



June 2, 2025

OPRA Machine (*via email only*)

Re: Open Public Records Act

49 Kirkwood Road Gibbsboro, NJ 08026-1499

Tel: (856) 783-6655

Fax: (856) 782-8694

www.gibbsborotownhall.com

Dear OPRA Machine:

The Borough of Gibbsboro Records Custodian received your request for records pursuant to the Open Public Records Act (OPRA) on May 19, 2025. Clarification regarding the timeframe for the requested documents was requested. Said clarification was provided on May 27, 2025. Accordingly, the initial seven (7) business day deadline to respond to your request under OPRA is June 5, 2025. This response is being provided on the fourth day after your request.

Your records request was as follows:

Records requested (2021-2025):

1. local cannabis transfer tax,
2. cannabis user tax,
3. social responsibility revenue, and
4. any additional sources of local revenue, such as cannabis application fees.

A search of our available records shows that the following records respond to your request:

1. Cannabis Tax Receipts

Only once cannabis license has been issued by the Borough of Gibbsboro (May 2024). The annual license fee is \$500.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Gibbsboro to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Very truly yours,

Amy C. Troxel, RMC
Borough Clerk
Borough of Gibbsboro