



MONROE TOWNSHIP SCHOOLS
423 Buckelew Avenue
Monroe Township, New Jersey 08831
www.monroe.k12.nj.us

DR. CHARI ROBYNNE CHANLEY

Superintendent of Schools

DR. ADAM M. LAYMAN

Assistant Superintendent of Schools

LAURA ALLEN, CPA

Business Administrator/Board Secretary

Tel: 732-521-1500

Fax: 732-521-2719

August 1, 2024

VIA EMAIL: opra+request-61929-32c6424e@requests.opramachine.com

Anonymous

Re: OPRA Request dated June 19, 2024

Dear Sir/Madam:

I write in furtherance of my correspondence to you, dated June 27, 2024, in response to the request for documents from the Monroe Township Board of Education ("Board" and/or "District"), pursuant to the Open Public Records Act ("OPRA") submitted and received via email on Wednesday, June 19, 2024.

OPRA allows custodians to seek extensions of time within which to respond, pursuant to N.J.S.A. 47:1A-5i. Specifically, OPRA states that, "the requestor shall be advised when the record can be made available. If the record is not made available by that time, access shall be deemed denied." In regards to your request, this office requested such an extension until Wednesday, July 31, 2024. Accordingly, the Board's response to your request is set forth below.

"Emails between James Higgins and Chari Chanley, emails between Chari Chanley and Adam Layman and emails between Adam Layman and James Higgins with keywords 'CHAMPS', 'civics', 'PBL math', 'library', in subject or body of email sent between February 1, 2024-June 12, 2024."

Please note that your request for copies of emails that contain the terms/words "CHAMPS", "civics", "PBL math", or "library" are overly broad in that the requests fail to include a narrowly construed subject or content and thus do not identify specific requested records. See Elcavage v. West Milford Twp. (Passaic), GRC Complaint No. 2009-07 (April 2010); Doss v. Borough of Paramus (Bergen), GRC Complaint No. 2014-149 (Interim Order dated January 30, 2015); Gannett New Jersey Partners L.P. v. County of Middlesex, 379 N.J. Super. 205, 211-12, 877 A.2d 330 (App. Div. 2005); New Jersey Builders Association v. New Jersey Council on Affordable Housing, 390 N.J. Super. 166, 178 (App. Div.), cert. Denied, 190 N.J. 394 (2007); Bent v. Stafford Police Dep't, 381 N.J. Super. 30, 40 (App. Div. 2005); NJ Builders Assoc. v. NJ Council on Affordable

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Housing, 390 N.J. Super. 166, 180 (App. Div. 2007); Burke v. Brandes, 429 N.J. Super. 169, 172, 176 (App. Div. 2012). Under OPRA, one cannot submit “wholesale requests for general information to be analyzed, collated and compiled by the responding government entity.” MAG Entertainment, LLC v. Division of Alcoholic Beverage Control, 375 N.J. Super. 534, 868 A.2d 1067 (App. Div. 2005). (The Court found a request for “all books, records, [and] documents” related to a specific project to be improper.)

Your request contains generic keywords that can easily appear in a vast quantity of records without any specific meaning. There is no requirement pursuant to OPRA which requires the Board to attempt to locate responsive correspondence containing a single word of generic meaning without any context. See Elcavage v. West Milford Twp. (Passaic), GRC Complaint No. 2009-07 (April 2010); Burke v. Brandes, 429 N.J. Super. 169, 172, 176 (App. Div. 2012). Further, requiring a custodian to locate responsive correspondence based on a single generic keyword is clearly not consistent with the establishment of “subject or content” as one of the criteria for a valid correspondence search. See Sandoval v. NJ State Parole Board, GRC Complaint No. 2006-167 (October 2008), and Schuler v. Borough of Bloomsbury, GRC Complaint No. 2007-151 (February 2009). Most importantly, using generic keywords is analogous to the type of overly broad request that the MAG and NJ Builders Association Courts determined to be invalid.

Notwithstanding the aforementioned objections, enclosed please find emails exchanged between James Higgins and Chari Chanley, between Chari Chanley and Adam Layman or between Adam Layman and James Higgins with the identified keywords for the period of February 1, 2024 through June 12, 2024.

As the documents identified above are being provided to you in electronic format only, there is no charge associated with your request. The foregoing information and the enclosed documents constitute the Board’s full and complete response to your OPRA request and therefore, your OPRA request is closed.

Sincerely,

A handwritten signature in black ink that reads "Lisa Goldstein". The script is cursive and fluid.

Lisa Goldstein
OPRA Secretary

From: James.Higgins@Monroe.K12.NJ.US
Sent time: 02/16/2024 08:59:23 AM
To: Chari.Chanley@Monroe.K12.NJ.US; Laura.Allen@Monroe.K12.NJ.US
Cc: Patricia.Smith@Monroe.K12.NJ.US; Kristie.Francis@Monroe.K12.NJ.US; Eric.Lurie@monroe.k12.nj.us; Lisa.Church@Monroe.K12.NJ.US
Subject: Revised MTMS Budget
Attachments: MTMS Budget 2024-2025.xlsx

Good Morning,

Attached please see the adjusted MTMS budget, the highlighted totals on the front page indicate where the adjustments were made. Any questions please let me know. Total adjustments were \$31,011.55.

