

RLB

MEDFORD TOWNSHIP

ORDINANCE 2022-2

**AMENDING ARTICLE XII, SECTION 5-80 OF
CODE OF THE TOWNSHIP OF MEDFORD ENTITLED
"DEPARTMENT OF FIRE-EMS"**

WHEREAS, the Township Council of the Township of Medford (hereinafter "Township") reviewed Article XII of the Township Code and determined that changes and updates were required; and

WHEREAS, Council has conferred with the Township Manager, who recommends that changes and updates be made in order to clarify certain changes in the Department of Fire and Emergency Medical Services.

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Township Council of the Township of Medford, County of Burlington and State of New Jersey, that Chapter 5-80 are hereby amended as follows:

Section One: § 5-80, Department of Fire-EMS. This section shall be revised to read as follows:

- A. Fire Personnel
- B. The Township Fire Chief shall be selected and appointed by the Township Manager in accordance herein. The Deputy Chiefs shall report to the Fire Chief. In the absence of the Fire Chief or vacancy of that position, the Deputy Chiefs shall report to the Township Manager or their designee.
- C. The Department shall be comprised of the Union Fire Company, Taunton Fire Company, Career fire personnel, Medford Emergency Medical Services and Career Emergency Medical Technicians. Said organizations shall consist of officers as prescribed by the Fire Chief and as many active members as the Township shall prescribe. The five aforementioned units shall operate within the Township of Medford as one department under

the name of "Medford Fire-EMS" and will operate under the specific operational direction of the Fire Chief.

(1) Deputy and Battalion Chiefs shall be elected by their respective station's active membership. The names of those individuals elected to the Deputy and/or Battalion Chief positions shall be forwarded to the Fire Chief for review, approval and appointment. Candidates may be withheld from approval in the following instances:

(a) member was removed from position with the Township in the last three years, or resigned other than in good standing or in lieu of disciplinary action;

(b) member is unfit or does not meet Township qualifications as defined in the Standard Operating Guidelines ("SOG") and the Township's Policies and Procedures Manual.

The Fire Chief may remove a Deputy Chief, officer, or any other volunteer officer of the volunteer section in the event of unsatisfactory performance, misconduct or any other reason deemed appropriate by the Fire Chief in accordance with the Standard Operating Guidelines.

(2) Career Chief and Deputy Chiefs shall be appointed pursuant to the promotional procedure set forth herein.

(3) Fire personnel hierarchy shall be as follows:

- (a) One Fire Chief; (Career)
- (b) Deputy Chief (one per station and one from career service);
- (c) Battalion Chief (one per station);
- (d) Captain (not to exceed one per station and one from Career Service); and
- (e) Lieutenant (not to exceed three per station and not to exceed two from career fire service and one from career EMS).

(4) All officers either career or volunteer shall meet the minimum qualifications as established in the most current version of the Medford Fire EMS SOP's section 3000. The fire company bylaws shall not be used to supersede the requirements of the SOP's or this ordinance.

(5) Career officers may advance in rank as long as they have served in their current rank for at least a minimum of 6 months and they meet the qualifications as set forth.

(6) Each fire company shall continue to determine how many line officer positions shall be required to adequately cover operations, except as set forth in 3(a-e) above, with the advice of the Township Fire Chief and/or with the approval of the Township Manager for review, approval and appointment. Appointees shall be read during a Township Council meeting.

(7) The volunteer Deputy Chiefs shall fill the junior line officers position with the appropriate personnel that have proper credentials and qualifications in accordance with the standard operating guidelines and the Township Policies and Procedures Manual.

D. The Department shall be manned by a combination of paid personnel and volunteers. There shall be up to 20 paid positions. Paid appointees shall not be able to act as volunteers. These positions shall be filled in accordance with N.J.S.A. 40A:14-44.

1. The hours of work for paid firefighters within the Department of Fire shall be in accordance with N.J.S.A. 40A:14-52, and the collective bargaining agreement. Paid firefighters may be subject to recall in addition to their regular work hours at the discretion of the Fire Chief.

