

BOROUGH OF RARITAN
RESOLUTION NO. 2026-01-025

**RENEWING A SHARED SERVICES AGREEMENT BY AND
BETWEEN THE BOROUGH OF RARITAN AND THE BOROUGH
OF SOMERVILLE FOR CFO SERVICES**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act N.J.S.A. 40A:65-1 et seq., municipalities are authorized to enter into agreements to provide or receive services; and

WHEREAS, the Borough of Somerville and the Borough of Raritan are adjacent municipalities in the County of Somerset that lend to opportunities to shared services when and if the need arises; and

WHEREAS, the Borough of Raritan has a vacancy in the position of Chief Financial Officer and desires to enter into a Shared Service Agreement and wherein the Borough of Somerville has the ability to provide the services of Chief Financial Officer, and

WHEREAS, the Mayor of Raritan Borough and the Borough Administrator are hereby authorized to execute the Shared Services Agreement on behalf of the Borough of Raritan, the terms of which shall remain unchanged from the previous version.

BE IT RESOLVED, by the Borough Council of the Borough of Raritan, in the County of Somerset, State of New Jersey that the Mayor and Administrator are hereby authorized to execute all pertinent documents wherein the Borough of Somerville will provide Chief Financial Officer services to the Borough of Raritan under the existing terms.

BE IT FURTHER RESOLVED, that the Raritan Borough Municipal Clerk shall file a copy of the fully executed copy of the Agreement to the State of New Jersey, Division of Local Government Services and required cover sheet.

ATTEST:

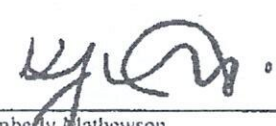


Kimberly Mathewson
Acting Borough Clerk



Don Tozzi
Mayor

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Borough Council of the Borough of Raritan, County of Somerset, State of New Jersey at a Regular Meeting held in the Meeting Room of the Municipal Building, 9 West Somerset Street, Raritan, NJ 08869, on January 6, 2026.



Kimberly Mathewson
Acting Borough Clerk

MOTION	SECOND	MEMBER	YEA	NAY	ABSTAIN	ABSENT
		Agrawal	✓			
✓		DiGraziano	✓			
		Fritzinger	✓			
		Gimaldi	✓			
	✓	Harwood	✓			

Employee Timesheet
Paige Elster (Employee Id: 010235)

