.90

Department Head

APPROVED BY


Signed By: verganoc@waynetownship.com
Date Signed: 09/30/2024 7:38:34 AM -07:00 GMT
IP Address: 24.38.19.58

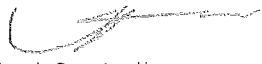
Mayor

APPROVED BY


Signed By: matthewss@waynetownship.com
Date Signed: 09/24/2024 6:52:46 AM -07:00 GMT
IP Address: 69.74.68.90

Director of Personnel

ACKNOWLEDGED BY


Email: murciaa@waynetownship.com
Date: 09/30/2024 GMT

Employee Signature

APPROVED BY


Signed By: tietjenc@waynetownship.com
Date Signed: 09/26/2024 6:30:12 AM -07:00 GMT
IP Address: 69.74.68.90

Business Admin

APPROVED BY


Signed By: mcnamara@waynetownship.com
Date Signed: 09/23/2024 1:31:58 PM -07:00 GMT
IP Address: 107.115.48.17

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 11/14/2024

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Murcia, Andres		Position Title Chief Information Officer	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 707	
Department Administration		Division MIS	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2025		IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual 2.5% _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$124,848.00 Longevity % Shift Diff. / Bur. % Grade: Other: Other Description: Total \$124,848.00		Change Date 1: 01/01/2025 Change Description: 2025 Union Contract New Base Salary: \$127,969.00 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$127,969.00	
Change Date 2: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	
Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	

Continuous Fulltime Employment: 01/15/2001
Anniversary: 01/01/3000

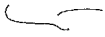
New Employees
Minimum Probation Period:
Probation Period Ends:

Part-time Employment From:

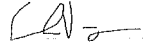
Additional Comments

As per Supervisor's 2023-2027 Collective Bargaining Agreement, effective January 1, 2025, 2.5% increase to base salary.

Signatures


Signed By: tietjenc@waynetownship.com
Date Signed: 11/14/2024 12:08:45 PM -08:00 GMT
IP Address: 69.74.68.90
REQUESTED BY

Department Head


Signed By: verganoc@waynetownship.com
Date Signed: 11/16/2024 8:48:47 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Mayor


Signed By: matthewss@waynetownship.com
Date Signed: 11/15/2024 7:42:52 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Director of Personnel


Email: murciaa@waynetownship.com
Date: 11/16/2024 GMT
ACKNOWLEDGED BY

Employee Signature


Signed By: tietjenc@waynetownship.com
Date Signed: 11/15/2024 9:17:33 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Business Admin


Signed By: mcnamarah@waynetownship.com
Date Signed: 11/14/2024 1:08:33 PM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF

PERSONNEL OR PAYROLL CHANGE

("PERSONNEL STATUS FORM")

Date Originated: 11/15/2024

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Giacobbe, Matt		Position Title Township Attorney	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 712	
Department Legal		Division [REDACTED]	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2023		IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☒ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: \$ Present Base Salary: \$113,647.00 Longevity % Shift Diff. / Bur. % Grade: E14 Other: \$ Other Description: Total \$113,647.00		Change Date 1: 01/01/2023 Change Description: 2% Base salary increase New Base Salary: \$115,920.00 Longevity % Shift Diff. / Bur. % Grade: E14 Other: \$ Total \$115,920.00	
Change Date 2: 01/01/2024 Change Description: 2% Base salary increase New Base Salary: \$118,238.00 Longevity % Shift Diff. / Bur. % Grade: E14 Other: \$ Total \$118,238.00		Change Date 3: 01/01/2025 Change Description: 2.5% Base salary increase New Base Salary: \$121,194.00 Longevity % Shift Diff. / Bur. % Grade: E14 Other: \$ Total \$121,194.00	
Change Date 4: Change Description: New Base Salary: \$ Longevity % Shift Diff. / Bur. % Grade: Other: \$ Total \$0.00		Change Date 5: Change Description: New Base Salary: \$ Longevity % Shift Diff. / Bur. % Grade: Other: \$ Total \$0.00	

