

Oct. 6, 2020

MIDLAND PARK HIGH SCHOOLCLUBS AND ACTIVITIES - 2020-2021High School – Academic Teams

Math Team

Advisor

Danielle Vandenberghe

Class Advisors

Grades 9 – 10

Grades 11 – 12

Senate

Kori Smith

Maureen Fister

Paul Marino

Publications

Newspaper (Panther Pause)

(per issue, maximum 4 issues)

Yearbook – Publication

Yearbook – Finance

Awards & Scholarship

Underclass Awards/Scholarship

Lisa Hayne

Teresa Wecht

Nancy Stewart-LoPresti

Nancy Stewart-LoPresti

Nancy Stewart-LoPresti

Club Advisors

Artists in Action

AV Club

Chorus Club

Computer Club

Detention Monitor

Spectrum (GSA)

Interact

I&RS

Julie Dorlon

Zack Spadacini

Donna Halliwell

Danielle Vandenberghe

Terri Wecht/Deb Marks

Paul Marino/Jason Whelpley

Nancy DeRitter

Chairperson – Jason Whelpley

Secretary – Karen Corcoran

Committee – Nancy DeRitter

Committee - Liz Wall

Hanora Bellucco

Liz Wall

Paul Marino//Morgan Altemus

Craig Rush

Paul Marino

Brianne Taylor

Model United Nations

NHS

Pep Club

Take Action

Co-advisor

Co-advisor

Dramatic Activities

Drama – Director

Drama – Producer

Lisa Hayne

Jason Whelpley

Musical Activities 9-12

Percussion Ensemble

Steve Bartosik

7th & 8th Grade Activities

Class Advisor

Computer Club

Science Club

Paul Marino

Danielle Vandenberghe

Jason Whelpley

Oct. 6, 2020

Peter Galasso
Highland School Principal

31 Highland Avenue
Midland Park, N.J. 07432

Highland School

"Committed to Excellence"

To: Dr. M. Cirasella
Cc: Virginia Calero
Date: September 2020
Re: *Elementary Clubs with Stipends*

Please find below the following club positions for the 2020-2021 school year.

Student Council	\$1,921.00	Mrs. Debbie Lelinho
Newspaper	628.00	Ms. Anne Edwards
Math Club	450.00	Mr. Shawn Savage
Band Director	1585.00	Mr. Jeff Peters
Choral Director	954.00	Mrs. Loretto Georghiou
Science Club	450.00	
Musical Director	626.00	
Asst. Directors - Music	420.00	
Asst. Director - Choral	420.00	Ms. Loretto Georghiou
Choreography	420.00	
Yearbook	703.00	Ms. Nicole Marino
Art Club	450.00	
I & RS - Chairperson-Highland	1216.00	Mrs. Danielle Kirsch
I & RS - Chairperson- Godwin	1216.00	Ms. Kristie Fucarino
I&RS Members	997.00	Mrs. Debbie Kilgore
	997.00	Mrs. Carole Steel
	498.50	Mrs. Jennifer Liss (.5) /
	498.50	Mrs. Christy Kearney(.5)
Intramurals Fall	696.00	
Intramurals - Spring	696.00	
Environmental Club	450.00	
Stage Crew	450.00	
Digital Photography Club	450.00	Ms. Nicole Marino
Safety Patrol (Godwin)	450.00	
Safety Patrol (Highland)	450.00	
American Sign Language Club	450.00	Ms. Stephanie Mont
Literary Magazine (Winter)	450.00	Ms. Anne Edwards
Literary Magazine (Spring)	450.00	Ms. Anne Edwards
Ball Room Dancing	450.00	Ms. Traci Audino
The Early Bird Club	450.00	

Oct. 6, 2020

POLICY

MIDLAND PARK BOARD OF EDUCATION

PROGRAM
2464/page 1 of 2
Gifted and Talented Students
M

2464 GIFTED AND TALENTED STUDENTS

The Board of Education recognizes its responsibility to identify gifted and talented students within the school district and to provide these students with appropriate instructional adaptations and services. To that end, the Board directs each such student in the school district be identified and offered an appropriate educational program and services.

For purposes of this Policy, "gifted and talented students" means students who possess or demonstrate high levels of ability in one or more content areas when compared to their chronological peers in the district and who require modification of their educational program if they are to achieve in accordance with their capabilities.

The Superintendent will develop appropriate curricular and instructional modifications used for gifted and talented students indicating content, process, products, and learning environments.

The Superintendent will develop procedures for an ongoing Kindergarten through grade twelve identification process for gifted and talented students that includes multiple measures. Multiple measures may include, but are not limited to: achievement test scores; grades; student performance or products; intelligence testing; parent, student, and/or teacher recommendation; and other appropriate measures. The identification methodology will be developmentally appropriate, non-discriminatory, and related to the programs and services offered by the district. The identification procedures will be reviewed annually.

The Superintendent will take into consideration the Pre-Kindergarten through Grade Twelve Gifted Programming Standards of the National Association for Gifted Children in developing programs for gifted and talented students. The educational program offered to gifted and talented students will encourage and challenge them in the specific areas of their abilities, but will not replace the basic instructional program of the various grades of this district. The program offered to gifted and talented students may include, but are not limited to: pull-out programs; classroom differentiated instruction; acceleration; flexible pacing; compacted curricula; distance learning; advanced classes; or individual programs infused into the student's regular instructional program, provided that a written description of the infusion has been prepared and filed in the student's record.



POLICY

MIDLAND PARK BOARD OF EDUCATION

PROGRAM

2464/page 2 of 2

Gifted and Talented Students

Programs for gifted and talented students will be periodically evaluated for their continuing efficacy and adjusted accordingly.

The parent of any student identified as gifted or talented shall be consulted regarding any program designed to address the student's particular needs.

Section 18A:35-38 - Complaint for noncompliance

- a. An individual who believes that a school district has not complied with the provisions of this act may file a complaint with the board of education. The right to file a complaint shall be set forth in the board's policy on gifted and talented education. The policy shall be linked to the homepage of the board's Internet website. The board shall issue a decision, in writing, to affirm, reject, or modify the district's action in the matter.
- b. The individual may then file a petition of appeal of the board's written decision to the Commissioner of Education through the Office of Controversies and Disputes in accordance with N.J.S.18A:6-9 and the procedures set forth in State Board of Education regulations.

N.J.S.A. 18A:61A-2; 18A:35-4.16

N.J.A.C. 6A:8-1.3; 6A:8-3.1(a)5

P.L. 108-382, Sec. 10201 et seq.

Adopted: 7 October 2003

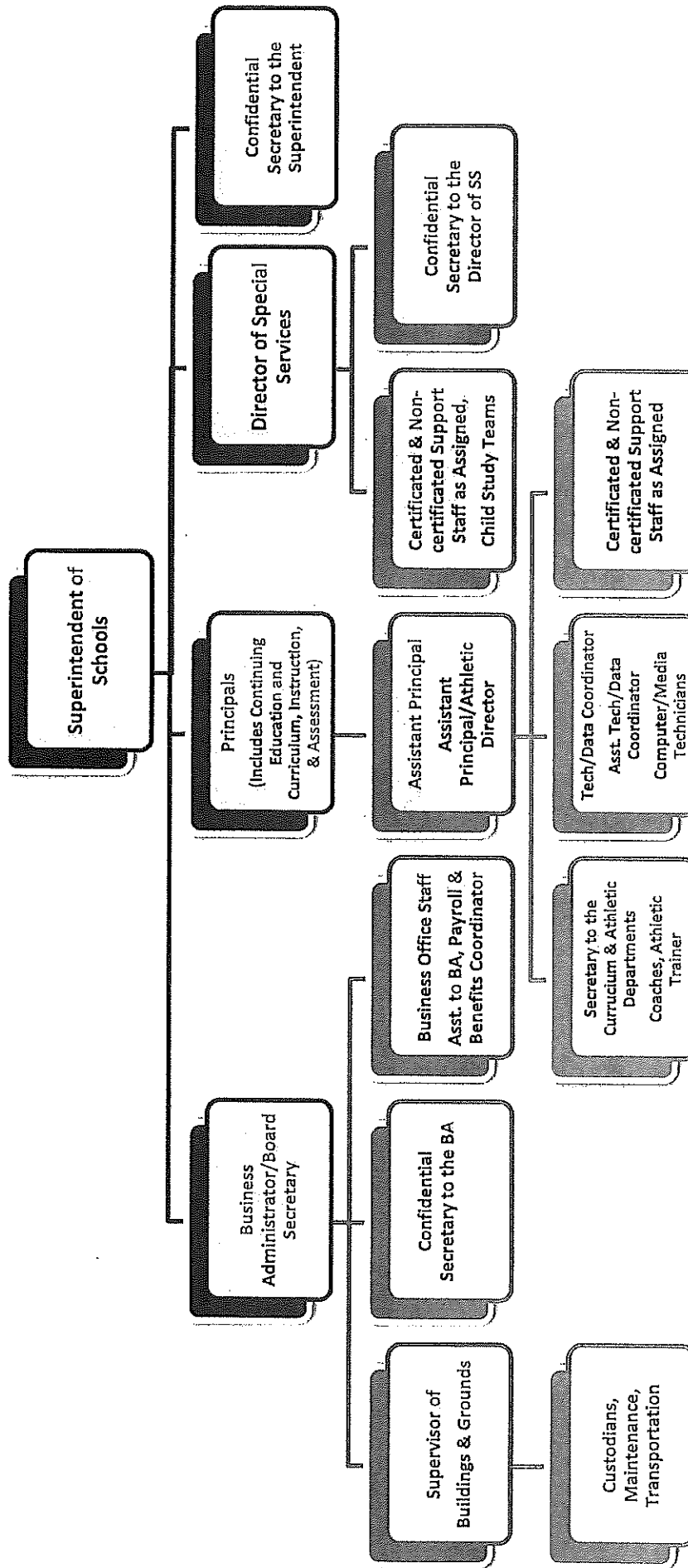
Revised: 16 May 2017

October 2020



Oct. 20, 2020

MIDLAND PARK PUBLIC SCHOOLS
2020-2021 DISTRICT ORGANIZATIONAL CHART
Updated: September 1, 2020



October 20, 2020

MIDLAND PARK PUBLIC SCHOOLS

Midland Park, New Jersey

2021-2022 Budget Preparation Calendar
- Tentative

<i>Oct./Dec., 2020</i>	<i>Administrators distribute budget request forms to staff.</i>
<i>January, 2021</i>	<i>Budgets from schools due in Central Office.</i>
<i>January, 2021</i>	<i>Requests for staffing and other new projects for 2020-2021 submitted to Superintendent of Schools.</i>
<i>January & Feb, 2021</i>	<i>Administrative budget meetings, as scheduled.</i>
<i>February –March, 2021</i>	<i>Release of State Aid figures. (To Be Determined)</i>
<i>February- March, 2021</i>	<i>Finance Committee previews, as scheduled.</i>
<i>March 16, 2021</i>	<i>Presentation & Adoption of Tentative Budget to the full Board.</i>
<i>March 19, 2021</i>	<i>Filing of Budget to the Executive County Superintendent for Commissioner's approval.</i>
<i>April 19, 2021</i>	<i>Last day to finalize the advertised budget.</i>
<i>April 19, 2021</i>	<i>Last day for Executive County Superintendent to approve the Budget Statement to be advertised.</i>
<i>April 19–May 2, 2021</i>	<i>Advertise Public Hearing window (Date of advertisement to be at least four days prior to hearing).</i>
<i>May 4, 2021</i>	<i>Public Hearing: Adoption of Final Budget.</i>
<i>November 2, 2021</i>	<i>Annual School Election.</i>
<i>January 4, 2022</i>	<i>Annual Reorganization Meeting (New Board Members seated).</i>

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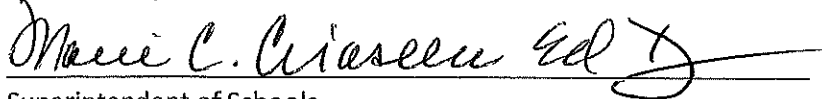
Cash Report
District of Midland Park
All Funds

APPENDIX 8-3

For the month ending: September 30, 2020

FUNDS	Beginning Cash Balances	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances
General Fund 10	3274005.50	1946087.24	2063916.49	3156176.25
Special Revenue Fund 20	-15656.94	54989.00	83612.12	-44280.06
Capital Projects Fund 30	0.10	222912.83	222912.93	0.00
Debt Service Fund 40	106712.50	0	0	106712.50
Enterprise Fund 60	55058.11	1532.71	8641.25	47949.57
Payroll	1005.18	813111.72	812788.11	1328.79
Payroll Agency	18050.38	588128.49	487588.64	118590.23
Scholarships	7257.39	2.39	0.00	7259.78
SUI Fund	112255.80	3513.05	0	115768.85
Flexible Spending	6927.52	2678.05	851.53	8754.04
Total of all Funds	3565615.54	3632955.48	3680311.07	3518259.95 3518259.95

Submitted by:


Superintendent of Schools

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$2,593,088.10
102 - 106	Cash Equivalents		\$336,384.62
111	Investments		\$0.00
116	Capital Reserve Account		\$226,703.53
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$16,988,737.04

Accounts Receivable:

132	Interfund	\$95,200.76	
141	Intergovernmental - State	\$1,191,110.79	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$666,858.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$811,331.52	\$2,764,501.07

Loans Receivable:

131	Interfund	\$101,311.90	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$101,311.90

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$23,413,449.00	
302	Less revenues	(\$23,399,923.53)	\$13,525.47

Total assets and resources

\$23,024,251.73

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$33,062.56
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$79,511.72
	Total liabilities	\$112,574.28

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$18,505,501.64
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$24,498,488.54	
602	Less: Expenditures	(\$3,627,192.22)	
	Less: Encumbrances	(\$18,505,501.64)	(\$22,132,693.86)
	Total appropriated		\$20,871,296.32

Unappropriated:

770	Fund balance, July 1	\$2,983,324.13
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$942,943.00)
	Total fund balance	\$22,911,677.45
	Total liabilities and fund equity	<u>\$23,024,251.73</u>

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$24,498,488.54	\$22,132,693.86	\$2,365,794.68
Revenues	(\$23,413,449.00)	(\$23,399,923.53)	(\$13,525.47)
Subtotal	<u>\$1,085,039.54</u>	<u>(\$1,267,229.67)</u>	<u>\$2,352,269.21</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$226,703.53	(\$226,703.53)
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,085,039.54</u>	<u>(\$1,040,526.14)</u>	<u>\$2,125,565.68</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,085,039.54</u>	<u>(\$1,040,526.14)</u>	<u>\$2,125,565.68</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,085,039.54</u>	<u>(\$1,040,526.14)</u>	<u>\$2,125,565.68</u>
Less: Adjustment for prior year	(\$142,096.54)	(\$142,096.54)	\$0.00
Budgeted fund balance	<u>\$942,943.00</u>	<u>(\$1,182,622.68)</u>	<u>\$2,125,565.68</u>

Prepared and submitted by :


Board Secretary

10/14/20
Date

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unreal
00370	SUBTOTAL – Revenues from Local Sources	22,423,736	185,340	22,609,076	22,575,190	Under	33,886
00520	SUBTOTAL – Revenues from State Sources	850,957	(46,584)	804,373	804,373		0
00570	SUBTOTAL – Revenues from Federal Sources	0	0	0	20,361		(20,361)
0071A	Other	0	300,000	300,000	300,000		0
Total		23,274,693	438,756	23,713,449	23,699,924		13,525
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		500	0	500	0	0	500
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	6,636,696	6,507	6,643,203	807,859	5,681,242	154,101
10300	Total Special Education - Instruction	2,459,224	(1,000)	2,458,224	234,438	2,200,384	23,402
12160	Total Bilingual Education – Instruction	0	54,400	54,400	5,340	803	48,257
17100	Total School-Sponsored Co/Extra Curricul	113,030	99	113,129	12,636	94,201	6,293
17600	Total School-Sponsored Athletics – Instr	500,479	4,175	504,654	89,910	295,947	118,797
29180	Total Undistributed Expenditures - Instr	2,277,764	18,417	2,296,181	172,249	1,657,347	466,585
30620	Total Undistributed Expenditures – Health	283,873	2,422	286,295	32,625	239,083	14,587
40580	Total Undistributed Expend – Speech, OT,	459,991	41,791	501,782	45,406	451,130	5,246
41080	Total Undist. Expend. – Other Supp. Serv	430,000	19,817	449,817	47,733	402,043	40
41660	Total Undist. Expend. – Guidance	345,779	1,215	346,994	42,670	280,268	24,055
42200	Total Undist. Expend. – Child Study Team	450,979	2,388	453,367	63,416	376,682	13,269
43200	Total Undist. Expend. – Improvement of I	143,075	0	143,075	34,455	106,418	2,202
43620	Total Undist. Expend. – Edu. Media Serv.	379,739	0	379,739	68,383	307,198	4,158
44180	Total Undist. Expend. – Instructional St	97,875	40	97,915	18,672	69,722	9,504
45300	Support Serv. - General Admin	380,372	50,000	430,372	107,373	239,978	83,000
46160	Support Serv. - School Admin	869,076	181,058	1,050,134	236,432	796,397	17,305
47200	Total Undist. Expend. – Central Services	342,299	78,853	421,152	112,039	305,060	4,053
47620	Total Undist. Expend. – Admin. Info. Tec	76,667	1,763	78,430	19,198	57,640	1,592
51120	Total Undist. Expend. – Oper. & Maint. O	1,694,392	109,504	1,803,896	399,211	1,234,826	169,859
52480	Total Undist. Expend. – Student Transpor	661,273	(18,000)	643,273	43,699	565,074	34,500
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	4,327,075	(114,993)	4,212,082	981,665	2,859,306	371,112
76260	Total Facilities Acquisition and Constr	322,775	0	322,775	0	0	322,775
83080	TOTAL SPECIAL SCHOOLS	807,100	0	807,100	51,783	284,752	470,566
Total		24,060,033	438,456	24,498,489	3,627,192	18,505,502	2,365,795

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		20,983,476	0	20,983,476	20,983,476		0
00140	10-1310	Tuition from Individuals		45,500	0	45,500	11,775	Under	33,725
00260	10-1910	Rents and Royalties		0	0	0	35,001		(35,001)
00340	10-1___	Interest Earned on Capital Reserve Funds		500	0	500	247	Under	253
00350	10-1___	Other Restricted Miscellaneous Revenues		1,394,260	185,340	1,579,600	1,544,691	Under	34,909
00420	10-3121	Categorical Transportation Aid		107,033	0	107,033	107,033		0
00440	10-3132	Categorical Special Education Aid		651,797	(46,584)	605,213	605,213		0
00460	10-3176	Equalization Aid		33,981	0	33,981	33,981		0
00470	10-3177	Categorical Security Aid		58,146	0	58,146	58,146		0
00545	10-42___	Other Federal Grant Rev – P/thru State		0	0	0	20,361		(20,361)
00680	10-5200	Transfers from Other Funds		0	300,000	300,000	300,000		0
Total				23,274,693	438,756	23,713,449	23,699,924		13,525

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
				500	0	500	0	0	500
02080	11-110-___-101	Kindergarten – Salaries of Teachers		284,545	0	284,545	28,365	256,180	0
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		2,316,464	0	2,316,464	218,673	2,097,791	0
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers		1,164,701	0	1,164,701	113,848	1,050,853	0
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers		2,268,424	0	2,268,424	216,661	2,038,763	13,000
02150	11-140-100-320	Purchased Professional – Educational Ser		1,000	0	1,000	1,000	0	0
02500	11-150-100-101	Salaries of Teachers		18,000	0	18,000	0	18,000	0
02540	11-150-100-320	Purchased Professional – Educational Ser		3,000	0	3,000	0	0	3,000
03000	11-190-1___-106	Other Salaries for Instruction		48,604	0	48,604	3,071	45,533	0
03020	11-190-1___-320	Purchased Professional – Educational Ser		38,310	820	39,130	16,482	11,199	11,449
03060	11-190-1___-[4-5]	Other Purchased Services (400-500 series		149,773	49	149,822	91,566	43,270	14,986
03080	11-190-1___-610	General Supplies		181,380	24,658	206,038	24,779	105,953	75,305
03100	11-190-1___-640	Textbooks		157,698	(19,011)	138,687	93,163	13,604	31,920
03120	11-190-1___-8___	Other Objects		4,797	(9)	4,788	250	97	4,441
04500	11-204-100-101	Salaries of Teachers		116,400	0	116,400	14,953	95,190	6,257
04520	11-204-100-106	Other Salaries for Instruction		216,828	0	216,828	15,055	197,523	4,250
04600	11-204-100-610	General Supplies		1,500	0	1,500	88	820	592
06520	11-212-100-106	Other Salaries for Instruction		3,000	0	3,000	0	3,000	0
07000	11-213-100-101	Salaries of Teachers		1,355,676	291	1,355,967	128,552	1,220,733	6,683
07020	11-213-100-106	Other Salaries for Instruction		379,323	(291)	379,032	31,008	348,023	0
07100	11-213-100-610	General Supplies		4,000	0	4,000	0	3,750	251
08000	11-215-100-101	Salaries of Teachers		115,620	0	115,620	11,545	104,075	0
08020	11-215-100-106	Other Salaries for Instruction		85,384	0	85,384	8,200	77,184	0
08100	11-215-100-6___	General Supplies		1,000	(1,000)	0	0	0	0
08500	11-216-100-101	Salaries of Teachers		55,720	242	55,962	10,192	45,770	0
08520	11-216-100-106	Other Salaries for Instruction		118,773	(242)	118,531	14,845	103,686	0
08600	11-216-100-6___	General Supplies		1,000	0	1,000	0	110	890
09300	11-219-100-320	Purchased Professional-Educational Servi		5,000	0	5,000	0	520	4,480

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Avail
12000	11-240-100-101	Salaries of Teachers	0	53,400	53,400	5,340	0	48,060
12100	11-240-100-610	General Supplies	0	1,000	1,000	0	803	197
17000	11-401-100-1__	Salaries	93,000	0	93,000	3,999	89,001	0
17020	11-401-100-[3-5]	Purchased Services (300-500 series)	4,400	0	4,400	3,300	0	1,100
17040	11-401-100-6__	Supplies and Materials	14,000	99	14,099	4,857	4,800	4,443
17060	11-401-100-8__	Other Objects	1,630	0	1,630	480	400	750
17500	11-402-100-1__	Salaries	313,679	0	313,679	41,581	271,848	250
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	122,100	710	122,810	38,164	2,935	81,711
17540	11-402-100-6__	Supplies and Materials	47,485	3,465	50,950	3,465	21,164	26,321
17560	11-402-100-8__	Other Objects	17,215	0	17,215	6,700	0	10,515
29000	11-000-100-561	Tuition to Other LEAs within the State -	77,400	0	77,400	0	77,400	0
29020	11-000-100-562	Tuition to Other LEAs within the State -	213,020	68,417	281,437	28,033	253,403	0
29040	11-000-100-563	Tuition to County Voc. School District-R	101,682	(30,000)	71,682	0	67,230	4,452
29060	11-000-100-564	Tuition to County Voc. School District-S	90,000	18,000	108,000	0	108,000	0
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	452,570	(53,400)	399,170	13,100	308,030	78,040
29100	11-000-100-566	Tuition to Priv. School for the Disabled	1,343,092	15,400	1,358,492	131,116	843,284	384,093
30500	11-000-213-1__	Salaries	267,623	(3,103)	264,520	24,386	235,137	4,997
30540	11-000-213-3__	Purchased Professional and Technical Ser	10,000	0	10,000	0	410	9,590
30580	11-000-213-6__	Supplies and Materials	6,250	5,525	11,775	8,239	3,536	0
40500	11-000-216-1__	Salaries	389,241	(4,209)	385,032	44,210	340,823	0
40520	11-000-216-320	Purchased Professional - Educational Ser	70,000	46,000	116,000	1,196	109,844	4,960
40540	11-000-216-6__	Supplies and Materials	750	0	750	0	464	286
41020	11-000-217-320	Purchased Professional - Educational Ser	430,000	19,817	449,817	47,733	402,043	40
41500	11-000-218-104	Salaries of Other Professional Staff	280,763	0	280,763	34,687	246,076	0
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	40,411	1,215	41,626	7,979	33,647	0
41560	11-000-218-320	Purchased Professional - Educational Ser	3,680	0	3,680	0	0	3,680
41620	11-000-218-6__	Supplies and Materials	4,875	0	4,875	4	516	4,355
41640	11-000-218-8__	Other Objects	16,050	0	16,050	0	30	16,020
42000	11-000-219-104	Salaries of Other Professional Staff	373,736	1,768	375,504	50,183	325,321	0
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	47,243	(7)	47,236	11,761	35,347	128
42060	11-000-219-320	Purchased Professional - Educational Ser	23,000	128	23,128	0	13,128	10,000
42080	11-000-219-390	Other Purchased Professional & Technical	1,000	0	1,000	0	0	1,000
42160	11-000-219-6__	Supplies and Materials	5,000	0	5,000	378	2,661	1,961
42180	11-000-219-8__	Other Objects	1,000	500	1,500	1,095	225	180
43000	11-000-221-102	Salaries of Supervisor of Instruction	25,000	0	25,000	6,250	18,750	0
43020	11-000-221-104	Salaries of Other Professional Staff	36,079	0	36,079	9,020	27,059	0
43060	11-000-221-110	Other Salaries	56,796	0	56,796	2,288	54,508	0
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)	24,200	0	24,200	16,744	6,100	1,356
43160	11-000-221-6__	Supplies and Materials	500	0	500	154	0	346
43180	11-000-221-8__	Other Objects	500	0	500	0	0	500
43500	11-000-222-1__	Salaries	142,326	0	142,326	18,186	123,917	224

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
43520	11-000-222-177	Salaries of Technology Coordinators		219,088	0	219,088	45,406	173,682	0
43540	11-000-222-3__	Purchased Professional and Technical Ser		4,700	0	4,700	2,922	249	1,529
43580	11-000-222-6__	Supplies and Materials		13,250	0	13,250	1,836	9,350	2,064
43600	11-000-222-8__	Other Objects		375	0	375	33	0	342
44000	11-000-223-102	Salaries of Supervisor of Instruction		25,000	0	25,000	6,250	18,750	0
44020	11-000-223-104	Salaries of Other Professional Staff		36,079	0	36,079	9,020	27,059	0
44060	11-000-223-110	Other Salaries		14,296	0	14,296	2,288	12,009	0
44100	11-000-223-390	Other Purch. Professional & Technical Se		10,000	0	10,000	0	10,000	0
44140	11-000-223-6__	Supplies and Materials		500	0	500	0	0	500
44160	11-000-223-8__	Other Objects		12,000	40	12,040	1,115	1,904	9,021
45000	11-000-230-1__	Salaries		257,847	50,000	307,847	77,175	230,672	0
45040	11-000-230-331	Legal Services		35,000	0	35,000	1,692	189	33,120
45060	11-000-230-332	Audit Fees		27,500	0	27,500	0	0	27,500
45100	11-000-230-339	Other Purchased Professional Services		5,350	0	5,350	4,635	0	715
45120	11-000-230-340	Purchased Technical Services		1,000	0	1,000	0	0	1,000
45140	11-000-230-530	Communications/Telephone		24,075	0	24,075	9,584	8,136	6,355
45160	11-000-230-585	BOE Other Purchased Services		1,500	0	1,500	0	0	1,500
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T		9,000	0	9,000	2,528	32	6,440
45200	11-000-230-610	General Supplies		5,700	0	5,700	616	884	4,200
45220	11-000-230-630	BOE In-House Training/Meeting Supplies		100	0	100	0	65	35
45260	11-000-230-890	Miscellaneous Expenditures		3,864	0	3,864	1,709	0	2,155
45280	11-000-230-895	BOE Membership Dues and Fees		9,436	0	9,436	9,435	0	1
46000	11-000-240-103	Salaries of Principals/Assistant Princip		525,149	91,594	616,743	150,871	465,872	0
46020	11-000-240-104	Salaries of Other Professional Staff		163,403	40,000	203,403	46,135	157,268	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass		163,524	49,723	203,247	36,261	166,977	9
46080	11-000-240-3__	Purchased Professional and Technical Ser		2,500	0	2,500	1,084	0	1,416
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series		10,500	(259)	10,241	0	1,246	8,995
46120	11-000-240-6__	Supplies and Materials		8,000	0	8,000	53	4,331	3,616
46140	11-000-240-8__	Other Objects		6,000	0	6,000	2,029	703	3,268
47000	11-000-251-1__	Salaries		323,860	78,683	402,543	101,010	301,533	0
47020	11-000-251-330	Purchased Professional Services		1,400	0	1,400	150	0	1,250
47040	11-000-251-340	Purchased Technical Services		5,579	0	5,579	3,415	2,164	1
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O		1,200	0	1,200	0	0	1,200
47100	11-000-251-6__	Supplies and Materials		2,000	170	2,170	436	516	1,218
47120	11-000-251-831	Interest on Current Loans		6,920	0	6,920	5,787	848	285
47180	11-000-251-890	Other Objects		1,340	0	1,340	1,240	0	100
47200	11-000-252-1__	Salaries		31,867	0	31,867	7,967	23,900	0
47320	11-000-252-330	Purchased Professional Services		8,000	0	8,000	7,658	0	342
47540	11-000-252-340	Purchased Technical Services		23,650	0	23,650	2,961	20,689	0
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series		11,900	1,763	13,663	612	13,051	0
47580	11-000-252-6__	Supplies and Materials		250	0	250	0	0	250