2. All firefighters appointed to paid positions shall be required to have served at least two years active with Medford Fire-EMS , or otherwise meet the requirements of N.J.S.A. 40A:14-44. Any paid member leaving the Fire Department prior to the end of two years (from the date of full-time nonprobationary employment) shall be required to provide reimbursements and set-offs, consistent with departmental rules and regulations, and SOG's.

3. The Fire Chief shall establish rules and regulations concerning the training, qualifications, and employment of paid firefighters within the department.

4. All appointees to paid firefighter positions shall be required to meet all post-appointment, licensing, educational, and training requirements as established by the Fire Chief.

E. No person shall be eligible to become an active member of the Fire Department, either as a paid member or as a volunteer member, unless such person:

1. Is a citizen of the United States and of good moral character.

2. Shall be at least 18 years of age (and in the case of paid members 21 years) Junior members shall not be deemed full active members and shall serve at the discretion of the fire chief.

3. Shall be physically fit to perform the duties of a firefighter, and such fitness shall be evidenced by a certificate of a practicing physician of the State of New Jersey, issued after a physical examination of such person at no cost to the member.

4. Shall be required to submit to an annual physical examination and agility test to confirm that the firefighter is physically fit to perform said duties during the length of his or her employment or volunteer commitment, which test shall be implemented and reviewed by the head of the Department at no cost to the member.

F. Volunteer Positions

No person qualified as set forth above shall be admitted, as a volunteer, to membership in either fire company included in said Department of Fire and EMS unless such person shall have made a volunteer's application to the fire company involved and shall have been approved by the Department of Fire and EMS and confirmed by the Township Council of the Township of Medford by resolution or motion adopted at a regular Township meeting.

G. Paid Positions

(1). The paid positions are hereby titled Firefighter, Lieutenant, Captain, Deputy Chief, and Chief. The amount of annual salary for the positions shall be established by the Township Manager and Township Council, and in accordance with law.

(2). The hiring of personnel for the positions of paid Firefighters, Lieutenant, Captain, Deputy Chief, and Chief shall be the responsibility of the Township Manager, who shall have the authority to prepare and implement a job description for the positions as he or she sees fit, in accordance with the following procedures and minimum requirements:

(a) Firefighter

[1]Certifications/licenses:

[a] Candidates must have their certification as a firefighter from the State of New Jersey or other certifying organization acceptable to the Fire Chief;

[b] Candidates must have a NJIML-1 certification.

[c] Candidates must have a current New Jersey State EMT certification.

[d] Candidates must possess a valid New Jersey driver's license.

[2] Health-related requirements:

[a] Candidates must pass a medical physical to be conducted by an examiner selected by the Fire Chief;

[b] Candidates must pass a psychological examination to be conducted by an examiner selected by the Fire Chief;

[c] Candidates must pass an agility test or equivalent agility test to be deemed appropriate by the Fire Chief;

[d] Candidates must be capable of being self-contained breathing apparatus (SCBA) qualified, as determined by an examiner qualified to make such a determination and selected by the Fire Chief.

[3] Written/oral requirements:

[a] Candidates must complete a written examination from a recognized and appropriate testing agency to be administered by the Fire Chief;

[b] Candidates must successfully complete job interviews to be conducted by the Fire Chief and any other individuals that the Fire Chief elects to take part in the interviewing process.

[4] Background investigation: Candidates must pass a background investigation conducted by the Fire Chief, or his or her designee.

(b) Firefighter Lieutenant.

[1] A Lieutenant Firefighter shall be appointed by a promotional process conducted by the Fire Chief or his/her designee . A Lieutenant Firefighter shall be appointed from existing paid firefighters. The Lieutenant shall meet the requirements as established in SOP 3007.

[2] At all times, the employee filling the position of Firefighter Lieutenant shall possess the minimum requirements established for the position of paid firefighter.

