

WALL TOWNSHIP PUBLIC SCHOOLS
OFFICE OF THE BUSINESS ADMINISTRATOR/BOARD SECRETARY
PO Box 1199
Wall, New Jersey 07719-1199

Brian J. Smyth
Business Administrator/Board Secretary

Phone: 732-556-2016
FAX: 732-556-2102

December 2, 2024

Betsy Cross

Re: OPRA 25-048

opra+request-69015-1d555a78@requests.opramachine.com

Good morning,

The Wall Township Board of Education is in receipt of your emailed request that is dated November 19, 2024, wherein you requested records under OPRA as follows:

“This is a request for public records made under OPRA and the common law right of access. Kindly provide: Wall BOE Executive session minutes for September and October 2024.”

In response, please know that you previously requested the executive session minutes for September 2024, along with other records, on October 17, 2024, and this office provided responsive records on November 1, 2024. Please reference our prior correspondence.

In response to your request for October 2024, attached are records responsive to your request consisting of 8 pages. The General invoice contains redactions to protect confidential information that is exempt from release as follows in accordance with the Open Public Records Law.

9/4/2024 - The redactions were made in accordance with the attorney client privilege exception to OPRA.

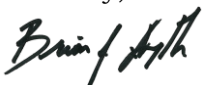
9/12/2024, 9/17/2024, and 9/18/2024 - The redactions were made to protect confidential personnel information not subject to disclosure as per the requirements of N.J.S.A. 47:1A-10.

9/20/2024 and 9/23/2024 - The redactions were made in accordance with the attorney client privilege exception to OPRA.

9/26/2024 - The redactions were made to protect confidential personnel information not subject to disclosure as per the requirements of N.J.S.A. 47:1A-10.

OPRA. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Wall Township Board of Education to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,



Brian J. Smyth
Custodian of Records
BJS/dc

Methfessel & Werbel, Esqs.
2025 Lincoln Highway, Suite 200
PO Box 3012
Edison, New Jersey 08818
(732) 248-4200 Fax: (732) 248-2355
Federal ID# 22-2017227



Bill To:

Brian Smyth, Business Administrator
Wall Township Board of Education
1620 18th Avenue Building A
Wall, NJ 07719

Responsible Attorney:

Athina Cornell

Invoice Date

11/19/2024

Invoice Number

00044635

File Billed To

9/30/2024

Due Date

UPON RECEIPT

In reference to: **[5] WALL TOWNSHIP BOARD OF EDUCATION - GENERAL;95207**

Our Matter Number: 95207

Opened:6/10/2024

For Professional Services Rendered Through 9/30/2024

Date	Description	Hours
9/3/2024	Telephone conference with C. Steitz regarding pending matters	0.40
9/3/2024	Review of correspondence via email to/from T. Steiner regarding nursing care	0.20
9/3/2024	Telephone conference with T. Steiner regarding nursing services	0.30
9/3/2024	Office research, preparation; Review, follow up of file In re: nursing services	0.70
9/4/2024	Telephone conference with B. Smyth regarding pending legal matter	0.40
9/4/2024	Correspondence via email with Mr. Alworth regarding conference summary memo	0.10
9/4/2024	Review of correspondence via email from B. Smyth regarding correspondence re grievance regarding personnel matter	0.10
9/4/2024	Correspondence with Brian Smyth, Business Administrator, regarding Petition of Appeal, [REDACTED]	1.95
9/5/2024	Telephone conference with C. Steitz regarding Board matter	0.50
9/6/2024	Telephone conference with C. Steitz regarding Board matter	0.45
9/6/2024	Telephone conference with Dr. Handerhan regarding Board matter	0.45
9/9/2024	Telephone conference with Dr. Handerhan regarding pending matters	1.00
9/9/2024	Review of correspondence via email from resident regarding board matter	0.10
9/9/2024	Review of claims re student matter	0.30
9/9/2024	Telephone conference with C. Steitz regarding pending matters	0.40