Thanks
Jim

Dr. James F. Higgins Jr.
Principal-Monroe Township Middle School
(732) 521-6042

From: James.Higgins@Monroe.K12.NJ.US
Sent time: 05/14/2024 09:16:34 AM
To: Chari.Chanley@Monroe.K12.NJ.US; Adam.Layman@Monroe.K12.NJ.US
Cc: Patricia.Smith@Monroe.K12.NJ.US; Kristie.Francis@Monroe.K12.NJ.US; Eric.Lurie@monroe.k12.nj.us
Subject: MTMS Talking Points-CONFIDENTIAL
Attachments: MTMS Talking Points.xlsx

Good Morning,

Just an FYI, use the info as you see fit.

Nice job last night.

Thanks
Jim

Dr. James F. Higgins Jr.
Principal-Monroe Township Middle School
(732) 521-6042

From: James.Higgins@Monroe.K12.NJ.US
Sent time: 05/16/2024 12:36:00 PM
To: Chari.Chanley@Monroe.K12.NJ.US
Cc: Kristie.Francis@Monroe.K12.NJ.US
Subject: RE: [External Email]Request from a teacher at Monroe Township Middle School

Received, thank you.

Dr. James F. Higgins Jr.
Principal-Monroe Township Middle School
(732) 521-6042

From: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Sent: Thursday, May 16, 2024 12:19 PM
To: James Higgins <James.Higgins@Monroe.K12.NJ.US>
Subject: FW: [External Email]Request from a teacher at Monroe Township Middle School

Kindly,

Dr. Chari Robynne Chanley
Superintendent
Monroe Township Schools
chari.chanley@monroe.k12.nj.us
732-521-1500

“Education is not a preparation for life; education is life itself.” - John Dewey

The Monroe Public Schools in collaboration with the members of the community shall ensure that all children receive an exemplary education by well-trained committed staff in a safe and orderly environment.

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From: Hashmita Tarasinghani <hello@learn.quizizz.com>
Sent: Thursday, May 16, 2024 10:31 AM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: [External Email]Request from a teacher at Monroe Township Middle School

You don't often get email from hello@learn.quizizz.com. [Learn why this is important](#)

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

Hi Chari,

Who would be the right person to discuss this at Monroe Township Middle School?

Warmly,
Hashmita Tarasinghani
School & District Team | Quizizz
Reach us at [\(252\) 516 8698](tel:(252)5168698)

-----Original message-----

From: hashmita@quizizz.com
To: chari.chanley@monroe.k12.nj.us
Subject: Teacher request from Monroe Township Middle School

Reply-To: hashmita@quizizz.com

Hi there,

I thought to reach out again as Amanda Soliman expressed interest in a Quizizz School Plan for your school.

Given that **29** teachers are actively using Quizizz in your school, who at your organization can I reach out to share more information on this?

Warmly,
Hashmita Tarasinghani
School & District Team | Quizizz
Reach us at [\(252\) 516 8698](tel:(252)5168698)

-----Original message-----

From: hashmita@quizizz.com
To: chari.chanley@monroe.k12.nj.us
Subject: Teacher request from Monroe Township Middle School
Reply-To: hashmita@quizizz.com

Hi Chari,

Amanda Soliman expressed interest in a Quizizz School Plan for Monroe Township Middle School for more library storage and feature access, and we thought you would be the right person to discuss this. Is that right, or is there someone else I should speak with?

Given that **29 of your teachers are actively using Quizizz**, I would love to share more information and answer any questions you may have.

Warmly,
Hashmita Tarasinghani
School & District Team | Quizizz
Reach us at [\(252\) 516 8698](tel:(252)5168698)

Quizizz, 3110 Main St. Building C, Santa Monica, CA 90405, [unsubscribe](#)

From: James.Higgins@Monroe.K12.NJ.US
Sent time: 02/27/2024 08:56:43 AM
To: Danielle.Drust@Monroe.K12.NJ.US; Patricia.Smith@Monroe.K12.NJ.US; Eric.Lurie@monroe.k12.nj.us; Kristie.Francis@Monroe.K12.NJ.US; Steven.Manahan@monroe.k12.nj.us; Christine.Viszoki@Monroe.K12.NJ.US; Christopher.Sidler@Monroe.K12.NJ.US; Benjamin.Mulvey@Monroe.K12.NJ.US; William.James@monroe.k12.nj.us; Maura.Towne@Monroe.K12.NJ.US
Cc: Adam.Layman@Monroe.K12.NJ.US
Subject: RE: Presentation Last Evening

Excellent job, thank you all. I agree our teachers are terrific and deserve all the credit, thank you all....again!!!!!!