[3] Written/oral requirements:

[a] Candidates must successfully complete job interviews to be conducted by the Fire Chief and any other individuals that the Fire Chief elects to take part in the interviewing process.

[4] Background investigation: Candidates must pass a background investigation conducted by the Fire Chief, or his or her designee.

(c) Firefighter Captain.

[1] A Captain Firefighter shall be appointed by a promotional process conducted by the Fire Chief or his/her designee . A Captain Firefighter shall be appointed from existing paid firefighters. The Captain shall meet the requirements as established in SOP 3008.

[2] At all times, the employee filling the position of Firefighter Captain shall possess the minimum requirements established for the position of paid firefighter and Lieutenant.

[3] Written/oral requirements:

[a] Candidates must successfully complete job interviews to be conducted by the Fire Chief and any other individuals that the Fire Chief elects to take part in the interviewing process.

[4] Background investigation: Candidates must pass a background investigation conducted by the Fire Chief, or his or her designee.

(d). Deputy Chief

[1] The Deputy Chief shall be appointed by a promotional process conducted by the Fire Chief or his/her designee. A Deputy Fire Chief shall be appointed from existing paid firefighters. The Deputy Chief shall meet the requirements as established in SOP 3010.

[2] Qualifications for promotion:

[a] At least 21 years old and a citizen of the United States.

[b] Resident of the State of New Jersey or agrees to become one at the time of appointment.

[c] Holds a valid New Jersey drivers license.

[d] Ability to read, write and speak the English language well and intelligently.

[e] Is of good moral character and free from conviction or any crime or offense involving moral turpitude.

[f] Possesses a High School diploma or equivalent.

[g] Has at least 2 years experience at the rank of Lieutenant or higher with a paid and/or volunteer Department

[h] Certification as an EMT – B.

[i] Certification as a New Jersey Firefighter or equivalent.

[j] Certification as a Level 2 Fire Instructor in the State of New Jersey.

[k] Possesses a valid Incident Management Level III certification issued by the New Jersey Division of Fire Safety, Department of Community Affairs.

[l] Licensed as a Uniform Fire Code Inspector/Official.

[m] Haz-Mat Awareness, Operations

[n] Fire investigator certification issued by New Jersey Division of Fire Safety.

[o] Leadership I, II, III.

[p] MCTO DM, P, T

[q] Certification as NJDFS Fire Officer I.

[3] Health-related requirements:

[a] Candidates must pass a medical physical to be conducted by an examiner selected by the Fire Chief;

[b] Candidates must pass a psychological examination to be conducted by an examiner selected by the Fire Chief;

[c] Candidates must pass an agility test or equivalent agility test to be deemed appropriate by the Fire Chief;

[d] Candidates must be capable of being self-contained breathing apparatus (SCBA) qualified, as determined by an examiner qualified to make such a determination and selected by the Fire Chief.

[3] Written/oral requirements:

Candidates must successfully complete job interviews to be conducted by the Fire Chief and any other individuals that the Fire Chief elects to take part in the interviewing process.

(e). Fire Chief

[1] The Fire Chief shall be appointed by a promotional process. The Fire Chief shall meet the requirements as established in SOP 3011.

[2] Qualifications for promotion:

[a] At least 21 years old and a citizen of the United States.

[b] Resident of the State of New Jersey or agrees to become one at the time of appointment.

[c] Holds a valid New Jersey drivers license.

[d] Ability to read, write and speak the English language well and intelligently.

[e] Is of good moral character and free from conviction or any crime or offense involving moral turpitude.

[f] Possesses a High School diploma or equivalent.

[g] Has at least 3 years of combined experience at the rank of Lieutenant, Captain, or Deputy Chief with the Department

[h] Certification as an EMT (NJ)

[i] Certification as a New Jersey Firefighter

[j] Certification as a Level 2 Fire Instructor in the State of New Jersey.

[k] Possesses a valid Incident Management Level III certification issued by the New Jersey Division of Fire Safety, Department of Community Affairs.

[l] Licensed as a Uniform Fire Code Inspector/Official.