Additional Comments

1/1/2023: 2% \$115,920
1/1/2024 2% \$118,238
1/1/2025 2.5% \$121,194

Signatures

REQUESTED BY _____
Department Head

APPROVED BY _____
Mayor

APPROVED BY _____
Director of Personnel

ACKNOWLEDGED BY _____
Employee Signature

APPROVED BY _____
Business Admin

APPROVED BY _____
Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 01/03/2023

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Quinlan, Jacqueline		Position Title Deputy Township Clerk	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 704	
Department Clerk's Office		Division [REDACTED]	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2023		IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual 2% _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$71,040.00 Longevity % Shift Diff. / Bur. % Grade: Other: Other Description: Total \$71,040.00		Change Date 1: 01/01/2023 Change Description: 2023 - 2% increase New Base Salary: \$72,461.00 Longevity % Shift Diff. / Bur. % Grade: Other: Total \$72,461.00	
Change Date 2: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total
Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Continuous Fulltime Employment: 01/02/2008 Anniversary: 01/01/3000 New Employees Minimum Probation Period: Probation Period Ends: Part-time Employment From:	

Additional Comments

Effective January 1, 2023 employee to receive 2% increase to base salary.

This change is in accordance with State Statutes, the Administration Code, the classification and Pay Plan, and other rules and policies governing Township Employees.



Signed By: tietjenc@waynetownship.com
Date Signed: 01/03/2023 11:40:44 AM -05:00 GMT
IP Address: 69.74.68.90

REQUESTED BY

Department Head



Signed By: verganoc@waynetownship.com
Date Signed: 01/06/2023 11:33:56 AM -05:00 GMT
IP Address: 209.137.134.50

APPROVED BY

Mayor



Signed By: matthewss@waynetownship.com
Date Signed: 01/03/2023 1:30:59 PM -05:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Director of Personnel

ACKNOWLEDGED BY



Email: quinlanj@waynetownship.com
Date: 01/09/2023 GMT

Employee Signature



Signed By: tietjenc@waynetownship.com
Date Signed: 01/03/2023 5:40:22 PM -05:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Business Admin

APPROVED BY



Signed By: mcnamarah@waynetownship.com
Date Signed: 01/03/2023 11:54:43 AM -05:00 GMT
IP Address: 69.74.68.90

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE (“PERSONNEL STATUS FORM”)

Date Originated: 04/20/2023

Originated By: Sharyn Matthews

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Daniel Lagana		Position Title Assistant Township Attorney	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. [REDACTED]	
Department Legal		Division [REDACTED]	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 04/24/2023		IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☐ Pay Increase Annual _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$135,000.00 Longevity % Shift Diff. / Bur. % Grade: E13 Other: Other Description: Total \$135,000.00		Change Date 1: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total \$0.00	
Change Date 2: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:	
Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:	
Total		Total	

Additional Comments

Employee to replace Lisa Scorsolini. Employee to serve a 6 month probationary period to end 10/24/2023. Employee subject to a 30 day enrollment period for all health benefits and all other applicable benefits. Employee to be enrolled Plan H health coverage.



Signed By: tietjenc@waynetownship.com
Date Signed: 04/21/2023 11:46:48 AM -04:00 GMT
IP Address: 69.74.68.90

REQUESTED BY

Department Head



Signed By: verganoc@waynetownship.com
Date Signed: 04/26/2023 8:40:22 AM -04:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Mayor



Signed By: matthewss@waynetownship.com
Date Signed: 04/24/2023 9:57:16 AM -04:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Director of Personnel



Email: matthewss@waynetownship.com
Date: 04/26/2023 GMT

ACKNOWLEDGED BY

Employee Signature



Signed By: tietjenc@waynetownship.com
Date Signed: 04/24/2023 1:17:28 PM -04:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Business Admin



Signed By: mcnamarah@waynetownship.com
Date Signed: 04/24/2023 9:55:52 AM -04:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 11/15/2024
Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____
JOB CATEGORY: _____
W/C Code: _____