Jim

Dr. James F. Higgins Jr.
Principal-Monroe Township Middle School
(732) 521-6042

From: Danielle Drust <Danielle.Drust@Monroe.K12.NJ.US>
Sent: Tuesday, February 27, 2024 8:53 AM
To: James Higgins <James.Higgins@Monroe.K12.NJ.US>; Patricia Smith <Patricia.Smith@Monroe.K12.NJ.US>; Eric Lurie <Eric.Lurie@monroe.k12.nj.us>; Kristie Francis <Kristie.Francis@Monroe.K12.NJ.US>; Steven Manahan <Steven.Manahan@monroe.k12.nj.us>; Christine Viszoki <Christine.Viszoki@Monroe.K12.NJ.US>; Christopher Sidler <Christopher.Sidler@Monroe.K12.NJ.US>; Benjamin Mulvey <Benjamin.Mulvey@Monroe.K12.NJ.US>; William James <William.James@monroe.k12.nj.us>; Maura Towne <Maura.Towne@Monroe.K12.NJ.US>
Cc: Adam Layman <Adam.Layman@Monroe.K12.NJ.US>
Subject: Presentation Last Evening

Good morning

I want to take a moment to share that last evening six of our 7th grade civics students presented their work in honor of Black History Month to the League of Women's voters. Their presentations were outstanding. The group in attendance could not have been more impressed with the student work as well as presentation skills.

None of this project would have been possible if it were not for the hard work of the teachers. I want to thank them again for making this project possible and all the support and time they have given to our students. The time table for the implementation of this project was very tight and they pulled it off seamlessly.

It was truly amazing to see our students discussing civil leaders while they themselves were acting as civically engaged community members.

Have a great day!!!

Danielle Drust
District Supervisor of Science & Social Studies
Monroe Township School District
732-521-2882 Ext. 6309

From: James.Higgins@Monroe.K12.NJ.US
Sent time: 05/14/2024 09:16:34 AM
To: Chari.Chanley@Monroe.K12.NJ.US; Adam.Layman@Monroe.K12.NJ.US
Cc: Patricia.Smith@Monroe.K12.NJ.US; Kristie.Francis@Monroe.K12.NJ.US; Eric.Lurie@monroe.k12.nj.us
Subject: MTMS Talking Points-CONFIDENTIAL
Attachments: MTMS Talking Points.xlsx

Good Morning,

Just an FYI, use the info as you see fit.

Nice job last night.

Thanks
Jim

Dr. James F. Higgins Jr.
Principal-Monroe Township Middle School
(732) 521-6042

From: James.Higgins@Monroe.K12.NJ.US
Sent time: 06/06/2024 02:38:29 PM
To: Adam.Layman@Monroe.K12.NJ.US
Cc: Patricia.Smith@Monroe.K12.NJ.US; Louise.Baumann@Monroe.K12.NJ.US
Subject: CHAMPS Curr Writers

Hey Adam,

Here are the names for the new class to write curriculum. Ryan Fiore and Nicole Pontarollo. Do you want us to process them for the board meeting or will your people?

Thanks

Jim

Dr. James F. Higgins Jr.

Principal-Monroe Township Middle School
(732) 521-6042

From: James.Higgins@Monroe.K12.NJ.US
Sent time: 06/06/2024 03:09:20 PM
To: Adam.Layman@Monroe.K12.NJ.US
Cc: Patricia.Smith@Monroe.K12.NJ.US; Louise.Baumann@Monroe.K12.NJ.US
Subject: RE: CHAMPS Curr Writers

Great, thank you so much!

Dr. James F. Higgins Jr.
Principal-Monroe Township Middle School
(732) 521-6042

From: Adam Layman <Adam.Layman@Monroe.K12.NJ.US>
Sent: Thursday, June 6, 2024 2:49 PM
To: James Higgins <James.Higgins@Monroe.K12.NJ.US>
Cc: Patricia Smith <Patricia.Smith@Monroe.K12.NJ.US>; Louise Baumann <Louise.Baumann@Monroe.K12.NJ.US>
Subject: RE: CHAMPS Curr Writers

I will have them added to the list of approvals up here.
Thanks!
Adam

From: James Higgins <James.Higgins@Monroe.K12.NJ.US>
Sent: Thursday, June 6, 2024 2:38 PM
To: Adam Layman <Adam.Layman@Monroe.K12.NJ.US>
Cc: Patricia Smith <Patricia.Smith@Monroe.K12.NJ.US>; Louise Baumann <Louise.Baumann@Monroe.K12.NJ.US>
Subject: CHAMPS Curr Writers

Hey Adam,

Here are the names for the new class to write curriculum. Ryan Fiore and Nicole Pontarollo. Do you want us to process them for the board meeting or will your people?