[m] Haz-Mat Awareness, Operations, On Scene Incident Commander

[n] Fire investigator certification from the State of New Jersey Division of Fire Safety.

[o] Leadership I, II, III.

[p] MCTO DM, P, T and STICO or equivalent

[q] Certification as a NJDFS Fire Officer I.

[r] Preferred to have Firefighter II (NJ Cert)

[3] Health-related requirements:

[a] Candidates must pass a medical physical to be conducted by an examiner selected by the Township Manager;

[b] Candidates must pass a psychological examination to be conducted by an examiner selected by the Township Manager;

[c] Candidates must pass an agility test or equivalent agility test to be deemed appropriate by the Township Manager;

[d] Candidates must be capable of being self-contained breathing apparatus (SCBA) qualified, as determined by an examiner qualified to make such a determination and selected by the Township Manager.

[4] Written/oral requirements:

Candidates must successfully complete job interviews to be conducted by the Township Manager and any other individuals that the Township Manager elects to take part in the interviewing process.

[5] A career firefighter may jump one rank if the needs of the department dictate same.

[6] The Fire Chief in consultation with the Township Manager may appoint a firefighter to an acting officer capacity if the needs of the department dictate same.

(F) Fire Marshal

[1] The Fire Marshal shall be appointed pursuant to N.J.A.C. 5:71-3.2, the Fire Marshal shall be a Certified Fire Official/Fire Inspector of the State of New Jersey.

[2] The Fire Chief in consultation with the Township Manager shall appoint a Fire Marshal from the paid firefighters of the Township of Medford Department of Fire-EMS.

[3] The Fire Marshal shall be appointed when a vacancy exists due to promotion, retirement, or when the Fire Chief removes the Fire Marshal for just cause.

H. EMS Personnel

I. Emergency Medical services shall continue to be provided by a combination of paid employees and volunteers.

J. Members.

(1) Members shall be comprised of the volunteers of the Medford Emergency Medical Services, Inc. ("Squad") and paid personnel.

(a) The Township acknowledges that the Squad is a not-for-profit organization. As a not-for-profit organization, it shall observe the not-for-profits laws and be permitted to participate in fundraising activities.

(b) Members of the Squad and paid personnel are governed by established Standard Operating Guidelines and the Township Policies and Procedures Manual.

(2) EMS personnel hierarchy shall be as follows:

(a) Deputy Chief (One)

(b) Battalion Chief (One)

(c) Captain (One)

(d) Lieutenants (Three and not to exceed one (1) career)

(3) All officers either career or volunteer shall meet the minimum qualifications as established in the most current version of the Medford Fire EMS SOP's section 3000. The Medford EMS Squad bylaws shall not be used to supercede the requirements of the SOP's or this ordinance.

(4) Career officers may advance in rank as long as they have served in their current rank for at least a minimum of 6 months and they meet the qualifications as set forth.

(5) The Medford EMS Squad shall continue to determine how many line officer positions shall be required to adequately cover operations, except as set forth in 2(a-d) above, with the advice of the Township Fire Chief and/or with the approval of the Township Manager for review, approval and appointment. Appointees shall be read during a Township Council meeting.

(6) The volunteer Deputy Chief and Battalion Chief shall be elected by the membership. The names of those individuals elected to the Deputy Chief and Battalion Chief shall be forwarded to the Fire Chief for review, approval and appointment. The volunteer Deputy and Battalion Chief shall fill the junior line officers position with the appropriate personnel that have proper credentials and qualifications in accordance with the standard operating guidelines and the Township Policies and Procedures Manual. Candidates may be withheld from approval in the following instances:

(a) member was removed from position with the Township in the last three years, or resigned other than in good standing or in lieu of disciplinary action;

(b) member is unfit or does not meet Township qualifications as defined in the Standard Operating Guidelines ("SOG") and the Township's Policies and Procedures Manual.