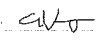
Employee Name Lagana, Daniel		Position Title Assistant Township Attorney	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 712	
Department Legal		Division [REDACTED]	
Phone [REDACTED]		[REDACTED]	
EFFECTIVE Date or Inclusive Dates of Action: 04/24/2024			
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$135,000.00 Longevity % Shift Diff. / Bur. % Grade: Other: Other Description: Total \$135,000.00		Change Date 1: 04/24/2024 Change Description: 2% Base salary increase New Base Salary: \$137,700.00 Longevity % Shift Diff. / Bur. % Grade: E13 Other: Total \$137,700.00	
IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:			
Continuous Fulltime Employment: 04/24/2023 Anniversary: 04/24/2024 New Employees Minimum Probation Period: Probation Period Ends: Part-time Employment From:			
Change Date 2: 01/01/2025 Change Description: 2.5% New Base Salary: \$141,143.00 Longevity % Shift Diff. / Bur. % Grade: E13 Other: Total \$141,143.00	Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total

Additional Comments

04/24/2024: 2% \$137,700
01/01/2025 2.5% \$141,143

Signatures


Signed By: tietjenc@waynetownship.com
Date Signed: 11/15/2024 9:14:40 AM -08:00 GMT
IP Address: 69.74.68.90
REQUESTED BY
Department Head


Signed By: verganoc@waynetownship.com
Date Signed: 11/16/2024 9:02:03 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY
Mayor


Signed By: matthewss@waynetownship.com
Date Signed: 11/15/2024 9:30:15 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY
Director of Personnel


Email: laganad@waynetownship.com
Date: 11/16/2024 GMT
ACKNOWLEDGED BY
Employee Signature


Signed By: tietjenc@waynetownship.com
Date Signed: 11/15/2024 9:31:29 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY
Business Admin


Signed By: mcnamarah@waynetownship.com
Date Signed: 11/15/2024 9:16:06 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY
Chief Financial Officer

township of Wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 11/15/2024
Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Matthews, Sharyn		Position Title Director of Human Resources	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 701	
Department Administration		Division HR / Safety	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2024		IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$137,700.00 Longevity % Shift Diff. / Bur. % Grade: E12 Other: Other Description: Total \$137,700.00		Change Date 1: 01/01/2024 Change Description: 2% Base salary increase New Base Salary: \$140,454.00 Longevity % Shift Diff. / Bur. % Grade: E12 Other: Total \$140,454.00	
Change Date 2: 01/01/2025 Change Description: 2.5% Base salary increase New Base Salary: \$143,965.00 Longevity % Shift Diff. / Bur. % Grade: E12 Other: Total \$143,965.00		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	
Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	

Additional Comments

01/01/2024: 2% \$140,454
01/01/2025: 2.5% \$143,965

Signatures


SIGNED BY: tietjenc@waynetownship.com
DATE SIGNED: 11/15/2024 9:16:12 AM -08:00 GMT
IP ADDRESS: 69.74.68.90

REQUESTED BY

Department Head


SIGNED BY: verganoc@waynetownship.com
DATE SIGNED: 11/16/2024 8:53:31 AM -08:00 GMT
IP ADDRESS: 69.74.68.90

APPROVED BY

Mayor

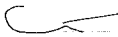

SIGNED BY: matthewss@waynetownship.com
DATE SIGNED: 11/15/2024 9:25:27 AM -08:00 GMT
IP ADDRESS: 69.74.68.90

APPROVED BY

Director of Personnel


Email: matthewss@waynetownship.com
Date: 11/16/2024 GMT

Employee Signature


SIGNED BY: tietjenc@waynetownship.com
DATE SIGNED: 11/15/2024 9:26:14 AM -08:00 GMT
IP ADDRESS: 69.74.68.90

APPROVED BY

Business Admin


SIGNED BY: mcnamarah@waynetownship.com
DATE SIGNED: 11/15/2024 9:20:56 AM -08:00 GMT
IP ADDRESS: 69.74.68.90

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE (“PERSONNEL STATUS FORM”)