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Avail
47600	11-000-252-8__	Other Objects	1,000	0	1,000	0	0	1,000
48500	11-000-261-1__	Salaries	312,343	(5,000)	307,343	73,439	233,904	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	100,000	78,958	178,958	7,470	111,101	60,387
48540	11-000-261-610	General Supplies	30,000	8,109	38,109	4,793	29,860	3,456
49000	11-000-262-1__	Salaries	532,504	0	532,504	104,387	428,117	0
49020	11-000-262-107	Salaries of Non-Instructional Aides	130,000	0	130,000	4,394	125,606	0
49040	11-000-262-3__	Purchased Professional and Technical Ser	41,000	0	41,000	9,743	16,030	15,226
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	72,770	(0)	72,770	33,353	34,163	5,254
49120	11-000-262-490	Other Purchased Property Services	20,000	0	20,000	11,434	8,366	200
49140	11-000-262-520	Insurance	121,500	9,713	131,213	131,213	0	0
49180	11-000-262-610	General Supplies	37,000	17,723	54,723	541	19,663	34,520
49200	11-000-262-621	Energy (Natural Gas)	100,000	(25,000)	75,000	67	74,933	0
49220	11-000-262-622	Energy (Electricity)	130,000	25,000	155,000	10,225	144,775	0
49280	11-000-262-8__	Other Objects	625	0	625	0	125	500
51000	11-000-266-1__	Salaries	2,000	0	2,000	2,000	0	0
51020	11-000-266-3__	Purchased Professional and Technical Ser	64,650	(2,660)	61,990	6,150	5,525	50,315
51060	11-000-266-610	General Supplies	0	2,660	2,660	0	2,660	0
52000	11-000-270-107	Salaries of Non-Instructional Aides	80,000	0	80,000	1,528	78,472	0
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) -	143,000	(15,000)	128,000	2,725	125,275	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	13,000	0	13,000	0	0	13,000
52180	11-000-270-443	Lease Purchase Payments - School Buses	15,623	0	15,623	0	15,622	1
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	15,650	0	15,650	0	0	15,650
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) - Joint Agr	45,000	0	45,000	0	45,000	0
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) - Joint Agre	325,000	0	325,000	39,191	285,809	0
52440	11-000-270-615	Transportation Supplies	3,500	0	3,500	0	151	3,349
52460	11-000-270-8__	Other objects	20,500	(3,000)	17,500	256	14,744	2,500
71000	11-000-291-210	Group Insurance	6,000	0	6,000	0	0	6,000
71020	11-000-291-220	Social Security Contributions	295,000	0	295,000	44,895	250,105	0
71060	11-000-291-241	Other Retirement Contributions - PERS	345,000	0	345,000	800	6,200	338,000
71120	11-000-291-249	Other Retirement Contributions - Regular	3,000	0	3,000	181	2,319	500
71160	11-000-291-260	Workmen's Compensation	115,000	(8,995)	106,005	45,332	60,672	0
71180	11-000-291-270	Health Benefits	3,427,500	(117,992)	3,309,508	862,978	2,439,403	7,127
71200	11-000-291-280	Tuition Reimbursement	27,500	9,995	37,495	8,249	15,871	13,376
71220	11-000-291-290	Other Employee Benefits	108,075	2,000	110,075	19,231	84,735	6,109
76040	12-000-400-334	Architectural/Engineering Services	20,000	0	20,000	0	0	20,000
76080	12-000-400-450	Construction Services	280,000	0	280,000	0	0	280,000
76200	12-000-400-800	Other Objects	22,775	0	22,775	0	0	22,775
80000	13-602-100-101	Salaries of Teachers	105,000	0	105,000	590	104,410	0
80080	13-602-100-3__	Purchased Professional and Technical Svc	161,000	0	161,000	2,236	1,098	157,666
80100	13-602-100-[4-5]	Other Purchased Services (400-500 series	306,000	0	306,000	241	2,199	303,560
80120	13-602-100-610	General Supplies	6,000	0	6,000	2,793	124	3,084

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 10 GENERAL FUND

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
80140	13-602-100-640	Textbooks		2,000	0	2,000	0	0	2,000
80160	13-602-100-8__	Other Objects		100	0	100	0	0	100
80200	13-602-200-1__	Salaries		151,000	0	151,000	26,230	124,770	0
80220	13-602-200-2__	Personnel Services – Employee Benefits		76,000	0	76,000	19,693	52,151	4,156
Total				24,060,033	438,456	24,498,489	3,627,192	18,505,502	2,365,795

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Midland Park School District

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Starting date 7/1/2020 Ending date 9/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$44,280.06)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$36,345.86	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$36,345.86

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$751,836.13	
302	Less revenues	(\$97,245.00)	\$654,591.13

Total assets and resources

\$646,656.93

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$44,280.06)
411	Intergovernmental accounts payable - state			\$24,086.24
421	Accounts payable			\$9,288.68
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$13.06
	Other current liabilities			\$969.32
	Total liabilities			\$34,357.30

Fund Balance:

Appropriated:

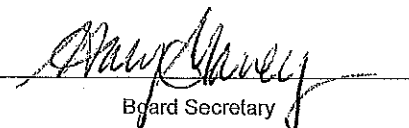
753,754	Reserve for encumbrances			\$314,854.96
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$791,852.55		
602	Less: Expenditures	(\$139,536.50)		
	Less: Encumbrances	(\$314,854.96)	(\$454,391.46)	\$337,461.09
	Total appropriated			\$652,316.05
	Unappropriated:			
770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$40,016.42)
	Total fund balance			\$612,299.63
	Total liabilities and fund equity			<u>\$646,656.93</u>

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$791,852.55	\$454,391.46	\$337,461.09
Revenues	(\$751,836.13)	(\$97,245.00)	(\$654,591.13)
Subtotal	<u>\$40,016.42</u>	<u>\$357,146.46</u>	<u>(\$317,130.04)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$40,016.42</u>	<u>\$357,146.46</u>	<u>(\$317,130.04)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$40,016.42</u>	<u>\$357,146.46</u>	<u>(\$317,130.04)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$40,016.42</u>	<u>\$357,146.46</u>	<u>(\$317,130.04)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$40,016.42</u>	<u>\$357,146.46</u>	<u>(\$317,130.04)</u>

Prepared and submitted by :


Board Secretary

10/14/20
Date

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	0	20,013	20,013	0	Under	20,013
00770	Total Revenues from State Sources	188,411	(13,621)	174,790	26,285	Under	148,505
00830	Total Revenues from Federal Sources	293,867	263,167	557,034	70,960	Under	486,074
Total		482,278	269,558	751,836	97,245		654,591

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	15,013	15,013	12,060	0	2,953
88000	Nonpublic Textbooks	7,732	2,592	10,324	0	5,022	5,302
88020	Nonpublic Auxiliary Services	51,033	11,655	62,688	0	0	62,688
88040	Nonpublic Handicapped Services	87,482	(33,006)	54,476	0	0	54,476
88060	Nonpublic Nursing Services	14,511	2,464	16,975	0	16,265	710
88080	Nonpublic Technology Initiative	5,213	0	5,213	0	5,754	(541)
88095	Nonpublic Technology - CRF	0	7,352	7,352	0	7,352	0
88140	Other	22,440	7,674	30,114	0	0	30,114
88740	Total Federal Projects	293,867	295,831	589,698	127,477	280,462	181,760
Total		482,278	309,575	791,853	139,537	314,855	337,461

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealiz
00740 20-1___ Other Revenue from Local Sources	0	20,013	20,013	0	Under	20,013
00765 20-32___ Other Restricted Entitlements	188,411	(13,621)	174,790	26,285	Under	148,505
00775 20-441[1-6] Title I	89,023	34,759	123,782	0	Under	123,782
00780 20-445[1-5] Title II	17,103	13,572	30,675	0	Under	30,675
00790 20-447[1-4] Title IV	13,337	7,889	21,226	0	Under	21,226
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	174,404	121,383	295,787	70,960	Under	224,827
00816 20-4530 CARES Act Education Stabilization Fund	0	49,146	49,146	0	Under	49,146
00822 20-4532 Coronavirus Relief Fund (CRF) Grant	0	29,066	29,066	0	Under	29,066
00825 20-4___ Other	0	7,352	7,352	0	Under	7,352
Total	482,278	269,558	751,836	97,245		654,591

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___-___ Local Projects	0	15,013	15,013	12,060	0	2,953
88000 20-501-___-___ Nonpublic Textbooks	7,732	2,592	10,324	0	5,022	5,302
88020 20-50[-2-5-]___ Nonpublic Auxiliary Services	51,033	11,655	62,688	0	0	62,688
88040 20-50[-6-8-]___ Nonpublic Handicapped Services	87,482	(33,006)	54,476	0	0	54,476
88060 20-509-___-___ Nonpublic Nursing Services	14,511	2,464	16,975	0	16,265	710
88080 20-510-___-___ Nonpublic Technology Initiative	5,213	0	5,213	0	5,754	(541)
88095 20-512-___-___ Nonpublic Technology - CRF	0	7,352	7,352	0	7,352	0
88140 20-___-___-___ Other	22,440	7,674	30,114	0	0	30,1
88500 20-___-___-___ Title I	89,023	54,831	143,854	43,953	19,738	80,163
88520 20-___-___-___ Title II	17,103	18,909	36,012	35	25,858	10,119
88540 20-___-___-___ Title III	0	1,439	1,439	334	958	147
88560 20-___-___-___ Title IV	13,337	4,552	17,889	5,000	2,320	10,569
88620 20-___-___-___ I.D.E.A. Part B (Handicapped)	174,404	121,383	295,787	70,960	204,145	20,682
88678 20-477-___-___ CARES Act Education Stabilization Fund	0	65,651	65,651	7,195	26,598	31,858
88706 20-479-___-___ CRF Grant Program	0	29,066	29,066	0	845	28,221
Total	482,278	309,575	791,853	139,537	314,855	337,461

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$50,392.38	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$230,000.00	\$280,392.38

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$50,392.00)	(\$50,392.00)

Total assets and resources

\$230,000.38

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 9/30/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$172,011.13
	Total liabilities		\$172,011.13

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$432,074.34
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$129,286.46
601	Appropriations	\$532,316.15	
602	Less: Expenditures	(\$222,912.93)	
	Less: Encumbrances	(\$432,074.34)	(\$654,987.27)
	Total appropriated		\$438,689.68

Unappropriated:

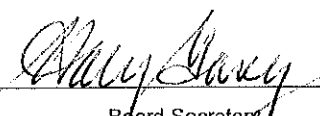
770	Fund balance, July 1		\$81,028.79
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$461,729.22)
	Total fund balance		\$57,989.25
	Total liabilities and fund equity		<u>\$230,000.38</u>

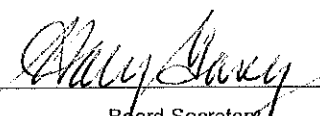
Starting date 7/1/2020 Ending date 9/30/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$532,316.15	\$654,987.27	(\$122,671.12)
Revenues	\$0.00	(\$50,392.00)	\$50,392.00
Subtotal	<u>\$532,316.15</u>	<u>\$604,595.27</u>	<u>(\$72,279.12)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$532,316.15</u>	<u>\$604,595.27</u>	<u>(\$72,279.12)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$532,316.15</u>	<u>\$604,595.27</u>	<u>(\$72,279.12)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$532,316.15</u>	<u>\$604,595.27</u>	<u>(\$72,279.12)</u>
Less: Adjustment for prior year	(\$70,586.93)	(\$70,586.93)	\$0.00
Budgeted fund balance	<u>\$461,729.22</u>	<u>\$534,008.34</u>	<u>(\$72,279.12)</u>

Prepared and submitted by :


Board Secretary


Date

10/14/20

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 9/30/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealiz
	(Total of Accounts W/O a Grid# Assigned)	0	0	0	0		
0098A	Other	0	0	0	50,392		(50,392)
Total		0	0	0	50,392		(50,392)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	532,316	532,316	222,913	429,224	(119,821)
89200	TOTAL CAPITAL PROJECT FUNDS	0	0	0	0	2,850	(2,850)
Total		0	532,316	532,316	222,913	432,074	(122,671)

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	0	0	0		0
00980 30-____ Other Financing Sources	0	0	0	50,392		(50,392)
Total	0	0	0	50,392		(50,392)

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	532,316	532,316	222,913	429,224	(119,821)
89000 30-____-____-73_ Capital Project Equipment	0	0	0	0	2,850	(2,850)
Total	0	532,316	532,316	222,913	432,074	(122,671)

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$106,712.50
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$937,475.00	
302	Less revenues	(\$937,475.00)	\$0.00

Total assets and resources

\$106,712.50

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$106,712.50
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$937,475.00	
602	Less: Expenditures	(\$830,762.50)	
	Less: Encumbrances	(\$106,712.50)	(\$937,475.00)
	Total appropriated		\$106,712.50

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$106,712.50
	Total liabilities and fund equity		<u>\$106,712.50</u>

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 9/30/2020 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$937,475.00	\$937,475.00	\$0.00
Revenues	(\$937,475.00)	(\$937,475.00)	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

Date

10/14/20

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 40 DEBT SERVICE FUNDS

Revenues:

		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
385	Total Revenues from Local Sources	937,475	0	937,475	937,475		0
	Total	937,475	0	937,475	937,475		0

Expenditures:

		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	937,475	0	937,475	830,763	106,713	0
	Total	937,475	0	937,475	830,763	106,713	0

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 9/30/2020 Fund: 40 DEBT SERVICE FUNDS

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealiz
00860 40-1210 Local Tax Levy	937,475	0	937,475	937,475		0
Total	937,475	0	937,475	937,475		0

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600 40-701-510-834 Interest on Bonds	222,475	0	222,475	115,763	106,713	0
89620 40-701-510-910 Redemption of Principal	715,000	0	715,000	715,000	0	0
Total	937,475	0	937,475	830,763	106,713	0

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 50 ENTERPRISE

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 9/30/2020 Fund: 50 ENTERPRISE

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$0.00</u>

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 50 ENTERPRISE

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 50 ENTERPRISE

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 60 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$44,412.15
102 - 106	Cash Equivalents		\$3,537.42
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$78,300.36

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$681.17)	(\$681.17)

Total assets and resources

\$125,568.76

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 60 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$9,853.51
	Other current liabilities		\$127,651.50
	Total liabilities		\$137,505.01

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$5,879.22
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	(\$11,936.25)	
	Less: Encumbrances	(\$5,879.22)	(\$17,815.47)
	Total appropriated		(\$11,936.25)

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		(\$11,936.25)
	Total liabilities and fund equity		<u>\$125,568.76</u>

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 60 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$17,815.47	(\$17,815.47)
Revenues	\$0.00	(\$681.17)	\$681.17
Subtotal	<u>\$0.00</u>	<u>\$17,134.30</u>	<u>(\$17,134.30)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$17,134.30</u>	<u>(\$17,134.30)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$17,134.30</u>	<u>(\$17,134.30)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$17,134.30</u>	<u>(\$17,134.30)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$17,134.30</u>	<u>(\$17,134.30)</u>

Prepared and submitted by :


 Board Secretary


 Date

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 9/30/2020 Fund: 60 ENTERPRISE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unreal
(Total of Accounts W/O a Grid# Assigned)	0	0	0	681		(681)
Total	0	0	0	681		(681)

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	0	0	0	11,936	5,879	(17,815)
Total	0	0	0	11,936	5,879	(17,815)

Starting date 7/1/2020 Ending date 9/30/2020 Fund: 60 ENTERPRISE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999		0	0	0	681		(681)
Total		0	0	0	681		(681)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
99999		0	0	0	11,936	5,879	(17,815)
Total		0	0	0	11,936	5,879	(17,815)

Appendix B-4

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Oct. 20, 2020

POLICY

MIDLAND PARK BOARD OF EDUCATION

PROGRAM

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~~Practice and Pre-Season Heat Acclimation for
School Sponsored Athletics and Extra-Curricular Activities~~
Heat Participation Policy for Student-Athlete Safety
M

2431.3 PRACTICE AND PRE-SEASON HEAT ACCLIMATION FOR
SCHOOL SPONSORED ATHLETICS AND EXTRA CURRICULAR
ACTIVITIES

HEAT PARTICIPATION POLICY FOR STUDENT-ATHLETE SAFETY

The Board of Education adopts this Policy as a measure to protect the safety, health, and welfare of students participating in school-sponsored athletic programs and extra-curricular activities. The Board believes practice and pre-season heat participation guidelines for students will minimize injury and enhance a student's health, performance, and well-being.

In accordance with the provisions of N.J.S.A. 18A:11-3.10, a school district which is a member of any voluntary association, pursuant to N.J.S.A. 18A:11-3, which oversees activities associated with Statewide interscholastic sports programs shall adopt and implement the most current "Heat Participation Policy" required by the New Jersey State Interscholastic Athletic Association (NJSIAA) for conducting practice or games in all sports during times of high heat or humidity.

The NJSIAA Policy shall address:

1. The scheduling of practice or games during times of various heat and humidity levels;
2. The ratio of time devoted to workouts to time allotted for rest and hydration during various heat and humidity levels; and
3. The heat and humidity levels at which practice or games will be canceled.

The guidelines included in the NJSIAA Heat Participation Policy shall provide a default Policy to those responsible or sharing duties for making decisions concerning the implementation of modifications or cancellation of practices or games based on the presence of heat and humidity.



POLICY

MIDLAND PARK BOARD OF EDUCATION

PROGRAM

2431.3/page 2 of 2

~~Practice and Pre-Season Heat Acclimation for
School-Sponsored Athletics and Extra-Curricular Activities~~
Heat Participation Policy for Student-Athlete Safety

The Board of Education shall purchase a WetBulb Globe Temperature (WBGT) tool to measure the heat stress in direct sunlight at the practice or game site. Heat stress consists of temperature, humidity, wind speed, the angle of the sun, and cloud coverage.

The Board of Education shall adopt and implement the provisions of the NJSIAA Heat Participation Policy concerning the frequency and recording of WBGT measurements.

The provisions and requirements of this Policy and of the NJSIAA current Heat Participation Policy, which shall be utilized in conjunction with the current NJSIAA Pre-Season Heat Acclimatization Policy, shall be carried out by the Athletic Trainer, certified designee, or individual as appointed by the school staff member designated by the Superintendent to supervise athletics, which may include a coach or individual responsible for sharing duties for making decisions concerning the implementation of modifications or cancellation of practices and games based on WBGT measurements.

A copy of this Policy and NJSIAA's current Heat Participation Policy and Pre-Season Heat Acclimatization Policy shall be provided to each coach, as appropriate, and reviewed with all coaches by the Principal or designee which may include, but not be limited to, the Athletic Trainer or staff member supervising athletics as designated by the Superintendent prior to the first practice session of the season for each team. The Superintendent shall designate the staff member responsible to ensure compliance with this Policy and NJSIAA's current Heat Participation Policy and Pre-Season Heat Acclimatization Policy.

This Policy and the requirements outlined in this Policy shall apply to all student-athletes in grades nine through twelve participating in Statewide high school interscholastic athletic programs.

N.J.S.A.18A:11-3.10

New Jersey State Interscholastic Athletic Association Heat Participation
Policy and Pre-Season Heat Acclimatization Policy

Adopted: 10 May 2011

Revised: 23 April 2019

October 2020



Oct. 20, 2020

POLICY

MIDLAND PARK BOARD OF EDUCATION

PROGRAM
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Student Assessment
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2622 STUDENT ASSESSMENT

The Commissioner of Education, in accordance with N.J.S.A. 18A:7C-1 et seq. and 18A:7E-2 and 3, may implement assessments of student achievement in any grade(s) and by such assessments as he or she deems appropriate. The Commissioner shall report to the State Board of Education the results of such assessments.

The Commissioner shall implement a system and related schedule of Statewide assessments to evaluate student achievement of the New Jersey Student Learning Standards (NJSLs). The Commissioner, with the approval of the State Board of Education, shall define the scope and level of student performance on Statewide assessments that demonstrate thorough understanding of the knowledge and skills delineated by the NJSLs at grade levels three through twelve. After consultation with the Commissioner, the State Board of Education shall establish by resolution uniform Statewide criteria defining adequate school district progress toward meeting the NJSLs.

State assessments provide parents with important information about their child's progress; detailed diagnostic information about each individual student's performance that educators, parents, and students can utilize to enhance foundational knowledge and student achievement; and include item analysis which will clarify a student's level of knowledge and understanding of a particular subject or area of a subject. The data derived from State assessments will be utilized by teachers and administrators to pinpoint areas of difficulty and customize instruction accordingly. Such data can be accessed and utilized as a student progresses to successive school levels.

Pursuant to N.J.A.C. 6A:8-4.1(b) and (c), all students at grade levels three through twelve, and at any other grade(s) designated by the Commissioner pursuant to N.J.A.C. 6A:8-4.1(a), shall take all appropriate Statewide assessments as scheduled. There is no provision for a student to opt-out of Statewide assessments. If a student is absent on a testing date, the student will be expected to take the missed test on another school day. Parents and students will be informed of all scheduled testing dates, including make-up testing dates for students who missed the initial testing date.



Statewide Assessment System

The Superintendent of Schools shall develop and annually present to the Board for its approval an assessment program that complies with the rules of the State Board of Education.

The Board of Education shall, according to a schedule prescribed by the Commissioner, administer the applicable Statewide assessments, including the following major components: the elementary assessment component for grades three through five; the middle school assessment component for grades six through eight; the high school end-of-course PARCC assessments; and the alternative assessment for students with disabilities; and provide notification to each student entering grades three through twelve of the Statewide assessment schedule.

The Department of Education shall implement the elementary component of the Statewide assessment of the NJSLs consisting of continued administration of mathematics and English language arts in grades three, four, and five, and of science in grade ~~four~~five.

The Department of Education shall implement the middle school component of the Statewide assessment of the NJSLs consisting of the following: continued administration of mathematics and English language arts in grades six, seven, and eight; and of science in grade eight.

The Department of Education shall implement a high school assessment program component of the NJSLs that assesses, at a minimum, English language arts, mathematics, and science with the exception that students may receive a waiver from the Board of Education from taking the high school end-of-course PARCC assessment in ELA 11 due to the student's participation in another English language/literature college placement assessment during the same school year.

The Board shall provide appropriate accommodations or modifications to the Statewide assessment system as specified by the Department of Education for English Language Learners (ELLs) and students with disabilities as defined in N.J.A.C. 6A:14-1.3 or eligible under Section 504 of the Rehabilitation Act as determined by the IEP or 504 Team in accordance with N.J.A.C. 6A:8-4.1(d)1. The Board may administer the Statewide assessments in mathematics to ELLs in their native language, when available, and/or English. The Board of Education



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shall have the option for a first-year ELL of substituting a Department of Education-approved language proficiency test only for the English language arts section of the elementary or middle school component of the Statewide assessment, when the student has entered the United States after July 1 of the calendar year prior to the test administration.

The Board of Education shall ensure students with disabilities as defined in N.J.A.C. 6A:14-1.3 participate in Statewide assessments in accordance with N.J.A.C. 6A:14-4.10.

At specific times prescribed by the Commissioner of Education, the Board of Education shall administer the alternative assessment for students with disabilities to students with severe disabilities who cannot participate in other assessments due to the severity of their disabilities. The Department of Education shall implement the alternative assessment for students with disabilities according to the schedules in N.J.A.C. 6A:8-4.1(c)1, 2, and 3. The alternative assessment for students with disabilities measures the progress of students who have been determined eligible for the alternative assessment for students with disabilities by the IEP team in accordance with N.J.A.C. 6A:14-4.10.

The Boards of Education shall implement alternative ways for students to demonstrate graduation proficiency in accordance with N.J.A.C. 6A:8-5.1(f).

Test Administration Procedures and Security Measures

The Board of Education shall be responsible for ensuring the security of all components of the Statewide assessment system that are administered within the school district. All Statewide assessments shall be administered in accordance with the Department of Education's required test administration procedures and security measures. Any breach of such procedures or measures shall be immediately reported to the Superintendent or designee.

Documentation of Student Achievement

The Department of Education shall provide the Superintendent with documentation of student performance after each test administration in accordance with the provisions of N.J.A.C. 6A:8-4.2(a). ~~The Board shall maintain an accurate record of each student's performance on Statewide assessments in accordance with N.J.A.C. 6A:8-4.2.~~ Information regarding individual student test scores shall only be released in accordance with Federal and State law.



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Student Assessment

The Board of Education shall transmit within ten business days any official records, including transcripts, of students who transfer to other school districts or institutions.

The Board of Education shall maintain an accurate record of each student's performance on Statewide assessments.

The Board of Education shall maintain for every student a ninth grade through graduation transcript that contains the following, as available:

1. Results of all applicable State assessments, including assessments that satisfy graduation requirements set forth in N.J.A.C. 6A:8-5.1(a)6;
2. Results of any English language proficiency assessments according to N.J.A.C. 6A:8-5.1(h);
3. Evidence of instructional experience and performance in the NJSLS;
4. Evidence of technological literacy;
5. Evidence of career education instructional experiences and career development activities;
6. Evidence of State-issued occupational licenses and credentials, industry-recognized occupational credentials, and/or technical skill assessments for students enrolled in Department of Education-approved career and technical education programs pursuant to N.J.A.C. 6A:19-3.2; and
7. Any other information deemed appropriate by the Board of Education.

Accountability

The Superintendent shall report preliminary and final results of annual assessments to the Board of Education **within sixty days of receipt of information from** ~~as required by the~~ New Jersey Department of Education pursuant to N.J.A.C. 6A:8-4.3(a). The Board of Education will provide parents, students, and citizens with results of annual assessments according to N.J.A.C. 6A:8-4.2.



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The Board shall provide appropriate instruction to improve skills and knowledge for students performing below the established levels of student proficiency in any content area either on Statewide or local assessments. All students shall be expected to demonstrate the knowledge and skills of the NJSLs as measured by the Statewide assessment system.

Annual Review and Evaluation of School Districts

The Department of Education shall review the performance of schools and school districts in accordance with the provisions of N.J.A.C. 6A:8-4.4.

Public Reporting

In accordance with the requirements of N.J.A.C. 6A:8-4.5, the Department of Education shall report annually to the State Board of Education and the public on the progress of all students and student subgroups in meeting the NJSLs as measured by the Statewide assessment system by publishing and distributing the Department of Education's annual New Jersey School Report Card in accordance with N.J.S.A. 18A:7E-2 through 5. After each test administration, the Department of Education shall report to the Board of Education on the performance of all students and of student subgroups. The Department of Education shall report performance on the APA with the same frequency and in the same detail as it reports on other Statewide assessments, including school and school district means, and the number and percentage of participating students. In public reporting of school and district performance data, the Department of Education shall not compromise the confidentiality of individual students.

Parental Notification

Parents shall be informed of the district assessment system and of any special tests that are to be administered to their children.

N.J.S.A. 18A:7C-1 et seq.; 18A:7E-1 et seq.

N.J.A.C. 6A:8-4.1 et seq.; 6A:8-5.1; 6A:14-1.1 et seq.; 6A:14-3.7;
6A:14-4.10



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Eligibility of Resident/Nonresident Students

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5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

The Board of Education shall admit to its schools, free of charge, persons over five and under twenty years of age, pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education.

Eligibility to Attend School

The Board shall admit students eligible to attend school free of charge that are domiciled within the district as defined in N.J.A.C. 6A:22-3.1.

A child who is domiciled within the school district and resides with a parent or guardian who is a member of the New Jersey National Guard or a member of the reserve component of the armed forces of the United States who is ordered into active military service in a time of war or national emergency shall be permitted to remain enrolled in the school district in which the child is domiciled at the time of the parent or guardian being ordered into active military service, regardless of where the child resides during the period of active duty. Following the return of the child's parent or guardian from active military service, the child's eligibility to remain enrolled in the school district pursuant to N.J.S.A. 18A:38-3.1 shall cease at the end of the current school year unless the child is domiciled in the school district.

