



8000 Midlantic Drive, Suite 300S
Mt. Laurel, NJ 08054
856.234.6800

Tax I.D. Number 22-1908951
Invoice Number 1033255
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December 5, 2023

Activity through 11/30/2023

Client number 05164 57829 SD

Sharon Silvia
Lacey Township Board of Education
200 Western School District
Lanoka Harbor, NJ 08734

Lacey Township School District, Mark Stevens ads. Caiola, Janice Jamie

Balance Forward for this Matter	\$0.00
Total Fees for this Matter	\$1,815.00
Total Disbursements for this Matter	\$0.00

Total Fees	1,815.00
Total Reimbursable Expenses	0.00
Total Fees and Disbursements this Period	1,815.00
Net Charges This Period	1,815.00
Ending Trust Balance	\$0.00
Ending Prepaid Balance	\$0.00

All payments are due within 30 days of the invoice date.



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Net balance forward \$0.00

Lacey Township School District, Mark Stevens ads. Caiola, Janice Jamie

For Professional Services Rendered

11/02/2023	SD	Review correspondences from S. DeRusso and B. Fife re: assignment of claim	0.20 hrs	\$34.00
11/06/2023	SD	Prepare notice of appearance	0.10 hrs	\$17.00
11/06/2023	SD	Correspondences with Business Administrator and Superintendent re: defense of case	0.30 hrs	\$51.00
11/06/2023	SD	Prepare correspondence to B. Fife and S. DeRusso and review response re: next steps	0.20 hrs	\$34.00
11/06/2023	SD	Prepare litigation hold notice to Business Administrator and M. Stevens	0.10 hrs	\$17.00
11/06/2023	SRG	Draft stipulation to extend time to answer the complaint	0.40 hrs	\$64.00
11/06/2023	SRG	Conference call with Justin Day requesting an extension of time to answer the complaint	0.20 hrs	\$32.00
11/06/2023	SRG	Correspondence to Plaintiff's Attorney, Justin Day with stipulation to extend time to answer the complaint	0.10 hrs	\$16.00
11/07/2023	SD	Correspondences with Business Administrator re: investigation meeting, employee	0.40 hrs	\$68.00
11/07/2023	SRG	Review email from Plaintiff's Attorney, Justin Day with stipulation to extend time to answer the complaint	0.10 hrs	\$16.00
11/07/2023	SRG	Review executed stipulation to extend time to answer the complaint	0.10 hrs	\$16.00
11/08/2023	SD	Correspondences with Board Attorney D. Panizzi, Esq. re: strategy	0.20 hrs	\$34.00
11/08/2023	SRG	Conference call with Justin Day regarding whether our firm will accept service for all defendants	0.10 hrs	\$16.00



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For Professional Services Rendered

11/08/2023	SRG	Correspondence with SD regarding whether our firm will accept service for all defendants	0.10 hrs	\$16.00
11/09/2023	SD	Correspondences with B. Fife of Summit Risk re: 90 day report	0.20 hrs	\$34.00
11/09/2023	SD	Correspondences with Board Attorney D. Panizzi, Esq. re: update	0.10 hrs	\$17.00
11/10/2023	SD	Prepare for and attend phone conference with Board Solicitor D. Panizzi, Esq. re: background, investigation	1.00 hrs	\$170.00
11/14/2023	SD	Correspondences with Business Administrator re: personnel file, codefendant	0.20 hrs	\$34.00
11/15/2023	SD	Review correspondences from Business Administrator re: service of complaint, defendant MS	0.20 hrs	\$34.00
11/16/2023	SD	Correspondences to Business Administrator re: complaint, defendant MS	0.10 hrs	\$17.00
11/19/2023	SD	Correspondences with Business Administrator re: initial investigation meeting	0.20 hrs	\$34.00
11/19/2023	SD	Correspondences with Solicitor D. Panizzi, Esq. re: investigation file	0.20 hrs	\$34.00
11/22/2023	SRG	Complete 90 Day Report	0.40 hrs	\$64.00
11/22/2023	SRG	Review of file in preparation for investigation meeting with clients	0.50 hrs	\$80.00
11/29/2023	SRG	Analysis and review of Jamie Janice Caiola personnel file	2.40 hrs	\$384.00
11/29/2023	SRG	Begin drafting Answer to Complaint	2.80 hrs	\$448.00
11/30/2023	SD	Correspondences with D. Panizzi, Esq. re: investigation file	0.20 hrs	\$34.00

Total fees for this matter: \$1,815.00



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Billing Summary for Lacey Township School District, Mark Stevens ads. Caiola,

Dev, Sanmathi	3.90 hrs	170.00 /hr	663.00
Gorin, Stacey R.	7.20 hrs	160.00 /hr	1,152.00

Total Fees	1,815.00
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Total Reimbursable Expenses	0.00
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Total Fees and Disbursements this Period	1,815.00
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Net Charges This Period	1,815.00
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Total Balance Due	\$1,815.00
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Ending Trust Balance	\$0.00
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Ending Prepaid Balance	\$0.00
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All payments are due within 30 days of the invoice date.

Past Due Statement

Invoice Number	Invoice Date	Matter Number	Invoice Amount	Payments & Adjustments	Past Due Amount
Total Past Due Balance					\$0.00

For your convenience, we accept payments via Visa, Mastercard, Discover, American Express and Diners Club. If you have any questions regarding credit card payments, please contact our Bookkeeping Department or simply log into our website: www.Capehart.com and click on the "Pay Invoice" tab at the top of the page indicating your invoice number(s) in the reference field.