Date Originated: 12/07/2022

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Matthews, Sharyn		Position Title Director of Human Resources	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 701	
Department Administration		Division HR / Safety	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2023		IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$130,000.00 Longevity % Shift Diff. / Bur. % Grade: Other: Other Description: Total \$130,000.00		Change Date 1: 01/01/2023 Change Description: New Base Salary New Base Salary: \$135,000.00 Longevity % Shift Diff. / Bur. % Grade: E12 Other: Total \$135,000.00	
Change Date 2: 01/01/2023 Change Description: 2023 - 2% increase New Base Salary: \$137,700.00 Longevity % Shift Diff. / Bur. % Grade: E12 Other: Total \$137,700.00		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	
Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	

Continuous Fulltime Employment: 01/10/2023
Anniversary: 01/10/2023

New Employees
Minimum Probation Period:
Probation Period Ends:

Part-time Employment From:

Additional Comments

Effective January 1, 2023 base salary to increase to \$135,000.

Effective January 1, 2023 employee to receive 2% increase to new base salary.

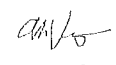
This change is in accordance with State Statutes, the Administration Code, the classification and Pay Plan, and other rules and policies governing Township Employees.

REQUESTED BY


Signed By: tietjenc@waynetownship.com
Date Signed: 12/07/2022 11:24:31 AM -05:00 GMT
IP Address: 69.74.68.90

Department Head

APPROVED BY


Signed By: verganoc@waynetownship.com
Date Signed: 12/08/2022 11:34:08 AM -05:00 GMT
IP Address: 209.137.134.50

Mayor

APPROVED BY


Signed By: matthewss@waynetownship.com
Date Signed: 12/07/2022 12:43:30 PM -05:00 GMT
IP Address: 69.74.68.90

Director of Personnel

ACKNOWLEDGED BY


Email: matthewss@waynetownship.com
Date: 12/09/2022 GMT
Employee Signature

APPROVED BY


Signed By: tietjenc@waynetownship.com
Date Signed: 12/07/2022 12:46:57 PM -05:00 GMT
IP Address: 69.74.68.90

Business Admin

APPROVED BY


Signed By: mcnamarah@waynetownship.com
Date Signed: 12/07/2022 12:41:15 PM -05:00 GMT
IP Address: 69.74.68.90

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 08/04/2023

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

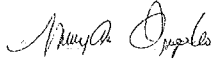
W/C Code: _____

Employee Name MEDEIROS, LYNETTE		Position Title Assistant Health Officer	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 55002608	
Department Health		Division [REDACTED]	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 08/07/2023			
APPOINTMENT ☒ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: \$140,000.00 Present Base Salary: Longevity % Shift Diff. / Bur. % Grade: S13 Other: Other Description: Total \$140,000.00		Change Date 1: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total \$0.00	
IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☐ Pay Increase Annual _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:			
Continuous Fulltime Employment: 08/07/2023 Anniversary: 08/07/2024 New Employees Minimum Probation Period: 6 months Probation Period Ends: 04/07/2024 Part-time Employment From:			
Change Date 2: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:	Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:	Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:	Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:
Total	Total	Total	Total

Additional Comments

Employee hired to new position of Assistant Health Officer under the 2024 Enhancing Local Public Health Capacity grant. Employee subject to a six (6) month probationary period. Employee subject to a 30 day enrollment period for medical benefits. Employee to be enrolled in Supervisory Plan H health benefits.

Signatures



Signed By: orapellom@waynetownship.com
Date Signed: 08/07/2023 10:04:55 AM -04:00 GMT
IP Address: 69.74.68.90

REQUESTED BY

Department Head



Signed By: verganoc@waynetownship.com
Date Signed: 08/22/2023 6:42:08 PM -04:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Mayor



Signed By: matthewss@waynetownship.com
Date Signed: 08/14/2023 3:33:53 PM -04:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Director of Personnel



Email: medelrosi@waynetownship.com
Date: 08/23/2023 GMT

ACKNOWLEDGED BY

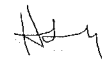
Employee Signature



Signed By: tietjenc@waynetownship.com
Date Signed: 08/15/2023 12:44:07 PM -04:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Business Admin



Signed By: mcnamarah@waynetownship.com
Date Signed: 08/14/2023 11:14:27 AM -04:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 11/18/2024