The Board shall also admit any student that is kept in the home of a person other than the student's parent or guardian, where the person is domiciled in the school district and is supporting the student without remuneration as if the student were his or her own child in accordance with N.J.A.C. 6A:22-3.2. A student is only eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 if the student's parent or guardian files, together with documentation to support its validity, a sworn statement that he or she is not capable of supporting or providing care for the student due to family or economic hardship and the student is not residing with the other person solely for the purpose of receiving a free public education. In addition, the person keeping the student must file, if so required by the Board of Education, a sworn statement that he or she: is domiciled within the school district; is supporting the child without remuneration and intends to do so



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for a time longer than the school term; will assume all personal obligations for the student relative to school requirements; and provides a copy of his or her lease if a tenant, a sworn landlord's statement if residing as a tenant without a written lease, or a mortgage or tax bill if an owner. Pursuant to N.J.S.A. 18A:38-1.c, any person who fraudulently allows a child of another person to use his or her residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of his or her child to a person in another district commits a disorderly persons offense.

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.b if the student is kept in the home of a person domiciled in the school district, who is not the parent or guardian and the parent or guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency. Eligibility under this provision shall cease at the end of the current school year during which the parent or guardian returns from active military duty.

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.d if the student's parent or guardian temporarily resides within the school district and elects to have the student attend the school district of temporary residence, notwithstanding the existence of a domicile elsewhere. When required by the Board of Education, the parent or guardian shall demonstrate the temporary residence is not solely for purposes of a student attending the school district of temporary residence. When one of a student's parents or guardians temporarily resides in the school district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school shall be determined in accordance with the criteria of N.J.A.C. 6A:22-3.1(a)1.i.

A student is eligible to attend this school district free of charge:

1. If the student's parent or guardian moves to another school district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2 - Education of Homeless Children;
2. If the student is placed by court order or by a society, agency, or institution in the home of a school district resident pursuant to N.J.S.A. 18A:38-2;



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3. If the student previously resided in the school district and if the parent or guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency, resulting in the relocation of the student out of the school district, pursuant to N.J.S.A. 18A:38-3.b. The school district shall not be obligated for transportation costs; and
4. If the student resides on Federal property within the State pursuant to N.J.S.A. 18A:38-7.7 et seq.

Notwithstanding the provisions of N.J.S.A. 18A:38-1 or any other law, rule, or regulation to the contrary, a student who moves out of the school district as a result of domestic violence, sexual abuse, or other family crises shall be permitted to remain enrolled in the school district for the remainder of the school year in pursuant to N.J.S.A. 18A:38-1.1 and in accordance with the provisions of N.J.A.C. 6A:22-3.2(h). If the student remains enrolled in the school district for the remainder of the school year, the school district shall provide transportation services to the student, provided the student lives remote from school, and the State shall reimburse the school district for the cost of the transportation services. Nothing in N.J.S.A. 18A:38-1.1 shall be construed to affect the rights of homeless students pursuant to N.J.S.A. 18A:7B-12, N.J.S.A. 18A:7B-12.1, or any other applicable State or Federal law.

A student's eligibility to attend this school shall not be affected by the physical condition of an applicant's housing or his or her compliance with local housing ordinances or terms of lease.

Except as set forth in N.J.A.C. 6A:22-3.3(b)1, immigration/visa status shall not affect eligibility to attend school and the school district shall not condition enrollment in the school district on immigration status. A student's immigration/visa status and their eligibility to attend school shall be in accordance with N.J.A.C. 6A:22-3.3(b) and Regulation 5111.



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Proof of Eligibility

The Board of Education shall accept a combination of forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.A.C. 6A:22-3.4. The Board of Education shall consider the totality of information and documentation offered by an applicant, and shall not deny enrollment based on failure to provide a particular form or subset of documents without regard to other evidence presented.

The Board of Education shall not condition enrollment on the receipt of information or documents protected from disclosure by law, or pertaining to criteria that are not a legitimate basis for determining eligibility to attend school as outlined in N.J.A.C. 6A:22-3.4(d). The Board of Education may consider, in a manner consistent with Federal law, documents or information referenced in N.J.A.C. 6A:22-3.4(d) or pertinent parts thereof if voluntarily disclosed by the applicant. The Board of Education may not, directly or indirectly, require or request such disclosure as an actual or implied condition of enrollment.

~~However, in the case of a dispute between the school district and the parent or guardian of a student in regard to the student's eligibility to enroll in the school district or to remain enrolled in the school district pursuant to the provisions of N.J.S.A. 18A:38-1, the school district may request from the New Jersey Motor Vehicle Commission (NJMVC) the parent or guardian's name and address for use in verifying a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.S.A. 18A:38-1.3. The NJMVC shall disclose to a school district the information requested in accordance with procedures established by the NJMVC. However, the school district shall not condition enrollment in the district on immigration status or on the fact that the NJMVC does not have the name or address of the parent on file.~~

Registration Forms and Procedures for Initial Assessment

Registration and initial determinations of eligibility will be in accordance with N.J.A.C. 6A:22-4.1. The Board of Education shall use Commissioner-provided registration forms or locally developed forms that are consistent with the forms provided by the Commissioner. A district-level administrator designated by the Superintendent shall be clearly identified to applicants and available to assist persons who experience difficulties with the enrollment process.



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Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the school district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2.

When a student appears ineligible based on the information provided in the initial application, the school district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education. Enrollment shall take place immediately if the applicant clearly indicates disagreement with the district's determination and an intent to appeal to the Commissioner of Education. An applicant whose student is enrolled pursuant to this provision shall be notified that the student will be removed, without a hearing before the Board, if no appeal is filed within the twenty-one day period established by N.J.S.A. 18A:38-1.

When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws. When the student is between the ages of six and sixteen, applicants also shall be asked to complete a written statement indicating the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of this written statement, designated staff shall report to the school district of actual domicile or residence, or the Department of Children and Families, a potential instance of "neglect" for the purposes of ensuring compliance with compulsory education law, N.J.S.A. 9:6-1. Staff shall provide the school district or the Department of Children and Families with the student's name, the name(s) of the parent/guardian/resident, and the student's address to the extent known. Staff shall also indicate admission to the school district has been denied based on residency or domicile, and there is no evidence of intent to arrange for the child to attend school or receive instruction elsewhere.

Enrollment or attendance at the school shall not be conditioned on advance payment of tuition when enrollment is denied and an intent to appeal is indicated, or when enrollment is provisional and subject to further review or information. The Board of Education shall ensure the registration process identifies information suggesting an applicant may be homeless so procedures may be



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implemented in accordance with N.J.A.C. 6A:17-2, Education of Homeless Children. Enrollment or attendance in the school district shall not be denied based upon the absence of the certified copy of the student's birth certificate or other proof of a student's identity as required within thirty days of initial enrollment, pursuant to N.J.S.A. 18A:36-25.1.

Enrollment in the school district shall not be denied based upon absence of student medical information. However, actual attendance at school may be deferred until the student complies with student immunization rules set forth in N.J.A.C. 8:57-4.

When enrollment in the school district, attendance at school, or the receipt of educational services in the regular education program appears inappropriate, the student shall not be denied based upon the absence of a student's prior educational record. However, the applicant shall be advised the student's initial educational placement may be subject to revision upon the school district's receipt of records or further assessment of the student.

Notice of Ineligibility

When a student is found ineligible to attend the school district pursuant to N.J.A.C. 6A:22 or the student's initial application is found to be deficient upon subsequent review or investigation, the school district immediately shall provide to the applicant notice that is consistent with Commissioner-provided sample form(s) and meets requirements of N.J.A.C. 6A:22-4 et seq. Notices shall be in writing; in English and in the native language of the applicant; issued by the Superintendent; and directed to the address at which the applicant claims to reside. Notices of ineligibility shall include information as outlined in N.J.A.C. 6A:22-4.2.

Removal of Currently Enrolled Students

Nothing in N.J.A.C. 6A:22 et seq. and this Policy shall preclude the Board of Education from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the school district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information.



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When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board of Education for the student's removal in accordance with the provisions of N.J.A.C. 6A:22-4.3. No student shall be removed from school unless the parent, guardian, adult student, or resident keeping an "affidavit student" (as defined in N.J.A.C. 6A:22-1.2) has been informed of his or her entitlement to a hearing before the Board of Education. Once the hearing is held, or if the parent, guardian, adult student or resident keeping an "affidavit student", does not respond within the designated time frame to the Superintendent's notice or appear for the hearing, the Board of Education shall make a prompt determination of the student's eligibility and shall immediately provide notice in accordance with N.J.A.C. 6A:22-4.2. Hearings required pursuant to N.J.A.C. 6A:22-4.3 may be conducted by the full Board or a Board Committee, at the discretion of the full Board. If the hearing(s) is conducted by a Board Committee, the Committee shall make a recommendation to the full Board for action. No student may be removed except by vote of the Board taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.

Appeal to the Commissioner

An applicant may appeal to the Commissioner of Education the school district's determination that a student is ineligible to attend its schools. Appeals shall be initiated by petition which shall be filed in accordance with N.J.S.A. 18A:38-1 and N.J.A.C. 6A:3-8.1 and shall proceed as a contested case pursuant to N.J.A.C. 6A:3. Pursuant to N.J.S.A. 18A:38-1.b(1), appeals of "affidavit student" eligibility determinations shall be filed by the resident keeping the student.

Assessment and Calculation of Tuition

If no appeal to the Commissioner is filed following notice of an ineligibility determination, the Board of Education may assess tuition, for up to one year of a student's ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1 for appeal to the Commissioner. Tuition will be assessed and calculated in accordance with N.J.A.C. 6A:22-6.3 et seq. If the responsible party does not pay the tuition assessment, the Board of Education may petition the Commissioner pursuant to N.J.A.C. 6A:3 for an order assessing tuition, enforceable in accordance with N.J.S.A. 2A:58-10 through recording, upon request of the Board of Education pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division.



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If an appeal to the Commissioner is filed and the petitioner does not sustain the burden of demonstrating the student's right to attend the school district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition in accordance with the provisions of N.J.A.C. 6A:22-6.2(a). Upon the Commissioner's finding that an appeal has been abandoned, the Board of Education may remove the student from school and seek tuition in accordance with N.J.A.C. 6A:22-6.2.

Nonresident Students

The admission of a nonresident student to school free of charge must be approved by the Board. No student otherwise eligible shall be denied admission on the basis of the student's race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation or sex, social or economic status, or disability. The continued enrollment of any nonresident student shall be contingent upon the student's maintenance of good standards of citizenship and discipline.

Children Who Anticipate Moving to or from the District

A nonresident student otherwise eligible for attendance whose parent or guardian anticipates school district residency and has entered a contract to buy, build, or rent a residence in this school district may be enrolled without payment of tuition for a period of time not greater than four weeks prior to the anticipated date of residency. If any such student does not become a resident of the school district within six weeks after admission to school, tuition will be charged for attendance commencing the beginning of the seventh week and until such time as the student becomes a resident or withdraws from school.

Students whose parent or guardian have moved away from the school district on or after February 1st and twelfth grade students whose parent or guardian have moved away from the school district on or after the last day of school will be permitted to finish the school year in this school district. There will be a \$100 monthly charge assessed in such situations to help cover the consumable costs associated with the student's continued attendance.



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Children of District Employees

~~Children of Board of Education employees who do not reside in this school district may be admitted to school in this district _____ (with or without) payment of tuition, provided that the educational program of such children can be provided within school district facilities.]~~

When a full-time district employee applies to the Midland Park Public Schools to enroll his or her nonresident child in the Midland Park Public School District, it is understood that the tuition expenses will be established at a rate of fifty percent of the per pupil cost of the school in which the child is applying to attend. Non-resident children of full-time district employees enrolled in the district by February 1, 2018 will not be bound by the new tuition rate. The grandfathered provision of this policy will also apply to any siblings of non-resident children of full-time district employees enrolled in the district by February 1, 2018.

It is further understood that the full-time district employee will execute a contract with the district for this purpose within thirty days from the date the child shall begin attending school within the district.

It is further understood that the transportation of the student will be the responsibility of the full-time district employee. The full-time district employee will also be responsible for the supervision of her or her child at all times, except when the child is assigned to another member of the staff. The school Board reserves the right to discontinue this contract at the end of each school year.

Admission of children of nonresident full-time district employees of the Board shall be subject to availability of space and approval of the Board for each applicant. The district will require the payment or reimbursement of any expenses the district incurs for any educational program expenses that are required for the child's education, in addition to the programs provided to general education students.

Continued enrollment in the district is subject to annual Board approval and subject to the availability of space and appropriate discipline and attendance of the child.

In the event of the death of the Board of Education employee, parent of the nonresident child, the admission of the nonresident child shall be grandfathered as long as the family wishes. Continued enrollment of the child will remain subject



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to annual Board approval, availability of space, and appropriate discipline and attendance of the child.

Other Nonresident Students

Other nonresident students, otherwise eligible for attendance may be admitted to this school district with payment of tuition and Board approval.

F-1 Visa Students

F-1 Visa students will not be admitted to this school district.

J-1 Visa Students

The school district is not required to, but may permit the attendance of J-1 Visa students into the school district. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with supporting documentation as determined by the Superintendent or designee. A student with a J-1 Visa must be approved by the Board for attendance in the school district and shall not pay tuition. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.

N.J.S.A. 18A:38-1 et seq.; 18A:38-1.3; 18A:38-3; 18A:38-3.1

N.J.A.C. 6A:14-3.3; 6A:17-2.1 et seq.; 6A:22-1.1 et seq.

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5200 ATTENDANCE

In accordance with the provisions of N.J.S.A. 18A:38-25, every parent, guardian, or other person having control and custody of a child between the ages of six and sixteen shall cause the child to regularly attend school. The Board of Education requires students enrolled in the school district attend school regularly in accordance with the laws of the State.

Notwithstanding the requirement of reporting student absences in the school register for State and Federal reporting purposes, "excused" and "unexcused" student absences, for the purpose of expectations and consequences regarding truancy, student conduct, promotion, and the award of course credit is a local Board decision outlined in N.J.A.C. 6A:16-7.6 and Policy and Regulation 5200. In accordance with the provisions of N.J.A.C. 6A:16-7.6 and for the purposes of this Policy and Regulation 5200, a student's absence from school will **either** be excused or unexcused. ~~that~~ **Unexcused absences will counts** toward truancy.

A parent or adult student shall provide advance notice to the school prior to the student being absent from school. In accordance with N.J.S.A. 18A:36-25.6, if a student is determined to be absent from school without valid excuse, and if the reason for the student's absence is unknown to school personnel, the Principal or designee shall immediately attempt to contact the student's parent to notify the parent of the absence and determine the reason for the absence.

Students that are absent from school for any reason are responsible for the completion of assignments missed because of their absence. **In accordance with N.J.S.A. 18A:36-14**, a student who is absent from school for observing a religious holiday shall not be deprived of any award, eligibility, or opportunity to compete for any award, or deprived of the right to take an alternate test or examination that was missed because of the absence provided there is a written excuse of such absence signed by the parent.

Prolonged or repeated absences, excused or unexcused, from school or from class, deprive students of the educational and classroom experiences deemed essential to learning and may result in retention at grade level or loss of credit or removal from a course that would count toward the high school diploma in accordance with policies of this Board.



POLICY

MIDLAND PARK BOARD OF EDUCATION

STUDENTS
5200/page 2 of 2
Attendance

Students shall be subjected to the school district's response for unexcused absences that count toward truancy during the school year as outlined in N.J.A.C. 6A:16-7.6(a)4 and Regulation 5200.

Unexcused absences from school or from classes within the school day may subject a student to consequences that may include the denial of a student's participation in co-curricular activities and/or athletic competition. Repeated absences from school interfere with efforts of ~~the~~ this Board and its staff in the maintenance of good order and the continuity of classroom instruction and such absences may result in the removal of the student from a class or course of study.

The Superintendent shall calculate and monitor the average daily attendance rate for the district and for each school in the district. Whenever the average daily attendance rate does not meet the New Jersey Department of Education requirements the Superintendent or designee shall develop a district improvement plan to improve student attendance pursuant to N.J.A.C. 6A:30-5.2.

N.J.S.A. 18A:36-14; **18A:36-25.6**; 18A:38-25

N.J.S.A. 34:2-21.1 et seq.

N.J.A.C. 6A:16-7.6; **6A:30-5.2**; 6A:32-8.3

Adopted: 7 October 2003
Revised: 6 November 2007
19 August 2014
28 April 2015
October 2020



Oct. 20, 2020

POLICY

MIDLAND PARK BOARD OF EDUCATION

STUDENTS

5330.04/page 1 of 3

Administering an Opioid Antidote

M

5330.04 ADMINISTERING AN OPIOID ANTIDOTE

N.J.S.A. 18A:40-12.24.a requires schools to adopt a Policy for the emergency administration of an opioid antidote to a student, staff member, or other person who is experiencing an opioid overdose.

N.J.S.A. 18A:40-12.24.a.(1) requires schools with any of the grades nine through twelve to comply with the provisions of the law and permits schools with students in other grades to comply with the provisions of N.J.S.A. 18A:40-12.24.a.(1). Therefore, the Board extends the provisions of N.J.S.A. 18A:40-12.23 through 12.27 to schools with any of the grades 6 through 12.

N.J.S.A. 18A:40-12.24 requires a school to obtain a standing order for opioid antidotes pursuant to the "Overdose Prevention Act" - N.J.S.A. 24:6J-1 et seq. The school shall maintain a supply of opioid antidotes under the standing order in a secure, but unlocked and easily accessible location. The opioid antidotes shall be accessible in the school during regular school hours and during school-sponsored functions that take place in the school or on school grounds adjacent to the school building.

The school nurse and a designated employee who volunteers to administer an opioid antidote pursuant to N.J.S.A. 18A:40-12.24.c. are required to be trained for the administration of an opioid antidote in accordance with N.J.S.A. 18A:40-12.25.b. The school nurse or a designated employee who volunteers to administer an opioid antidote shall be promptly available on site at the school during regular school hours and during school-sponsored functions that take place in the school or on school grounds adjacent to the school building at any time.

N.J.S.A. 18A:40-12.24 permits the school nurse or a designated trained employee to administer an opioid antidote to any person whom the nurse or the trained designated employee who in good faith believes is experiencing an opioid overdose.

An overdose victim shall be transported to a hospital emergency room by emergency medical responders after the administration of an opioid antidote, even if the person's symptoms appear to have resolved.



POLICY

MIDLAND PARK BOARD OF EDUCATION

STUDENTS

5330.04/page 2 of 3

Administering an Opioid Antidote

In accordance with N.J.S.A. 24:6J-4.a.(1)(f), a prescriber or other health care practitioner, as appropriate, may prescribe or dispense an opioid antidote directly or through a standing order to a school, school district, or school nurse. In accordance with N.J.S.A. 24:6J-4.a.(2)(c), whenever the law expressly authorizes or requires a school or school district to obtain a standing order for opioid antidotes, the school nurse(s) employed or engaged by the school or school district shall be presumed by the prescribing or dispensing health care practitioner to be capable of administering the opioid antidote, consistent with the express statutory requirement.

Notwithstanding the provisions of N.J.S.A. 24:6J-4.a.(3)(b) to the contrary, if the law expressly authorizes or requires a school, school district, or school nurse to administer or dispense opioid antidotes pursuant to a standing order under N.J.S.A. 24:6J-4 et seq., the standing order issued shall be deemed to grant the authority specified by the law, even if such authority is not specifically indicated on the face of the standing order.

In accordance with the provisions of N.J.S.A. 18A:40-12.26, no school employee, including a school nurse or any other officer or agent of a Board of Education or charter school, or a prescriber of opioid antidotes for a school through a standing order, shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.23 et seq. Good faith shall not include willful misconduct, gross negligence, or recklessness.

Any school, school district, school nurse, school employee, or any other officer or agent of a Board of Education or charter school who administers or permits the administration of an opioid antidote in good faith in accordance with the provisions of N.J.S.A. 18A:40-12.24 and pursuant to a standing order issued under N.J.S.A. 24:6J-4 shall not, as a result of any acts or omissions, be subject to any criminal or civil liability or any disciplinary action for administering, or permitting the administration of, the opioid antidote in accordance with N.J.S.A. 24:6J-1 et seq. **Nothing in this Policy shall be interpreted to prohibit the administration of an opioid antidote to a student, staff member, or other person in an emergency during school hours or during on-site school-sponsored activities by an emergency medical responder or other person authorized by law to administer an opioid antidote, in accordance with N.J.S.A. 24:6J-1 et seq.**

The Overdose Prevention Act provides that when a person, in good faith, seeks medical assistance for an individual believed to be experiencing a drug overdose, whether the person is seeking assistance for himself/herself or another, the person calling for help and the person experiencing the overdose



POLICY

MIDLAND PARK BOARD OF EDUCATION

STUDENTS

5330.04/page 3 of 3

Administering an Opioid Antidote

shall not be arrested, charged, prosecuted, or convicted for certain criminal offenses enumerated in N.J.S.A. 2C:35-30(a)(1-6) and N.J.S.A. 2C:35-31(a)(1-6).

Notwithstanding the provisions of any law, rule, regulation, ordinance, or institutional or organizational directive to the contrary, any person or entity authorized to administer an opioid antidote pursuant to N.J.S.A. 24:6J-4, may administer to an overdose victim, with full immunity: a single dose of any type of opioid antidote that has been approved by the United States Food and Drug Administration for use in the treatment of opioid overdoses; and up to three doses of an opioid antidote that is administered through an intranasal application, or through an intramuscular auto-injector, as may be necessary to revive the overdose victim. Prior consultation with, or approval by, a third-party physician or other medical personnel shall not be required before an authorized person or entity may administer up to three doses of an opioid antidote, as provided in N.J.S.A. 24:6J-4, to the same overdose victim.

A school district may enter into a shared services arrangement with another school district for the provision of opioid antidotes pursuant to N.J.S.A. 18A:40-12.27 if the arrangement will result in cost savings for the districts.

This Policy and Regulation 5330.04 shall be reviewed and approved by the school physician prior to Board adoption and whenever this Policy is revised. This Policy shall be made available to school staff members, parents, and students in handbooks, on the school district's website, or through any other appropriate means of publication.

N.J.S.A. 18A:40-12.23; 18A:40-12.24; 18A:40-12.25;

18A:40-12.26; 18A:40-12.27

N.J.S.A. 24:6J-1 et seq.

Adopted: 16 May 2017

Revised: 26 February 2019

October 2020



Oct. 20, 2020

POLICY

MIDLAND PARK BOARD OF EDUCATION

STUDENTS
5610/page 1 of 3
Suspension
M

5610 SUSPENSION

The Board of Education recognizes that even the temporary exclusion of a student from the educational program of this district is a severe sanction and one that cannot be imposed without due process.

Any student who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him, or of the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, the conduct as defined in N.J.S.A. 18A:37-2 and the school district's Student Discipline/Code of Conduct Policy and Regulation in accordance with the N.J.A.C. 6A:16-7.1 et seq.

For the purposes of this Policy, "suspension" means the temporary removal of a student from the regular instructional program.

For the purposes of this Policy, "short term suspension" means a suspension for one, but not more than ten consecutive school days and "long term suspension" means a suspension for more than ten consecutive school days.

In accordance with the provisions of N.J.S.A. 18A:37-4, a student may be suspended only by the Principal, who shall report any suspension to the Superintendent as soon as possible. The Superintendent shall report the suspension to the Board at its next regular meeting. The suspended student may be reinstated by the Principal or by the Superintendent prior to the second regular meeting of the Board following the suspension, unless the Board reinstates the student at the first regular meeting. No student suspended for reasons of assault upon a person in authority may be reinstated before the Board has held a hearing, within thirty calendar days of the suspension, to consider that student's expulsion from school. At its second regular meeting after the suspension and thereafter, the Board alone may reinstate the student or continue the suspension.



POLICY

MIDLAND PARK BOARD OF EDUCATION

STUDENTS
5610/page 2 of 3
Suspension

In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not receive an out-of-school suspension, except when the suspension is based on conduct that is of a violent or sexual nature that endangers others. Students in preschool shall not receive an out-of-school suspension except as provided pursuant to the "Zero Tolerance for Guns Act," N.J.S.A. 18A:37-7 et seq.

The district shall implement an early detection and prevention program to identify students in preschool through grade two who are experiencing behavioral or disciplinary problems and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

Optional

~~[The Board's failure to take any such action at its second regular meeting after the suspension or at any regular meeting thereafter will terminate the suspension, and the student shall be readmitted to school.]~~

In each instance of a short-term suspension, the student will be provided oral or written notice of the charges and an informal hearing conducted by the Principal or designee in accordance with the procedures outlined in N.J.A.C. 6A:16-7.2. To the extent the student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the student may be immediately removed from the student's educational program and the informal hearing shall be held as soon as practical after the suspension.

In each instance of a long-term suspension, the district shall assure the rights of the student pursuant to N.J.A.C. 6A:16-7.3.

The district will comply with the requirements of N.J.A.C. 6A:16-7.2 and 7.3, in addition to all the procedural protections set forth in N.J.A.C. 6A:14, for each student with a disability who is subject to a short-term or long-term suspension.

In each instance of a short- or long-term suspension, the district shall provide academic instruction, either in school or out of school, that addresses the New Jersey Student Learning Standards pursuant to N.J.A.C. 6A:8-3.1 et seq., which



POLICY

MIDLAND PARK BOARD OF EDUCATION

STUDENTS
5610/page 3 of 3
Suspension

may include a public education program provided in accordance with the provisions of N.J.A.C. 6A:16-9 or 10. These services shall be provided within five school days of the suspension. Educational services provided to a student with a disability shall be provided consistent with the student's Individualized Education Program, in accordance with N.J.A.C. 6A:14.

In the event a student has experienced multiple suspensions or may be subject to a proposed expulsion from school, the Principal shall convene a meeting, as soon as practicable, between the student and a school psychologist, a school counselor, a school social worker, a student assistance coordinator, or a member of the school's intervention and referral services team in accordance with the provisions of N.J.S.A. 18A:37-2c.

Student records are subject to challenge by parents and adult students in accordance with N.J.A.C. 6A:32-7.7 and Policy and Regulation 8330. The name of a disciplined student will not appear in the agenda or minutes of a public meeting or in any public record of this district; any such student will be designated by code.

N.J.S.A. 18A:37-1; 18A:37-2 et seq.; 18A:37-4; 18A:37-5
N.J.S.A. 18A:54-20g [vocational districts]
N.J.A.C. 6A:16-7.2; 6A:16-7.3; 6A:32-7.7; 6A:14-2.8

Adopted: 7 October 2003
Revised: 6 November 2007
19 August 2014
11 July 2017
October 2020



Oct. 20, 2020

POLICY

MIDLAND PARK BOARD OF EDUCATION

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Expulsion
M

5620 EXPULSION

The Board of Education recognizes that expulsion from this district is the most severe sanction that can be imposed upon a student.

The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, only after the Board has provided the following:

1. The procedural due process rights set forth in N.J.A.C. 6A:16-7.1(c) 3 and 7.3, and as outlined in Policy and Regulation 5610, subsequent to a long-term suspension pursuant to N.J.A.C. 6A:16-7.3; and
2. An appropriate educational program or service, based on the criteria set forth under N.J.A.C. 6A:16-7.3(f) and as outlined in Regulation 5610.
 - a. The educational program or service shall be consistent with the provisions of N.J.A.C. 6A:16-9.2 - Program Criteria; N.J.A.C. 6A:16-10.2 - Home or Out-of-School Instruction for General Education Students; N.J.A.C. 6A:14-2.1 et seq. - Special Education, Procedural Safeguards; and N.J.A.C. 6A:14-4.3 et seq. - Special Education, Program Options, whichever are applicable; or
 - b. The educational services provided, either in school or out-of-school, shall be comparable to those provided in the public schools for students of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25.

An appeal of the Board's decision regarding the cessation of the student's general education program shall be made to the Commissioner of Education in accordance with N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3-1.3 through 1.17. The Board shall continue to provide an appropriate educational program or service in accordance with N.J.A.C. 6A:16-7.4(a)2 until a final determination has been made on the appeal of the Board's action to expel a student.



POLICY

MIDLAND PARK BOARD OF EDUCATION

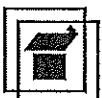
STUDENTS
5620/page 2 of 3
Expulsion

In accordance with the provisions of N.J.S.A. 18A:37-2a, a student in Kindergarten through grade two shall not be expelled from school, except as provided pursuant to the "Zero Tolerance for Guns Act," N.J.S.A. 18A:37-7 et seq. Students in preschool shall not be expelled, except as provided pursuant to the "Zero Tolerance for Guns Act," N.J.S.A. 18A:37-7 et seq.

The district shall implement an early detection and prevention program to: identify students in preschool through grade two who are experiencing behavioral or disciplinary problems; and provide behavioral supports for these students which may include, but not be limited to, remediation of problem behaviors, positive reinforcements, supportive interventions, and referral services. An early detection program may be incorporated into the intervention and referral services required to be established in each school pursuant to State Board of Education regulations.