9/9/2024	Office research, preparation re pending matters	0.30
9/9/2024	Review of correspondence via email from S. Hunter, Esq. regarding 504 Plan regarding personnel matter	0.10
9/9/2024	Correspondence via email to/from M. Scarano regarding 504 Plan regarding personnel matter	0.20
9/10/2024	Review of correspondence via email from M. Horowitz regarding meeting dates with Asm. Schnall	0.10
9/10/2024	Office research, preparation re middle school athletics	0.40
9/10/2024	Office research, preparation re acceptable use policy	0.40
9/10/2024	Telephone conference with Dr. Handerhan regarding acceptable use policy	0.30
9/10/2024	Office research, preparation; Review, follow up of file; Research preparation, drafting of correspondence to Dr. Handerhan In re: personnel	0.60
9/10/2024	Office research, preparation; Review, follow up of file; Research preparation, drafting of memo In re: middle school	1.00
9/11/2024	Preparation of correspondence re personnel matter	0.10
9/11/2024	Correspondence with B. Smyth regarding athletics	0.50
9/11/2024	Review of correspondence via email from Dr. Handerhan regarding Office research, preparation; Review, follow up of file In re: personnel	0.50
9/12/2024	Review of correspondence via email from C. Alworth regarding conference summary memo	0.30
9/12/2024	Telephone conference with Dr. Handerhan regarding athletics	0.40
9/12/2024	Review of correspondence via email from K. Keator regarding WTEA	0.10
9/12/2024	Correspondence with NJEA Uniserv regarding [REDACTED]	0.85
9/16/2024	Telephone conference with C. Steitz regarding Board matter	0.30
9/16/2024	Correspondence via email with/from M. Horowitz regarding meeting with ASM. Schnall	0.20
9/17/2024	Attendance at Board meeting	2.00
9/17/2024	Telephone conference with Dr. Handerhan, C. Steitz regarding Board meeting	0.80
9/17/2024	Review of correspondence from NJEA regarding [REDACTED]	0.50
9/18/2024	Review of [REDACTED] Contracts	0.40
9/18/2024	Correspondence via email with S. Hunter, Esq. regarding 504 Plan re personnel matter	0.20
9/18/2024	Review of correspondence via email from M. Scarano regarding employment contracts re personnel matter	0.10
9/18/2024	Telephone conference with M. Scarano regarding personnel	0.30
9/19/2024	Office research, preparation re personnel matters	0.40
9/19/2024	Telephone conference with B. Smyth regarding pending matter	0.20
9/19/2024	Review of correspondence via email from M. Scarano regarding updated 504 Plan	0.10
9/19/2024	Telephone conference with M. Scarano regarding personnel	0.10
9/19/2024	Office research, preparation; Review, follow up of file; Research preparation, drafting of correspondence to M. Scarano In re: nepotism inquiry	1.40
9/20/2024	Telephone conference with M. Scarano regarding personnel	0.20
9/20/2024	Correspondence with B. Smyth regarding [REDACTED]	1.50
	Office research, preparation; Review, follow up of file;	

9/20/2024	Research preparation, drafting of correspondence to M. Scarano In re: nepotism inquiry	1.80
9/21/2024	Correspondence via email with/from Dr. Richens regarding Board Matter	0.20
9/23/2024	Review of correspondence via email from Dr. Richens regarding Board Matter	0.10
9/23/2024	Review of correspondence via email from Dr. Richens regarding Board Matter	0.10
9/23/2024	Review of correspondence via email from K. Keator regarding board meeting	0.10
9/23/2024	Telephone conference with Dr. Handerhan regarding pending matters	0.30
9/23/2024	Telephone conference with B. Smyth regarding pending matter	0.30
9/23/2024	Telephone conference with Dr. Handerhan, B. Smyth regarding pending matters	0.45
9/23/2024	Review of [REDACTED]	0.50
9/24/2024	Telephone conference with M. Scarano regarding personnel	0.10
9/24/2024	Attendance at Threat Assessment Conference	1.25
9/24/2024	Telephone conference with Dr. Handerhan regarding personnel	0.30
9/25/2024	Correspondence via email with K. Anilonis, CPA regarding 2023-2024 audit response	0.10
9/25/2024	Telephone conference with Dr. Handerhan pending matters	1.10
9/26/2024	Review of draft letter to parent re independent evaluation letter	0.20
9/26/2024	Review of correspondence via email from K. Keator regarding Board matter	0.10
9/26/2024	Correspondence with Athletic Director regarding [REDACTED]	1.50
9/27/2024	Office research, preparation re personnel	0.40
9/27/2024	Telephone conference with Dr. Handerhan regarding personnel	0.50
9/27/2024	Research regarding Office research, preparation; Review, follow up of file In re: personnel	0.60
9/30/2024	Telephone conference with Dr. Handerhan regarding nursing services	0.40
9/30/2024	Research regarding preparation In re: nursing issue	0.30

Services Billed \$5,593.00

For Professional Services: \$5,593.00

For Disbursements Incurred: \$0.00

Total Bill Amount \$5,593.00

Outstanding Invoices

Billing Date	Inv #	Services Billed	Expenses Billed	Invoice Total	Received Amount	Balance
10/10/2024	00043638	\$3,646.50	\$0.00	\$3,646.50	\$0.00	\$3,646.50
		\$3,646.50	\$0.00	\$3,646.50	\$0.00	\$3,646.50

IF YOU HAVE ANY INQUIRIES REGARDING OUR LEGAL BILLS FOR SERVICES RENDERED,
PLEASE CONTACT OUR BILLING DEPARTMENT AT (732)248-4200 EXT 179

Wall Township Board of Education Invoice #00044635 Our File #MAT-24061128780

Methfessel & Werbel, Esqs.
 2025 Lincoln Highway, Suite 200
 PO Box 3012
 Edison, New Jersey 08818
 (732) 248-4200 Fax: (732) 248-2355
 Federal ID# 22-2017227



Bill To:
 Brian Smyth, Business Administrator
 Wall Township Board of Education
 1620 18th Avenue Building A
 Wall, NJ 07719