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Medeiros, Lynette		Position Title Assistant Director Health and Welfare	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 785	
Department Health		Division [REDACTED]	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 08/07/2024		IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual <u>2%</u> Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☒ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: \$ Present Base Salary: \$140,000.00 Longevity % Shift Diff. / Bur. % Grade: S14 Other: \$ Other Description: Total \$140,000.00		Change Date 1: 08/07/2024 Change Description: 2% Base salary increase New Base Salary: \$142,800.00 Longevity % Shift Diff. / Bur. % Grade: S14 Other: \$ Total \$142,800.00	
Change Date 2: Change Description: New Base Salary: \$ Longevity % Shift Diff. / Bur. % Grade: Other: \$ Total \$0.00		Change Date 3: Change Description: New Base Salary: \$ Longevity % Shift Diff. / Bur. % Grade: Other: \$ Total \$0.00	
Change Date 4: Change Description: New Base Salary: \$ Longevity % Shift Diff. / Bur. % Grade: Other: \$ Total \$0.00		Change Date 5: Change Description: New Base Salary: \$ Longevity % Shift Diff. / Bur. % Grade: Other: \$ Total \$0.00	

Continuous Fulltime Employment: **8/7/2023**
Anniversary: **8/7/2024**

New Employees
Minimum Probation Period:
Probation Period Ends:

Part-time Employment From:

Additional Comments

Replaces Status form from 9/20/2024

Employee must be employed one year before she is entitled to union raise.

Increase as per Supervisor's Bargaining Agreement 2023-2027.

8/7/2024: 2% \$142,800

Signatures

REQUESTED BY

Department Head

APPROVED BY

Mayor

APPROVED BY

Director of Personnel

ACKNOWLEDGED BY

Employee Signature

APPROVED BY

Business Admin

APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 09/19/2023

Originated By: MaryAnn Orapello

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Mary Ann Orapello		Position Title Director of Health & Welfare/Health Officer	
Employee Address [REDACTED]		Account No. 785	
Department Health		Division [REDACTED]	
EFFECTIVE Date or Inclusive Dates of Action: 07/01/2023		Phone [REDACTED]	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$184,580.00 Longevity % Shift Diff. / Bur. % Grade: Other: Other Description: Total \$184,580.00		Change Date 1: 07/01/2023 Change Description: Stipend for Totowa New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: \$12,000.00 Total \$12,000.00	
Change Date 2: 07/01/2023 Change Description: Stipend for Pompton Lakes New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: \$20,000.00 Total \$20,000.00		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	
Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	

IN-SERVICE CHANGE

- ☐ Disability/Extended sick leave
☐ Suspension - No. of Days _____
☐ Leave of Absence without pay
☐ Leave of Absence with pay
☐ New Job Title
☐ Promotion
☐ Demotion
☐ Change of Address or Phone
☐ Transfer from:
☐ Pay Increase
Annual _____ Longevity _____
Promotion _____ Other _____
☐ Job Category: From _____ To _____
☒ Other - See comments: Stipends for PH agreements

Continuous Fulltime Employment: 10/21/1985
Anniversary:

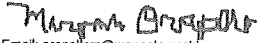
New Employees
Minimum Probation Period:
Probation Period Ends:

Part-time Employment From:

Additional Comments

Stipends to provide Public Health Services for Totowa Res. #244/22 and Pompton Lakes Res. #186/16.

Signatures

REQUESTED BY	 Signed By: orapellom@waynetownship.com Date Signed: 09/19/2023 3:29:38 PM -04:00 GMT IP Address: 69.74.68.90 _____ Department Head	APPROVED BY	 Signed By: verganoc@waynetownship.com Date Signed: 10/03/2023 4:49:43 PM -04:00 GMT IP Address: 209.137.134.50 _____ Mayor
APPROVED BY	 Signed By: matthewss@waynetownship.com Date Signed: 09/20/2023 12:28:02 PM -04:00 GMT IP Address: 69.74.68.90 _____ Director of Personnel	ACKNOWLEDGED BY	 Email: orapellom@waynetownship.com Date: 10/10/2023 GMT _____ Employee Signature
APPROVED BY	 Signed By: tietjenc@waynetownship.com Date Signed: 09/22/2023 10:08:29 AM -04:00 GMT IP Address: 69.74.68.90 _____ Business Admin	APPROVED BY	 Signed By: mcnamarah@waynetownship.com Date Signed: 09/19/2023 3:43:33 PM -04:00 GMT IP Address: 69.74.68.90 _____ Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE (“PERSONNEL STATUS FORM”)