The Fire Chief may remove a volunteer Deputy Chief, Battalion Chief, Captain, Lieutenant or any volunteer or paid EMT in the event of unsatisfactory performance, misconduct or for any other violation of policies and/or procedures set forth in the SOGs and the Township's Policies and Procedures Manual.

K. Qualifications

(1) In addition to such other qualifications as heretofore established by ordinance or by general law, all members of the EMS providing emergency medical services shall be limited to those individuals who meet and maintain those qualifications to provide prehospital emergency care and/or rescue services as established by ordinance or by general law.

(2) The objective of the EMS is the protection and preservation of life through providing emergency medical services. The age of active members hereafter joining the squad shall be at least 18 years of age, except for junior members who shall not be deemed fully active members but shall serve at the discretion and direction of the Chief. The Fire Chief shall also have the right to require a doctor's certificate from any current or prospective member at any time as to their physical fitness and ability

to fulfill emergency medical service responsibilities. Further, all members must comply with any and all federal, state or other rules and regulations pertaining to technical emergency medical service qualifications for membership.

(3) No person shall be eligible to become an active member of the EMS, either as a paid member or as a volunteer member, unless such person:

1. Is a citizen of the United States and of good moral character.
2. Meets all investigative criteria as set forth by the Township Council for the Township of Medford.
3. Shall be physically fit to perform the duties, and such fitness shall be evidenced by a certificate of a practicing physician of the State of New Jersey, issued after a physical examination of such person.
4. Psychological Exam for full-time career personnel.

L. Paid employees.

(1) No individual who is paid by the Township, either on a full-time or part-time basis, to perform emergency medical services may serve as an officer of the volunteer Medford emergency medical squad, nor may such individual volunteer time to the Medford emergency medical squad. This provision is intended to protect the employment rights of those individuals who are employed by the Township to perform said services.

(2) Paid personnel shall be managed and supervised in the day to day operations by career fire staff.

(3) The hours of work for paid employees shall be dictated by the Fire Chief and Township Manager in accordance with law.

(4) The Fire Chief shall establish rules and regulations concerning the training, qualifications, and employment of paid employees within the Department of Fire-EMS. Paid employees must have a current NJ EMT, current CPR certificate, I-200 and a valid New Jersey drivers license.

(5). All appointees to paid positions shall be required to meet all post-appointment, licensing, educational, and training requirements as established by the Fire Chief.

M. Job Descriptions:

The Fire Chief, will establish job descriptions and duties for the positions of Deputy Chief, Battalion Chief, Captain, Lieutenant, and other paid and volunteer personnel.

N. Billing

(1) The Township of Medford, in order to support the Department of Fire-EMS and the volunteer squad comprising same, shall bill for ambulance and transportation services provided by the Department of Fire-EMS. The rates of such services shall be set as follows:

(a) The amount as set out in Chapter 71, Fees and Licenses, shall be billed for ambulance and transportation services provided by the Department of Fire-EMS.

(2) These charges shall be billed to the insurance company of the resident or party receiving assistance from the Department of Fire-EMS. The rates set herein shall be reviewed annually by the Township Manager, Fire Chief, and Deputy Chief of the volunteer emergency squad. The Township Manager, with input from the Fire Chief, may thereafter recommend to Council that the rate schedule be altered to reflect appropriate increases or decreases.

(3) The Township of Medford shall obtain services for the mailing and enforcement of these billings, which services shall be obtained through public bidding if required under the Local Public Contracts Law. The Fire Chief may grant relief from these billings upon the grounds of hardship.

Section Two: All Ordinances and provisions thereof inconsistent with the provisions of this Ordinance shall be and are hereby repealed to the extent of such inconsistency

Section Three: If any section, paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision and the remainder of this ordinance shall be deemed valid and effective.

Section: This ordinance shall take effect immediately upon final passage and publication according to law.