BOROUGH OF SOMERVILLE
Date: 03/09/2026
Time: 12:10p

12/27/2025 - 01/09/2026

Department	Financial Administration
Badge Id	10235

CFO + Tax Collector

Date	From	To	Calc. From	Calc. To	Department	Time Off	Total Time	Raw Total Time	Calc. Total Time	Pay Period Total	Raw Pay Period Total	Calc. Pay Period Total	Holiday	Regular
Mon 12/29/2025	07:44a	06:41p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	8.00	8.00	8.00		
Day Total :	07:44a	06:41p	08:30a	04:30p			8.00	10.95	8.00	8.00	10.95	8.00		8.00
Tue 12/30/2025	e 08:30a	06:17p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	16.00	16.00	16.00		
Day Total :	08:30a	06:17p	08:30a	04:30p			8.00	9.78	8.00	8.00	9.78	8.00		8.00
Wed 12/31/2025	e 08:30a	05:16p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	24.00	24.00	24.00		
Day Total :	08:30a	05:16p	08:30a	04:30p			8.00	8.77	8.00	8.00	8.77	8.00		8.00
Thu 01/01/2026					Financial Administration	Holiday	8.00	8.00	8.00	32.00	32.00	32.00		
	09:16a	e 01:30p	09:15a	01:30p	Financial Administration		4.25	4.25	4.25	36.25	36.25	36.25		
Day Total :	09:16a	01:30p	09:15a	01:30p			12.25	12.23	12.25	12.25	12.23	12.25	8.00	4.25
Fri 01/02/2026	08:06a	04:41p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	44.25	44.25	44.25		
Day Total :	08:06a	04:41p	08:30a	04:30p			8.00	8.58	8.00	8.00	8.58	8.00		8.00
Week Total:							44.25	50.31	44.25	44.25	50.31	44.25	8.00	36.25
Sat 01/03/2026	e 09:00a	e 03:30p	09:00a	03:30p	Financial Administration		6.50	6.50	6.50	50.75	50.75	50.75		
Day Total :	09:00a	03:30p	09:00a	03:30p			6.50	6.50	6.50	6.50	6.50	6.50		6.50
Mon 01/05/2026	e 08:18a	05:22p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	58.75	58.75	58.75		
Day Total :	08:18a	05:22p	08:30a	04:30p			8.00	9.07	8.00	8.00	9.07	8.00		8.00
Tue 01/06/2026	08:34a	e 07:30p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	66.75	66.75	66.75		
Day Total :	08:34a	07:30p	08:30a	04:30p			8.00	10.93	8.00	8.00	10.93	8.00		8.00
Wed 01/07/2026	e 08:15a	e 06:40p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	74.75	74.75	74.75		
Day Total :	08:15a	06:40p	08:30a	04:30p			8.00	10.42	8.00	8.00	10.42	8.00		8.00
Thu 01/08/2026	e 08:26a	05:11p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	82.75	82.75	82.75		
Day Total :	08:26a	05:11p	08:30a	04:30p			8.00	8.75	8.00	8.00	8.75	8.00		8.00
Fri 01/09/2026	e 08:21a	05:30p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	90.75	90.75	90.75		
Day Total :	08:21a	05:30p	08:30a	04:30p			8.00	9.15	8.00	8.00	9.15	8.00		8.00
Week Total:							46.50	54.82	46.50	46.50	54.82	46.50		46.50
Total:							90.75	105.13	90.75	90.75	105.13	90.75	8.00	82.75

Total	Calc Time	Holiday	Total
	82.75	8.00	90.75
Total	82.75	8.00	90.75

Notes	Created	Created By	Type	Date	Note
			No Results Returned		

Employee Timesheet
Paige Elster (Employee Id: 010235)

BOROUGH OF SOMERVILLE
Date: 03/09/2026
Time: 12:12p

01/10/2026 - 01/23/2026

Department	Financial Administration
Badge Id	10235

CFO + Tax Collector

Date	From	To	Calc. From	Calc. To	Department	Time Off	Total Time	Raw Total Time	Calc. Total Time	Pay Period Total	Raw Pay Period Total	Calc. Pay Period Total	Holiday	Regular
Sat 01/10/2026	09:52a	03:56p	09:45a	04:00p	Financial Administration		6.25	6.25	6.25	6.25	6.25	6.25		
Day Total :	09:52a	03:56p	09:45a	04:00p			6.25	6.07	6.25	6.25	6.07	6.25		6.25
Mon 01/12/2026	07:59a	e 06:00p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	14.25	14.25	14.25		
Day Total :	07:59a	06:00p	08:30a	04:30p			8.00	10.02	8.00	8.00	10.02	8.00		8.00
Tue 01/13/2026	e 08:30a	e 09:00p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	22.25	22.25	22.25		
Day Total :	08:30a	09:00p	08:30a	04:30p			8.00	12.50	8.00	8.00	12.50	8.00		8.00
Wed 01/14/2026	e 08:15a	05:38p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	30.25	30.25	30.25		
Day Total :	08:15a	05:38p	08:30a	04:30p			8.00	9.38	8.00	8.00	9.38	8.00		8.00
Thu 01/15/2026	e 08:24a	04:04p	08:30a	04:00p	Financial Administration		7.50	7.50	7.50	37.75	37.75	37.75		
Day Total :	08:24a	04:04p	08:30a	04:00p			7.50	7.67	7.50	7.50	7.67	7.50		7.50
Fri 01/16/2026	08:02a	05:44p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	45.75	45.75	45.75		
Day Total :	08:02a	05:44p	08:30a	04:30p			8.00	9.70	8.00	8.00	9.70	8.00		8.00
Week Total:							45.75	55.34	45.75	45.75	55.34	45.75		45.75
Mon 01/19/2026					Financial Administration	Holiday	8.00	8.00	8.00	53.75	53.75	53.75		
Day Total :							8.00	8.00	8.00	8.00	8.00	8.00	8.00	
Tue 01/20/2026	e 08:30a	e 05:00p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	61.75	61.75	61.75		
Day Total :	08:30a	05:00p	08:30a	04:30p			8.00	8.50	8.00	8.00	8.50	8.00		8.00
Wed 01/21/2026	e 08:30a	e 04:47p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	69.75	69.75	69.75		
Day Total :	08:30a	04:47p	08:30a	04:30p			8.00	8.28	8.00	8.00	8.28	8.00		8.00
Thu 01/22/2026	e 08:10a	06:44p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	77.75	77.75	77.75		
Day Total :	08:10a	06:44p	08:30a	04:30p			8.00	10.57	8.00	8.00	10.57	8.00		8.00
Fri 01/23/2026	08:18a	06:51p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	85.75	85.75	85.75		
Day Total :	08:18a	06:51p	08:30a	04:30p			8.00	10.55	8.00	8.00	10.55	8.00		8.00
Week Total:							40.00	45.90	40.00	40.00	45.90	40.00	8.00	32.00
Total:							85.75	101.24	85.75	85.75	101.24	85.75	8.00	77.75