In accordance with the provisions of N.J.S.A. 18A:37-2c, in the event a student may be subject to a proposed expulsion from school, the Principal shall convene a meeting, as soon as practicable, between the student and a school psychologist, a school counselor, a school social worker, a student assistance coordinator, or a member of the school's intervention and referral services team. The purpose of the meeting shall be to identify any behavior or health difficulties experienced by the student and, where appropriate, to provide supportive interventions or referrals to school or community resources that may assist the student in addressing the identified difficulties.

The requirements of N.J.S.A. 18A:37-2c shall not apply when a student's immediate removal or suspension from the school's regular education program is required pursuant to: the provisions of the "Zero Tolerance for Guns Act," (N.J.S.A. 18A:37-7 et seq.); N.J.S.A. 18A:37-2.1 – Assault by Pupil Upon Teacher, etc; Suspension; Expulsion Proceedings; N.J.S.A. 18A:37-2.2 – Offense by Pupil Involving Assault, Removal from Schools Regular Education Program; or in any other instance in which the safety and security of other students or school staff requires the student's immediate removal from school. In these instances, the meeting required pursuant to N.J.S.A. 18A:37-2c shall take place as soon as practicable following the student's removal from the school's regular education program.



POLICY

MIDLAND PARK BOARD OF EDUCATION

STUDENTS
5620/page 3 of 3
Expulsion

The provisions of N.J.S.A. 18A:37-2c shall be construed in a manner consistent with the "Individuals with Disabilities Act," 20 U.S.C. § 1400 et seq.

~~{Charter Schools Only~~

~~Except as otherwise provided in N.J.S.A. 18A:37-2a, a student may be expelled from a charter school based on criteria determined by the Board of Trustees, which is consistent with the provisions of N.J.S.A. 18A:37-2, and approved by the Commissioner of Education as part of the school's charter. Any expulsion shall be made upon the recommendation of the charter school Principal, in consultation with the student's teachers.}~~

A student with a disability shall only be expelled from his or her current program in accordance with N.J.A.C. 6A:14 et seq. An expulsion of a student with a disability from a receiving school shall be handled in accordance with N.J.A.C. 6A:14 et seq.

N.J.S.A. 18A:36A-9; 18A:37-2 et seq.; ~~18A:37-2a; 18A:37-2b;~~
N.J.A.C. 6A:16-7.4; 6A:14 et seq.

Adopted: 7 October 2003
Revised: 4 December 2007
19 August 2014
11 July 2017
October 2020



Oct. 20, 2020

POLICY

MIDLAND PARK BOARD OF EDUCATION

OPERATIONS
8320/page 1 of 2
Personnel Records
M

8320 PERSONNEL RECORDS

The Board of Education believes that the orderly operation of the school district requires the retention of all records bearing upon an employee's qualifications for employment and employment history.

The Board requires that sufficient records be compiled and maintained to demonstrate an employee's qualifications for the position assigned; compliance with Federal, State, and local benefit programs; conformity to district rules; the proper conduct of evaluations; and the employee's entitlement, as appropriate, to tenure and seniority.

The Superintendent shall be responsible for the custody and maintenance of personnel records. A single, central file of documents shall be maintained; temporary, subsidiary records will be permitted for ease in data gathering only. An employee's personnel file shall be maintained for six years following his/her termination of district service, provided the employment history record card is maintained a minimum of eighty years.

A Board of Education and private agencies that provide educational services by means of public funds shall make employee records and information available for public access pursuant to N.J.S.A. 47:1A-10, the Open Public Records Act, but in accordance with N.J.S.A. 18A:6-120.(d) and 121.(d), and as provided in Policy and Regulation 8320 - Section H. Records maintained in the personnel files of this district are not public records and are not open to inspection except as provided for in this policy. Board minutes and other public records of this district and any computerized files maintained by this district may include only an employee's name, title, position, assignments, salary, payroll record, length of service in the district and in military service, the date and reason for separation from service in this district, and the amount and type of pension a former employee receives.

Personnel records may be inspected by school administrators to the extent that such inspection is required in the performance of the inspector's duties.

Board members may have access to confidential information in the personnel files of only those employees recommended for or subjected to an employment action requiring a vote of the Board or where access to the information is essential for the performance of the Board member's duties. Board member access to personnel files is limited to the relevant portion of the file and is available only



POLICY

MIDLAND PARK BOARD OF EDUCATION

OPERATIONS
8320/page 2 of 2
Personnel Records

through the Superintendent. Board members may freely inspect employment applications filed by candidates for district positions.

An employee may inspect his/her personnel file provided that the employee requests such access in writing, reviews the record in the presence of the administrator designated to maintain the file, makes no alteration or addition to the file nor removes any material from it, and signs a log attached to the file indicating the date on which it was inspected.

An employee may appeal to the Superintendent the inclusion or exclusion of records or for appropriate administrative review of the accuracy of any record in his/her personnel file.

The Superintendent shall prepare rules enumerating the records to be maintained for each employee of this district, including, as a minimum and as appropriate to the position, the completed application form, employment contract(s), a copy of the employee's qualifying certification, transcripts, report of an employment physical examination, oath of allegiance, criminal background check, income tax forms, retirement registration, hospitalization forms, annuity forms, rate of compensation, attendance record, assignments to positions, completed evaluations, reports of disciplinary incidents, records of special awards or distinctions, and reports of annual or special physical and mental examinations.

N.J.S.A. 18A:18A-14.2; 18A:40-19; 18A:66-32

N.J.S.A. 47:1A-1 et seq.

N.J.A.C. 6A:32-4.3

Adopted: 7 October 2003

Revised: October 2020



Oct. 20, 2020

The Midland Park School District

Bergen/03-3170
Comprehensive Maintenance Plan
Report

Actual FY 19-- Current FY 20-- Planned FY 21

School Name	19-20 Actual	20-21 Budgeted	21-22 Planned
Godwin 03-3170-300			
	\$121,108	\$89,075	\$125,000
Replace fencing. Plumbing Repairs.		Electrical and Plumb Repairs.	Replace flooring in classrooms.
General landscaping/tree pruning/removal		Replace/Repair Fencing. Roof repairs	Drop ceilings/lighting in classrooms
Repairs to roof. Repairs to hvac/boiler		Prepare and paint walls. Repairs to security system	General Electrical and Plumbing repairs
Repair/replace doors. Replace flooring in classrooms		Repairs/Maintenance to hvac. General Landscaping	General Landscaping/Tree pruning
Prepare and paint walls. Bathroom fixture replacement		Plumbing Repairs/Maintenance	HVAC system maintenance
Annual services and Inspections of all systems		Repair/Replace Doors, upgrades to bathrooms	Concrete repair/replacement
		Annual services and Inspections of all systems	Door Repair/Replacement
			Annual services and Inspections of all systems
Highland 03-3170-070			
	\$129,785	\$89,075	\$125,000
Refinish gym floor. Field maintenance		Refinish gym floor	Replace flooring in classrooms.
Renovations to entrance. Elevator repair/inspection.		Elevator repair/inspection. Field maintenance	Drop ceilings/lighting in classrooms
Door/hardware replacement. General landscaping		Door/hardware replacement. General landscaping	General Landscaping/Tree pruning
Exterior cement/mortar repairs. Electric/Plumb. Repairs		Exterior cement/mortar repairs. Electric/Plumb. Repairs	General Electrical and Plumbing repairs
HVAC repairs. Repair/Replace fencing.		HVAC repairs. Repair/Replace fencing.	HVAC system maintenance. Field maintenance
Annual services and Inspections of all systems		Annual services and Inspections of all systems	Door Repair/Replacement
			Annual services and Inspections of all systems
Midland Park MS/HS 03-3170-050/301			
	\$295,297	\$264,193	\$197,000
Upgrades to main office area.		Bathroom repairs/fixture replacements	Replace flooring in classrooms.
Upgrades to PA system. Field maintenance		Field maintenance, Roof repairs	Drop ceilings/lighting in classrooms
Parking lot repairs/paving. Bathroom fixtures replacement		Classroom painting. Electric upgrades	General Landscaping/Tree pruning
Classroom painting. HVAC/AC repairs		Plumbing/Sewer Line repairs. Replace fencing	General Electrical and Plumbing repairs
Roof repairs. Plumbing/Sewer Line repairs.		Replace classroom flooring. Refinish gym floor	HVAC system maintenance. Field maintenance
Replace classroom flooring. Refinish gym floor		General landscaping. Repair/replace hvac	General painting. Refinish gym floor
Landscaping upgrades. Repair/replace hvac			Door Repair/Replacement
Annual services and Inspections of all systems		Annual services and Inspections of all systems	Sidewalk Repair/Replacement
			Annual services and Inspections of all systems

Totals All Schools

\$546,190

\$442,343

\$447,000



F-1
Oct 20, 2020
Form M-1

**Annual Maintenance
Budget Amount Worksheet
Per N.J.A.C. 6A:26A**

County	BERGEN
District Name	Midland Park
District Number	3710
Filing Date	10/21/2020

Current Area Cost Allowance per SF	\$ 143.00
District contact name	Stacy Garvey
District contact phone	2014441400
District contact e-mail	sgarvey@mpsnj.org

[illegible]

Prepared by:

District School Business Administrator

Max. Maintenance Reserve Amount (4% of column D)

Current District Maintenance Reserve Amount

Print

Stacy Garvey

Sign

Date _____

10/21/2020

Nov. 17, 2020

MIDLAND PARK HIGH SCHOOL

COACHING STAFF 2020-2021

Varsity Winter Track Head Coach	Shawn Savage	\$4,787.00
Varsity Assistant Winter Track Coach	Nicole Marino	\$3,975.00
Varsity Bowling Head Coach	Jason Whelpley	\$4,441.00
Varsity Head Wrestling Coach	Charles Ferraro	\$6,454.00
Varsity Wrestling Assistant Coach (volunteer)	Chris Finn	Volunteer
Varsity Head Boys Basketball Coach	Adam Sidrow	\$6,583.00
Varsity Assistant Boys Basketball Coach	Tom Lambert	\$5,227.00
Varsity Assistant Boys Basketball Coach	Ken Cavanagh	\$5,227.00
Varsity Head Girls Basketball Coach	Sean O'Connor	\$6,583.00
Varsity Assistant Girls Basketball Coach	Kasey Damiano	\$5,227.00
Varsity Assistant Girls Basketball Coach	Shawn Bennett	\$5,227.00
Varsity Assistant Girls Basketball Coach (volunteer)	Kristy Victory	Volunteer
Cheerleading Coach	Nicole Cieri	\$2,855.00

Cash Report
District of Midland Park
All Funds

APPENDIX B-3

For the month ending: October 31, 2020

FUNDS	Beginning Cash Balances	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balances
General Fund 10	3156176.25	2326267.69	2309149.06	3173294.88
Special Revenue Fund 20	-44280.06	155699.00	96053.81	15365.13
Capital Projects Fund 30	0.00	71119.50	71119.5	0.00
Debt Service Fund 40	106712.50	0.00	0	106712.50
Enterprise Fund 60	47949.57	126.72	17895.36	30180.93
Payroll	1328.79	789366.20	789350.88	1344.11
Payroll Agency	118590.23	581446.32	680797.93	19238.62
Scholarships	7259.78	2.47	0.00	7262.25
SUI Fund	115768.85	3001.16	4051.57	114718.44
Flexible Spending	8754.04	2231.00	3694.11	7290.93
Total of all Funds	3518259.95	3929260.06	3972112.22	3475407.79 3475407.79

Submitted by:



Superintendent of Schools

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$2,610,113.36
102 - 106	Cash Equivalents		\$336,401.18
111	Investments		\$0.00
116	Capital Reserve Account		\$226,780.34
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$15,344,665.72

Accounts Receivable:

132	Interfund	\$95,200.76	
141	Intergovernmental - State	\$809,961.75	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$586,858.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$796,004.34	\$2,288,024.85

Loans Receivable:

131	Interfund	\$173,530.85	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$173,530.85

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$23,482,153.00	
302	Less revenues	(\$23,441,818.38)	\$40,334.62

Total assets and resources

\$21,019,850.92

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Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$32,122.56
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$89,629.85
	Total liabilities	\$121,752.41

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$16,777,363.09
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$24,532,840.54	
602	Less: Expenditures (\$5,709,475.16)		
	Less: Encumbrances (\$16,777,363.09)	(\$22,486,838.25)	\$2,046,002.29
	Total appropriated		\$18,823,365.38

Unappropriated:

770	Fund balance, July 1	\$2,983,324.13
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$908,591.00)
	Total fund balance	\$20,898,098.51
	Total liabilities and fund equity	<u>\$21,019,850.92</u>

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Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$24,532,840.54	\$22,486,838.25	\$2,046,002.29
Revenues	(\$23,482,153.00)	(\$23,441,818.38)	(\$40,334.62)
Subtotal	<u>\$1,050,687.54</u>	<u>(\$954,980.13)</u>	<u>\$2,005,667.67</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$226,780.34	(\$226,780.34)
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,050,687.54</u>	<u>(\$728,199.79)</u>	<u>\$1,778,887.33</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,050,687.54</u>	<u>(\$728,199.79)</u>	<u>\$1,778,887.33</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,050,687.54</u>	<u>(\$728,199.79)</u>	<u>\$1,778,887.33</u>
Less: Adjustment for prior year	(\$142,096.54)	(\$142,096.54)	\$0.00
Budgeted fund balance	<u>\$908,591.00</u>	<u>(\$870,296.33)</u>	<u>\$1,778,887.33</u>

Prepared and submitted by :


Board Secretary

11/13/20
Date

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Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unreal
00370	SUBTOTAL – Revenues from Local Sources	22,423,736	185,340	22,609,076	22,575,945	Under	33,131
00520	SUBTOTAL – Revenues from State Sources	850,957	22,120	873,077	838,725	Under	34,352
00570	SUBTOTAL – Revenues from Federal Sources	0	0	0	27,148		(27,148)
0071A	Other	0	300,000	300,000	300,000		0
Total		23,274,693	507,460	23,782,153	23,741,818		40,335
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		500	0	500	0	0	500
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	6,636,696	6,507	6,643,203	1,480,745	5,046,274	116,185
10300	Total Special Education - Instruction	2,459,224	(800)	2,458,424	465,219	1,969,030	24,175
12160	Total Bilingual Education – Instruction	0	54,400	54,400	10,297	(2,643)	46,746
17100	Total School-Sponsored Co/Extra Curricul	113,030	99	113,129	25,758	81,116	6,255
17600	Total School-Sponsored Athletics – Instr	500,479	4,175	504,654	108,650	279,642	116,362
29180	Total Undistributed Expenditures - Instr	2,277,764	(84,231)	2,193,533	327,232	1,574,153	292,148
30620	Total Undistributed Expenditures – Healt	283,873	(4,078)	279,795	54,508	213,482	11,805
40580	Total Undistributed Expend – Speech, OT,	459,991	48,291	508,282	98,733	400,474	9,076
41080	Total Undist. Expend. – Other Supp. Serv	430,000	162,277	592,277	67,330	524,947	0
41660	Total Undist. Expend. – Guidance	345,779	1,215	346,994	87,810	249,692	9,492
42200	Total Undist. Expend. – Child Study Team	450,979	(3,272)	447,707	112,824	327,259	7,624
43200	Total Undist. Expend. – Improvement of I	143,075	0	143,075	45,658	95,215	2,202
43620	Total Undist. Expend. – Edu. Media Serv.	379,739	0	379,739	110,780	266,188	2,771
44180	Total Undist. Expend. – Instructional St	97,875	40	97,915	25,800	64,244	7
45300	Support Serv. - General Admin	380,372	50,000	430,372	134,420	221,533	74,440
46160	Support Serv. - School Admin	869,076	181,058	1,050,134	327,901	704,952	17,281
47200	Total Undist. Expend. – Central Services	342,299	78,853	421,152	145,889	271,442	3,821
47620	Total Undist. Expend. – Admin. Info. Tec	76,667	1,763	78,430	20,674	45,405	12,351
51120	Total Undist. Expend. – Oper. & Maint. O	1,694,392	109,504	1,803,896	656,498	1,062,362	85,035
52480	Total Undist. Expend. – Student Transpor	661,273	(18,000)	643,273	57,440	551,152	34,681
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	4,327,075	(114,993)	4,212,082	1,272,318	2,568,208	371,557
76260	Total Facilities Acquisition and Constr	322,775	0	322,775	0	0	322,775
83080	TOTAL SPECIAL SCHOOLS	807,100	0	807,100	72,993	263,237	470,870
Total		24,060,033	472,808	24,532,841	5,709,475	16,777,363	2,046,002

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 10 GENERAL FUND

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		20,983,476	0	20,983,476	20,983,476		0
00140	10-1310	Tuition from Individuals		45,500	0	45,500	12,438	Under	33,063
00260	10-1910	Rents and Royalties		0	0	0	35,001		(35,001)
00340	10-1___	Interest Earned on Capital Reserve Funds		500	0	500	324	Under	176
00350	10-1___	Other Restricted Miscellaneous Revenues		1,394,260	185,340	1,579,600	1,544,707	Under	34,893
00420	10-3121	Categorical Transportation Aid		107,033	0	107,033	107,033		0
00430	10-3131	Extraordinary Aid		0	68,704	68,704	34,352	Under	34,352
00440	10-3132	Categorical Special Education Aid		651,797	(46,584)	605,213	605,213		0
00460	10-3176	Equalization Aid		33,981	0	33,981	33,981		0
00470	10-3177	Categorical Security Aid		58,146	0	58,146	58,146		0
00545	10-42___	Other Federal Grant Rev – P/thru State		0	0	0	27,148		(27,148)
00680	10-5200	Transfers from Other Funds		0	300,000	300,000	300,000		0
Total				23,274,693	507,460	23,782,153	23,741,818		40,335

Expenditures:

				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
				500	0	500	0	0	500
02080	11-110-___-101	Kindergarten – Salaries of Teachers		284,545	0	284,545	56,855	227,690	0
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		2,316,464	0	2,316,464	435,096	1,881,368	0
02130	11-130-___-101	Grades 6-8 – Salaries of Teachers		1,164,701	0	1,164,701	228,066	936,635	0
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers		2,268,424	0	2,268,424	435,197	1,820,227	13,000
02200	11-140-100-320	Purchased Professional – Educational Ser		1,000	0	1,000	1,000	0	0
02500	11-150-100-101	Salaries of Teachers		18,000	0	18,000	0	18,000	0
02540	11-150-100-320	Purchased Professional – Educational Ser		3,000	0	3,000	0	0	3,000
03000	11-190-1___-106	Other Salaries for Instruction		48,604	0	48,604	6,143	42,461	0
03020	11-190-1___-320	Purchased Professional – Educational Ser		38,310	820	39,130	20,851	8,630	9,649
03060	11-190-1___-14-5	Other Purchased Services (400-500 series		149,773	49	149,822	99,061	52,827	(2,066)
03080	11-190-1___-610	General Supplies		181,380	24,658	206,038	94,475	53,315	58,248
03100	11-190-1___-640	Textbooks		157,698	(19,011)	138,687	103,662	4,723	30,303
03120	11-190-1___-8___	Other Objects		4,797	(9)	4,788	340	397	4,051
04500	11-204-100-101	Salaries of Teachers		116,400	0	116,400	28,413	81,730	6,257
04520	11-204-100-106	Other Salaries for Instruction		216,828	0	216,828	30,228	182,350	4,250
04600	11-204-100-610	General Supplies		1,500	200	1,700	487	420	793
06520	11-212-100-106	Other Salaries for Instruction		3,000	0	3,000	0	3,000	0
07000	11-213-100-101	Salaries of Teachers		1,355,676	291	1,355,967	259,280	1,090,004	6,683
07020	11-213-100-106	Other Salaries for Instruction		379,323	(291)	379,032	61,163	317,868	0
07100	11-213-100-610	General Supplies		4,000	0	4,000	1,325	2,372	303
08000	11-215-100-101	Salaries of Teachers		115,620	0	115,620	23,090	92,530	0
08100	11-215-100-106	Other Salaries for Instruction		85,384	0	85,384	16,400	68,984	0
08100	11-215-100-6___	General Supplies		1,000	(1,000)	0	0	0	0
08500	11-216-100-101	Salaries of Teachers		55,720	242	55,962	15,142	40,820	0
08520	11-216-100-106	Other Salaries for Instruction		118,773	(242)	118,531	29,690	88,841	0
08600	11-216-100-6___	General Supplies		1,000	0	1,000	0	110	890

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Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Avail
09300	11-219-100-320	Purchased Professional-Educational Servi		5,000	0	5,000	0	0	5,000
12000	11-240-100-101	Salaries of Teachers		0	53,400	53,400	9,707	(2,845)	46,538
12100	11-240-100-610	General Supplies		0	1,000	1,000	591	202	208
17000	11-401-100-1__	Salaries		93,000	0	93,000	12,241	80,248	511
17020	11-401-100-[3-5]	Purchased Services (300-500 series)		4,400	0	4,400	3,300	0	1,100
17040	11-401-100-6__	Supplies and Materials		14,000	99	14,099	9,337	868	3,894
17060	11-401-100-8__	Other Objects		1,630	0	1,630	880	0	750
17500	11-402-100-1__	Salaries		313,679	0	313,679	54,593	258,836	250
17520	11-402-100-[3-5]	Purchased Services (300-500 series)		122,100	710	122,810	40,764	2,585	79,461
17540	11-402-100-6__	Supplies and Materials		47,485	3,465	50,950	6,593	18,221	26,136
17560	11-402-100-8__	Other Objects		17,215	0	17,215	6,700	0	10,515
29000	11-000-100-561	Tuition to Other LEAs within the State -		77,400	9,675	87,075	0	87,075	0
29020	11-000-100-562	Tuition to Other LEAs within the State -		213,020	68,417	281,437	93,276	188,160	0
29040	11-000-100-563	Tuition to County Voc. School District-R		101,682	(34,452)	67,230	0	67,230	0
29060	11-000-100-564	Tuition to County Voc. School District-S		90,000	18,000	108,000	0	108,000	0
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools		452,570	(58,623)	393,947	13,100	308,030	72,817
29100	11-000-100-566	Tuition to Priv. School for the Disabled		1,343,092	(87,248)	1,255,844	220,856	815,658	219,331
30500	11-000-213-1__	Salaries		267,623	(3,103)	264,520	50,846	210,343	3,204
30540	11-000-213-3__	Purchased Professional and Technical Ser		10,000	(6,500)	3,500	410	525	2,565
30580	11-000-213-6__	Supplies and Materials		6,250	5,525	11,775	3,252	2,614	5,909
40500	11-000-216-1__	Salaries		389,241	(4,209)	385,032	82,355	302,678	0
40520	11-000-216-320	Purchased Professional – Educational Ser		70,000	52,500	122,500	16,219	97,521	8,760
40540	11-000-216-6__	Supplies and Materials		750	0	750	159	275	316
41020	11-000-217-320	Purchased Professional – Educational Ser		430,000	162,277	592,277	67,330	524,947	0
41500	11-000-218-104	Salaries of Other Professional Staff		280,763	0	280,763	62,182	218,581	0
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass		40,411	1,215	41,626	11,844	29,782	0
41560	11-000-218-320	Purchased Professional – Educational Ser		3,680	0	3,680	0	0	3,680
41620	11-000-218-6__	Supplies and Materials		4,875	0	4,875	124	389	4,362
41640	11-000-218-8__	Other Objects		16,050	0	16,050	13,660	940	1,450
42000	11-000-219-104	Salaries of Other Professional Staff		373,736	1,768	375,504	86,651	288,852	0
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass		47,243	(7)	47,236	15,681	31,427	128
42060	11-000-219-320	Purchased Professional – Educational Ser		23,000	(5,332)	17,668	6,564	6,564	4,540
42080	11-000-219-390	Other Purchased Professional & Technical		1,000	0	1,000	0	0	1,000
42160	11-000-219-6__	Supplies and Materials		5,000	(200)	4,800	2,608	416	1,776
42180	11-000-219-8__	Other Objects		1,000	500	1,500	1,320	0	180
43000	11-000-221-102	Salaries of Supervisor of Instruction		25,000	0	25,000	8,333	16,667	0
43020	11-000-221-104	Salaries of Other Professional Staff		36,079	0	36,079	12,026	24,053	0
43060	11-000-221-110	Other Salaries		56,796	0	56,796	3,050	53,746	0
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)		24,200	0	24,200	22,094	750	1,356
43160	11-000-221-6__	Supplies and Materials		500	0	500	154	0	346
43180	11-000-221-8__	Other Objects		500	0	500	0	0	500

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Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
43500	11-000-222-1__	Salaries	142,326	0	142,326	32,105	109,998	224
43520	11-000-222-177	Salaries of Technology Coordinators	219,088	0	219,088	64,548	154,540	0
43540	11-000-222-3__	Purchased Professional and Technical Ser	4,700	0	4,700	2,922	1,650	128
43580	11-000-222-6__	Supplies and Materials	13,250	0	13,250	11,172	0	2,078
43600	11-000-222-8__	Other Objects	375	0	375	33	0	342
44000	11-000-223-102	Salaries of Supervisor of Instruction	25,000	0	25,000	8,333	16,667	0
44020	11-000-223-104	Salaries of Other Professional Staff	36,079	0	36,079	12,026	24,053	0
44060	11-000-223-110	Other Salaries	14,296	0	14,296	3,050	11,246	0
44100	11-000-223-390	Other Purch. Professional & Technical Se	10,000	0	10,000	0	10,000	0
44140	11-000-223-6__	Supplies and Materials	500	0	500	0	0	500
44160	11-000-223-8__	Other Objects	12,000	40	12,040	2,390	2,279	7,371
45000	11-000-230-1__	Salaries	257,847	50,000	307,847	102,900	204,947	0
45040	11-000-230-331	Legal Services	35,000	0	35,000	1,880	3,550	29,570
45060	11-000-230-332	Audit Fees	27,500	0	27,500	0	0	27,500
45100	11-000-230-339	Other Purchased Professional Services	5,350	0	5,350	4,635	0	715
45120	11-000-230-340	Purchased Technical Services	1,000	0	1,000	0	0	1,000
45140	11-000-230-530	Communications/Telephone	24,075	0	24,075	10,621	7,099	6,355
45160	11-000-230-585	BOE Other Purchased Services	1,500	0	1,500	0	0	1,500
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	9,000	0	9,000	2,560	32	6,409
45200	11-000-230-610	General Supplies	5,700	(156)	5,544	674	3,536	1,335
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	100	0	100	6	59	35
45260	11-000-230-890	Miscellaneous Expenditures	3,864	156	4,020	1,709	2,311	0
45280	11-000-230-895	BOE Membership Dues and Fees	9,436	0	9,436	9,435	0	1
46000	11-000-240-103	Salaries of Principals/Assistant Princip	525,149	91,594	616,743	207,159	409,584	0
46020	11-000-240-104	Salaries of Other Professional Staff	163,403	40,000	203,403	58,369	145,034	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	153,524	49,723	203,247	55,981	147,257	9
46080	11-000-240-3__	Purchased Professional and Technical Ser	2,500	0	2,500	1,084	0	1,416
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	10,500	(259)	10,241	1,204	241	8,796
46120	11-000-240-6__	Supplies and Materials	8,000	0	8,000	1,649	2,835	3,516
46140	11-000-240-8__	Other Objects	6,000	0	6,000	2,456	0	3,544
47000	11-000-251-1__	Salaries	323,860	78,683	402,543	134,680	267,863	0
47020	11-000-251-330	Purchased Professional Services	1,400	0	1,400	150	0	1,250
47040	11-000-251-340	Purchased Technical Services	5,579	0	5,579	3,595	1,984	1
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	1,200	0	1,200	0	0	1,200
47100	11-000-251-6__	Supplies and Materials	2,000	170	2,170	436	748	986
47120	11-000-251-831	Interest on Current Loans	6,920	0	6,920	5,787	848	285
47140	11-000-251-890	Other Objects	1,340	0	1,340	1,240	0	100
47500	11-000-252-1__	Salaries	31,867	0	31,867	10,622	21,245	0
47520	11-000-252-330	Purchased Professional Services	8,000	0	8,000	7,658	0	342
47540	11-000-252-340	Purchased Technical Services	23,650	0	23,650	(2,322)	15,213	10,759
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	11,900	1,763	13,663	4,716	8,947	0

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Midland Park School District