Date Originated: 09/20/2024

Originated By: Sharyn Matthews

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Orapello, Mary Ann		Position Title Director of Health and Welfare	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 785	
Department Health		Division [REDACTED]	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2023			
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$184,580.00 Longevity % Shift Diff. / Bur. % Grade: S14 Other: Other Description: Total \$184,580.00		Change Date 1: 01/01/2023 Change Description: Union Contract Increase 2% New Base Salary: \$188,271.60 Longevity % Shift Diff. / Bur. % Grade: S14 Other: Total \$188,272.00	
IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual _____ Longevity _____ Promotion _____ Other Union Increase _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:			
Continuous Fulltime Employment: Anniversary: New Employees Minimum Probation Period: Probation Period Ends: Part-time Employment From:			
Change Date 2: 01/01/2024 Change Description: Union Contract Increase 2% New Base Salary: \$192,037.03 Longevity % Shift Diff. / Bur. % Grade: S14 Other: Total \$192,037.00	Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total

Additional Comments

Salary increases per the Supervisor Collective Bargaining Agreement effective 1/1/23

Signatures

REQUESTED BY


Signed By: tietjenc@waynetownship.com
Date Signed: 09/23/2024 1:03:01 PM -07:00 GMT
IP Address: 69.74.68.90

Department Head

APPROVED BY


Signed By: verganoc@waynetownship.com
Date Signed: 09/30/2024 7:39:57 AM -07:00 GMT
IP Address: 24.38.19.58

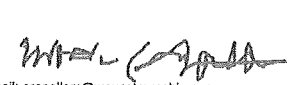
Mayor

APPROVED BY


Signed By: matthewss@waynetownship.com
Date Signed: 09/23/2024 1:28:55 PM -07:00 GMT
IP Address: 69.74.68.90

Director of Personnel

ACKNOWLEDGED BY


Email: orapellom@waynetownship.com
Date: 09/30/2024 GMT

Employee Signature

APPROVED BY


Signed By: tietjenc@waynetownship.com
Date Signed: 09/26/2024 6:29:44 AM -07:00 GMT
IP Address: 69.74.68.90

Business Admin

APPROVED BY


Signed By: mcnamarah@waynetownship.com
Date Signed: 09/23/2024 1:19:17 PM -07:00 GMT
IP Address: 107.115.48.17

Chief Financial Officer

township of Wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 04/04/2023

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Neale, Ashley		Position Title Tax Collector	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 708	
Department Finance		Division Revenue	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 04/17/2023			
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$77,000.00 Longevity % Shift Diff. / Bur. % Grade: P9 Other: Other Description: Total \$77,000.00		Change Date 1: 04/17/2023 Change Description: Promoted to Tax Collector New Base Salary: \$87,000.00 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$87,000.00	
IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☒ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☐ Pay Increase Annual _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:			
Continuous Fulltime Employment: 02/06/2023 Anniversary: 02/06/2024 New Employees Minimum Probation Period: 6 months Probation Period Ends: 08/06/2023 Part-time Employment From:			
Change Date 2: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total

Additional Comments

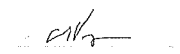
Employee to replace Beth Territo. Employee promoted to Tax Collector. Employee to continue to serve her six (6) month probationary period, ending 8/6/2023 (six months from her original hire date). Employee to be enrolled in Supervisors Plan H health coverage.



