

BOROUGH OF GLASSBORO

KAREN COSGROVE, RMC/CMR
Borough Clerk
Phone: 856-881-9230 ext. 88144
kcosgrove@glassboro.org

KATHLEEN MCLEER, CMR
Deputy Borough Clerk
Phone: 856-881-9230 ext. 88199
kmcleer@glassboro.org



"Summit City USA"

BOROUGH CLERK'S OFFICE
1 South Main Street
Glassboro, NJ 08028-2592
Fax: 856-881-4248

Borough of Glassboro Website
www.glassboro.org



May 17, 2024

Via email: opra+request-61799-e5de1010@requests.opramachine.com
ER

Dear ER,

The Borough of Glassboro received your Open Public Records Act (OPRA) request on May 15, 2024. The Records Custodians, Terri Fanfarillo, received your OPRA request on May 15, 2024. As such, this seven (7) business day deadline to respond to your request is May 24, 2024. This response to your request is being provided to you on the second business day after the custodian's receipt of said request.

The following records are being provided in their entirety and are responsive to your request.

Dear Glassboro Borough,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

Please provide NJ UCC building permits APPLIED for or granted in the past year for site trailer and footings/foundations for the following:

Solar Power Facility - 103 Union St

Yours faithfully,

er

These records are being transmitted to you via email: opra+request-61799-e5de1010@requests.opramachine.com, per your request. Pursuant to N.J.S.A. 47:1A-5.b., the cost associated with this request is nothing.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Glassboro to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail to the following at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc.

The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

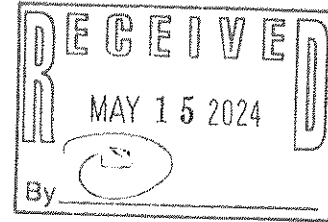
Sincerely,

A handwritten signature in black ink, appearing to read 'Kathy McLeer', with a long horizontal flourish extending to the right.

Kathy McLeer
Deputy Clerk
Borough of Glassboro

Sheila Ortiz

From: Karen Cosgrove
Sent: Thursday, May 16, 2024 10:19 AM
To: Kathy McLeer; Sheila Ortiz
Subject: FW: OPRA request - Building Permits



Please process the request below.

Thank you,
Karen Cosgrove, RMC, CMR
Borough of Glassboro
1 S. Main Street
Glassboro, NJ 08028
(856)881-9230 x88144

CONFIDENTIALITY NOTICE: This e-mail and any accompanying documents contain confidential information belonging to the sender which is legally privileged. The information is intended only for the use of the individual(s) or entity(ies) named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on the contents of this information is strictly prohibited. If you have received this e-mail in error, please reply as such and delete the e-mail.

-----Original Message-----

From: er <opra+request-61799-e5de1010@requests.opramachine.com>
Sent: Wednesday, May 15, 2024 9:59 AM
To: Karen Cosgrove <kcosgrove@glassboro.org>
Subject: OPRA request - Building Permits

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Glassboro Borough,

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Please deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-61799-e5de1010@requests.opramachine.com

Is kcosgrove@glassboro.org the wrong address for OPRA requests to Glassboro Borough? If so, please contact us using this form:
https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fchange_request%2fnew%3fbody%3dglassboro_borough&c=E,1,yYnu-PIYIQVBW5AfiMeRh2wevNNf-8ajgFE58sNc-22KXxTB595fRbJASV3ofnWCOhx2v_bb989Q9L3UrzXscf08il4VZZ9m8Iv37IuaR01R8qbe9SGmF2FmSiob&typo=1

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2fhelp%2fofficers&c=E,1,gx5jsmZZlTIPH3WF1J5av81lriEutDn-RVQy5cIMKlDyIqg3XP8klUOFBYHwZ6Nl9Vx_WVaaajxslwCSuOLmfZ5GX-E7iMcDlWbacXhewgPUzpQ,,&typo=1

View this OPRA request & responses online:

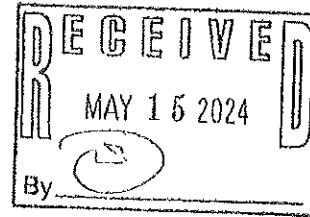
https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fopramachine.com%2frequest%2fbuilding_permits_26&c=E,1,pORcqHNnUQefx17fyOyBSldwpugDImExVLmlna3OGFTEms-hwCiUm5QrdsBBNj5OtFtzHWBq9zLEtHXxVAuZJLuTJ6HBpyeKZ8k__A_PGA,,&typo=1

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

Sheila Ortiz

From: Karen Cosgrove
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Thank you,
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Borough of Glassboro
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Glassboro, NJ 08028
(856)881-9230 x88144

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-----Original Message-----

From: er <opra+request-61799-e5de1010@requests.opramachine.com>
Sent: Wednesday, May 15, 2024 9:59 AM
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Solar Power Facility - 103 Union St

Yours faithfully,

er

BIK 62 / 1

See attached

See attached 5/16/24
Construction Office

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-61799-e5de1010@requests.opramachine.com

Is kcsgrove@glassboro.org the wrong address for OPRA requests to Glassboro Borough? If so, please contact us using this form:

https://linkprotect.cudasvc.com/url?u=https%3a%2f%2fopramachine.com%2fchange_request%2fnew%3fbody%3d%3dglassboro_borough%26c%3d%3dE%2c%3d%3dYnu-PIYIQVBW5AfiMeRh2wevNNf-8ajgFE58sNc-22KXxTB595fRbJASV3ofnWCOhx2v_bb989Q9L3UrzXscf08il4VZZ9m8Iv37IuaR01R8qbe9SGmF2FmSiob&typo=1



Permits

(1/1/2023 - 5/16/2024, Filtered [Location Address] - 3 records)

Permit Number	Permit Issue Date	Control Number	Location Address	Lo t	Application Date	Application Status	Use d	Work Description Comments	n Cost	Close Date	Owner Name	Agent Name
23-288	05/26/2023	C-23-00 298	103 UNION ST	62 1	05/16/2023	Open	E	SERVICE FOR CONSTRUCTION TRAILER - 100 AMP SUBPANELS AT 240/120 VOLTS	5,000		SOUTH JERSEY GAS CO	CURRE NTMAST ER ELECTRI C, LLC
23-772	12/06/2023	C-23-00 911	103 UNION ST	62 1	12/04/2023	Open	E	ADD POWER TO TEMPORARY TRAILER AND BEGIN UNDERGROUND CONDUIT TO FUTURE TREATMENT BUILDING	6,500		SOUTH JERSEY GAS CO	REMEDI AL CONSTR UCTION SERVIC ES
24-055	01/24/2024	C-24-00 063	103 UNION ST	62 1	01/24/2024	CA and Close Date Issued	P	INSTALLATION OF NEW WATER SERVICE & YARD HYDRANT	6,979	02/27/2024	SOUTH JERSEY GAS CO	REMEDI AL CONSTR UCTION SERVIC ES
Grand Totals									18,479			