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Availa
47580	11-000-252-6__	Supplies and Materials	250	0	250	0	0	250
47600	11-000-252-8__	Other Objects	1,000	0	1,000	0	0	1,000
48500	11-000-261-1__	Salaries	312,343	(5,000)	307,343	97,530	209,813	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Serv	100,000	58,492	158,492	84,944	41,508	32,041
48540	11-000-261-610	General Supplies	30,000	28,575	58,575	34,246	22,653	1,677
49000	11-000-262-1__	Salaries	532,504	0	532,504	143,980	388,524	0
49020	11-000-262-107	Salaries of Non-Instructional Aides	130,000	0	130,000	16,706	113,294	0
49040	11-000-262-3__	Purchased Professional and Technical Ser	41,000	(561)	40,439	11,525	16,329	12,586
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	72,770	561	73,331	44,399	24,237	4,695
49120	11-000-262-490	Other Purchased Property Services	20,000	0	20,000	11,717	8,083	200
49140	11-000-262-520	Insurance	121,500	9,713	131,213	131,213	0	0
49180	11-000-262-610	General Supplies	37,000	17,723	54,723	5,165	16,537	33,022
49200	11-000-262-621	Energy (Natural Gas)	100,000	(25,000)	75,000	877	74,123	0
49220	11-000-262-622	Energy (Electricity)	130,000	25,000	155,000	16,046	138,954	0
49280	11-000-262-8__	Other Objects	625	0	625	0	125	500
51000	11-000-266-1__	Salaries	2,000	0	2,000	2,000	0	0
51020	11-000-266-3__	Purchased Professional and Technical Ser	64,650	(2,660)	61,990	56,150	5,525	315
51060	11-000-266-610	General Supplies	0	2,660	2,660	0	2,660	0
52000	11-000-270-107	Salaries of Non-Instructional Aides	80,000	0	80,000	6,202	73,798	0
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) -	143,000	(15,000)	128,000	13,079	114,921	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	13,000	0	13,000	0	1,209	11,791
52180	11-000-270-443	Lease Purchase Payments - School Buses	15,623	0	15,623	0	15,622	1
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	15,650	0	15,650	0	0	15,650
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) - Joint Agr	45,000	0	45,000	0	45,000	0
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) - Joint Agre	325,000	0	325,000	37,191	285,809	2,000
52440	11-000-270-615	Transportation Supplies	3,500	0	3,500	151	559	2,790
52460	11-000-270-8__	Other objects	20,500	(3,000)	17,500	816	14,234	2,450
71000	11-000-291-210	Group Insurance	6,000	0	6,000	0	0	6,000
71020	11-000-291-220	Social Security Contributions	295,000	0	295,000	68,438	226,562	0
71060	11-000-291-241	Other Retirement Contributions - PERS	345,000	0	345,000	1,707	5,293	338,000
71120	11-000-291-249	Other Retirement Contributions - Regular	3,000	0	3,000	498	2,002	500
71160	11-000-291-260	Workmen's Compensation	115,000	(8,995)	106,005	45,332	60,672	0
71180	11-000-291-270	Health Benefits	3,427,500	(117,992)	3,309,508	1,121,649	2,179,215	8,643
71200	11-000-291-280	Tuition Reimbursement	27,500	9,995	37,495	8,249	16,479	12,768
71220	11-000-291-290	Other Employee Benefits	108,075	2,000	110,075	26,444	77,985	5,646
76040	12-000-400-334	Architectural/Engineering Services	20,000	0	20,000	0	0	20,000
76080	12-000-400-450	Construction Services	280,000	0	280,000	0	0	280,000
76200	12-000-400-800	Other Objects	22,775	0	22,775	0	0	22,775
80000	13-602-100-101	Salaries of Teachers	105,000	0	105,000	5,288	99,712	0
80080	13-602-100-3__	Purchased Professional and Technical Svc	161,000	0	161,000	2,126	904	157,970
80100	13-602-100-[4-5]	Other Purchased Services (400-500 series	306,000	0	306,000	343	2,097	303,560

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
80120	13-602-100-610	General Supplies	6,000	0	6,000	2,793	124	3,084
80140	13-602-100-640	Textbooks	2,000	0	2,000	0	0	2,000
80160	13-602-100-8__	Other Objects	100	0	100	0	0	100
80200	13-602-200-1__	Salaries	151,000	0	151,000	37,077	113,923	0
80220	13-602-200-2__	Personnel Services – Employee Benefits	76,000	0	76,000	25,366	46,478	4,156
Total			24,060,033	472,808	24,532,841	5,709,475	16,777,363	2,046,002

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$15,365.13
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$107,336.00	
142	Intergovernmental - Federal	\$454,581.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$561,917.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$806,414.36	
302	Less revenues	(\$778,515.14)	\$27,899.22

Total assets and resources

\$605,181.35

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$24,086.24
421	Accounts payable		\$6,630.68
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$13.06
	Other current liabilities		\$969.32
	Total liabilities		\$31,699.30

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$443,699.59
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$806,414.36	
602	Less: Expenditures	(\$232,932.31)	
	Less: Encumbrances	(\$443,699.59)	(\$676,631.90)
	Total appropriated		\$573,482.05

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$573,482.05
	Total liabilities and fund equity		<u>\$605,181.35</u>

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$806,414.36	\$676,631.90	\$129,782.46
Revenues	(\$806,414.36)	(\$778,515.14)	(\$27,899.22)
Subtotal	<u>\$0.00</u>	<u>(\$101,883.24)</u>	<u>\$101,883.24</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$101,883.24)</u>	<u>\$101,883.24</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$101,883.24)</u>	<u>\$101,883.24</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$101,883.24)</u>	<u>\$101,883.24</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$101,883.24)</u>	<u>\$101,883.24</u>

Prepared and submitted by :


Board Secretary

11/13/20
Date

Starting date 7/1/2020 Ending date 10/31/2020 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	0	20,013	20,013	0	Under	20,013
00770	Total Revenues from State Sources	188,411	(4,561)	183,850	175,963	Under	7,887
00830	Total Revenues from Federal Sources	293,867	308,685	602,552	602,552		0
Total		482,278	324,136	806,414	778,515		27,899
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	15,013	15,013	12,060	0	2,953
88000	Nonpublic Textbooks	7,732	2,592	10,324	2,777	2,724	4,822
88020	Nonpublic Auxiliary Services	51,033	11,655	62,688	0	62,688	0
88040	Nonpublic Handicapped Services	87,482	(33,006)	54,476	0	54,476	0
88060	Nonpublic Nursing Services	14,511	3,339	17,850	6,299	10,815	736
88080	Nonpublic Technology Initiative	5,213	0	5,213	2,834	2,920	(541)
88095	Nonpublic Technology - CRF	0	7,352	7,352	0	7,352	0
88140	Other	22,440	15,859	38,299	0	30,625	7,674
88740	Total Federal Projects	293,867	301,333	595,200	208,962	272,099	114,139
Total		482,278	324,136	806,414	232,932	443,700	129,782

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unreali
00740 20-1___ Other Revenue from Local Sources	0	20,013	20,013	0	Under	20,013
00765 20-32___ Other Restricted Entitlements	188,411	(4,561)	183,850	175,963	Under	7,887
00775 20-441[1-6] Title I	89,023	54,831	143,854	143,854		0
00780 20-445[1-5] Title II	17,103	18,909	36,012	36,012		0
00785 20-449[1-4] Title III	0	1,439	1,439	1,439		0
00790 20-447[1-4] Title IV	13,337	4,552	17,889	17,889		0
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	174,404	121,383	295,787	295,787		0
00816 20-4530 CARES Act Education Stabilization Fund	0	71,153	71,153	71,153		0
00822 20-4532 Coronavirus Relief Fund (CRF) Grant	0	29,066	29,066	29,066		0
00825 20-4___ Other	0	7,352	7,352	7,352		0
Total	482,278	324,136	806,414	778,515		27,899

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___-___ Local Projects	0	15,013	15,013	12,060	0	2,953
88000 20-501-___-___ Nonpublic Textbooks	7,732	2,592	10,324	2,777	2,724	4,822
88020 20-50[-2-5-]___ Nonpublic Auxiliary Services	51,033	11,655	62,688	0	62,688	0
88040 20-50[-6-8-]___ Nonpublic Handicapped Services	87,482	(33,006)	54,476	0	54,476	0
88060 20-509-___-___ Nonpublic Nursing Services	14,511	3,339	17,850	6,299	10,815	736
88080 20-510-___-___ Nonpublic Technology Initiative	5,213	0	5,213	2,834	2,920	(5)
88095 20-512-___-___ Nonpublic Technology - CRF	0	7,352	7,352	0	7,352	
88140 20-___-___-___ Other	22,440	15,859	38,299	0	30,625	7,674
88500 20-___-___-___ Title I	89,023	54,831	143,854	48,573	16,117	79,164
88520 20-___-___-___ Title II	17,103	18,909	36,012	8,960	17,373	9,679
88540 20-___-___-___ Title III	0	1,439	1,439	1,300	0	139
88560 20-___-___-___ Title IV	13,337	4,552	17,889	7,320	0	10,569
88620 20-___-___-___ I.D.E.A. Part B (Handicapped)	174,404	121,383	295,787	121,092	160,029	14,666
88678 20-477-___-___ CARES Act Education Stabilization Fund	0	71,153	71,153	21,717	49,514	(77)
88706 20-479-___-___ CRF Grant Program	0	29,066	29,066	0	29,066	0
Total	482,278	324,136	806,414	232,932	443,700	129,782

Starting date 7/1/2020 Ending date 10/31/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$50,392.38	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$230,000.00	\$280,392.38

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$50,392.00)	(\$50,392.00)

Total assets and resources

\$230,000.38

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Midland Park School District

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$243,130.63
	Total liabilities		\$243,130.63

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$362,213.64
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$129,286.46
601	Appropriations	\$532,316.15	
602	Less: Expenditures	(\$294,032.43)	
	Less: Encumbrances	(\$362,213.64)	(\$656,246.07)
	Total appropriated		\$367,570.18

Unappropriated:

770	Fund balance, July 1		\$81,028.79
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$461,729.22)
	Total fund balance		(\$13,130.25)
	Total liabilities and fund equity		<u>\$230,000.38</u>

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$532,316.15	\$656,246.07	(\$123,929.92)
Revenues	\$0.00	(\$50,392.00)	\$50,392.00
Subtotal	<u>\$532,316.15</u>	<u>\$605,854.07</u>	<u>(\$73,537.92)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$532,316.15</u>	<u>\$605,854.07</u>	<u>(\$73,537.92)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$532,316.15</u>	<u>\$605,854.07</u>	<u>(\$73,537.92)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$532,316.15</u>	<u>\$605,854.07</u>	<u>(\$73,537.92)</u>
Less: Adjustment for prior year	(\$70,586.93)	(\$70,586.93)	\$0.00
Budgeted fund balance	<u>\$461,729.22</u>	<u>\$535,267.14</u>	<u>(\$73,537.92)</u>

Prepared and submitted by :


Board Secretary

11/13/20
Date

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealiz
	(Total of Accounts W/O a Grid# Assigned)	0	0	0	0		0
0098A	Other	0	0	0	50,392		(50,392)
Total		0	0	0	50,392		(50,392)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	532,316	532,316	294,032	359,364	(121,080)
89200	TOTAL CAPITAL PROJECT FUNDS	0	0	0	0	2,850	(2,850)
Total		0	532,316	532,316	294,032	362,214	(123,930)

Starting date 7/1/2020 Ending date 10/31/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
		0	0	0	0		0
00980	30- Other Financing Sources	0	0	0	50,392		(50,392)
Total		0	0	0	50,392		(50,392)

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
		0	532,316	532,316	294,032	359,364	(121,080)
89000	30- -73_ Capital Project Equipment	0	0	0	0	2,850	(2,850)
Total		0	532,316	532,316	294,032	362,214	(123,930)

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$106,712.50
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$937,475.00	
302	Less revenues	(\$937,475.00)	\$0.00

Total assets and resources

\$106,712.50

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$106,712.50
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$937,475.00	
602	Less: Expenditures	(\$830,762.50)	
	Less: Encumbrances	(\$106,712.50)	(\$937,475.00)
	Total appropriated		\$106,712.50

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$106,712.50
	Total liabilities and fund equity	<u>\$106,712.50</u>

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$937,475.00	\$937,475.00	\$0.00
Revenues	(\$937,475.00)	(\$937,475.00)	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

11/13/20
Date

Starting date 7/1/2020 Ending date 10/31/2020 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	937,475	0	937,475	937,475		0
	Total	937,475	0	937,475	937,475		0
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	937,475	0	937,475	830,763	106,713	0
	Total	937,475	0	937,475	830,763	106,713	0

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 40 DEBT SERVICE FUNDS

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealiz
00860 40-1210 Local Tax Levy	937,475	0	937,475	937,475		0
Total	937,475	0	937,475	937,475		0

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600 40-701-510-834 Interest on Bonds	222,475	0	222,475	115,763	106,713	0
89620 40-701-510-910 Redemption of Principal	715,000	0	715,000	715,000	0	0
Total	937,475	0	937,475	830,763	106,713	0

Starting date 7/1/2020 Ending date 10/31/2020 Fund: 50 ENTERPRISE

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 50 ENTERPRISE

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.00	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$0.00</u>

Report of the Secretary to the Board of Education
Midland Park School District

Page 27 of 33
11/13/20 10:47

Starting date 7/1/2020 Ending date 10/31/2020 Fund: 50 ENTERPRISE

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

11/13/20
Date

Starting date 7/1/2020 Ending date 10/31/2020 Fund: 50 ENTERPRISE

Starting date 7/1/2020 Ending date 10/31/2020 Fund: 60 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$26,643.51
102 - 106	Cash Equivalents		\$3,537.42
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$350.08	
142	Intergovernmental - Federal	\$25,600.91	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$25,950.99

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$78,300.36

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$26,758.88)	(\$26,758.88)

Total assets and resources

\$107,673.40

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 10/31/2020 Fund: 60 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$9,853.51
	Other current liabilities		\$127,651.50
	Total liabilities		\$137,505.01

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$1,012.10
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	(\$29,831.61)	
	Less: Encumbrances	(\$1,012.10)	(\$30,843.71)
	Total appropriated		(\$29,831.61)

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		(\$29,831.61)
	Total liabilities and fund equity		\$107,673.40

Report of the Secretary to the Board of Education
Midland Park School District

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11/13/20 10:47

Starting date 7/1/2020 Ending date 10/31/2020 Fund: 60 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$30,843.71	(\$30,843.71)
Revenues	\$0.00	(\$26,758.88)	\$26,758.88
Subtotal	<u>\$0.00</u>	<u>\$4,084.83</u>	<u>(\$4,084.83)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$4,084.83</u>	<u>(\$4,084.83)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$4,084.83</u>	<u>(\$4,084.83)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$4,084.83</u>	<u>(\$4,084.83)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$4,084.83</u>	<u>(\$4,084.83)</u>

Prepared and submitted by :


Board Secretary

Date

11/13/20

Report of the Secretary to the Board of Education
Midland Park School District

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11/13/20 10:47

Starting date 7/1/2020 Ending date 10/31/2020 Fund: 60 ENTERPRISE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealiz
(Total of Accounts W/O a Grid# Assigned)	0	0	0	26,759		(26,759)
Total	0	0	0	26,759		(26,759)

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	0	0	0	29,832	1,012	(30,844)
Total	0	0	0	29,832	1,012	(30,844)

Report of the Secretary to the Board of Education
Midland Park School District

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11/13/20 10:47

Starting date 7/1/2020 Ending date 10/31/2020 Fund: 60 ENTERPRISE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999		0	0	0	26,759		(26,759)
Total		0	0	0	26,759		(26,759)

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
99999		0	0	0	29,832	1,012	(30,844)
Total		0	0	0	29,832	1,012	(30,844)

Start date 7/1/2020 Period date 10/22/2020 End date 10/22/2020

Expenditure

FUND 11 GENERAL CURRENT EXPENSE

	Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
11-000-100-566-03-40	TUITION PRIVATE IN STATE- 7-12	(\$70,344.12)	(\$137,000.00)	\$831,988.88	-19.9%
6490	11-000-217-320-03-40 TRANSFER BETWEEN ACCOUNTS	10/22/20	(\$33,000.00)		
6517	11-000-217-320-03-40 TRANSFER BETWEEN ACCOUNTS	10/22/20	(\$104,000.00)		
11-000-213-330-03-27	OTHER PROFESSIONAL SVCS	\$0.00	(\$6,500.00)	\$3,500.00	-65%
6522	11-000-216-320-03-40 TRANSFER BETWEEN ACCOUNTS	10/22/20	(\$6,500.00)		
11-000-216-320-03-40	PROF ED SVC-SPCH/RS-HIGH SCHOO	(\$5,000.00)	\$6,500.00	\$11,500.00	15%
6522	11-000-213-330-03-27 TRANSFER BETWEEN ACCOUNTS	10/22/20	\$6,500.00		
11-000-217-320-01-40	PROF ED SVC-EXT SVC-GODWIN	\$32,301.00	\$5,460.00	\$202,761.00	22.9%
6479	11-000-219-320-04-40 TRANSFER BETWEEN ACCOUNTS	10/22/20	\$5,460.00		
11-000-217-320-03-40	PROF ED SVC-EXT SVC-HIGH SCHOO	(\$54,455.29)	\$137,000.00	\$247,544.71	50%
6490	11-000-100-566-03-40 TRANSFER BETWEEN ACCOUNTS	10/22/20	\$33,000.00		
6517	11-000-100-566-03-40 TRANSFER BETWEEN ACCOUNTS	10/22/20	\$104,000.00		
11-000-219-320-04-40	PROF ED SVC-CST	\$0.00	(\$5,460.00)	\$4,540.00	-54.6%
6479	11-000-217-320-01-40 TRANSFER BETWEEN ACCOUNTS	10/22/20	(\$5,460.00)		
11-000-219-600-04-40	SUPPLIES-CST	\$0.00	(\$200.00)	\$4,800.00	-4%
6523	11-204-100-610-01-42 TRANSFER BETWEEN ACCOUNTS	10/22/20	(\$200.00)		
11-204-100-610-01-42	SUPPLIES-LLD-GODWIN	\$0.00	\$200.00	\$950.00	26.7%
6523	11-000-219-600-04-40 TRANSFER BETWEEN ACCOUNTS	10/22/20	\$200.00		
Total for Just Accounts Listed				\$1,307,584.59	-7%

Nov. 17, 2020

**MIDLAND PARK CONTINUING EDUCATION
250 PROSPECT ST., MIDLAND PARK, NJ 07432
201-444-2030 www.mpsnj.org**

EXTENDED WINTER ADULT VIRTUAL PROGRAMS-2021

How to Register:

Visit us on the web at www.mpsnj.org Click on Continuing Education/Programs

Register online at <https://register.communitypass.net/midlandpark>

Click on Extended Winter 2021

Call MPCE office 201-444-2030 – Leave detailed message on the voicemail

Mail payments to MPCE, 250 Prospect St., Midland Park, NJ 07432

All classes will be presented via Zoom or Google Meets. Students will receive a link prior to each class.

Questions: Call MPCE office 201-444-2030 or email dilovar@mpsnj.org

MPCE EXTENDED WINTER SESSION- ALL CLASSES VIRTUAL

The following classes will be scheduled for 4,5, or 6 weeks bet. Jan. 4 – Feb. 11, 2021

BARRE – WINTER 2021

FEE:

INSTRUCTOR: DENISE SWAN

This class is a continuation of the Fall 2020 semester.

ITALIAN ADVANCED –WINTER 2021

FEE:

INSTRUCTOR :GIOVANNI PILOSIO

This class is a continuation of the Fall 2020 semester.

PILATES –WINTER 2021

FEE:

INSTRUCTOR: DENISE SWAN

This class is a continuation of the Fall 2020 semester.

OIL PAINTING – WINTER 2021

FEE:

INSTRUCTOR: SUSAN MARLETT

This class is a continuation of the Fall 2020 semester.

THERAPEUTIC YOGA – WINTER 2021

FEE:

INSTRUCTOR: GLORIA SMILEY

This class is a continuation of the Fall 2020 semester.

ZUMBA PARTY -WINTER 2021

FEE:

INSTRUCTOR: SILVIA ASOSTA

This class is a continuation of the Fall 2020 semester.

VIRTUAL CLASSES OFFERED IN COOPERATION WITH RAMSEY COMMUNITY SCHOOL

KICKBOXING -WINTER

FEE: \$90 (Sr. \$85)

Monday, Dec. 7-Mar. 1 (7:00-8:00 p.m.) 9 Sessions (no class 12/21, 12/28, 1/18, 2/15)

Instructor: Becky Shields

A co-ed course taught Tae Bo® style, of cardiovascular martial arts moves. A fun way to improve strength and balance while toning your muscles and burning fat. Great therapy for the mind and body! A no contact course. Participants will need: mat, athletic shoes.

VINYASA YOGA BEGINNER –WINTER**FEE: \$90 (Sr. \$85)****Monday, Dec. 7 – Mar. 1 (6:30-7:30 p.m.) 9 sessions (no class 12/21, 12/28, 1/18, 2/15)****Instructor: Lisa Goldstein**

Enjoy a slow, flowing yoga class, exploring fundamentals of alignment as we open and stretch the hips and shoulders. Stretch and strengthen the spine in a fun and safe way using breath awareness techniques, known as pranayama. Build strength and flexibility in a fun and safe way, where we gather our energy to cultivate healing, strength, and inner peace. Start where you are; all levels welcome. Participants will need: mat, water.

GUITAR I – BEG. ADULT -WINTER**FEE: \$85 (Sr. \$80)****Monday, Jan. 4 – Feb. 8 (7:00-8:00 p.m.) 6 Sessions (no class 1/18)****Instructor: Ethan Fiks**

Now optimized for Zoom... Get a taste of the Guitar and find out if it's for you! Guitar and music in general have been extremely popular pastimes for while we're all stuck at home. In this shortened winter term, learn what Guitar is all about, which is especially, having a good time... We'll start on technique, scales, chords, melodies, and songs- We promise to teach you as many real songs as possible! This class is a great introduction for students who might then proceed to the next level of interest. We will get your hands picking, strumming, and fretting. Electric or acoustic guitar is ok (no amplifier required). Materials: Getting hold of a guitar to use is not a big commitment or expense. Use a guitar you already own, a rental, or we recommend First Act guitars (available online) as an inexpensive solution (starting around \$35-40). Ages 13 and up.

HYPNOSIS FOR WEIGHT LOSS - WINTER**FEE: \$55****Tuesday, Jan. 12-Jan. 19 (7:00-8:30 p.m.) 2 sessions****Instructor: Lindsey Sass**

Lose weight easily, safely, and permanently. In these two evenings you will learn how to eliminate your desire to overeat and feel full sooner, naturally, through hypnosis. You will learn self-hypnosis techniques for lifelong results. This is a safe and proven method. It does not involve the use of diets, pills, will power or calorie counting. We use clinical imagery, relaxation therapy and post-hypnotic suggestion to support you in a safe and permanent weight loss.

INTRODUCTION TO MEDITATION AND MINDFULNESS - WINTER**FEE: \$30****Monday, Jan. 11 (7:30-9:00 p.m.) 1 session****Instructor: Mark Van Buren**

Join author and meditation instructor, Mark Van Buren, for this profoundly impactful class. Learn the basics of meditation and mindfulness and how they can be used as a way to, not only de-stress and relax, but to completely transform your relationship to yourself and your life - especially the difficult and painful aspects. Mark will present these ancient teachings in a practical, secular, but lighthearted way that are realistic and easy to begin practicing. This course will also help show you how to begin your own consistent home practice. This is one course you won't want to miss!

NEW YEAR NATURAL DETOX – WINTER**FEE: \$30****Thursday, Jan. 28 (6:30-8:00 p.m.) 1 session**

Feeling like you overdid over the holiday season? Looking for some easy recipes to reboot your metabolism, ease digestion and dissolve cravings? No need for extreme, bland or punishing diets. Join Natural Foods Chef and Holistic Nutrition Coach, Christine Okezie, for an informative and hands on cooking class and try some easy delicious recipes to lighten up your everyday eating and give your body what it needs to feel balanced and energized in the New Year. I'll be sharing a simple menu of detoxifying smoothies, salads, soups and snacks. Menu is gluten free, dairy free and vegetarian. Registrants will receive shopping list and recipes in advance. **Virtual: In our virtual class you can cook along with me at home or you can watch and take notes.**

MIDLAND PARK CONTINUING EDUCATION
250 PROSPECT ST., MIDLAND PARK, NJ 07432
201-444-2030 www.mpsnj.org

EXTENDED WINTER AFTER SCHOOL VIRTUAL PROGRAMS

How to Register:

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Register online at <https://register.communitypass.net/midlandpark>

Click on Extended Winter 2021

Call MPCE office 201-444-2030 -- Leave detailed message on the voicemail

Mail payments to MPCE, 250 Prospect St., Midland Park, NJ 07432 (Reg. Form available at www.mpsnj.org, (Continuing Ed)

All classes will be presented via Zoom or Google Meets. Students will receive a link prior to each class.

Questions: Call MPCE office 201-444-2030 or email dilovar@mpsnj.org

Or Email: Bkasbarian@mpsnj.org



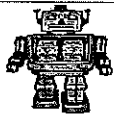
JR. WOODWORKING BY NICOLE HERMAN

FEE: \$110

TUESDAYS, 4:00-5:00 P.M. FOR GR. K-5 (4 WEEKS)

JAN. 12, 19, 26, FEB. 2

Come join us as we have fun building and painting with wood. Each week we will sand, paint and put together new projects at home. All materials are included in the fee and will be provided to the students prior to the workshops. These workshops are offered by Nicole Hermann, experienced woodworking instructor who has been teaching After School Workshops for over 10 years in the surrounding communities.



RED HOT ROBOTICS -BY MAD SCIENCE

FEE: \$175

GRADES 1-6 - CHOICE OF 2 PROGRAM DATES-

MONDAYS, 3:30-4:20 P.M. JAN. 11 - MAR. 11 (8 WEEKS) OR

WEDNESDAYS, 4:30-5:20 P.M. - JAN. 13 - MAR. 3 (8 WEEKS)

Explore the basic and complex technology used to design and build robots. Discover how machines and robots work and how they make our lives easier. Learn about simple machines, gear structure, battery wiring motor principles and electronic circuits. Experiment with different forms of locomotion -including wheels, legs and "tracks". Build your very own Teach Tech KC3 Keypad Coding Robot and other projects! Fee includes all project materials and will be available for pick up at Midland Park High School prior to class.

Nov. 17, 2020

POLICY

MIDLAND PARK BOARD OF EDUCATION

PROGRAM

2270/page 1 of 2

Religion in the Schools

2270 RELIGION IN THE SCHOOLS

The Board of Education recognizes that religious belief and disbelief are matters of personal conviction rather than governmental authority and the students of this district are protected by the First Amendment of the United States Constitution and by Article I, Paragraph 4 of the New Jersey State Constitution from the establishment of religion in the schools. **The First Amendment requires public school officials will to show be neutral in their treatment of religion in the school district, showing** neither favoritism toward nor hostility against religious expression **such as prayer**. Accordingly, ~~devotional exercises will be permitted in this district.~~

The United States Department of Education's Guidance on Constitutionally Protected Prayer and Religious Expression in Public Elementary and Secondary Schools (USDOE Guidance) provides information on the current state of the law concerning religious expression in public schools.

The following activities as outlined in the USDOE Guidance will be permitted **upon applying the governing constitutional principles in particular contexts related to:** ~~in the school district provided the activity is consistent with current United States Supreme Court decisions regarding the relationship between government and religion;~~ prayer during **non-instructional time**; organized prayer groups and activities; **teachers, administrators, and other school employees' activities; moments of silence; accommodations for prayer during instructional time;** ~~religious expression and prayer in classroom assignments; student assemblies and extra-curricular~~ **noncurricular** events; prayer at graduation; **and/or** baccalaureate ceremonies; ~~devotional exercises and other prayer and/or religion related activities.~~

The following activities as outlined in the USDOE Guidance will be permitted upon applying the governing constitutional principles in particular contexts related to religious expression: religious literature; teaching about religion; student dress codes and policies; and/or religious excusals. The school district will not permit an activity if the activity advances or inhibits any particular religious expression that is protected by the First Amendment of the United States Constitution.

The Equal Access Act, 20 U.S.C. Section 4071, is designed to ensure that student religious activities are afforded the same access to Federally funded public secondary school facilities as are student secular activities. The United States Department of Justice has developed guidance for interpreting



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Religion in the Schools

the Equal Access Act's requirements outlined in the USDOE Guidance in the area of general provisions, prayer service and worship exercises, means of publicized meetings, lunch-time and recess, and leadership of religious student groups.