Thanks
Jim

Dr. James F. Higgins Jr.
Principal-Monroe Township Middle School
(732) 521-6042

From: Adam.Layman@Monroe.K12.NJ.US
Sent time: 06/06/2024 02:48:47 PM
To: James.Higgins@Monroe.K12.NJ.US
Cc: Patricia.Smith@Monroe.K12.NJ.US; Louise.Baumann@Monroe.K12.NJ.US
Subject: RE: CHAMPS Curr Writers

I will have them added to the list of approvals up here.
Thanks!
Adam

From: James Higgins <James.Higgins@Monroe.K12.NJ.US>
Sent: Thursday, June 6, 2024 2:38 PM
To: Adam Layman <Adam.Layman@Monroe.K12.NJ.US>
Cc: Patricia Smith <Patricia.Smith@Monroe.K12.NJ.US>; Louise Baumann <Louise.Baumann@Monroe.K12.NJ.US>
Subject: CHAMPS Curr Writers

Hey Adam,

Here are the names for the new class to write curriculum. Ryan Fiore and Nicole Pontarollo. Do you want us to process them for the board meeting or will your people?

Thanks
Jim

Dr. James F. Higgins Jr.
Principal-Monroe Township Middle School
(732) 521-6042

From: Adam.Layman@Monroe.K12.NJ.US
Sent time: 06/03/2024 09:04:38 AM
To: Gazala.Bohra@monroe.k12.nj.us
Cc: Katie.Fabiano@monroe.k12.nj.us; Carmen.Alvarez@monroe.k12.nj.us; Chari.Chanley@Monroe.K12.NJ.US
Subject: RE: June Curric/PPS Agenda

Good Morning,
MTSS stand for Multi-Tiered System of Support.
Adam

From: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>
Sent: Saturday, June 1, 2024 8:48 AM
To: Adam Layman <Adam.Layman@Monroe.K12.NJ.US>
Cc: Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: Re: June Curric/PPS Agenda

Dr Layman,
Could you please share what MTSS stands for, not sure I recollect. Also is the MTMS Update about the Champs program ?
Thanks!
Gazala Bohra.

On Jun 1, 2024, at 2:33 AM, Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us> wrote:

Hello,

Did we also say there would be a discussion on the ESY program?

Best regards,

Carmen Alvarez, MSW, LSW, M.Ed.
Board Vice-President
Policy Chair
Personnel Chair
Monroe Township Schools

From: Adam Layman <Adam.Layman@Monroe.K12.NJ.US>
Sent: Friday, May 31, 2024 1:36 PM
To: Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us>; Carmen Alvarez <Carmen.Alvarez@monroe.k12.nj.us>
Cc: Katie Fabiano <Katie.Fabiano@monroe.k12.nj.us>; Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: June Curric/PPS Agenda

Good Afternoon,
Hope all is well! Below is the agenda for our meeting next week. As usual it is a packed one.
I'll upload the supporting documents on Monday as they are submitted to me by the team.

ELL 3yr Plan
MTSS Overview
MTMS Update
Curriculum Documents/Textbook
Annual Renewals

Have a great weekend!
Adam

Dr. Adam Layman
Assistant Superintendent of Schools
Monroe Township School District

From: Chari.Chanley@Monroe.K12.NJ.US
Sent time: 02/04/2024 11:52:24 PM
To: leadershipteam@monroe.k12.nj.us
Subject: Special Board Meeting

Good Evening Fabulous Falcon Leaders,

I hope you all enjoyed your weekend. As I mentioned at the Leadership Meeting, we are having a special board meeting tomorrow at 7:00 PM at the high school library.

Ms. Patricia Rees from School Boards will be providing a presentation on Strategic Planning. This is the first of a total of four meetings. The other three have yet to be scheduled and will be planning meetings of the soon to be created Strategic Planning Team.

I welcome all of you to attend tomorrow. If you are unable to attend, no worries as the presentation will be posted online after the meeting. Your participation at the following three meetings with your commitment to be a part of the planning team would be wonderful and appreciated. Your input to the future of our district is invaluable, as Success is Always a Team Effort!!

Thank you for your support and have a marvelous Monday.

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

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From: Chari.Chanley@Monroe.K12.NJ.US
Sent time: 03/05/2024 01:30:03 PM
To: Iggie.Rasmussen@Monroe.K12.NJ.US
Cc: Orsolina.Cetta@monroe.k12.nj.us; Adam.Layman@Monroe.K12.NJ.US; Reeshemah.Zielinski@Monroe.K12.NJ.US
Subject: RE: Read Across America Community Guest Readers & Story Walk with STEM Challenge

Good Afternoon,

I just signed up! I am only available on Friday. I placed myself in the 11:20 AM -11:40 AM slot on Friday does that work for your needs.

Kindly let me know.

Thank you.

Kindly,

Dr. Chari Robynne Chanley
Superintendent
Monroe Township Schools
chari.chanley@monroe.k12.nj.us
732-521-1500

“Education is not a preparation for life; education is life itself.” - John Dewey

The Monroe Public Schools in collaboration with the members of the community shall ensure that all children receive an exemplary education by well-trained committed staff in a safe and orderly environment.