Township of Medford

Ordinance 2022-2

**"Amending Article XII, Section 5-80 of Code of the Township of Medford Entitled
"Department of Fire-EMS"**

The above entitled ordinance was passed on first reading at a meeting of the Township Council of the Township of Medford on April 5, 2022. It will be further considered for final passage after a public hearing at the regularly scheduled meeting to be held on April 19, 2022 at the Public Safety Building, 91 Union Street, Medford, New Jersey at 7:00 PM, at which time and place any persons desiring to be heard upon the same will be given the opportunity to be heard. Copies of this ordinance will be made available at the Municipal Clerk's office to members of the general public who shall request them.



**Katherine Burger, RMC
Municipal Clerk**

Township of Medford

Notice of Final Adoption

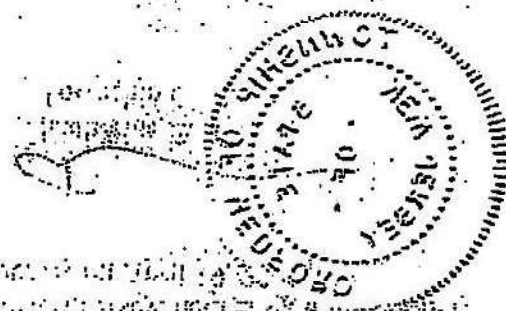
Ordinance 2022-2

**“Amending Article XII, Section 5-80 of Code of the Township of Medford Entitled
“Department of Fire-EMS”**

Notice is hereby given that the Ordinance as entitled above was adopted following second reading and public hearing at a regular meeting of the Township Council of the Township of Medford, County of Burlington, State of New Jersey, held at the Public Safety Building, 91 Union Street, Medford, New Jersey on April 19, 2022.



Katherine E. Burger
Township Clerk



Հ. Գրիգորյան
Կարգավորվել է Կառավարության կողմից 2011 թ. 12.28-ի
ՀՀ Կառավարության որոշմամբ: Կարգավորվել է Կառավարության կողմից
2011 թ. 12.28-ի ՀՀ Կառավարության որոշմամբ: Կարգավորվել է Կառավարության կողմից
2011 թ. 12.28-ի ՀՀ Կառավարության որոշմամբ: Կարգավորվել է Կառավարության կողմից

ՀՀ Կառավարության որոշմամբ 2011 թ. 12.28-ի
ՀՀ Կառավարության որոշմամբ 2011 թ. 12.28-ի

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ՀՀ Կառավարության որոշմամբ 2011 թ. 12.28-ի



Township of Medford Department of Fire & EMS

Title General Requirements for EMS Deputy Chief

Policy Number
6201

Section 6000: Emergency Medical Services

Issued Date
07/01/2021

Authorized By: Thomas Thorn, Chief of Department

Revised Date

Scope:

This policy is applicable to all members providing emergency medical services through Medford Township Department of Fire & EMS

Purpose:

This standard is designed to identify the minimum level of qualifications and responsibilities for members seeking advancement to the rank of EMS Deputy Chief. Members who exceed the minimum requirements are preferred.

Accountability:

The EMS Deputy Chief shall be responsible to the Township Fire Chief for the effective and efficient functioning of the Division of EMS.

Election:

The EMS Station Deputy Chief shall be elected by their respective stations in accordance with state law and their company by-laws.

Duties and Responsibilities:

1. The EMS Deputy Chief, with the aid of the Battalion Chief, Captain, and Lieutenants shall establish and carry out the policies, goals, and objectives of the Medford Division of EMS and ensure compliance.
2. The EMS Deputy Chief shall act as or ensure an Incident Commander at all incidents to which the Division of EMS is obligated to respond.
3. Shall be familiar with Department of Fire-EMS rules, regulations, and safety procedures and shall ensure compliance.
4. Shall act as or ensure an EMS Division liaison is present at all incidents which are under the command of other agencies.
5. Demonstrate a positive leadership model through personal actions.

Entrance Requirements:

1. Shall be NJ EMT-B
2. Shall have I-200, I-300, I-400, Level 3 Incident Management, I-700, and I-800
3. Shall have been a member for a minimum of four years in Medford EMS.
4. Shall have served previously as a line officer for two complete terms.
5. Shall be a qualified ambulance operator.
6. Shall be EMS Officer I certified.
7. Shall have a current advanced level assessment certification (i.e. PHTLS, ITLS).
8. Shall have Emergency Response to Terrorism-BC.