~~The Board believes that an understanding of religions and the contributions that religion has made to the advancement of civilization is essential to the thorough education of young people and to their appreciation of a pluralistic society. To that end, the curriculum may be developed to include, as appropriate to the various ages and attainments of the students, instruction about the religions of the world.~~

~~The Board also acknowledges the degree to which a religious consciousness has enriched the arts, literature, music, and issues of morality. The instructional and resource materials approved for use in the schools of this district frequently contain religious references or concern moral issues that have traditionally been the focus of religious concern. That such materials may, therefore, be religious in nature shall not, by itself, bar their use by the district. The Board directs that teaching staff members employing such materials be neutral in their approach and avoid using them to advance or inhibit religion in any way.~~

~~The Board recognizes that religious traditions vary in their perceptions and doctrines regarding the natural world and its processes. The curriculum is chosen for its place in the thorough and efficient education of the children of this district, not for its conformity to religious principles. Students should receive unbiased instruction in the schools so that they may privately accept or reject the knowledge so gained in accordance with their own religious tenets.~~

Any issues regarding religion in the schools and the provisions of this Policy shall be referred to the Superintendent of Schools who may consult with the Board Attorney.

U.S. Const. Amend. 1

The Equal Access Act, 20 U.S.C. Section 4071

U.S. Department of Education - Guidance on Constitutionally Protected

Prayer in Public Elementary and Secondary Schools – February 7, 2003

January 16, 2020

N.J. Const. (1947) Art. 1, para. 4

N.J.S.A. 18A:35-4.6 et seq.; 18A:36-16



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Adopted: 7 October 2003

Revised: November 2020



Nov. 17, 2020

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Immunization

5320 IMMUNIZATION

In order to safeguard the school community from the spread of certain communicable diseases and in recognition that prevention is a means of combating the spread of disease, the Board of Education requires the immunization of students against certain diseases in accordance with State statute and rules of the New Jersey State Department of Health and Senior Services.

A student shall not knowingly be admitted or retained in school if the parent(s) ~~or legal guardian(s)~~ has not submitted acceptable evidence of the child's immunization, according to schedules specified in N.J.A.C. 8:57-4 - Immunization of Pupils in School. **However, a child may be admitted to school on a provisional basis in accordance with the requirements as outlined in N.J.A.C. 8:57-4.5 and Regulation 5320.**

Medical or religious exemptions to immunizations shall be in accordance with the requirements as outlined in N.J.A.C. 8:57-4.3 and 4.4. ~~A child may be admitted to school on a provisional basis in accordance with the requirements as outlined in N.J.A.C. 8:57-4.5.~~ **For students with a medical exemption pursuant to N.J.A.C. 8:57-4.3, the school nurse shall annually review student immunization records to confirm the medical condition for the exemption from immunization continues to be applicable in accordance with N.J.A.C. 6A:16-2.3(b)3.v.**

Optional

~~[The Board will provide, at school district expense, the necessary equipment, materials and services for immunizing students against _____.]~~

No immunization program, other than that expressly required by the rules of the New Jersey State Department of Health and Senior Services or by order of the New Jersey State Commissioner of Health and Senior Services, may be conducted in district schools without the express approval of the Board.

N.J.S.A. 18A:40-20

N.J.S.A. 26:4-6

N.J.A.C. 6A:16-2.3

N.J.A.C. 8:57-4.1 et seq.

Adopted: 7 October 2003

Revised: 12 May 2009

November 2020



Nov. 17, 2020

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Administrative Employment Contracts

M

1620 ADMINISTRATIVE EMPLOYMENT CONTRACTS

The Executive County Superintendent shall review and approve for all Superintendents of Schools, **Superintendents of Schools reappointed pursuant to N.J.S.A. 18A:17-20.1**, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators, **including any interim, acting, or person otherwise serving in these positions**, in school districts, county vocational school districts, county special services school districts and other districts, except charters, within the County under the supervision of the Executive County Superintendent:

1. New employment contracts, including contracts that replace expired contracts for existing tenured and non-tenured employees;
2. Renegotiations, extensions, amendments, or other alterations of the terms of existing employment contracts that have been previously approved by the Executive County Superintendent; and
3. Provisions for contract extensions where such terms were not included in the original employment contract or are different from the provisions contained in the original approved employment contract.

In counties where there is no Executive County Superintendent, **an Executive County Superintendent from another county shall be designated by the Commissioner to** ~~or Acting Executive County Superintendent, the Assistant Commissioner for Field Services~~ shall review and approve all ~~above~~ **contracts listed above.**

The contract review and approval shall take place prior to any required public notice and hearing pursuant to N.J.S.A. 18A:11-11 and prior to the Board of Education approval and execution of ~~these the~~ contracts to ensure compliance with all applicable laws, including but not limited to N.J.S.A. 18A:30-3.5, 18A:30-9, 18A:17-15.1 and 18A:11-12.

~~The public notice and public hearing required pursuant to N.J.S.A. 18A:11-11 is applicable to a Board that renegotiates, extends, amends, or otherwise alters the terms of an existing contract with the Superintendent of Schools, Deputy Superintendent, Assistant Superintendents, or School Business Administrator.~~



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Administrative Employment Contracts

{Select One Option

~~_____ The public notice and public hearing requirements of N.J.S.A. 18A:11-11 do not apply to new contracts that replace expired contracts for existing employees in one of these positions, whether tenured or not tenured.~~

~~_____ Although the public notice and public hearing requirements of N.J.S.A. 18A:11-11 do not apply to new contracts and contracts that replace expired contracts for existing employees in one of these positions, whether tenured or not tenured, the Board may issue a public notice and/or hold a public hearing on new contracts, including new contracts that replace expired contracts for existing tenured and non-tenured employees.~~

In accordance with the provisions of N.J.S.A. 18A:11-11 and N.J.A.C. 6A:23A-3.1(c)1, the public notice and public hearing required shall be applicable to a Board of Education that renegotiates, extends, amends, or otherwise alters the terms of an existing contract with a Superintendent of Schools, Deputy Superintendent of Schools, Assistant Superintendent of Schools, or School Business Administrator. In accordance with N.J.S.A. 18A:11-11, notice must be provided to the public at least thirty days prior to the scheduled action by the Board. The Board shall also hold a public hearing and shall not take any action on the matter until the hearing has been held. The Board shall provide the public with at least ten days' notice of the public hearing.

In accordance with N.J.A.C. 6A:23A-3.1(c)1, the public notice and public hearing required pursuant to N.J.S.A. 18A:11-11 shall not apply to new contracts, including contracts that replace expired contracts for existing employees in one of these positions, whether tenured or not tenured. Nothing shall preclude a Board from issuing a public notice and/or holding a public hearing on new contracts, including new contracts that replace expired contracts for existing tenured and non-tenured employees.

The public notice and public hearing required pursuant to N.J.S.A. 18A:11-11 is also required in the event an existing contract for a Superintendent of Schools, Deputy Superintendent of Schools, Assistant Superintendent of Schools, or School Business Administrator is rescinded or terminated by the Board of Education before it is due to expire and the parties agree to new employment terms.



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In connection with the Executive County Superintendent's review of the contract, the Board shall provide the Executive County Superintendent with a detailed statement setting forth the total cost of the contract for each applicable year, including salary, longevity (if applicable), benefits, and all other emoluments.

The review and approval of the employment contracts of **Superintendents of Schools, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators conducted by the Executive County Superintendent** shall be consistent with the following additional standards outlined in N.J.S.A. 18A:7-8.1 and N.J.A.C. 6A:23A-3.1:

1. Contracts for each class of administrative position shall be comparable with the salary, benefits and other emoluments contained in the contracts of similarly credentialed and experienced administrators in other school districts in the region with similar enrollment, academic achievement levels and challenges, and grade span.
2. No contract shall include provisions that are inconsistent with the travel requirements pursuant to N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7 including, but not limited to, the provisions for mileage reimbursement and reimbursement for meals and lodging in New Jersey. Any contractual provision that is inconsistent with law is superseded by the law.
3. No contract shall include provisions for the reimbursement or payment of employee contributions that are either required by law or by a contract in effect in the **school** district with other teaching staff members, such as payment of the employee's State or Federal taxes, or of the employee's contributions to FICA, Medicare, State pensions and annuities (TPAF), life insurance, disability insurance (if offered), and health benefit costs.
4. No contract shall contain a payment as a condition of separation from service that is deemed by the Executive County Superintendent to be prohibited or excessive in nature. The payment cannot exceed the lesser of the calculation of three months pay for every year remaining on the contract with pro-ration for partial years, not to exceed twelve months, or the remaining salary amount due under the contract.



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5. No contract shall include benefits that supplement or duplicate benefits that are otherwise available to the employee by operation of law, an existing group plan, or other means; e.g., an annuity or life insurance plan that supplements or duplicates a plan already made available to the employee. Notwithstanding the provisions of this section, a contract may contain an annuity where those benefits are already contained in the existing contract between the employee and the district.
6. Contractual provisions regarding accumulation of sick leave and supplemental compensation for accumulated sick leave shall be consistent with N.J.S.A. 18A:30-3.5. Supplemental payment for accumulated sick leave shall be payable only at the time of retirement and shall not be paid to the individual's estate or beneficiaries in the event of the individual's death prior to retirement. Pursuant to N.J.S.A. 18A:30-3.2, a new Board of Education contract may include credit of unused sick leave in accordance with the new Board of Education's policy on sick leave credit for all employees.
7. Contractual provisions regarding accumulation of unused vacation leave and supplemental compensation for accumulated unused vacation leave shall be consistent with N.J.S.A. 18A:30-9. Contractual provisions for payments of accumulated vacation leave prior to separation can be included but only for leave accumulated prior to June 8, 2007 and remaining unused at the time of payment. Supplemental payments for unused vacation leave accrued consistent with the provisions of N.J.S.A. 18A:30-9 after June 8, 2007 as well as unused vacation leave accumulated prior to June 8, 2007 that has not been paid, shall be payable at the time of separation and may be paid to the individual's estate or beneficiaries in the event of the individual's death prior to separation.
8. Contractual provisions that include a calculation of per diem for twelve month employees shall be based on a two hundred sixty day work year.



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Administrative Employment Contracts

9. ~~No provision for a bonus shall be made except where payment is contingent upon achievement of measurable specific performance objectives expressly contained in a contract approved pursuant to N.J.A.C. 6A:23A-3.1, where compensation is deemed reasonable relative to the established performance objectives, and achievement of the performance objectives has been documented to the satisfaction of the Board of Education.~~ **No provision for a merit bonus shall be made except where payment is contingent upon achievement of quantitative merit criterion and/or qualitative merit criterion:**
- a. **A contract may include no more than three quantitative merit criteria and two qualitative merit criteria per contract year.**
 - b. **The Executive County Superintendent shall approve or disapprove the selection of quantitative merit and qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and qualitative merit criteria.**
 - c. **A contract may provide for merit bonuses in an amount not exceeding 3.33 percent of annual salary for each quantitative merit criterion achieved and 2.5 percent of annual salary for each qualitative merit criterion achieved. Any such merit bonus shall be considered "extra compensation" for purpose of N.J.A.C. 17:3-4.1 and shall not be cumulative.**
 - d. **The Board of Education shall submit to the Executive County Superintendent a resolution certifying that a quantitative merit criterion or a qualitative merit criterion has been satisfied and shall await confirmation of the satisfaction of that criterion from the Executive County Superintendent prior to payment of any merit bonus.**



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10. ~~No provision for payment at the time of separation or retirement shall be made for work not performed except as otherwise authorized above.~~ No provision for a bonus shall be made except where payment is contingent upon achievement of measurable specific performance objectives expressly contained in a contract approved pursuant to N.J.A.C. 6A:23A-3.1, where compensation is deemed reasonable relative to the established performance objectives and achievement of the performance objectives has been documented to the satisfaction of the Board of Education.
11. No provision for payment at the time of separation or retirement shall be made for work not performed except as otherwise authorized in N.J.A.C. 6A:23A-3.1 and N.J.S.A. 18A:7-8.1.
1211. No contract shall include a provision for a monthly allowance except for a reasonable car allowance. A reasonable car allowance **shall not** ~~cannot~~ exceed the monthly cost of the average monthly miles traveled for business purposes multiplied by the allowable mileage reimbursement pursuant to applicable law and regulation and New Jersey Office of Management and Budget (NJOMB) circulars. If such allowance is included, the employee **shall not** ~~cannot~~ be reimbursed for business travel mileage nor assigned permanently a car for official district business. Any provision of a car for official district business must conform with N.J.A.C. 6A:23A-6.12 and be supported by detailed justification. No contract **shall** ~~can~~ include a provision of a dedicated driver or chauffeur.
1312. All Superintendent contracts shall include the required provision pursuant to N.J.S.A. 18A:17-15.1 which states that in the event the Superintendent's certificate is revoked, the contract is null and void.



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1413. No contract shall include a provision for additional compensation upon the acquisition of a graduate degree unless the graduate degree is conferred by a **regionally** duly accredited **college or university** institution of higher education as defined in **applicable regulations** N.J.A.C. 6A:9-2.1. No contract shall include a provision for assistance, or tuition reimbursement, or for additional compensation for graduate school coursework, unless **the** such coursework culminates in the acquisition of a graduate degree conferred by a **regionally** duly accredited **college or university** institution of higher education as defined in **applicable regulations** N.J.A.C. 6A:9-2.1.

The review and approval of an employment contract for the Superintendent of Schools shall not include maximum salary amounts pursuant to N.J.S.A. 18A:7-8.j.

Any actions by the Executive County Superintendent undertaken pursuant to **N.J.S.A. 18A:7-8.1**, N.J.A.C. 6A:23A-3.1, and this Policy may be appealed to the Commissioner of Education pursuant to the procedures set forth at N.J.A.C. 6A:3, **Controversies and Disputes**.

N.J.S.A. 18A:7-8; 18A:7-8.1; 18A:11-11
N.J.A.C. 6A:23A-3.1; 6A:23A-7 et seq.

Adopted: 7 October 2008

Revised: 23 June 2009

23 March 2010

November 2020



Nov. 17, 2020

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Restart and Recovery Plan

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1648 RESTART AND RECOVERY PLAN

On June 26, 2020, the New Jersey Department of Education (NJDOE) published "The Road Back – Restart and Recovery Plan for Education" (Guidance), a guidance document for reopening New Jersey schools during the COVID-19 pandemic. The Guidance provided school officials with the information necessary to ensure that schools reopen safely and are prepared to accommodate staff and students' unique needs during these unprecedented times. The NJDOE required school districts in the State to develop, in collaboration with community stakeholders, a "Restart and Recovery Plan" (Plan) to reopen schools that best fits the district's local needs.

The Guidance requires the Board of Education to adopt certain policies and the Board adopts Policy 1648 to address those policy requirements in the Guidance. Policy 1648 shall only be effective through the current COVID-19 pandemic and will take precedence over any existing Policy on the same or similar subject, unless determined otherwise by the Superintendent.

A. NJDOE Guidance – Key Subject Area 1 – Conditions for Learning

1. Transportation

- a. If the school district is providing transportation services on a district-owned school bus, ~~but is unable to maintain social distancing,~~ a face covering must be worn by all students upon entering the school bus **unless doing do so would inhibit the student's health. It is necessary to acknowledge that enforcing the use of face coverings may be impractical for young children or individuals with disabilities.** ~~by all students who are able to do so in accordance with A.2.c. below.~~ **Exceptions to the face covering requirements shall be those outlined in A.2.d. below:**

- (1) Accommodations for students who are unable to wear a face covering should be addressed according to that student's particular need and in accordance with all applicable laws and regulations.



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- b. The school district shall use best practices for cleaning and disinfecting district-owned school buses and other transportation vehicles in accordance with A.3. below.
- c. District-employed school bus drivers and aides on district-owned school buses shall practice all safety actions and protocols as indicated for other school staff.
- d. If the school district is using contracted transportation services, the contractor shall ensure all Board of Education safety actions and protocols are followed by the contractor and its employees and/or its agents.

[See Policy Guide 1648 – Appendix C for the protocols/procedures for “Transportation” which is also included in the school district’s Restart and Recovery Plan.]

2. Screening, Personal Protective Equipment (PPE), and Response to Students and Staff Presenting Symptoms

- a. The school district shall screen students and employees upon arrival to a school building or work location for COVID-19 symptoms and a history of exposure.
 - (1) School staff must visually check students and employees for symptoms upon arrival (which may include temperature checks) and/or confirm with families that students are free of COVID-19 symptoms.
 - (2) Health checks must be conducted safely and respectfully, and in accordance with any applicable privacy laws and regulations.
 - (3) Results must be documented when signs/symptoms of COVID-19 are observed.



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- (4) The screening protocol will take into account students and employees with disabilities and accommodations that may be needed in the screening process for those students and employees.
 - (5) Students and employees with symptoms related to COVID-19 must be safely and respectfully isolated from others.
 - (6) If the school district becomes aware that an individual who has spent time in a school district facility tests positive for COVID-19, district officials must immediately notify local health officials, staff, and families of a confirmed case while maintaining confidentiality.
- b. School staff and visitors are required to wear face coverings unless doing so would inhibit the individual's health or the individual is under two years of age.
- (1) If a visitor refuses to wear a face covering for non-medical reasons and if such covering cannot be provided to the individual at the point of entry, the visitor's entry to the school/district facility may be denied.
- c. Students are **required** ~~strongly encouraged~~ to wear face coverings ~~and are required to do so when social distancing cannot be maintained~~, unless doing so would inhibit the student's health. It is also necessary to acknowledge that enforcing the use of face coverings may be impractical for young children or individuals with disabilities.
- (1) Accommodations for students who are unable to wear a face covering should be addressed according to that student's need and in accordance with all applicable laws and regulations.



- d. Exceptions to the Requirement for Face Coverings
- (1) Doing so would inhibit the individual's health.
 - (2) The individual is in extreme heat outdoors.
 - (3) The individual is in water.
 - (4) A student's documented medical condition, or disability as reflected in an Individualized Education Program (IEP), precludes the use of a face covering.
 - (5) The student is under the age of two, **due to the and could risk of suffocation.**
 - (6) **During the period a student is eating or drinking.**
 - (7) **Face coverings should not be placed on anyone who has trouble breathing or is unconscious, or anyone who is incapacitated or otherwise unable to remove the face covering without assistance (e.g. face coverings should not be worn by Pre-K students during nap time).**
 - (8) **The student is engaged in high intensity aerobic or anaerobic activities.**
 - (9) **Face coverings may be removed during gym and music classes when individuals are in a well-ventilated location and able to maintain a physical distance of six feet apart.**
 - (10) **When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task.**



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[See Policy Guide 1648 – Appendix E for the protocols/procedures for “Screening, PPE, and Response to Students and Staff Presenting Symptoms” which is also included in the school district’s Restart and Recovery Plan.]

3. Facilities Cleaning Practices

- a. The school district must continue to adhere to existing required facilities cleaning practices and procedures and any new specific requirements of the local health department as they arise.
- b. A procedure manual must be developed to establish cleaning and disinfecting schedules for schools and school equipment, targeted areas to be cleaned, and methods and materials to be used.

[See Policy Guide 1648 – Appendix G for the protocols/procedures for – “Facilities Cleaning Practices” which is also included in the school district’s Restart and Recovery Plan.]

4. Wraparound Supports

a. Mental Health Supports

The school district’s approach to student mental health supports will be affected by the learning environment in place at the beginning of the school year. If in-person instruction is not feasible, the district must find other ways to assess and monitor students’ mental health.

[See Policy Guide 1648 – Appendix K for the protocols/procedures for “Academic, Social, and Behavioral Supports” which is also included in the school district’s Restart and Recovery Plan.]

5. Contact Tracing



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- a. Upon notification that a resident has tested positive for COVID-19, the local health department will call the school district to determine close contacts to whom they may have spread the virus, where close contact is defined as being within six feet for a period of at least ten minutes.
- b. The school district shall assist the local health department in conducting contact tracing activities, including ongoing communication with the identified individual and/or their contacts.
- c. The school district shall ensure adequate information and training is provided to the staff as necessary to enable staff to carry out responsibilities assigned to them.
- d. A staff liaison(s) shall be designated by the Superintendent or designee and shall be responsible for providing notifications and carrying out other components that could help ensure notifications are carried out in a prompt and responsible manner.
- e. School districts shall allow staff, students, and families to self-report symptoms and/or suspected exposure.

[See Policy Guide 1648 – Appendix F for the protocols/procedures for “Contact Tracing” which is also included in the school district’s Restart and Recovery Plan.]

B. NJDOE Guidance – Key Subject Area 2 – Leadership and Planning

1. Scheduling

- a. The school district’s Plan must account for resuming in-person instruction and shall provide steps to shift back to virtual learning models if circumstances change and in-person instruction guidelines can no longer be followed.



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- b. The school district's Plan accommodates opportunities for both synchronous and asynchronous instruction, while ensuring requirements for a 180-day school year are met.
- c. The school district recognizes special populations will require unique considerations to ensure the continuity of learning as well as the health and safety of students and staff within the least restrictive environment.
 - (1) Special Education and English Language Learners (ELL)
 - (a) The school district shall provide educators with professional development to best utilize the accessibility features and accommodations tools made available through technology-based formats in accordance with this Policy.
 - (b) The school district shall continue to ensure students receive individualized supports that meet the requirements of the IEP and 504 Plans.

[See Policy Guide 1648 – Appendix N for the protocols/procedures for “Scheduling of Students” which is also included in the school district’s Restart and Recovery Plan.]

2. Staffing

- a. The school district shall comply with all applicable employment laws when making staffing and scheduling requirements, including, but not limited to, the Americans Disabilities Act (ADA), the Health Insurance Portability and Accountability Act (HIPPA), and all applicable State laws.



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- b. As the school district adjusts schedules, teaching staff members must maintain quality instruction for students pursuant to the minimum requirements set forth in NJDOE regulation.

[See Policy Guide 1648 – Appendix O for the protocols/procedures for “Staffing” which is also included in the school district’s Restart and Recovery Plan.]

C. NJDOE Guidance – Key Subject Area 3 – Policy and Funding

1. School Funding

a. Purchasing

The school district may likely need to purchase items not needed in the past and may experience increased demand for previously purchased goods and services to implement the Plan. The school district shall continue to comply with the provisions of the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq.

b. Use of Reserve Accounts, Transfers, and Cashflow

The school district shall apply for the approval from the Commissioner of Education, prior to performing certain budget actions, such as withdrawing from the emergency reserve account or making transfers that cumulatively exceed ten percent of the amount originally budgeted.

c. Costs and Contracting

The school district shall follow all New Jersey State laws and regulations applicable to local school districts for purchasing when procuring devices and connectivity or any technology related item.



D. NJDOE Guidance – Key Subject Area 4 – Continuity of Learning

1. Ensuring the Delivery of Special Education and Related Services to Students with Disabilities

- a. The school district shall continue to meet their obligations to students with disabilities to the greatest extent possible.

2. Professional Learning

- a. The school district shall prepare and support teaching staff members in meeting the social, emotional, health, and academic needs of all students throughout the implementation of the Plan.

(1) Professional Learning

- (a) The school district shall grow each teaching staff member's professional capacity to deliver developmentally appropriate standards-based instruction remotely.

(2) Mentoring and Induction

- (a) The school district shall ensure:
 - (i) All novice provisional teachers new to the district be provided induction;
 - (ii) One-to-one mentoring is provided to novice provisional teachers by qualified mentors;
 - (iii) Mentors can provide sufficient support and guidance to novice provisional teachers working in a remote environment;



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- (iv) Mentoring is provided in both hybrid and fully remote learning environments and that mentors and provisional teachers will agree upon scheduling, structure, and communication strategies they will use to maintain the mentoring experience; and
- (v) The use of online collaborative tools for school staff to remain connected to other mentors, new teachers, and administrators to maintain a sense of communal support.

(3) Evaluation

- (a) The school district has considered the requirements and best practices with provisional status teachers, nontenured educators, and those on Corrective Action Plans (including extra observations, extra observers, assuring more frequent feedback and face-to-face).

3. Career and Technical Education (CTE)

- a. The school district shall implement innovative learning models for new learning environments regarding CTE.
- b. Quality CTE Programs

The school district shall ensure students have access to appropriate industry-recognized, high-value credentials.



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c. Work-Based Learning

The school district will ensure students are provided the opportunity to participate in safe work-based learning, either remotely (simulations, virtual tours, etc.) or in-person.

New Jersey Department of Education “The Road Back – Restart and Recovery Plan for Education”

**Memorandum – New Jersey Governor and Department of Education –
Conditions for Learning – Health and Safety – August 3, 2020**

Adopted: 1 September 2020

Revised: November 2020



Nov. 17, 2020

**MIDLAND PARK
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Remote Learning Options for Families

M**1648.02 REMOTE LEARNING OPTIONS FOR FAMILIES**

On July 24, 2020, the New Jersey Governor and the Commissioner of Education published a supplemental guidance document titled "Clarifying Expectations Regarding Fulltime Remote Learning Options for Families 2020-2021" as a result of the COVID-19 pandemic. This supplemental guidance includes an additional "anticipated minimum standard," as this phrase is used throughout "The Road Back: Restart and Recovery Plan for Education" (NJDOE Guidance). This additional "anticipated minimum standard" provides that, in addition to the methods and considerations explicitly referenced in the NJDOE Guidance for scheduling students for in-person, remote, or hybrid learning, families/guardians (hereinafter referred to as "parents") may submit, and school districts shall accommodate, requests for full-time remote learning.

Requests for full-time remote learning may include any service or combination of services that would otherwise be delivered to students on an in-person schedule, which may be a hybrid schedule, such as instruction, behavioral and support services, special education, and related services. A parent may request some services be delivered entirely remotely, while other services follow the same schedule they otherwise would according to the provisions in the school district's Restart and Recovery Plan (Plan) and Policy 1648.

A parent may contact the Principal or designee of the building the student would attend with any questions on: a request to transition from in-person services to full-time remote learning; a request to transition from full-time remote learning to in-person services; the procedures of this Policy; and/or any other information regarding the school district's Plan and Policy 1648.

To ensure clarity and consistency in implementation of full-time remote learning, the Board of Education adopts this Policy that addresses the following:

A. Unconditional Eligibility for Full-time Remote Learning

1. All students are eligible for full-time remote learning.



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- a. Eligibility for full-time remote learning cannot be conditioned on a parent demonstrating a risk of illness or other selective criteria.
- b. Unconditional eligibility for full-time remote learning includes students with disabilities who attend in-district schools or receiving schools (county special services school districts, educational services commissions, jointure commissions, Katzenbach School for the Deaf, regional day schools, college operated programs, and approved private schools for students with disabilities).

B. Procedures for Submitting Full-time Remote Learning Requests

1. A parent may request a student receive full-time remote learning from the school district by submitting a written request to the Principal of the school building their child would attend. The written request shall be provided to the Principal at least 10 calendar days before the student is eligible to commence full-time remote learning in accordance with B.2. below.
2. The student may only begin full-time remote learning at the beginning of a marking period or after receiving written approval by the Superintendent or designee.
3. The written request for the student to receive full-time remote learning shall include:
 - a. The student's name, school, and grade;
 - b. The technology the student will be using to receive full-time remote learning, including the student's connectivity capabilities;
 - c. A request for any service or combination of services that would otherwise be delivered to the student on an in-person or hybrid schedule, such as instruction, behavioral and support services, special education, and related services;



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- d. For students with disabilities, the school district staff will determine if an Individualized Education Plan (IEP) meeting or an amendment to a student's IEP is needed for full-time remote learning; and
- e. Any additional information the Principal or designee requests to ensure the student, when receiving remote learning, will receive the same quality and scope of instruction and other educational services as any other student otherwise participating in school district programs.
 - (1) The documentation required by the school district to be provided in the parent's request for full-time remote learning shall not exclude any students from the school district's full-time remote learning option, but rather be limited to the minimum information needed to ensure proper recordkeeping and implementation of successful remote learning.
- 4. Upon receiving the written request, the Principal or designee may request additional information from the parent to assist the Principal or designee in providing the student the same quality and scope of instruction and other educational services as any other student otherwise participating in school district programs.
- 5. The Principal or designee will review the written request and upon satisfaction of the procedures outlined in this Policy, the Principal or designee will provide written approval of the parent's request for full-time remote learning.
 - a. In the event the request does not satisfy the procedures outlined in this Policy, the Principal or designee will notify the parent in writing of the issues that need to be addressed by the parent to satisfy the procedures outlined in this Policy.
- 6. The Principal's written approval of the request shall be provided to the parent within 10 calendar days of receiving the parent's written request.



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- a. The written approval will include the date the remote learning program will commence for the student in accordance with B.2. above.