Responsible Attorney: Athina Cornell
 Invoice Date 11/19/2024
 Invoice Number 00044636
 File Billed To 9/30/2024
 Due Date UPON RECEIPT

In reference to: **[5] WALL TOWNSHIP BOARD OF EDUCATION - SPECIAL EDUCATION;95207a**

Our Matter Number: 95207a
 Opened:6/10/2024

For Professional Services Rendered Through 9/30/2024

Date	Description	Hours
9/5/2024	Review of correspondence via email to/from K. Bond regarding Notice of Graduation	0.30
9/5/2024	Review of correspondence via email from K. Bond regarding drafting of I.E.P. re student matter	0.30
9/9/2024	Telephone conference with K. Bond regarding student matter	0.25
9/11/2024	Review of correspondence via email from K. Bond regarding timeline re student matter	0.10
9/11/2024	Telephone conference with K. Bond regarding student matters	0.25
9/11/2024	Review of District Timeline regarding Student matter	0.30
9/18/2024	Review of correspondence via email from K. Bond regarding parent request for evaluations re student matter	0.10
9/18/2024	Telephone conference with K. Bond regarding IEE request	0.30
9/26/2024	Google meet with K. Bond, case manager re IEE request	0.45
9/26/2024	Telephone conference with K. Bond regarding IEE request	0.30
9/26/2024	Review of Board Policy re Independent Evaluations	0.20
9/26/2024	Review of correspondence via email from K. Bond regarding independent evaluation letter, Board policy	0.10

Services Billed \$501.50

For Professional Services: \$501.50

For Disbursements Incurred: \$0.00

Total Bill Amount \$501.50

Outstanding Invoices

Billing Date	Inv #	Services Billed	Expenses Billed	Invoice Total	Received Amount	Balance
10/10/2024	00043639	\$697.00	\$0.00	\$697.00	\$0.00	\$697.00
		\$697.00	\$0.00	\$697.00	\$0.00	\$697.00

IF YOU HAVE ANY INQUIRIES REGARDING OUR LEGAL BILLS FOR SERVICES RENDERED,

PLEASE CONTACT OUR BILLING DEPARTMENT AT (732)248-4200 EXT 179

Wall Township Board of Education Invoice #00044636 Our File #MAT-24061128781

Methfessel & Werbel, Esqs.
 2025 Lincoln Highway, Suite 200
 PO Box 3012
 Edison, New Jersey 08818
 (732) 248-4200 Fax: (732) 248-2355
 Federal ID# 22-2017227



Bill To:

Brian Smyth, Business Administrator
 Wall Township Board of Education
 1620 18th Avenue Building A
 Wall, NJ 07719

Responsible Attorney:

Athina Cornell

Invoice Date

11/19/2024

Invoice Number

00044639

File Billed To

9/30/2024

Due Date

UPON RECEIPT

In reference to: **[5] WALL TOWNSHIP BOARD OF EDUCATION - OPRA;95207d**

Our Matter Number: 95207d

Opened: 6/10/2024

For Professional Services Rendered Through 9/30/2024

Date	Description	Hours
9/3/2024	Preparation of letter to requestor	0.20
9/5/2024	Review of correspondence via email to/from B. Smyth, D. Choma regarding OPRA # 26-028	0.20
9/5/2024	Office research, preparation re OPRA request	0.45
9/5/2024	Office research, preparation; Review, follow up of file In re: OPRA	0.80
9/6/2024	Review of correspondence via email from D. Choma regarding receipt of OPRA 25-028	0.10
9/6/2024	Office research, preparation; Review, follow up of file; Research preparation, drafting of correspondence to B Smyth In re: OPRA	0.60
9/9/2024	Review of correspondence from D. Choma regarding response to OPRA	0.10
9/9/2024	Review of correspondence via email from D. Choma regarding OPRA 25-028 .	0.10
9/9/2024	Review of correspondence via email from Dr. Handerhan regarding OPRA request	0.10
9/9/2024	Office research, preparation; Review, follow up of file re: OPRA	0.90
9/23/2024	Office research, preparation; Review, follow up of file In re: OPRA inquiry	0.80
9/24/2024	Office research, preparation; Review, follow up of file In re: OPRA inquiry	0.80
9/25/2024	Office research, preparation; Review, follow up of file In re: OPRA inquiry	0.50

Services Billed

\$960.50

For Professional Services:

\$960.50

For Disbursements Incurred: \$0.00

Total Bill Amount \$960.50

Outstanding Invoices

Billing Date	Inv #	Services Billed	Expenses Billed	Invoice Total	Received Amount	Balance
10/10/2024	00043640	\$629.00	\$0.00	\$629.00	\$0.00	\$629.00
		\$629.00	\$0.00	\$629.00	\$0.00	\$629.00

IF YOU HAVE ANY INQUIRIES REGARDING OUR LEGAL BILLS FOR SERVICES RENDERED,
PLEASE CONTACT OUR BILLING DEPARTMENT AT (732)248-4200 EXT 179

Wall Township Board of Education Invoice #00044639 Our File #MAT-24061228790