9. Shall have Firefighter Rehab Awareness
10. Shall have a thorough knowledge of the Township EMS System and of the Township Emergency Management System.
11. Shall have Hazmat Awareness
12. Shall have CBRNE Awareness.
13. Shall be a resident of Medford Township or live within two miles.

Continuing Educational Requirements:

The newly appointed EMS Chief shall have completed the following course work or equivalent at an accepted Training Facility prior to or within two years of the appointment:

1. Incident Command for Hazardous Materials EMS
2. EMS Service Management/Leadership Training as approved by the Department Training Officer (DTO) – 24 hours.
3. Active Shooter / ASHER training

Section 3000: Training

Subsection 3011: Minimum Training Requirements for Fire Chief

Medford Township Division of Fire

Scope:

This procedure is applicable to all Medford Division of Fire Personnel.

Purpose:

This standard is designed to identify the minimum level of qualifications and responsibilities for members seeking advancement to the rank of Fire Chief. Members who exceed the minimum requirements are preferred.

Accountability:

The Fire Chief shall be responsible to the Public Safety Director for the effective and efficient functioning of all fire stations.

Election:

The Fire Chief shall be appointed by the Director of Public Safety (DPS) according to the qualifications and process outlined below and Township of Medford ordinance governing the Department of Public Safety.

Duties and Responsibilities:

1. The Fire Chief, with the aid of the Deputy Chiefs, shall establish and carry out the policies, goals, and objectives of the Medford Township Division of Fire and ensure compliance.
2. The Fire Chief shall act as, or ensure, an Incident Commander at all incidents to which the Division is obligated to respond.
3. Shall be familiar with Division of Fire rules, regulations, and safety procedure and shall ensure compliance.
4. Shall act as, or ensure, a Division liaison at all incidents which are under the command of other agencies.
5. Shall appoint, in concert with the Director of Public Safety, the Deputy Chiefs, and the Battalion Chiefs, the company officers as necessary for the efficient running of their station.
6. Demonstrate a positive leadership model through personal actions.
7. Shall maintain interior firefighter qualification.

Entrance Requirements:

1. Shall be Firefighter I certified.
2. Shall have Vehicle Extrication II.
3. Shall be IMS Level II certified.
4. Shall have been a member for a minimum of five years in the Medford Division of Fire.
5. Shall have served as Lieutenant or higher for a minimum of four years in Medford Division of Fire, at least two years of which shall have been as Battalion Chief or higher.
6. Shall be a qualified operator on at least two pieces of Township Fire apparatus, including at least one Township Class A Engine.
7. Shall be Fire Officer I certified in accordance with N.J.A.C. 5:73-8.
8. Shall have Incident Safety Officer.

Effective Date:

Revision Date: 10/19/2003

Review Date:

9. Shall have RIT Awareness and Operations.
10. Shall have a thorough knowledge of the Township Department of Public Safety.

Continuing Educational Requirements:

The newly appointed Fire Chief shall have completed 20 hours of outside credited course work or equivalent at an approved Training Facility annually.

Section 3000: Training

Subsection 3009: Minimum Training Requirements for Battalion Chief

Medford Township Division of Fire

Scope:

This procedure is applicable to all members of the Medford Division of Fire.

Purpose:

This standard is designed to identify the minimum level of qualifications and responsibilities for members seeking advancement to the rank of Battalion Chief. Members who exceed the minimum requirements are preferred.

Accountability:

All Division Officers shall be ultimately accountable to their respective Deputy Chief for their actions, through the appropriate chain of command.

Election:

Battalion Chief positions shall be elected by their respective stations in accordance with state law and company by-laws and approved for appointment by the Director of Public Safety (DPS).

