

3:2.12 Military Courtesy- When meeting in public, officers shall conform to normal courtesy standards and refer to each other by rank.

3:2.13 National Colors and Anthem- Uniformed officers will render full military honors to the national colors and anthem at all appropriate times. Officers and employees in civilian dress shall render proper civilian honors to the national color and anthem at all times.

3:2.14 Possession of Keys- No officers unless authorized by his commanding officer, shall possess keys to any premises not his own--on or near his beat.

3:2.15 Address and Telephone Numbers- Officers and employees shall record their correct residential address and telephone number with the commanding officer. Officers and employees are required to have telephones in the place where they reside. Changes in address and telephone shall be reported within eight (8) hours of the change. This shall be done in writing whether the officer or employee is working or on leave.

3:3 Uniforms, Equipment and Appearance

3:3.1 Regulation Uniforms Required- All officers shall maintain regulation uniforms. Uniforms shall be kept neat, clean, and well pressed at all times.

3:3.2 Uniforms- Officers will wear the duty uniform. However, commanding officers may prefer by the nature of the duty which is required. Employees will wear and maintain uniform as directed by the Chief of Police.

3:3.3 Uniforms- An officer when in uniform, shall wear the regulation uniform on the outside of the outermost garment and always in sight. When not in uniform, he shall carry his badge in his pocket.

3:3.4 Uniforms- An officer, when in uniform shall wear the regulation uniform badge on his uniform, shirt, or dress jacket, whichever is outermost in accordance with departmental instructions.

3:3.5 Altering Style of Uniform- Uniforms shall be made of the material and the style prescribed in police department orders, and such style shall not be altered or changed in any manner whatsoever, unless authorized by Chief of Police and the expense chargeable to the officer by the Township.

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