Signed By: mcnamarah@waynetownship.com
Date Signed: 04/10/2023 9:10:20 AM -04:00 GMT
IP Address: 69.74.68.90

REQUESTED BY

Department Head



Signed By: verganoc@waynetownship.com
Date Signed: 04/18/2023 11:02:30 AM -04:00 GMT
IP Address: 209.137.134.50

APPROVED BY

Mayor



Signed By: matthewss@waynetownship.com
Date Signed: 04/10/2023 10:41:15 AM -04:00 GMT
IP Address: 69.74.68.90

APPROVED BY

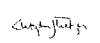
Director of Personnel



Email: nealea@waynetownship.com
Date: 04/10/2023 GMT

ACKNOWLEDGED BY

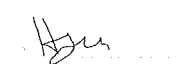
Employee Signature



Signed By: tietjenc@waynetownship.com
Date Signed: 04/17/2023 8:24:00 AM -04:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Business Admin



Signed By: mcnamarah@waynetownship.com
Date Signed: 04/10/2023 9:16:59 AM -04:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 11/21/2024

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Neale, Ashley		Position Title Tax Collector	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 708	
Department Finance		Division Revenue	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 02/06/2024			
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: \$87,000.00 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Other Description: Total \$87,000.00		Change Date 1: 02/06/2024 Change Description: 2% Base salary increase New Base Salary: \$88,740.00 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$88,740.00	
IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:			
Continuous Fulltime Employment: 02/06/2023 Anniversary: 02/06/2024 New Employees Minimum Probation Period: Probation Period Ends: Part-time Employment From:			
Change Date 2: 01/01/2025 Change Description: 2.5% Base salary increase New Base Salary: \$90,959.00 Longevity % Shift Diff. / Bur. % Grade: S13 Other: Total \$90,959.00		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	
Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	

Additional Comments

As per Supervisor's Association Collective Bargaining Agreement :

02/06/2024 2% \$88,740

01/01/2025 2.5% \$90,959

Signatures


Signed By: mcnamarah@waynetownship.com
Date Signed: 11/21/2024 1:24:31 PM -08:00 GMT
IP Address: 69.74.68.90

REQUESTED BY

Department Head


Signed By: verganoc@waynetownship.com
Date Signed: 11/25/2024 4:17:49 PM -08:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Mayor


Signed By: matthewss@waynetownship.com
Date Signed: 11/22/2024 7:08:56 AM -08:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Director of Personnel


Email: nealea@waynetownship.com
Date: 11/20/2024 GMT

ACKNOWLEDGED BY

Employee Signature


Signed By: tletjenc@waynetownship.com
Date Signed: 11/22/2024 7:31:10 AM -08:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Business Admin


Signed By: mcnamarah@waynetownship.com
Date Signed: 11/21/2024 1:29:58 PM -08:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 04/03/2023

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Margiotta, Paul		Position Title Township Clerk	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 704	
Department Clerk's Office		Division [REDACTED]	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 04/03/2023		IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☐ Pay Increase Annual _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☒ Other - See comments: Transferred time	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:		SEPARATION ☐ Resignation ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	
Starting Salary: Present Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Other Description: Total \$0.00		Change Date 1: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total \$0.00	
Change Date 2: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:		Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:	
Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:		Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other:	
Total		Total	

Continuous Fulltime Employment: 06/18/2009
Anniversary: 01/01/3000

New Employees
Minimum Probation Period:
Probation Period Ends:

Part-time Employment From:

Additional Comments

Employee donating 35 sick hours to Paula Losito.

This change is in accordance with State Statutes, the Administration Code, the classification and Pay Plan, and other rules and policies governing Township Employees.



Signed By: tietjenc@waynetownship.com
Date Signed: 04/04/2023 9:00:30 AM -04:00 GMT
IP Address: 69.74.68.90

REQUESTED BY

Department Head



Signed By: verganoc@waynetownship.com
Date Signed: 04/17/2023 11:32:04 AM -04:00 GMT
IP Address: 209.137.134.50

APPROVED BY

Mayor



Signed By: matthewss@waynetownship.com
Date Signed: 04/04/2023 9:39:47 AM -04:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Director of Personnel

ACKNOWLEDGED BY



Email: margiottap@waynetownship.com
Date: 04/17/2023 GMT

Employee Signature



Signed By: tietjenc@waynetownship.com
Date Signed: 04/05/2023 4:11:53 PM -04:00 GMT
IP Address: 69.74.68.90