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From: Iggie Rasmussen <Iggie.Rasmussen@Monroe.K12.NJ.US>
Sent: Tuesday, March 5, 2024 12:36 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>; Adam Layman <Adam.Layman@Monroe.K12.NJ.US>
Cc: Orsolina Cetta <Orsolina.Cetta@monroe.k12.nj.us>
Subject: FW: Read Across America Community Guest Readers & Story Walk with STEM Challenge

Hello Chari/Adam!

Happy Read Across America Week!

If you are available to read in any of the time slots please click on the highlighted link below and either add your name in a time slot or let me know and I will update the schedule for you and assign a classroom 🙏

Thanks!

Iggie

From: Michelle Duszkievicz <Michelle.Duszkievicz@monroe.k12.nj.us>
Sent: Monday, February 26, 2024 12:30 PM
To: Woodland All Staff <WoodlandAllStaff@Monroe.K12.NJ.US>
Cc: Orsolina Cetta <Orsolina.Cetta@monroe.k12.nj.us>; Iggie Rasmussen <Iggie.Rasmussen@Monroe.K12.NJ.US>
Subject: Read Across America Community Guest Readers & Story Walk with STEM Challenge

Hello,

In honor of Read Across America (**March 4-8**), we will have several members of our community visit our school as guest readers. These guests include the mayor, council, board of education members, district administration, and more!

Guest readers have volunteered for 20 minute timeslots during the week (flexible) to read a story to your class. To secure a guest reader, type your name in the box of the reader/date/time that work best for your class. Since we have more readers than classes, feel free to sign up for more than one!

Guest Reader Signup:

https://docs.google.com/spreadsheets/d/1-11X-WNaDOS_JByD5F5pYfOxE49Jl30sCb07Z-0luk0/edit?usp=sharing

Please note that this is a live document, and we may have additional guest readers added. Again, you can sign up for multiple guests.

Additionally, we will have a story walk for the book *Terrific* by Jon Agee. The book will begin by the library and end in the STEM lab (120). There will be a STEM challenge to make a boat that floats using a sheet of foil. All materials and directions for the project will be in the STEM lab. There will also be a planning and reflection sheet in case you want to use them.

To sign up, use the Google Sheet (linked below) to type your name in the box for the date and period that works best for your class. If you think you will need more than a period to complete the story walk and challenge, feel free to sign up for 2 periods.

Story Walk/STEM Signup:

https://docs.google.com/spreadsheets/d/11yj2-nm_CBRPv-MHS_ilyLsl0Q48mtndeJzcn6rfJ57k/edit?usp=sharing

Enjoy!

Michelle Duszkievicz
Media Specialist
Woodland School

From: Chari.Chanley@Monroe.K12.NJ.US
Sent time: 03/28/2024 01:54:14 PM
To: CRobbins@monroetwp.com
Cc: Gerald.Tague@Monroe.K12.NJ.US; Laura.Allen@Monroe.K12.NJ.US; Adam.Layman@Monroe.K12.NJ.US; Zachary.Morolda@Monroe.K12.NJ.US; Reeshemah.Zielinski@Monroe.K12.NJ.US
Subject: Re: [External Email]School Board Election Mail in Ballots

Good Afternoon,

Thank you for the information.
Enjoy the holiday.

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

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On Mar 28, 2024, at 1:50 PM, Christine Robbins <CRobbins@monroetwp.com> wrote:

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

Good afternoon,

I was just informed that later today the County will be mailing out the Mail in Ballots for the

School Board Election, which will be held Tuesday, April 16, 2024. I will be opening the ballot drop box at the Library later this afternoon.

Christine Robbins, R.M.C., C.M.R.

Township Clerk
Registrar of Vital Statistics
Township of Monroe
One Municipal Plaza
Monroe Township, N.J. 08831
(732) 656-4573



From: Chari.Chanley@Monroe.K12.NJ.US
Sent time: 04/26/2024 03:29:30 PM
To: Adam.Layman@Monroe.K12.NJ.US; Zachary.Morolda@Monroe.K12.NJ.US
Subject: Fwd: [External Email]End of Course Prep and Student Academic Growth

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

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Begin forwarded message:

From: "Grimley, Michelle" <Michelle.Grimley@edmentum.com>
Date: April 26, 2024 at 3:19:07 PM EDT
To: Chari Chanley <Chari.Chanley@monroe.k12.nj.us>
Subject: [External Email]End of Course Prep and Student Academic Growth

You don't often get email from michelle.grimley@edmentum.com. [Learn why this is important](#)

CAUTION: This email originated from outside of the school district. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Monroe Township IT Department

Track standards mastery, proficiency and ramp up EOC prep now!

Good morning, Edmentum already partners with your school division but I wanted to send a quick message to you as a building/instructional leader.