Total	Calc Time	Holiday	Total
	77.75	8.00	85.75
Total	77.75	8.00	85.75

Notes	Created	Created By	Type	Date	Note
			No Results Returned		

Approval History

Paige Elster (Employee Id: 010235)

Date: 03/09/2026

Time: 12:12p

01/24/2026 - 02/06/2026

Department	Financial Administration
Badge Id	10235

CFO + tax collector

Date	From	To	Calc. From	Calc. To	Department	Total Time	Raw Total Time	Calc. Total Time	Pay Period Total	Raw Pay Period Total	Calc. Pay Period Total	Regular
Sat 01/24/2026	e 09:36a	03:17p	09:30a	03:15p	Financial Administration	5.75	5.75	5.75	5.75	5.75	5.75	
Day Total :	09:36a	03:17p	09:30a	03:15p		5.75	5.68	5.75	5.75	5.68	5.75	5.75
Mon 01/26/2026	07:56a	e 06:30p	08:30a	04:30p	Financial Administration	8.00	8.00	8.00	13.75	13.75	13.75	
Day Total :	07:56a	06:30p	08:30a	04:30p		8.00	10.57	8.00	8.00	10.57	8.00	8.00
Tue 01/27/2026	07:42a	e 05:30p	08:30a	04:30p	Financial Administration	8.00	8.00	8.00	21.75	21.75	21.75	
Day Total :	07:42a	05:30p	08:30a	04:30p		8.00	9.80	8.00	8.00	9.80	8.00	8.00
Wed 01/28/2026	e 08:15a	e 05:15p	08:30a	04:30p	Financial Administration	8.00	8.00	8.00	29.75	29.75	29.75	
Day Total :	08:15a	05:15p	08:30a	04:30p		8.00	9.00	8.00	8.00	9.00	8.00	8.00
Thu 01/29/2026	e 08:30a	06:42p	08:30a	04:30p	Financial Administration	8.00	8.00	8.00	37.75	37.75	37.75	
Day Total :	08:30a	06:42p	08:30a	04:30p		8.00	10.20	8.00	8.00	10.20	8.00	8.00
Fri 01/30/2026	e 08:26a	05:42p	08:30a	04:30p	Financial Administration	8.00	8.00	8.00	45.75	45.75	45.75	
Day Total :	08:26a	05:42p	08:30a	04:30p		8.00	9.27	8.00	8.00	9.27	8.00	8.00
Week Total:						45.75	54.52	45.75	45.75	54.52	45.75	45.75
Mon 02/02/2026	08:28a	04:37p	08:30a	04:30p	Financial Administration	8.00	8.00	8.00	53.75	53.75	53.75	
Day Total :	08:28a	04:37p	08:30a	04:30p		8.00	8.15	8.00	8.00	8.15	8.00	8.00
Tue 02/03/2026	e 08:26a	e 04:45p	08:30a	04:30p	Financial Administration	8.00	8.00	8.00	61.75	61.75	61.75	
Day Total :	08:26a	04:45p	08:30a	04:30p		8.00	8.32	8.00	8.00	8.32	8.00	8.00
Wed 02/04/2026	e 08:10a	04:54p	08:30a	04:30p	Financial Administration	8.00	8.00	8.00	69.75	69.75	69.75	
Day Total :	08:10a	04:54p	08:30a	04:30p		8.00	8.73	8.00	8.00	8.73	8.00	8.00
Thu 02/05/2026	e 08:20a	e 06:00p	08:30a	04:30p	Financial Administration	8.00	8.00	8.00	77.75	77.75	77.75	
Day Total :	08:20a	06:00p	08:30a	04:30p		8.00	9.67	8.00	8.00	9.67	8.00	8.00
Fri 02/06/2026	08:17a	06:32p	08:30a	04:30p	Financial Administration	8.00	8.00	8.00	85.75	85.75	85.75	
Day Total :	08:17a	06:32p	08:30a	04:30p		8.00	10.25	8.00	8.00	10.25	8.00	8.00
Week Total:						40.00	45.12	40.00	40.00	45.12	40.00	40.00
Total:						85.75	99.64	85.75	85.75	99.64	85.75	85.75

