



## Town of Secaucus

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Municipal Government Center  
Secaucus, N.J. 07094

Tel: 201-330-2000  
Web: [www.secaucusnj.org](http://www.secaucusnj.org)

November 3, 2025

Dawn Annarumma

Via email: [opra+request-82738-c9c2efd0@requests.opramachine.com](mailto:opra+request-82738-c9c2efd0@requests.opramachine.com)

Dear Dawn Annarumma,

The Town of Secaucus received your Open Public Records Act (OPRA) request on October 24, 2025. As such, the seven (7) business day deadline to respond to your request is November 5, 2025. Please accept this letter in response to your request.

Your OPRA request sought access to the following:

**“Records requested: on how medical contributions are collected for your public employees”**

This request seeks information or asks questions and does not identify specific government records. As such, your request is an invalid OPRA request and is denied. When a request is “complex” because it fails to specifically identify the documents sought, then that request is not “encompassed” by OPRA. See New Jersey Builders Association v. New Jersey Council on Affordable Housing, 390 N.J.Super. 166, 180 (App. Div. 2007). A proper request under OPRA must identify with reasonable clarity those documents that are desired, and a party cannot satisfy this requirement by simply requesting all of an agency's documents. See Bent v. Stafford Police Department, 381 N.J.Super. 30, 37 (App. Div. 2005). Custodians are not required to conduct research or create new records in response to an OPRA request. See N.J.S.A. 47:1A-5(g); MAG Entertainment, LLC v. Division of Alcoholic Beverage Control, 375 N.J. Super. 534 (App. Div. 2005).

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Town of Secaucus to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Michael Marra  
Town of Secaucus  
201-330-2017