You can give your teachers, tutors, retirees :), etc. the tools they need to individualize prep/remediation and track standards mastery. We can handle all of the rostering and account creation and deliver quick/effective startup resources. If you're using IXL, you're missing key content. We have close to 100% coverage (and are NJSLA aligned) for:

- ELA/Reading k-12
- Math Grades k-8
- Algebra I, Geometry, and Algebra II
- MS Sciences (6-8)
- MS Civics, US and World History
- HS Biology, Life Science, Physical Science and Earth and Space Science
- College and Career readiness-SAT
- GED prep
- CTE

Let's make a plan now for a specific grade-level, student subgroup, or subject that targets your school improvement plan or accountability measure. Book a time below for a quick 15 min. conversation or let me know when you've got some time and I'll come by your school for an in person meeting.

I look forward to connecting with you and supporting your school's academic growth!

Best,
Michelle

Book a meeting with me!

<https://outlook.office365.com/owa/calendar/MichelleGrimley@Edmentum.onmicrosoft.com/bookings/>



Michelle Grimley
Partnership Manager, New Jersey
Michelle.Grimley@Edmentum.com
office: 215.901.2521
www.edmentum.com | #EducatorFirst

edmentum[™]

From: Chari.Chanley@Monroe.K12.NJ.US
Sent time: 05/07/2024 08:37:43 PM
To: Adam.Layman@Monroe.K12.NJ.US
Subject: Fwd: [External Email]Request from a teacher at Monroe Township Middle School

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

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“Education is not a preparation for life; education is life itself.” - John Dewey

Begin forwarded message:

From: Hashmita Tarasinghani <hello@learn.quizizz.com>
Date: May 7, 2024 at 11:22:00 AM EDT
To: Chari Chanley <Chari.Chanley@monroe.k12.nj.us>
Subject: [External Email]Request from a teacher at Monroe Township Middle School
Reply-To: hashmita@quizizz.com

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Monroe Township IT Department

Hi Chari,

Amanda Soliman expressed interest in a Quizizz School Plan for Monroe Township Middle School for more library storage and feature access, and we thought you would be the right person to discuss this. Is that right, or is there someone else I should speak with?

Given that **29 of your teachers are actively using Quizizz**, I would love to share more information and answer any questions you may have.

Warmly,
Hashmita Tarasinghani
School & District Team | Quizizz
Reach us at [\(940\) 399-5061](tel:9403995061)

Quizizz, 3110 Main St. Building C, Santa Monica, CA 90405, [unsubscribe](#)

From: Chari.Chanley@Monroe.K12.NJ.US
Sent time: 05/21/2024 02:33:34 PM
To: Gazala.Bohra@monroe.k12.nj.us
Cc: Adam.Layman@Monroe.K12.NJ.US; Katie.Fabiano@monroe.k12.nj.us; Carmen.Alvarez@monroe.k12.nj.us
Subject: Re: Middle School Champs program

Good Afternoon,

I hope you are well. Thank you for reaching out. It is our intention (has been) to bring it to curriculum. It continues to be a sad state of affairs, when people continue to bring false narratives about an excellent opportunity for all sixth grade students. I'm actually very excited to immerse the characteristics of the PBL program into a course that would offer way more.

Looking forward to sharing this in curriculum. Dr. James Higgins will also be present.

Stay well.

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!



“Education is not a preparation for life; education is life itself.” - John Dewey

On May 21, 2024, at 1:12 PM, Gazala Bohra <Gazala.Bohra@monroe.k12.nj.us> wrote:

Good afternoon Dr Layman and Dr Chanley,

I was made aware that there has been some chatter on facebook about the Champs program that was mentioned during the AVID and PBL related conversation in the last board meeting. I was wondering if we could possibly have a more formal discussion on this vision and proposed changes for the upcoming school year in the curriculum committee in the June meeting. The best way to quell any rumors or speculation is to give the information straight from the source. If this is still a work in progress and you would be more comfortable in discussing this in July I am okay with that too.

Thank You!

Gazala Bohra

Board Member

Monroe Township School District

Chair of Finance Committee

Chair of Curriculum, Co-Curricular, Athletics and Pupil Personnel Committee

From: Chari.Chanley@Monroe.K12.NJ.US
Sent time: 05/23/2024 12:28:34 PM
To: Samantha.McCloud@Monroe.K12.NJ.US; Adam.Layman@Monroe.K12.NJ.US
Subject: CHAMPS meeting
Attachments: attachment.ics

From: Chari.Chanley@Monroe.K12.NJ.US
Sent time: 06/10/2024 09:26:16 PM
To: Kate.Rattner@monroe.k12.nj.us
Cc: Gazala.Bohra@monroe.k12.nj.us; Katie.Fabiano@monroe.k12.nj.us; Carmen.Alvarez@monroe.k12.nj.us; Adam.Layman@Monroe.K12.NJ.US
Subject: Re: Champs/6th Grade Chorus/Spanish

Good Evening,

Yes, you are correct Spanish is now a cycle class in the 6th grade and a full year in the 7th. Previously a student would have 4 marking periods total of Spanish over two years with breaks in between, which is not optimal instructionally. Now they will get one marking period of exposure in the 6th grade plus 4 in the 7th grade. Historically Chorus students have always had to make a choice between taking chorus or the cycle classes this is no different. They will still get the same 4 marking periods of Spanish but in the 7th grade for the full year to avoid prolonged breaks of instruction.