Total	Calc Time	Total
	85.75	85.75
Total	85.75	85.75

Notes				
Created	Created By	Type	Date	Note
No Results Returned				

Approval History

Employee Timesheet
Paige Elster (Employee Id: 010235)

BOROUGH OF SOMERVILLE
Date: 03/09/2026
Time: 12:15p

02/07/2026 - 02/20/2026

Department	Financial Administration
Badge Id	10235

CFO + Tax Collector

Date	From	To	Calc. From	Calc. To	Department	Time Off	Total Time	Raw Total Time	Calc. Total Time	Pay Period Total	Raw Pay Period Total	Calc. Pay Period Total	Holiday	Regular
Mon 02/09/2026	08:12a	05:24p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	8.00	8.00	8.00		
Day Total :	08:12a	05:24p	08:30a	04:30p			8.00	9.20	8.00	8.00	9.20	8.00		8.00
Tue 02/10/2026	e 08:15a	06:14p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	16.00	16.00	16.00		
Day Total :	08:15a	06:14p	08:30a	04:30p			8.00	9.98	8.00	8.00	9.98	8.00		8.00
Wed 02/11/2026	08:09a	05:24p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	24.00	24.00	24.00		
Day Total :	08:09a	05:24p	08:30a	04:30p			8.00	9.25	8.00	8.00	9.25	8.00		8.00
Thu 02/12/2026	e 08:20a	e 06:30p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	32.00	32.00	32.00		
Day Total :	08:20a	06:30p	08:30a	04:30p			8.00	10.17	8.00	8.00	10.17	8.00		8.00
Fri 02/13/2026	e 08:16a	04:37p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	40.00	40.00	40.00		
Day Total :	08:16a	04:37p	08:30a	04:30p			8.00	8.35	8.00	8.00	8.35	8.00		8.00
Week Total:							40.00	46.95	40.00	40.00	46.95	40.00		40.00
Mon 02/16/2026					Financial Administration	Holiday	8.00	8.00	8.00	48.00	48.00	48.00		
Day Total :							8.00	8.00	8.00	8.00	8.00	8.00	8.00	
Tue 02/17/2026	e 08:00a	e 04:30p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	56.00	56.00	56.00		
Day Total :	08:00a	04:30p	08:30a	04:30p			8.00	8.50	8.00	8.00	8.50	8.00		8.00
Wed 02/18/2026	08:16a	06:36p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	64.00	64.00	64.00		
Day Total :	08:16a	06:36p	08:30a	04:30p			8.00	10.33	8.00	8.00	10.33	8.00		8.00
Thu 02/19/2026	08:06a	05:18p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	72.00	72.00	72.00		
Day Total :	08:06a	05:18p	08:30a	04:30p			8.00	9.20	8.00	8.00	9.20	8.00		8.00
Fri 02/20/2026	e 08:00a	05:46p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	80.00	80.00	80.00		
Day Total :	08:00a	05:46p	08:30a	04:30p			8.00	9.77	8.00	8.00	9.77	8.00		8.00
Week Total:							40.00	45.80	40.00	40.00	45.80	40.00	8.00	32.00
Total:							80.00	92.75	80.00	80.00	92.75	80.00	8.00	72.00

