



GluckWalrath LLP
4 Paragon Way
Suite 400
Freehold, New Jersey 07728
(732) 530-8822 (Phone)
(732) 530-6770 (Facsimile)

Reply to:

John M. Glynn

Direct Dial: 609-278-3911

JGlynn@glucklaw.com

glucklaw.com

May 25, 2023

Via Email – opra+request-42587-1076cf57@requests.opramachine.com

Pamela Richmond

Re: May 11, 2023 OPRA Request

Dear Ms. Richmond:

I am writing on behalf of my client, Howell Township (“Howell” or the “Township”), in response to the records request that you submitted to the Township under the Open Public Records Act (the “OPRA”) and the common law right of access which was submitted by you on Thursday, May 11, 2023, and which was received by the Township the same day. This records request was forwarded to our office, as special Counsel for OPRA matters, in order to assist the Township with the provision of a response. A request was made to extend the deadline for production of responsive documents to May 27, 2023. This response is being provided within the period of time required by law.

Your request was provided as follows (in bold):

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

Please provide me with any and all email correspondences to and from Joe Clark to and from the entire mayor and council regarding all 2023 Budget correspondences.

In response to your request, we have provided you with electronic copies of email correspondence that are responsive to your request. A number of these records have been redacted for including advisory, consultative or deliberative materials; such materials are exempt from production under OPRA. See N.J.S.A. 47A:1-1.

If you believe that your request for access to a government record has been improperly denied, you have a right to challenge the decision to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (“GRC”) by completing a Denial of Access Complaint Form. You may contact

the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their website at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Very truly yours,
GluckWalrath LLP

By: /s/ John M. Glynn
John M. Glynn

JMG:dmr
Enclosures

cc: Joseph Clark, Township Manager, Howell Township (via e-mail only; w/o enclosures)
Diane Festino, Township Clerk, Howell Township (via e-mail only; w/o enclosures)
Xiomara Ortiz, Administrative Assistant, Howell Township (via e-mail only; w/o enclosures)