I hope this helps.

Thank you.

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

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On Jun 10, 2024, at 9:00 PM, Kate Rattner <Kate.Rattner@monroe.k12.nj.us> wrote:

Good evening,

I hope this email finds you well. After reviewing the curriculum meeting, I understand that students will have Spanish as a cycle class in 6th grade and then a full year of foreign language in 7th grade. However, my understanding is that 6th grade chorus students do not receive cycle classes, as chorus is a full-year cycle class in 6th grade as well. Will chorus students be receiving any foreign language instruction in 6th grade?

Thank you for your assistance!

Kate Rattner

Monroe Township Board of Education Member 2022-2024

Chair, Legislative Action & Community Engagement Committee

NJSBA Legislative Committee, District 14

NJSBA Resolutions Subcommittee

From: Chari.Chanley@Monroe.K12.NJ.US
Sent time: 06/11/2024 08:01:23 AM
To: Kate.Rattner@monroe.k12.nj.us
Cc: Gazala.Bohra@monroe.k12.nj.us; Katie.Fabiano@monroe.k12.nj.us; Carmen.Alvarez@monroe.k12.nj.us; Adam.Layman@Monroe.K12.NJ.US
Subject: Re: Champs/6th Grade Chorus/Spanish

My pleasure.

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!



“Education is not a preparation for life; education is life itself.” - John Dewey

On Jun 11, 2024, at 6:33 AM, Kate Rattner <Kate.Rattner@monroe.k12.nj.us> wrote:

Thank you for the quick response.

Kate Rattner

Monroe Township Board of Education Member 2022-2024

Chair, Legislative Action & Community Engagement Committee

NJSBA Legislative Committee, District 14

NJSBA Resolutions Subcommittee

On Jun 10, 2024 at 9:26 PM -0400, Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>, wrote:

Good Evening,

Yes, you are correct Spanish is now a cycle class in the 6th grade and a full year in the 7th. Previously a student would have 4 marking periods total of Spanish over two years with breaks in between, which is not optimal instructionally. Now they will get one marking period of exposure in the 6th grade plus 4 in the 7th grade. Historically Chorus students have always had to make a choice between taking chorus or the cycle classes this is no different. They will still get the same 4 marking periods of Spanish but in the 7th grade for the full year to avoid

prolonged breaks of instruction.

I hope this helps.

Thank you.

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

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On Jun 10, 2024, at 9:00 PM, Kate Rattner <Kate.Rattner@monroe.k12.nj.us> wrote:

Good evening,

I hope this email finds you well. After reviewing the curriculum meeting, I understand that students will have Spanish as a cycle class in 6th grade and then a full year of foreign language in 7th grade. However, my understanding is that 6th grade chorus students do not receive cycle classes, as chorus is a full-year cycle class in 6th grade as well. Will chorus students be receiving any foreign language instruction in 6th grade?

Thank you for your assistance!

Kate Rattner

Monroe Township Board of Education Member 2022-2024

Chair, Legislative Action & Community Engagement Committee

NJSBA Legislative Committee, District 14

NJSBA Resolutions Subcommittee

From: Chari.Chanley@Monroe.K12.NJ.US
Sent time: 02/04/2024 11:52:24 PM
To: leadershipteam@monroe.k12.nj.us
Subject: Special Board Meeting

Good Evening Fabulous Falcon Leaders,

I hope you all enjoyed your weekend. As I mentioned at the Leadership Meeting, we are having a special board meeting tomorrow at 7:00 PM at the high school library.

Ms. Patricia Rees from School Boards will be providing a presentation on Strategic Planning. This is the first of a total of four meetings. The other three have yet to be scheduled and will be planning meetings of the soon to be created Strategic Planning Team.

I welcome all of you to attend tomorrow. If you are unable to attend, no worries as the presentation will be posted online after the meeting. Your participation at the following three meetings with your commitment to be a part of the planning team would be wonderful and appreciated. Your input to the future of our district is invaluable, as Success is Always a Team Effort!!

Thank you for your support and have a marvelous Monday.

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!



From: Chari.Chanley@Monroe.K12.NJ.US
Sent time: 02/16/2024 10:25:11 AM
To: James.Higgins@Monroe.K12.NJ.US
Cc: Laura.Allen@Monroe.K12.NJ.US; Patricia.Smith@Monroe.K12.NJ.US; Kristie.Francis@Monroe.K12.NJ.US; Eric.Lurie@monroe.k12.nj.us; Lisa.Church@Monroe.K12.NJ.US
Subject: Re: Revised MTMS Budget
Attachments: MTMS Budget 2024-2025.xlsx

Thank you.