Duties and Responsibilities:

1. Shall insure the safety and welfare of their apparatus crew/or station personnel.
2. The Battalion Chief shall assume the role of Deputy Chief in his/her absence.
3. Shall assume Incident Command in the absence of a higher-ranking officer, until formally relieved.
4. Shall insure the proper use and placement of responding apparatus.
5. Shall be familiar with the rules, regulations and safety standards of the Division and shall insure compliance with them.
6. Shall be familiar with the area protected by the Division and particularly their respective district.
7. Shall carry out assigned training, operational and staff functions.
8. Shall maintain interior firefighter qualification.

Entrance Requirements:

1. Shall be Firefighter I certified.
2. Shall be Incident Management System (IMS) Level II certified.
3. Shall have been a member for a minimum of four years in the Medford Division of Fire.
4. Shall have served as a Captain or higher for a minimum of two years in Medford Division of Fire.
5. Shall be a qualified operator on at least two pieces of Township Fire apparatus, including at least one Township Class A Engine.
6. Shall be Fire Officer I certified in accordance with N.J.A.C.5:73-8.
7. Shall have Incident Safety Officer.
8. Shall have RIT Awareness and Operations.
9. Shall have a thorough knowledge of the Township Department of Public Safety.

Effective Date: 3/19/10

Revision Date:

Review Date:

Continuing Educational Requirements:

Battalion Chiefs shall complete 12 hours of outside credited course work annually or equivalent at an approved Training Facility.

Effective Date: 3/19/10

Revision Date:

Review Date:



Township of Medford Department of Fire & EMS

Title General Requirements for EMS Battalion Chief

Policy Number
6202

Section 6000: Emergency Medical Services

Issued Date
07/01/2021

Authorized By: Thomas Thorn, Chief of Department

Revised Date

Scope:

This policy is applicable to all members providing emergency medical services through Medford Township Department of Fire & EMS

Purpose:

This standard is designed to identify the minimum levels of qualification and responsibilities for members seeking advancement to the rank of Battalion Chief. Members exceeding the minimum requirements are preferred.

Accountability:

All EMS officers shall be ultimately accountable to the Station Deputy Chief for their actions, through the appropriate chain of command.

Appointment:

The Battalion Chief shall be elected by the membership.

Duties and Responsibilities:

1. Ensure the safety and welfare of his/her company or crew.
2. Assume Incident Command in the absence of a higher-ranking officer, until formally relieved.
3. Ensure the proper use, placement, and readiness of their apparatus.
4. Be familiar with the area protected by the Division of EMS.
5. Carry out assigned training, operational and staff functions.
6. Maintain a working knowledge of policies, communications, and procedures and ensure their compliance.
7. Demonstrate a positive leadership model through their personal actions.
8. Support all division goals and activities.
9. Operate command vehicles to develop Incident Command experience.
10. Shall mentor the Captain & Lieutenants to help them develop leadership qualities.

Entrance Requirements:

1. Shall be NJEMT-B
2. Shall be a resident of Medford Township or reside within two miles.
3. Shall be I-100, I-200, I-300, Incident Management Level 2, I-700, and I-300 certified.
4. Shall have been a member for a minimum of three years in Medford EMS.
5. Shall have served as a Lieutenant for a minimum of one year in the Medford Division of EMS. Transferring officers from other New Jersey EMS departments must be a member of the Division for a minimum of two years before applying for the position and must meet all other requirements. They must have held a position of equal rank or higher for at least one year with their former department and provide documented proof of same.
6. Shall be EMS Officer I.
7. Shall have Hazmat Awareness.
8. Shall have CBRNE Awareness.
9. Shall be a qualified ambulance operator.

10. Shall have a current advanced level assessment certification (i.e., PHTLS, ITLS).

Continuing Educational Requirements:

Newly appointed Battalion Chief shall have completed the following course work or equivalent at an approved Training Facility prior to or within two years of appointment:

1. Emergency Response to Terrorism, Basic Concepts (BC)
2. Firefighter Rehab Awareness or equivalent
3. Active Shooter / ASHER training