C. Scope and Expectations of Full-Time Remote Learning

1. The scope and expectations of the school district's full-time remote learning program will include, but not be limited to, the following:
 - a. The length of the school day pursuant to N.J.A.C. 6A:32-8.3 and compliance with the Board's Attendance Policy and Regulation 5200; the provisions of the district's remote learning program outlined in the school district's Plan; and any other Board policies and regulations that govern the delivery of services to, and district expectations of, students participating in the remote learning program and their families;
 - b. The technology and the connectivity options to be used and/or provided to the student during remote learning; and
 - c. Any additional information the Principal or designee determines is needed to ensure the student, when receiving remote learning, will receive the same quality and scope of instruction and other educational services as any other student otherwise participating in school district programs (i.e. students participating in a hybrid model).
 - (1) This includes, for example, access to standards-based instruction of the same quality and rigor as afforded all other students of the district, the district making its best effort to ensure that every student participating in remote learning has access to the requisite educational technology, and the provision of special education and related services to the greatest extent possible.
 - d. The school district will endeavor to provide supports and resources to assist parents, particularly those of younger students, with meeting the expectations of the school district's remote learning option.



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- D. Procedures to Transition from Full-Time Remote Learning to In-Person Services
1. A parent may request their student transition from full-time remote learning to in-person services, if in-person services are being provided, by submitting a written request to the Principal of the building the student will attend. This request must be submitted at least 10 calendar days before the student is eligible for in-person services.
 2. A student is only eligible to transition from full-time remote learning to in-person services commencing at the beginning of a marking period or after receiving written approval by the Superintendent or designee.
 3. The written request from the parent for the student to transition from full-time remote learning to in-person services shall include:
 - a. The student's name, school, and grade;
 - b. The in-person program may only commence for a student transitioning from full-time remote learning to in-person services in accordance with D.2. above; and
 - c. Any additional information the Principal or designee determines would be important on the student's transition from full-time remote learning to in-person services.
 4. A student previously approved for remote learning wanting to transition into the school district's in-person program must spend at least one marking period in remote learning before being eligible to transition into the school district's in-person program.
 - a. This will allow parents to make the arrangements needed to effectively serve students' home learning needs and will support educators in ensuring continuity of instruction for the student.
 5. The Principal or designee will review the request for compliance with this Policy, and upon satisfaction of the procedures in this



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Policy, will provide the parent of the student a written approval of the student entering the school district's in-person program.

- a. In the event the request does not satisfy the procedures outlined in this Policy, the Principal or designee will notify the parent in writing of the issues that need to be addressed by the parent to satisfy the procedures outlined in this Policy.
 6. Upon approval of the student's transition from full-time remote learning to in-person services, the school district will provide specific student and academic services to better assist parents anticipate their student's learning needs and help educators maintain continuity of services.
 7. School districts that offer Pre-K will consult their Pre-K curriculum providers regarding appropriate measures to assess a Pre-K student's learning progress during the transition from full-time remote learning to in-person learning.
- E. Reporting
1. To evaluate full-time remote learning, and to continue providing meaningful guidance for school districts, it will be important for the New Jersey Department of Education (NJDOE) to understand the extent and nature of demand for full-time remote learning around the State.
 - a. The school district will be expected to report to the NJDOE data regarding participation in full-time remote learning. Data will include the number of students participating in full-time remote learning by each of the following subgroups: economically disadvantaged; major racial and ethnic groups; students with disabilities; and English learners.
- F. Procedures for Communicating District Policy with Families
1. The school district will have clear and frequent communication with parents, in their home language, to help ensure this important



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flexibility is as readily accessible as possible. Communication must include, at a minimum, information regarding:

- a. Summaries of, and opportunities to review, the school district's full-time remote learning Policy/Plan;
- b. Procedures for submitting full-time remote learning requests in accordance with B. above;
- c. Scope and expectations of full-time remote learning in accordance with C. above;
- d. The transition from full-time remote learning to in-person services and vice-versa in accordance with B. and D. above; and
- e. The school district's procedures for ongoing communication with families and for addressing families' questions or concerns.

G. Home or Out-of-School Instruction

1. No provision of this Policy supersedes the district's requirements to provide home or out-of-school instruction for the reasons outlined in N.J.S.A. 18A, N.J.A.C. 6A, or any applicable Board policy unless determined otherwise by the Superintendent or designee.

[See the District's Restart and Recovery Plan – Appendix Q for the protocols/procedures for “Remote Learning Options for Families” which is outlined in the school district's Restart and Recovery Plan.]

New Jersey Department of Education Guidance Document:
“Clarifying Expectations Regarding Fulltime Remote Learning
Options for Families 2020-2021”

Adopted: November 2020



Nov. 17, 2020

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Restart and Recovery Plan – Full-Time

Remote Instruction

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1648.03 RESTART AND RECOVERY PLAN – FULL-TIME REMOTE INSTRUCTION

On June 26, 2020, the New Jersey Department of Education published “The Road Back - Restart and Recovery Plan for Education” (NJDOE Guidance), a guidance document for reopening New Jersey schools during the COVID-19 pandemic. The Guidance, including revisions, provided school officials with the information necessary to ensure that schools reopen safely and are prepared to accommodate staff and students’ unique needs during these unprecedented times. The NJDOE Guidance required school districts to develop, in collaboration with community stakeholders, a “Restart and Recovery Plan” (Plan) to reopen schools that best fit the district’s local needs.

The NJDOE Guidance requires the Board of Education to adopt certain policies and the Board previously adopted Policies 1648 and 1648.02 to address these policy requirements. Board policies related to Covid-19 shall only be effective through the current COVID-19 pandemic and will take precedence over any existing Policy on the same or similar subject, unless determined otherwise by the Superintendent.

On August 13, 2020, the Governor of New Jersey signed Executive Order 175 indicating public school districts shall resume partial or full-time in-person instruction during the fall of school year 2020-2021. However, Executive Order 175 also indicates public school districts that are or become unable to satisfy the health and safety requirements for in-person instruction delineated in the NJDOE’s “Checklist for Re-Opening of School 2020-2021” and detailed in the “The Road Back - Restart and Recovery Plan for Education” Guidance, may provide full-time remote instruction to all students pursuant to N.J.S.A. 18A:7F-9.

Public school districts that determine they cannot provide in-person instruction must submit documentation to the Department of Education that identifies:

1. The school building(s) or grade level(s) within the district that will provide full-time remote instruction;



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Restart and Recovery Plan – Full-Time Remote Instruction

2. The specific health and safety standards delineated in the NJDOE's "Checklist for Re-Opening of School 2020-2021," and detailed in the "The Road Back - Restart and Recovery Plan for Education" Guidance, that the school is unable to satisfy;
3. The school's anticipated efforts to satisfy the identified health and safety standard(s); and
4. A date by which the school anticipates the resumption of in-person instruction.

Such documentation must be submitted to the Department of Education at minimum one week prior to the public school district's first day of school.

The NJDOE, by way of the Executive County Superintendent, shall request periodic updates from the Superintendent of Schools of a public school district offering only remote instruction to demonstrate the school district is actively engaged in good-faith efforts toward the resumption of in-person instruction.

All instruction, whether in-person instruction or remote instruction, for the 2020-2021 year, shall adhere to the following requirements, and any other requirements imposed by Order, statute, or regulation:

1. A school day, whether in-person or remote must consist of at least four (4) hours of active instruction to students by an appropriately certified teacher, except that one continuous session of two and one-half hours may be considered a full day in Kindergarten, pursuant to N.J.A.C. 6A:32-8.3.
2. District and school policies for attendance and instructional contact time will need to accommodate opportunities for both synchronous and asynchronous instruction, while ensuring the requirements for a 180-day school year are met pursuant to N.J.S.A. 18A:7F-9.
3. All instructional time shall be provided in accordance with the New Jersey Student Learning Standards (NJSLS).



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Restart and Recovery Plan – Full-Time
Remote Instruction

All public school districts participating in the National School Lunch and Breakfast Programs, regardless of whether they are required to participate or voluntarily opt-in to the programs, must offer the required meals to all children, regardless of eligibility, when the school day involves at least four hours of in-person or remote instruction.

For the 2020-2021 school year, the use of student growth data based on standardized assessment or student growth percentile shall be waived and shall not be used as a measure of educator effectiveness in the overall evaluation of any educator in accordance with N.J.S.A. 18A:6-123(b)(2) and (4).

Paragraph 8 of Executive Order No. 107 (2020), which prohibits in-person dining at certain establishments that are open to the public, shall not apply to school district cafeterias provided that social distancing can be maintained and access is limited to staff and students and not available to the general public. Such cafeterias must adhere to infection control practices outlined for dining in the applicable reopening documents issued by the Department of Education.

Executive Order 175 – August 13, 2020

Adopted: November 2020



Nov. 17, 2020

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Athletic Competition
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2431 ATHLETIC COMPETITION

The Board of Education recognizes the value of athletic competition as an integral part of the total school experience. ~~Game activities and practice sessions~~ **Sports and other athletic activities** provide opportunities to learn the values of competition and good sportsmanship.

For the purpose of this Policy, programs of athletic competition include all activities relating to competitive sports contests, games, events, or sports exhibitions involving individual students or teams of students when such events occur within or between schools within this district or with any schools outside this district. The programs of athletic competition shall include, but are not limited to, high school interscholastic athletic programs, middle school interscholastic athletic programs where school teams or squads play teams or squads from other school districts, intramural athletic programs within a school or among schools in the district, and any cheerleading program or activity in the school district.

Eligibility Standards

A student who wishes to participate in a program of athletic competition must submit, on a form provided by the district, the signed consent of his/her parent. The consent of the parent of a student who wishes to participate in a program of athletic competition will include an acknowledgment of the physical hazards that may be encountered in the activity **in accordance with N.J.A.C. 6A:32-9.1(d) and (e).**

Student participation in a program of athletic competition shall be governed by the following eligibility standards:

For School Districts with High School Students and NJSIAA Athletics

1. To be eligible for participation in the interscholastic athletic program of a New Jersey State Interscholastic Athletic Association (NJSIAA) member school, all high school students must meet, at a minimum, all the eligibility requirements of the Constitution, Bylaws, and Rules and Regulations of the NJSIAA.



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Home School Options for High School Students and NJSIAA Athletics

Home schooled children are eligible to participate in the high school interscholastic athletic program of this district only if the school district, the parent, and the home schooled child comply with the Guidelines, Constitution, Bylaws, Rules and Regulations of NJSIAA, and the policies and regulations of the Board of Education.

Options for School Districts with Elementary and Middle School Students

2. A student in grades 7 through 8 is eligible for participation in school district sponsored programs of athletic competition if he/she passed all courses required for promotion or graduation in the preceding semester.

Home schooled children in grades 7 through 12 are to participate in school district sponsored programs of athletic competition of this district.

Options for All Students

3. A student in any grade must maintain a satisfactory record of attendance to be eligible for participation in school district sponsored programs of athletic competition. An attendance record is unsatisfactory if the number of unexcused absences exceed 12 school days in the school year prior to the student commencing participation in school district sponsored programs of athletic competition.

A student who is absent with an unexcused absence for a school day may not participate in school district sponsored programs of athletic competition the afternoon or evening of that school day.

A student who is serving an in-school or out-of-school suspension may not participate in school district sponsored programs of athletic competition while serving the suspension.

4. A student in any grade who fails to observe school rules for student conduct may forfeit his/her eligibility for participation in school district sponsored programs of athletic competition.



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Notice of the school district's eligibility requirements shall be available to students.

Required Examinations – Interscholastic or Intramural Team or Squad

Students enrolled in grades six to twelve must receive a medical examination, in accordance with the provisions of N.J.S.A. 18A:40-41.7, prior to participation on a school-sponsored interscholastic or intramural team or squad and any cheerleading program or activity.

The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season with examinations being conducted at the medical home of the student. The "medical home" is defined as a health care provider and that provider's practice site chosen by the student's parent for the provision of health care pursuant to N.J.A.C. 6A:16-1.3. If a student does not have a medical home, the school district shall provide the examination at the school physician's office or other comparably equipped facility. The parent may choose either the school physician or their own private physician to provide this medical examination. The medical examination required prior to participation shall be in accordance with the requirements as outlined in N.J.A.C. 6A:16-2.2(h)1 and Regulation 2431.2 and shall be documented using the Preparticipation Physical Evaluation form required by the Department of Education.

The school district shall distribute the Commissioner of Education developed sudden cardiac arrest pamphlet to a student participating in or desiring to participate in an athletic activity, as defined in N.J.S.A. 18A:40-41.e., and the student's parent(s) shall each year and prior to participation by the student in an athletic activity comply with the requirements of N.J.S.A. 18A:40-41.d.

The school district shall annually distribute the Commissioner of Education developed educational fact sheet relative to use and misuse of opioid drugs for sports related injuries to parents of students who participate in athletic activities and comply with the requirements of N.J.S.A. 18A:40-41.10.

Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq. The health findings of this medical examination shall be maintained as part of the student's health record.

Emergency Procedures



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Athletic Competition

Athletic coaches shall be trained in first aid to include sports-related concussion and head injuries, the use of a defibrillator, the identification of student-athletes who are injured or disabled in the course of any athletic program or activity, and any other first aid procedures or other health related trainings required by law or the Superintendent.

Required for School Districts with any of the Grades Six through Twelve

The Superintendent or designee shall establish and implement an emergency action plan for responding to a serious or potentially life-threatening sports-related injury in accordance with N.J.S.A. 18A:40-41.11. The plan shall document the proper procedures to be followed when a student sustains a serious injury while participating in sports or other athletic activity in accordance with N.J.S.A. 18A:40-41.11.

The emergency action plan shall be reviewed annually and updated as necessary. The plan shall be rehearsed annually in each school by the individuals who will be responsible for executing the plan in an emergency pursuant to N.J.S.A. 18A:40-41.11.

~~The Superintendent or designee shall prepare and present to the Board for its approval procedures for the emergency treatment of responding to a non-serious or non-life-threatening injury sustained by a student while participating in sports or other athletic activity. injuries and disabilities that occur in the course of any athletic program or activity. Emergency~~ These procedures shall be reviewed **annually, updated as necessary, not less than once in each school year** and shall be disseminated to appropriate staff members.

Interscholastic Standards

The Board shall approve annually a program of interscholastic athletics and shall require that all facilities utilized in that program, whether or not the property of this Board, properly safeguard both players and spectators and are kept free from hazardous conditions.

The Board adopts the Constitution, Bylaws, Rules, and Regulations of the New Jersey State Interscholastic Athletic Association as Board policy and shall review such rules on a regular basis to ascertain they continue to be in conformity with the objectives of this Board.



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Athletic Competition

For School Districts with High School Students and NJSIAA Athletics

The Superintendent shall annually prepare, approve, and present to the Board for its consideration a program of interscholastic athletics that includes a complete schedule of athletic events and may inform the Board of changes in that schedule.

N.J.S.A. 2C:21-11

N.J.S.A. 18A:11-3 et seq.; 18A:40-41; 18A:40-41.10; **18A:40-41.11**

N.J.A.C. 6A:7-1.7(d); 6A:16-1.3; 6A:16-2.1 et seq.; **6A:32-9.1**

Adopted: 7 October 2003

Revised: 6 December 2011

19 March 2013

19 April 2016

15 August 2017

17 July 2018

November 2020



Nov. 17, 2020

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Gifted and Talented Students

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POLICY

2464 GIFTED AND TALENTED STUDENTS

The Board of Education recognizes its responsibility to identify gifted and talented students within the school district and to provide these students with appropriate instructional adaptations and services. To that end, the Board directs each such student in the school district be identified and offered an appropriate educational program and services.

For purposes of this Policy, “gifted and talented students” means students who possess or demonstrate high levels of ability in one or more content areas when compared to their chronological peers in the district and who require modification of their educational program if they are to achieve in accordance with their capabilities.

For the purpose of this Policy, “instructional adaptation” means an adjustment or modification to instruction enabling a student who is gifted and talented to participate in, benefit from, and demonstrate knowledge and application of the New Jersey Student Learning Standards in one or more content areas at the instructional level of the student, not just the student’s grade level.

The Superintendent of Schools or designee shall ensure that the appropriate instructional adaptations are designed for students who are gifted and talented.

~~The Superintendent will develop appropriate curricular and instructional modifications used for gifted and talented students indicating content, process, products, and learning environments.~~

The Superintendent or designee will develop procedures for an ongoing Kindergarten through grade twelve identification process for gifted and talented students that includes multiple measures in order to identify student strengths in intellectual ability, creativity, or a specific academic area. The district shall ensure equal access to a continuum of gifted and talented education services. The identification process shall include consideration of all students, including those who are English language learners and those with Individualized Education Plans or 504 Plans. Multiple measures may include;



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Gifted and Talented Students

~~but are not limited to: achievement test scores; grades; student performance or products; intelligence testing; parent, student, and/or teacher recommendation; and other appropriate measures. The identification methodology will be developmentally appropriate, non-discriminatory, and related to the programs and services offered by the district. The identification procedures will be reviewed annually.~~

The Superintendent or designee will develop and document appropriate curricular and instructional modifications used for gifted and talented students indicating content, process, products, and learning environments, and including, but not limited to, additional education activities such as academic competitions, guest speakers, and lessons with a specialist.

~~The Superintendent or designee will take into consideration the Pre-Kindergarten through Grade Twelve Gifted Programming Standards of the National Association for Gifted Children, Position Statements, and White Papers of the National Association for Gifted Children in identifying and serving gifted and talented students in developing programs for gifted and talented students. The educational program offered to gifted and talented students will encourage and challenge them in the specific areas of their abilities, but will not replace the basic instructional program of the various grades of this district. The program offered to gifted and talented students may include, but are not limited to: pull-out programs; classroom differentiated instruction; acceleration; flexible pacing; compacted curricula; distance learning; advanced classes; or individual programs infused into the student's regular instructional program, provided that a written description of the infusion has been prepared and filed in the student's record.~~

The district will provide the time and resources to develop, review, and enhance instructional tools with modifications for helping gifted and talented students acquire and demonstrate mastery of the required knowledge and skills specified by the standards at the instructional level of the student.

The district will actively assist and support professional development for teachers, educational services staff, and school leaders in the area of gifted and talented instruction.



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Gifted and Talented Students

The district shall file with the New Jersey Department of Education Coordinator for Gifted and Talented Services a report by October 1, 2020 and thereafter on a schedule that coincides with the school district's New Jersey Quality Single Accountability Continuum (QSAC) review pursuant to N.J.S.A. 18A:7A-11. The report shall include, but not be limited to, the gifted and talented continuum of services, policies, and procedures implemented in the school district; the total number of students receiving gifted and talented services in each grade level Kindergarten through grade twelve disaggregated by race, gender, special education designation, and English language learner designation; the professional development opportunities provided for teachers, educational services staff, and school leaders about gifted and talented students, their needs, and educational development; and the number of staff employed by the school district whose job responsibilities include identification of and providing services to gifted and talented students. Programs for gifted and talented students will be periodically evaluated for their continuing efficacy and adjusted accordingly.

The parent of any student identified as gifted or talented shall be consulted regarding any program designed to address the student's particular needs.

An individual who believes the district has not complied with the provisions of N.J.S.A. 18A:35-34 et seq. may file a complaint with the Board of Education. This policy for filing a complaint shall be linked to the homepage of the Board's Internet website. The Board shall issue a decision, in writing, to affirm, reject, or modify the district's action in the matter. The individual may then file a petition of appeal of the Board's written decision to the Commissioner of Education through the Office of Controversies and Disputes in accordance with N.J.S.A. 18A:6-9 and the procedures set forth in State Board of Education regulations.



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Gifted and Talented Students

The district shall make detailed information available on its website regarding the policies and procedures used to identify students as gifted and talented and the continuum of services offered to gifted and talented students. The information shall include the criteria used for consideration for eligibility for the gifted and talented services, including the multiple measures used in the identification process to match a student's needs with services, and any applicable timelines in the identification process.

N.J.S.A. 18A:61A-2; 18A:35-4.16; 18A:35-34 through 39

N.J.A.C. 6A:8-1.3; 6A:8-3.1(a)5

P.L. 108-382, Sec. 10201 et seq.

Adopted: 7 October 2003

Revised: 16 May 2017

6 October 2020

November 2020



Nov. 17, 2020

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Seizure Action Plan
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5330.05 SEIZURE ACTION PLAN

The Board of Education requires the development of a seizure action plan, an individualized health care plan, and an individualized emergency health care plan for students with epilepsy or a seizure disorder to care for and treat these students while at school pursuant to N.J.S.A. 18A:40-12.34 et seq.

In accordance with N.J.S.A. 18A:40-12.35, the parent of the student with epilepsy or a seizure disorder seeking epilepsy or seizure disorder care while at school shall submit the student's seizure action plan annually to the school nurse.

The school nurse shall develop an individualized health care plan and an individualized emergency health care plan for the student, provided the parents annually provide to the Board written authorization for the provision of epilepsy or seizure disorder care. The school nurse shall update these plans on an annual basis and as necessary in the event there is a change in the health status of the student. These plans shall include the information outlined in N.J.S.A. 18A:40-12.35.

In accordance with N.J.S.A. 18A:40-12.35, all staff members including staff working with school-sponsored programs outside the regular school day shall be trained in the care of students with epilepsy and seizure disorders. All school bus drivers, contracted and district-employed, shall be provided notice and information if they are transporting a student with epilepsy or a seizure disorder pursuant to N.J.S.A. 18A:40-12.36. The school nurse shall obtain a release from the parent of the student to authorize the sharing of medical information in accordance with N.J.S.A. 18A:40-12.37.

No school employee, including a school nurse, school bus driver, school bus aid, or any other officer or agent of the Board, shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.34 through N.J.S.A. 18A:40-12.38, nor shall an action before the New Jersey State Board of Nursing lie against a school nurse for any such action taken by a person trained in good faith by the school nurse pursuant to N.J.S.A. 18A:40-12.34 through N.J.S.A. 18A:40-12.38. Good faith shall not include willful misconduct, gross negligence, or recklessness.

N.J.S.A. 18A:40-12.34 et seq.

Adopted: November 2020



NJ Single Accountability Continuum (NJQSAC)

District Performance Review - School Year 2020-21

District Information and Score Summary

District Name and CDS #	MIDLAND PARK
County Name	BERGEN
District Superintendent Name	Marie C. Cirasella, Ed.D
District Mailing Address	250 Prospect Street, Midland Park, NJ 07432
Superintendent Email Address	mcirasella@mpsni.org

DPR Area	District Score	County Score
Instruction and Program	40%	0%
Fiscal Management	100%	0%
Governance	100%	0%
Operations	100%	0%
Personnel	100%	0%

MIDLAND PARK PUBLIC SCHOOLS
Midland Park, NJ

APPENDIX - BM-2
December 1, 2020

BOARD OF EDUCATION SCHEDULE OF MEETINGS

<u>Purpose of Meeting</u>	<u>Day</u>	<u>Date</u>
Official Public Meeting	Tuesday	December 15, 2020
Official Public Meeting	Tuesday	January 5, 2021
Official Public Meeting	Tuesday	January 19, 2021
Official Public Meeting	Tuesday	February 2, 2021
Official Public Meeting	Tuesday	February 23, 2021
Official Public Meeting	Tuesday	March 2, 2021
Official Public Meeting	Tuesday	March 16, 2021
Official Public Meeting	Tuesday	April 6, 2021
Official Public Meeting	Tuesday	April 20, 2021
Official Public Meeting	Tuesday	May 4, 2021 (Public Hearing)
Official Public Meeting	Tuesday	May 18, 2021
Official Public Meeting	Tuesday	June 1, 2021
Official Public Meeting	Tuesday	June 15, 2021
Official Public Meeting	Tuesday	July 20, 2021
Official Public Meeting	Tuesday	August 24, 2021
Official Public Meeting	Tuesday	September 7, 2021
Official Public Meeting	Tuesday	September 21, 2021
Official Public Meeting	Tuesday	October 5, 2021
Official Public Meeting	Tuesday	October 19, 2021
Official Public Meeting	Tuesday	November 16, 2021
Official Public Meeting	Tuesday	December 7, 2021
Official Public Meeting	Tuesday	December 14, 2021
Official Public Meeting	Tuesday	January 4, 2022
Official Public Meeting	Tuesday	January 18, 2022

In person Board of Education meetings will be held in the **Media Center** at the **Midland Park Jr./Sr. High School at 8:00 p.m.** Remote meetings will be broadcasted on local access television channels: 77 for Cablevision customers and 47 for Verizon customers. Pose questions or comments to Ms. Stacy Garvey at sgarvey@mpsny.org by 5 p.m. the day of the meeting. The meeting will be recorded and posted on the district website by 5 p.m. the next day.

MIDLAND PARK PUBLIC SCHOOLS
Midland Park, New Jersey

JOB DESCRIPTION

Title:

School Website Liaison

Reports to:

Principal/Assistant Principal

Qualifications:

1. Valid New Jersey Instructional Certificate.
2. Excellent technology/Internet skills.
3. Strong interpersonal skills.
4. Demonstrated collaborative expertise.
5. Demonstrated knowledge of the particular activity and related experience as determined by the board.

Terms of Employment:

10 Month Contract

Job Description/Goal/Expectations:

The School Website Liaison will be a teacher on staff at the school who will serve as a source of support relative to the school and teacher webpages, and who will develop/maintain school and teacher webpages as assigned.

Performance Responsibilities:

The School Website Liaison:

- Ensures the individual school website remains current and updated at all times.
- Synchronizes efforts with the Technology Coordinator.
- Collaborates with teachers on the development and maintenance of teacher webpages.
- Supports teachers in all aspects of webpage responsibilities.
- Provides additional assistance and completes tasks as assigned by the Principal/Designee.

EVALUATION:

Performance of this job will be evaluated in accordance with the provisions of the Board Policy.