Total	Calc Time	Holiday	Total
	72.00	8.00	80.00
Total	72.00	8.00	80.00

Employee Timesheet
Paige Elster (Employee Id: 010235)

BOROUGH OF SOMERVILLE
Date: 03/09/2026
Time: 12:17p

02/21/2026 - 03/06/2026

Department	Financial Administration
Badge Id	10235

CFO + tax collector

Date	From	To	Calc. From	Calc. To	Department	Time Off	Total Time	Raw Total Time	Calc. Total Time	Pay Period Total	Raw Pay Period Total	Calc. Pay Period Total	Regular	Sick
Sat 02/21/2026	09:41a	02:24p	09:45a	02:30p	Financial Administration		4.75	4.75	4.75	4.75	4.75	4.75		
Day Total :	09:41a	02:24p	09:45a	02:30p			4.75	4.72	4.75	4.75	4.72	4.75	4.75	
Mon 02/23/2026	08:54a	04:52p	09:00a	04:30p	Financial Administration		7.50	7.50	7.50	12.25	12.25	12.25		
Day Total :	08:54a	04:52p	09:00a	04:30p			7.50	7.97	7.50	7.50	7.97	7.50	7.50	
Tue 02/24/2026	07:32a	06:05p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	20.25	20.25	20.25		
Day Total :	07:32a	06:05p	08:30a	04:30p			8.00	10.55	8.00	8.00	10.55	8.00	8.00	
Wed 02/25/2026	e 08:00a	05:07p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	28.25	28.25	28.25		
Day Total :	08:00a	05:07p	08:30a	04:30p			8.00	9.12	8.00	8.00	9.12	8.00	8.00	
Thu 02/26/2026	08:18a	e 06:00p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	36.25	36.25	36.25		
Day Total :	08:18a	06:00p	08:30a	04:30p			8.00	9.70	8.00	8.00	9.70	8.00	8.00	
Fri 02/27/2026	07:40a	04:44p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	44.25	44.25	44.25		
Day Total :	07:40a	04:44p	08:30a	04:30p			8.00	9.07	8.00	8.00	9.07	8.00	8.00	
Week Total:							44.25	51.13	44.25	44.25	51.13	44.25	44.25	
Mon 03/02/2026					Financial Administration	Sick	8.00	8.00	8.00	52.25	52.25	52.25		
Day Total :							8.00	8.00	8.00	8.00	8.00	8.00		8.00
Tue 03/03/2026					Financial Administration	Sick	8.00	8.00	8.00	60.25	60.25	60.25		
Day Total :							8.00	8.00	8.00	8.00	8.00	8.00		8.00
Wed 03/04/2026	e 08:30a	e 05:00p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	68.25	68.25	68.25		
Day Total :	08:30a	05:00p	08:30a	04:30p			8.00	8.50	8.00	8.00	8.50	8.00	8.00	
Thu 03/05/2026	e 08:30a	05:06p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	76.25	76.25	76.25		
Day Total :	08:30a	05:06p	08:30a	04:30p			8.00	8.60	8.00	8.00	8.60	8.00	8.00	
Fri 03/06/2026	08:24a	05:33p	08:30a	04:30p	Financial Administration		8.00	8.00	8.00	84.25	84.25	84.25		
Day Total :	08:24a	05:33p	08:30a	04:30p			8.00	9.15	8.00	8.00	9.15	8.00	8.00	
Week Total:							40.00	42.25	40.00	40.00	42.25	40.00	24.00	16.00
Total:							84.25	93.38	84.25	84.25	93.38	84.25	68.25	16.00

Total	Calc Time	Sick	Total
	68.25	16.00	84.25
Total	68.25	16.00	84.25