Kindly,

Dr. Chari Robynne Chanley

Superintendent

Monroe Township Schools

chari.chanley@monroe.k12.nj.us

732-521-1500

SUCCESS IS ALWAYS A TEAM EFFORT!!



On Feb 16, 2024, at 8:59 AM, James Higgins <James.Higgins@monroe.k12.nj.us> wrote:

Good Morning,

Attached please see the adjusted MTMS budget, the highlighted totals on the front page indicate where the adjustments were made. Any questions please let me know. Total adjustments were \$31,011.55.

Thanks
Jim

Dr. James F. Higgins Jr.
Principal-Monroe Township Middle School
(732) 521-6042

From: Chari.Chanley@Monroe.K12.NJ.US
Sent time: 05/16/2024 12:18:44 PM
To: James.Higgins@Monroe.K12.NJ.US
Subject: FW: [External Email]Request from a teacher at Monroe Township Middle School

Kindly,

Dr. Chari Robynne Chanley
Superintendent
Monroe Township Schools
chari.chanley@monroe.k12.nj.us
732-521-1500

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The Monroe Public Schools in collaboration with the members of the community shall ensure that all children receive an exemplary education by well-trained committed staff in a safe and orderly environment.

SUCCESS IS ALWAYS A TEAM EFFORT!!



From: Hashmita Tarasinghani <hello@learn.quizizz.com>
Sent: Thursday, May 16, 2024 10:31 AM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: [External Email]Request from a teacher at Monroe Township Middle School

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Monroe Township IT Department

Hi Chari,

Who would be the right person to discuss this at Monroe Township Middle School?

Warmly,
Hashmita Tarasinghani
School & District Team | Quizizz
Reach us at [\(252\) 516 8698](tel:(252)5168698)

-----Original message-----

From: hashmita@quizizz.com
To: chari.chanley@monroe.k12.nj.us
Subject: Teacher request from Monroe Township Middle School
Reply-To: hashmita@quizizz.com

Hi there,

I thought to reach out again as Amanda Soliman expressed interest in a Quizizz School Plan for your school.

Given that **29** teachers are actively using Quizizz in your school, who at your organization can I reach out to share more information on this?

Warmly,
Hashmita Tarasinghani
School & District Team | Quizizz
Reach us at [\(252\) 516 8698](tel:(252)5168698)

-----Original message-----

From: hashmita@quizizz.com
To: chari.chanley@monroe.k12.nj.us
Subject: Teacher request from Monroe Township Middle School
Reply-To: hashmita@quizizz.com

Hi Chari,

Amanda Soliman expressed interest in a Quizizz School Plan for Monroe Township Middle School for more library storage and feature access, and we thought you would be the right person to discuss this. Is that right, or is there someone else I should speak with?

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School & District Team | Quizizz
Reach us at [\(252\) 516 8698](tel:(252)5168698)

Quizizz, 3110 Main St. Building C, Santa Monica, CA 90405, [unsubscribe](#)

From: Chari.Chanley@Monroe.K12.NJ.US
Sent time: 05/16/2024 12:36:27 PM
To: James.Higgins@Monroe.K12.NJ.US
Cc: Kristie.Francis@Monroe.K12.NJ.US
Subject: RE: [External Email]Request from a teacher at Monroe Township Middle School

Of course!

Kindly,

Dr. Chari Robynne Chanley
Superintendent
Monroe Township Schools
chari.chanley@monroe.k12.nj.us
732-521-1500

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From: James Higgins <James.Higgins@Monroe.K12.NJ.US>
Sent: Thursday, May 16, 2024 12:36 PM
To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Cc: Kristie Francis <Kristie.Francis@Monroe.K12.NJ.US>
Subject: RE: [External Email]Request from a teacher at Monroe Township Middle School

Received, thank you.

Dr. James F. Higgins Jr.
Principal-Monroe Township Middle School
(732) 521-6042

From: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Sent: Thursday, May 16, 2024 12:19 PM
To: James Higgins <James.Higgins@Monroe.K12.NJ.US>
Subject: FW: [External Email]Request from a teacher at Monroe Township Middle School

Kindly,

Dr. Chari Robynne Chanley
Superintendent
Monroe Township Schools
chari.chanley@monroe.k12.nj.us
732-521-1500

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To: Chari Chanley <Chari.Chanley@Monroe.K12.NJ.US>
Subject: [External Email]Request from a teacher at Monroe Township Middle School

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Hashmita Tarasinghani

School & District Team | Quizizz
Reach us at [\(252\) 516 8698](tel:2525168698)

Quizizz, 3110 Main St. Building C, Santa Monica, CA 90405, [unsubscribe](#)