APPROVED BY

Business Admin

APPROVED BY



Signed By: mcnamarah@waynetownship.com
Date Signed: 04/04/2023 9:19:55 AM -04:00 GMT
IP Address: 69.74.68.90

Chief Financial Officer

township of wayne

NOTICE OF PERSONNEL OR PAYROLL CHANGE ("PERSONNEL STATUS FORM")

Date Originated: 11/15/2024

Originated By: Debbie Esposito

FOR OFFICE USE ONLY

EEOC-GROUP: _____

JOB CATEGORY: _____

W/C Code: _____

Employee Name Margiotta, Paul		Position Title Township Clerk	
Employee Address [REDACTED]		Town [REDACTED]	State [REDACTED]
Zip [REDACTED]		Account No. 704	
Department Clerk's Office		Division [REDACTED]	Phone [REDACTED]
EFFECTIVE Date or Inclusive Dates of Action: 01/01/2024		IN-SERVICE CHANGE ☐ Disability/Extended sick leave ☐ Suspension - No. of Days _____ ☐ Leave of Absence without pay ☐ Leave of Absence with pay ☐ New Job Title ☐ Promotion ☐ Demotion ☐ Change of Address or Phone ☐ Transfer from: ☒ Pay Increase Annual _____ Longevity _____ Promotion _____ Other _____ ☐ Job Category: From _____ To _____ ☐ Other - See comments:	
APPOINTMENT ☐ Permanent - subject to satisfactory completion of probationary period. Fingerprint and physical examinations. ☐ Temporary ☐ Seasonal ☐ Part-Time ☐ Re-employment ☐ Return from Military Service ☐ Appointment Term:	SEPARATION ☐ Resignation ☐ Not Applicable ☐ Left Job ☐ Dismissed ☐ Lay-Off ☐ Termination of Appointment ☐ Retirement ☐ Death ☐ Other - see comments below:	Continuous Fulltime Employment: 06/18/2009 Anniversary: 01/01/3000 New Employees Minimum Probation Period: Probation Period Ends: Part-time Employment From:	
Starting Salary: Present Base Salary: \$155,493.00 Longevity % Shift Diff. / Bur. % Grade: E14 Other: Other Description: Total \$155,493.00	Change Date 1: 01/01/2024 Change Description: 2% Base salary increase New Base Salary: \$158,603.00 Longevity % Shift Diff. / Bur. % Grade: E14 Other: Total \$158,603.00		
Change Date 2: 01/01/2025 Change Description: 2.5% Base salary increase New Base Salary: \$162,568.00 Longevity % Shift Diff. / Bur. % Grade: E14 Other: Total \$162,568.00	Change Date 3: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 4: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total	Change Date 5: Change Description: New Base Salary: Longevity % Shift Diff. / Bur. % Grade: Other: Total

Additional Comments

01/01/2024: 2% \$158,603
01/01/2025: 2.5% \$162,758

Signatures


Signed By: margiottap@waynetownship.com
Date Signed: 11/18/2024 6:30:43 AM -08:00 GMT
IP Address: 69.74.68.90
REQUESTED BY
Department Head


Signed By: verganoc@waynetownship.com
Date Signed: 11/21/2024 9:30:06 AM -08:00 GMT
IP Address: 47.19.222.10
APPROVED BY
Mayor


Signed By: matthewss@waynetownship.com
Date Signed: 11/18/2024 7:20:13 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY
Director of Personnel


Email: margiottap@waynetownship.com
Date: 11/21/2024 GMT
ACKNOWLEDGED BY
Employee Signature


Signed By: tietjenc@waynetownship.com
Date Signed: 11/20/2024 6:16:00 AM -08:00 GMT
IP Address: 166.137.83.23
APPROVED BY
Business Admin


Signed By: mcnamarah@waynetownship.com
Date Signed: 11/18/2024 7:18:51 AM -08:00 GMT
IP Address: 69.74.68.90
APPROVED BY
Chief Financial Officer