Adopted: December 1, 2020

Cash Report
District of Midland Park
All Funds

APPENDIX B-3

For the month ending: November 30, 2020

FUNDS	Beginning Cash Balances	Cash Receipts This Month	Cash Disbursement This Month	Ending Cash Balances
General Fund 10	3173294.88	2654670.75	2282622.37	3545343.26
Special Revenue Fund 20	15365.13	129200.00	54867.15	89697.98
Capital Projects Fund 30	0.00	192848.46	177715.33	15133.13
Debt Service Fund 40	106712.50	0.00	0	106712.50
Enterprise Fund 60	30180.93	7922.4	13860.87	24242.46
Payroll	1344.11	808328.65	808300.59	1372.17
Payroll Agency	19238.62	584349.27	578937.88	24650.01
Scholarships	7262.25	2.08	0	7264.33
SUI Fund	114718.44	2895.22	0	117613.66
Flexible Spending	7290.93	2230.35	1756.96	7764.32
Total of all Funds	3475407.79	4382447.18	3918061.15	3939793.82 3939793.82

Submitted by:

Mari C. Ciarella, Ed. D.
Superintendent of Schools

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$3,017,712.65
102 - 106	Cash Equivalents		\$336,415.82
111	Investments		\$0.00
116	Capital Reserve Account		\$191,214.79
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$13,152,570.62

Accounts Receivable:

132	Interfund	\$95,200.76	
141	Intergovernmental - State	\$696,656.30	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$430,000.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$787,765.79	\$2,009,622.85

Loans Receivable:

131	Interfund	\$158,128.14	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$158,128.14

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$23,482,153.00	
302	Less revenues	(\$23,441,979.18)	\$40,173.82

Total assets and resources

\$18,905,838.69

Report of the Secretary to the Board of Education
Midland Park School District

Page 2 of 33
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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$32,122.56
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$99,636.32
	Total liabilities		\$131,758.88

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$14,764,373.09
761	Capital reserve account - July	(\$35,626.83)	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	(\$35,626.83)
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$24,532,840.54	
602	Less: Expenditures	(\$7,797,867.03)	
	Less: Encumbrances	(\$14,764,373.09)	(\$22,562,240.12)
	Total appropriated		\$16,699,346.68

Unappropriated:

770	Fund balance, July 1		\$2,983,324.13
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$908,591.00)
	Total fund balance		\$18,774,079.81
	Total liabilities and fund equity		<u>\$18,905,838.69</u>

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$24,532,840.54	\$22,562,240.12	\$1,970,600.42
Revenues	(\$23,482,153.00)	(\$23,441,979.18)	(\$40,173.82)
Subtotal	<u>\$1,050,687.54</u>	<u>(\$879,739.06)</u>	<u>\$1,930,426.60</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$226,841.62	(\$226,841.62)
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,050,687.54</u>	<u>(\$652,897.44)</u>	<u>\$1,703,584.98</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,050,687.54</u>	<u>(\$652,897.44)</u>	<u>\$1,703,584.98</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,050,687.54</u>	<u>(\$652,897.44)</u>	<u>\$1,703,584.98</u>
Less: Adjustment for prior year	(\$142,096.54)	(\$142,096.54)	\$0.00
Budgeted fund balance	<u>\$908,591.00</u>	<u>(\$794,993.98)</u>	<u>\$1,703,584.98</u>

Prepared and submitted by :


Board Secretary

12/9/20
Date

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL -- Revenues from Local Sources	22,423,736	185,340	22,609,076	22,576,106	Under	32,970
00520	SUBTOTAL -- Revenues from State Sources	850,957	22,120	873,077	838,725	Under	34,352
00570	SUBTOTAL -- Revenues from Federal Sources	0	0	0	27,148		(27,148)
0071A	Other	0	300,000	300,000	300,000		0
Total		23,274,693	507,460	23,782,153	23,741,979		40,174
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		500	0	500	0	0	500
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	6,636,696	4,168	6,640,864	2,092,607	4,435,465	112,792
10300	Total Special Education - Instruction	2,459,224	(800)	2,458,424	698,966	1,738,381	21,077
12160	Total Bilingual Education -- Instruction	0	54,400	54,400	15,987	202	38,211
17100	Total School-Sponsored Co/Extra Curricul	113,030	99	113,129	25,868	81,006	6,255
17600	Total School-Sponsored Athletics -- Instr	500,479	4,175	504,654	151,143	241,329	112,182
29180	Total Undistributed Expenditures - Instr	2,277,764	(84,231)	2,193,533	555,484	1,345,901	292,148
30620	Total Undistributed Expenditures -- Healt	283,873	(4,078)	279,795	80,374	188,307	11,114
40580	Total Undistributed Expend -- Speech, OT,	459,991	48,291	508,282	151,381	347,783	9,117
41080	Total Undist. Expend. -- Other Supp. Serv	430,000	162,277	592,277	129,671	460,320	2,286
41660	Total Undist. Expend. -- Guidance	345,779	1,215	346,994	119,214	218,288	9,492
42200	Total Undist. Expend. -- Child Study Team	450,979	(3,272)	447,707	156,744	283,435	7,528
43200	Total Undist. Expend. -- Improvement of I	143,075	0	143,075	51,510	89,404	2,162
43620	Total Undist. Expend. -- Edu. Media Serv.	379,739	0	379,739	143,841	233,689	2,209
44180	Total Undist. Expend. -- Instructional St	97,875	40	97,915	31,852	58,551	7,512
45300	Support Serv. - General Admin	380,372	50,000	430,372	167,625	193,714	6,000
46160	Support Serv. - School Admin	869,076	181,058	1,050,134	417,595	615,419	17,120
47200	Total Undist. Expend. -- Central Services	342,299	78,853	421,152	180,267	237,194	3,692
47620	Total Undist. Expend. -- Admin. Info. Tec	76,667	1,763	78,430	32,276	33,803	12,351
51120	Total Undist. Expend. -- Oper. & Maint. O	1,694,392	118,843	1,813,235	768,067	975,464	69,704
52480	Total Undist. Expend. -- Student Transpor	661,273	(25,000)	636,273	81,361	527,528	27,384
71260	TOTAL PERSONNEL SERVICES --EMPLOYEE	4,327,075	(114,993)	4,212,082	1,628,659	2,217,814	365,609
76260	Total Facilities Acquisition and Construc	322,775	0	322,775	22,775	0	300,000
83080	TOTAL SPECIAL SCHOOLS	807,100	0	807,100	94,598	241,380	471,122
Total		24,060,033	472,808	24,532,841	7,797,867	14,764,373	1,970,600

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 10 GENERAL FUND

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		20,983,476	0	20,983,476	20,983,476		0
00140	10-1310	Tuition from Individuals		45,500	0	45,500	12,438	Under	33,063
00260	10-1910	Rents and Royalties		0	0	0	35,001		(35,001)
00340	10-1___	Interest Earned on Capital Reserve Funds		500	0	500	385	Under	115
00350	10-1___	Other Restricted Miscellaneous Revenues		1,394,260	185,340	1,579,600	1,544,807	Under	34,793
00420	10-3121	Categorical Transportation Aid		107,033	0	107,033	107,033		0
00430	10-3131	Extraordinary Aid		0	68,704	68,704	34,352	Under	34,352
00440	10-3132	Categorical Special Education Aid		651,797	(46,584)	605,213	605,213		0
00460	10-3176	Equalization Aid		33,981	0	33,981	33,981		0
00470	10-3177	Categorical Security Aid		58,146	0	58,146	58,146		0
00545	10-42__	Other Federal Grant Rev – P/thru State		0	0	0	27,148		(27,148)
00680	10-5200	Transfers from Other Funds		0	300,000	300,000	300,000		0
Total				23,274,693	507,460	23,782,153	23,741,979		40,174

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
				500	0	500	0	0	500
02080	11-110-___-101	Kindergarten – Salaries of Teachers		284,545	0	284,545	85,616	198,929	0
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		2,316,464	0	2,316,464	652,329	1,664,135	0
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers		1,164,701	0	1,164,701	343,287	821,414	0
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers		2,268,424	0	2,268,424	657,324	1,598,100	13,000
02200	11-140-100-320	Purchased Professional – Educational Ser		1,000	0	1,000	1,000	0	0
02500	11-150-100-101	Salaries of Teachers		18,000	0	18,000	0	18,000	0
02540	11-150-100-320	Purchased Professional – Educational Ser		3,000	0	3,000	0	0	3,000
03000	11-190-1___-106	Other Salaries for Instruction		48,604	0	48,604	9,214	39,390	0
03020	11-190-1___-320	Purchased Professional – Educational Ser		38,310	820	39,130	25,581	7,340	6,209
03060	11-190-1___-[4-5]	Other Purchased Services (400-500 series		149,773	49	149,822	117,816	29,993	2,013
03080	11-190-1___-610	General Supplies		181,380	22,319	203,699	91,339	55,790	56,569
03100	11-190-1___-640	Textbooks		157,698	(19,011)	138,687	108,384	2,353	27,949
03120	11-190-1___-8__	Other Objects		4,797	(9)	4,788	716	21	4,051
04500	11-204-100-101	Salaries of Teachers		116,400	(223)	116,177	42,269	68,020	5,888
04520	11-204-100-106	Other Salaries for Instruction		216,828	223	217,051	51,308	161,493	4,250
04600	11-204-100-610	General Supplies		1,500	200	1,700	659	951	91
06520	11-212-100-106	Other Salaries for Instruction		3,000	0	3,000	0	3,000	0
07000	11-213-100-101	Salaries of Teachers		1,355,676	291	1,355,967	392,885	956,400	6,683
07020	11-213-100-106	Other Salaries for Instruction		379,323	(291)	379,032	92,680	286,352	0
07100	11-213-100-610	General Supplies		4,000	0	4,000	3,120	688	192
08000	11-215-100-101	Salaries of Teachers		115,620	0	115,620	34,635	80,985	0
08020	11-215-100-106	Other Salaries for Instruction		85,384	0	85,384	24,600	60,784	0
08040	11-215-100-6__	General Supplies		1,000	(1,000)	0	0	0	0
08500	11-216-100-101	Salaries of Teachers		55,720	242	55,962	20,092	35,870	0
08520	11-216-100-106	Other Salaries for Instruction		118,773	(242)	118,531	36,609	81,922	0
08600	11-216-100-6__	General Supplies		1,000	0	1,000	110	0	890

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
09300	11-219-100-320	Purchased Professional-Educational Servi	5,000	0	5,000	0	1,916	3,084
12000	11-240-100-101	Salaries of Teachers	0	53,400	53,400	15,396	0	38,004
12100	11-240-100-610	General Supplies	0	1,000	1,000	591	202	208
17000	11-401-100-1__	Salaries	93,000	0	93,000	12,351	80,138	511
17020	11-401-100-[3-5]	Purchased Services (300-500 series)	4,400	0	4,400	3,300	0	1,100
17040	11-401-100-6__	Supplies and Materials	14,000	99	14,099	9,337	868	3,894
17060	11-401-100-8__	Other Objects	1,630	0	1,630	880	0	750
17500	11-402-100-1__	Salaries	313,679	0	313,679	96,469	216,960	250
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	122,100	710	122,810	40,939	2,410	79,461
17540	11-402-100-6__	Supplies and Materials	47,485	3,465	50,950	7,035	21,959	21,956
17560	11-402-100-8__	Other Objects	17,215	0	17,215	6,700	0	10,515
29000	11-000-100-561	Tuition to Other LEAs within the State -	77,400	9,675	87,075	18,948	68,127	0
29020	11-000-100-562	Tuition to Other LEAs within the State -	213,020	68,417	281,437	132,301	149,136	0
29040	11-000-100-563	Tuition to County Voc. School District-R	101,682	(34,452)	67,230	14,567	52,664	0
29060	11-000-100-564	Tuition to County Voc. School District-S	90,000	18,000	108,000	23,400	84,600	0
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	452,570	(58,623)	393,947	13,100	308,030	72,817
29100	11-000-100-566	Tuition to Priv. School for the Disabled	1,343,092	(87,248)	1,255,844	353,169	683,345	219,331
30500	11-000-213-1__	Salaries	267,623	(3,103)	264,520	75,026	186,163	3,331
30540	11-000-213-3__	Purchased Professional and Technical Ser	10,000	(6,500)	3,500	935	700	1,865
30580	11-000-213-6__	Supplies and Materials	6,250	5,525	11,775	4,413	1,444	5,918
40500	11-000-216-1__	Salaries	389,241	(4,209)	385,032	120,500	264,533	0
40520	11-000-216-320	Purchased Professional - Educational Ser	70,000	52,500	122,500	30,506	83,234	8,760
40540	11-000-216-6__	Supplies and Materials	750	0	750	376	17	357
41020	11-000-217-320	Purchased Professional - Educational Ser	430,000	162,277	592,277	129,671	460,320	2,286
41500	11-000-218-104	Salaries of Other Professional Staff	280,763	0	280,763	89,677	191,086	0
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	40,411	1,215	41,626	15,709	25,917	0
41560	11-000-218-320	Purchased Professional - Educational Ser	3,680	0	3,680	0	0	3,680
41620	11-000-218-6__	Supplies and Materials	4,875	0	4,875	168	345	4,362
41640	11-000-218-8__	Other Objects	16,050	0	16,050	13,660	940	1,450
42000	11-000-219-104	Salaries of Other Professional Staff	373,736	1,768	375,504	123,120	252,384	0
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	47,243	(7)	47,236	19,601	27,507	128
42060	11-000-219-320	Purchased Professional - Educational Ser	23,000	(5,332)	17,668	9,846	3,282	4,540
42080	11-000-219-390	Other Purchased Professional & Technical	1,000	0	1,000	0	0	1,000
42160	11-000-219-6__	Supplies and Materials	5,000	(200)	4,800	2,857	263	1,681
42180	11-000-219-8__	Other Objects	1,000	500	1,500	1,320	0	180
43000	11-000-221-102	Salaries of Supervisor of Instruction	25,000	0	25,000	10,417	14,583	0
43020	11-000-221-104	Salaries of Other Professional Staff	36,079	0	36,079	15,033	21,046	0
43060	11-000-221-110	Other Salaries	56,796	0	56,796	3,813	52,983	0
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)	24,200	0	24,200	22,094	750	1,356
43160	11-000-221-6__	Supplies and Materials	500	0	500	154	41	306
43180	11-000-221-8__	Other Objects	500	0	500	0	0	500

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
43300	11-000-222-1__	Salaries	142,326	0	142,326	46,024	96,079	224
43520	11-000-222-177	Salaries of Technology Coordinators	219,088	0	219,088	83,691	135,398	0
43540	11-000-222-3__	Purchased Professional and Technical Ser	4,700	0	4,700	2,922	1,650	128
43580	11-000-222-6__	Supplies and Materials	13,250	0	13,250	11,172	563	1,516
43600	11-000-222-8__	Other Objects	375	0	375	33	0	342
44000	11-000-223-102	Salaries of Supervisor of Instruction	25,000	0	25,000	10,417	14,583	0
44020	11-000-223-104	Salaries of Other Professional Staff	36,079	0	36,079	15,033	21,046	0
44060	11-000-223-110	Other Salaries	14,296	0	14,296	3,813	10,484	0
44100	11-000-223-390	Other Purch. Professional & Technical Se	10,000	0	10,000	0	10,000	0
44140	11-000-223-6__	Supplies and Materials	500	0	500	0	0	500
44160	11-000-223-8__	Other Objects	12,000	40	12,040	2,590	2,438	7,012
45000	11-000-230-1__	Salaries	257,847	50,000	307,847	129,525	178,322	0
45040	11-000-230-331	Legal Services	35,000	0	35,000	5,430	1,137	28,433
45060	11-000-230-332	Audit Fees	27,500	0	27,500	0	0	27,500
45100	11-000-230-339	Other Purchased Professional Services	5,350	0	5,350	4,635	0	715
45120	11-000-230-340	Purchased Technical Services	1,000	0	1,000	0	0	1,000
45140	11-000-230-530	Communications/Telephone	24,075	0	24,075	11,016	10,704	2,355
45160	11-000-230-585	BOE Other Purchased Services	1,500	0	1,500	0	249	1,251
45200	11-000-230-590	Misc Purch Services (400-500 series, O/T	9,000	0	9,000	2,560	32	6,409
45220	11-000-230-610	General Supplies	5,700	(156)	5,544	998	3,211	1,335
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	100	0	100	6	59	35
45260	11-000-230-890	Miscellaneous Expenditures	3,864	156	4,020	4,020	0	0
45280	11-000-230-895	BOE Membership Dues and Fees	9,436	0	9,436	9,435	0	1
46000	11-000-240-103	Salaries of Principals/Assistant Princip	525,149	91,594	616,743	263,447	353,296	0
46020	11-000-240-104	Salaries of Other Professional Staff	163,403	40,000	203,403	70,603	132,800	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	153,524	49,723	203,247	75,988	127,249	9
46080	11-000-240-3__	Purchased Professional and Technical Ser	2,500	0	2,500	1,084	0	1,416
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	10,500	(259)	10,241	1,204	241	8,796
46120	11-000-240-6__	Supplies and Materials	8,000	0	8,000	2,813	1,518	3,668
46140	11-000-240-8__	Other Objects	6,000	0	6,000	2,456	314	3,230
47000	11-000-251-1__	Salaries	323,860	78,683	402,543	168,351	234,192	0
47020	11-000-251-330	Purchased Professional Services	1,400	0	1,400	150	0	1,250
47040	11-000-251-340	Purchased Technical Services	5,579	0	5,579	4,303	1,276	1
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	1,200	0	1,200	0	0	1,200
47100	11-000-251-6__	Supplies and Materials	2,000	170	2,170	436	877	857
47120	11-000-251-831	Interest on Current Loans	6,920	0	6,920	5,787	848	285
47180	11-000-251-890	Other Objects	1,340	0	1,340	1,240	0	100
47200	11-000-252-1__	Salaries	31,867	0	31,867	13,278	18,589	0
47520	11-000-252-330	Purchased Professional Services	8,000	0	8,000	7,658	0	342
47540	11-000-252-340	Purchased Technical Services	23,650	0	23,650	(2,322)	15,213	10,759
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	11,900	1,763	13,663	13,663	0	0

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Availa
47580	11-000-252-6__	Supplies and Materials	250	0	250	0	0	250
47600	11-000-252-8__	Other Objects	1,000	0	1,000	0	0	1,000
48500	11-000-261-1__	Salaries	312,343	(5,000)	307,343	121,651	185,692	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Serv	100,000	52,496	152,496	89,208	47,379	15,909
48540	11-000-261-610	General Supplies	30,000	43,911	73,911	51,362	16,760	5,788
49000	11-000-262-1__	Salaries	532,504	0	532,504	182,444	350,060	0
49020	11-000-262-107	Salaries of Non-Instructional Aides	130,000	0	130,000	27,116	102,884	0
49040	11-000-262-3__	Purchased Professional and Technical Ser	41,000	(561)	40,439	13,306	14,547	12,586
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	72,770	1,220	73,990	46,703	22,592	4,695
49120	11-000-262-490	Other Purchased Property Services	20,000	0	20,000	11,717	8,083	200
49140	11-000-262-520	Insurance	121,500	9,713	131,213	131,213	0	0
49180	11-000-262-610	General Supplies	37,000	17,064	54,064	9,956	14,398	29,711
49200	11-000-262-621	Energy (Natural Gas)	100,000	(25,000)	75,000	877	74,123	0
49220	11-000-262-622	Energy (Electricity)	130,000	25,000	155,000	18,714	136,286	0
49280	11-000-262-8__	Other Objects	625	0	625	125	0	500
51000	11-000-266-1__	Salaries	2,000	0	2,000	2,000	0	0
51020	11-000-266-3__	Purchased Professional and Technical Ser	64,650	(2,660)	61,990	61,675	0	315
51060	11-000-266-610	General Supplies	0	2,660	2,660	0	2,660	0
52000	11-000-270-107	Salaries of Non-Instructional Aides	80,000	0	80,000	10,901	69,099	0
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) -	143,000	(15,000)	128,000	23,043	104,957	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	13,000	0	13,000	1,209	0	11,791
52180	11-000-270-443	Lease Purchase Payments - School Buses	15,623	0	15,623	0	15,622	1
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	15,650	(7,000)	8,650	0	0	8,650
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) - Joint Agr	45,000	0	45,000	1,471	43,529	0
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) - Joint Agre	325,000	0	325,000	43,161	279,839	2,000
52440	11-000-270-615	Transportation Supplies	3,500	0	3,500	710	247	2,542
52460	11-000-270-8__	Other objects	20,500	(3,000)	17,500	866	14,234	2,400
71000	11-000-291-210	Group Insurance	6,000	0	6,000	5,850	0	150
71020	11-000-291-220	Social Security Contributions	295,000	0	295,000	92,322	202,678	0
71060	11-000-291-241	Other Retirement Contributions - PERS	345,000	0	345,000	2,563	4,437	338,000
71120	11-000-291-249	Other Retirement Contributions - Regular	3,000	0	3,000	798	1,702	500
71160	11-000-291-260	Workmen's Compensation	115,000	(8,995)	106,005	106,005	0	0
71180	11-000-291-270	Health Benefits	3,427,500	(117,992)	3,309,508	1,378,806	1,921,063	9,638
71200	11-000-291-280	Tuition Reimbursement	27,500	9,995	37,495	8,856	16,681	11,958
71220	11-000-291-290	Other Employee Benefits	108,075	2,000	110,075	33,460	71,252	5,363
76040	12-000-400-334	Architectural/Engineering Services	20,000	0	20,000	0	0	20,000
76080	12-000-400-450	Construction Services	280,000	0	280,000	0	0	280,000
76200	12-000-400-800	Other Objects	22,775	0	22,775	22,775	0	0
80000	13-602-100-101	Salaries of Teachers	105,000	0	105,000	10,532	94,468	0
80080	13-602-100-3__	Purchased Professional and Technical Svc	161,000	0	161,000	1,734	1,046	158,220
80100	13-602-100-[4-5]	Other Purchased Services (400-500 series	306,000	0	306,000	445	1,995	303,560

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
80120	13-602-100-610	General Supplies	6,000	0	6,000	2,881	33	3,086
80140	13-602-100-640	Textbooks	2,000	0	2,000	0	0	2,000
80160	13-602-100-8__	Other Objects	100	0	100	0	0	100
80200	13-602-200-1__	Salaries	151,000	0	151,000	47,925	103,075	0
80220	13-602-200-2__	Personnel Services – Employee Benefits	76,000	0	76,000	31,081	40,763	4,156
Total			24,060,033	472,808	24,532,841	7,797,867	14,764,373	1,970,600

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Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$89,697.98
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$95,619.00	
142	Intergovernmental - Federal	\$358,398.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$454,017.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$806,414.36	
302	Less revenues	(\$799,815.14)	\$6,599.22

Total assets and resources

\$550,314.20

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$24,086.24
421	Accounts payable		(\$703.32)
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$13.06
	Other current liabilities		\$969.32
	Total liabilities		\$24,365.30

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$400,347.44
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$806,414.36	
602	Less: Expenditures	(\$280,465.46)	
	Less: Encumbrances	(\$400,347.44)	(\$680,812.90)
	Total appropriated		\$525,948.90

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$525,948.90
	Total liabilities and fund equity		<u>\$550,314.20</u>

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$806,414.36	\$680,812.90	\$125,601.46
Revenues	(\$806,414.36)	(\$799,815.14)	(\$6,599.22)
Subtotal	<u>\$0.00</u>	<u>(\$119,002.24)</u>	<u>\$119,002.24</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$119,002.24)</u>	<u>\$119,002.24</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$119,002.24)</u>	<u>\$119,002.24</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$119,002.24)</u>	<u>\$119,002.24</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$119,002.24)</u>	<u>\$119,002.24</u>

Prepared and submitted by :

Board Secretary

Date

 12/9/20

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
45	Total Revenues from Local Sources	0	20,013	20,013	20,000	Under	13
00770	Total Revenues from State Sources	188,411	(4,561)	183,850	175,963	Under	7,887
00830	Total Revenues from Federal Sources	293,867	308,685	602,552	602,552		0
Total		482,278	324,136	806,414	798,515		7,899
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	13	13	0	0	13
88000	Nonpublic Textbooks	7,732	2,592	10,324	3,399	2,200	4,725
88020	Nonpublic Auxiliary Services	51,033	11,655	62,688	3,901	58,787	0
88040	Nonpublic Handicapped Services	87,482	(33,006)	54,476	1,276	53,200	0
88060	Nonpublic Nursing Services	14,511	3,339	17,850	7,683	9,432	736
88080	Nonpublic Technology Initiative	5,213	0	5,213	5,754	0	(541)
88095	Nonpublic Technology - CRF	0	7,352	7,352	0	7,352	0
88140	Other	22,440	30,859	53,299	12,060	34,722	6,517
88740	Total Federal Projects	293,867	301,333	595,200	246,393	234,655	114,152
Total		482,278	324,136	806,414	280,465	400,347	125,601

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00740	20-1	Other Revenue from Local Sources		0	20,013	20,013	20,000	Under	13
00765	20-32	Other Restricted Entitlements		188,411	(4,561)	183,850	175,963	Under	7,887
00775	20-441[1-6]	Title I		89,023	54,831	143,854	143,854		0
00780	20-445[1-5]	Title II		17,103	18,909	36,012	36,012		0
00785	20-449[1-4]	Title III		0	1,439	1,439	1,439		0
00790	20-447[1-4]	Title IV		13,337	4,552	17,889	17,889		0
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)		174,404	121,383	295,787	295,787		0
00816	20-4530	CARES Act Education Stabilization Fund		0	71,153	71,153	71,153		0
00822	20-4532	Coronavirus Relief Fund (CRF) Grant		0	29,066	29,066	29,066		0
00825	20-4	Other		0	7,352	7,352	7,352		0
Total				482,278	324,136	806,414	798,515		7,899

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	20- - -	Local Projects		0	13	13	0	0	13
88000	20-501- - -	Nonpublic Textbooks		7,732	2,592	10,324	3,399	2,200	4,725
88020	20-50[-2-5-]	Nonpublic Auxiliary Services		51,033	11,655	62,688	3,901	58,787	0
88040	20-50[-6-8-]	Nonpublic Handicapped Services		87,482	(33,006)	54,476	1,276	53,200	0
88060	20-509- - -	Nonpublic Nursing Services		14,511	3,339	17,850	7,683	9,432	736
88080	20-510- - -	Nonpublic Technology Initiative		5,213	0	5,213	5,754	0	(541)
88095	20-512- - -	Nonpublic Technology - CRF		0	7,352	7,352	0	7,352	
88140	20- - - -	Other		22,440	30,859	53,299	12,060	34,722	6,517
88500	20- - - -	Title I		89,023	54,831	143,854	48,573	16,117	79,164
88520	20- - - -	Title II		17,103	18,909	36,012	12,600	13,733	9,679
88540	20- - - -	Title III		0	1,439	1,439	1,300	0	139
88560	20- - - -	Title IV		13,337	4,552	17,889	7,320	0	10,569
88620	20- - - -	I.D.E.A. Part B (Handicapped)		174,404	121,383	295,787	150,711	130,408	14,669
88678	20-477- - -	CARES Act Education Stabilization Fund		0	71,153	71,153	25,889	45,331	(67)
88706	20-479- - -	CRF Grant Program		0	29,066	29,066	0	29,066	0
Total				482,278	324,136	806,414	280,465	400,347	125,601

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$15,133.13
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$50,392.38	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$214,009.06	\$264,401.44

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$759,565.67	
302	Less revenues	(\$227,249.52)	\$532,316.15

Total assets and resources

\$811,850.72

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$227,139.69
	Total liabilities		\$227,139.69

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$198,416.85
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$129,286.46
601	Appropriations	\$709,173.67	
602	Less: Expenditures	(\$455,756.82)	
	Less: Encumbrances	(\$198,416.85)	(\$654,173.67)
	Total appropriated		\$382,703.31

Unappropriated:

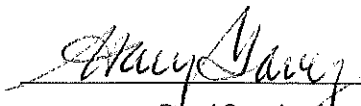
770	Fund balance, July 1		\$81,028.79
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$120,978.93
	Total fund balance		\$584,711.03
	Total liabilities and fund equity		<u>\$811,850.72</u>

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$709,173.67	\$654,173.67	\$55,000.00
Revenues	(\$759,565.67)	(\$227,249.52)	(\$532,316.15)
Subtotal	<u>(\$50,392.00)</u>	<u>\$426,924.15</u>	<u>(\$477,316.15)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$50,392.00)</u>	<u>\$426,924.15</u>	<u>(\$477,316.15)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$50,392.00)</u>	<u>\$426,924.15</u>	<u>(\$477,316.15)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$50,392.00)</u>	<u>\$426,924.15</u>	<u>(\$477,316.15)</u>
Less: Adjustment for prior year	(\$70,586.93)	(\$70,586.93)	\$0.00
Budgeted fund balance	<u>(\$120,978.93)</u>	<u>\$356,337.22</u>	<u>(\$477,316.15)</u>

Prepared and submitted by :


Board Secretary

12/9/20
Date

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Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	709,174	709,174	176,858	Under	532,316
0098A	Other	0	50,392	50,392	50,392		0
	Total	0	759,566	759,566	227,250		532,316
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	706,324	706,324	452,907	198,417	55,000
89200	TOTAL CAPITAL PROJECT FUNDS	0	2,850	2,850	2,850	0	0
	Total	0	709,174	709,174	455,757	198,417	55,000

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 30 CAPITAL PROJECTS FUNDS

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	709,174	709,174	176,858	Under	532,316
00980 30-____ Other Financing Sources	0	50,392	50,392	50,392		0
Total	0	759,566	759,566	227,250		532,316

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	706,324	706,324	452,907	198,417	55,000
89000 30-____-____-73_ Capital Project Equipment	0	2,850	2,850	2,850	0	0
Total	0	709,174	709,174	455,757	198,417	55,000

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$106,712.50
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$937,475.00	
302	Less revenues	(\$937,475.00)	\$0.00

Total assets and resources

\$106,712.50

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$106,712.50
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$937,475.00	
602	Less: Expenditures	(\$830,762.50)	
	Less: Encumbrances	(\$106,712.50)	(\$937,475.00)
	Total appropriated		\$106,712.50

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$106,712.50
	Total liabilities and fund equity		<u>\$106,712.50</u>

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$937,475.00	\$937,475.00	\$0.00
Revenues	(\$937,475.00)	(\$937,475.00)	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

12/9/20
Date

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
85	Total Revenues from Local Sources	937,475	0	937,475	937,475		0
Total		937,475	0	937,475	937,475		0
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	937,475	0	937,475	830,763	106,713	0
Total		937,475	0	937,475	830,763	106,713	0

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 40 DEBT SERVICE FUNDS

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealiz
00860 40-1210 Local Tax Levy	937,475	0	937,475	937,475		0
Total	937,475	0	937,475	937,475		0

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600 40-701-510-834 Interest on Bonds	222,475	0	222,475	115,763	106,713	0
89620 40-701-510-910 Redemption of Principal	715,000	0	715,000	715,000	0	0
Total	937,475	0	937,475	830,763	106,713	0

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 50 ENTERPRISE

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 50 ENTERPRISE

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.00	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$0.00</u>

Report of the Secretary to the Board of Education
Midland Park School District

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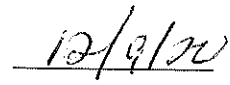
Starting date 7/1/2020 Ending date 11/30/2020 Fund: 50 ENTERPRISE

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 50 ENTERPRISE

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 60 ENTERPRISE FUND

Assets and Resources

Assets:

101	Cash in bank		\$20,705.04
102 - 106	Cash Equivalents		\$3,537.42
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$238.59	
142	Intergovernmental - Federal	\$17,837.73	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$18,076.32

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$78,300.36

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$26,806.61)	(\$26,806.61)

Total assets and resources

\$93,812.53

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 60 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$9,853.51
	Other current liabilities		\$127,651.50
	Total liabilities		\$137,505.01

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$9,766.08
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	(\$43,692.48)	
	Less: Encumbrances	(\$9,766.08)	(\$53,458.56)
	Total appropriated		(\$43,692.48)

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		(\$43,692.48)
	Total liabilities and fund equity		<u>\$93,812.53</u>

Starting date 7/1/2020 Ending date 11/30/2020 Fund: 60 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$53,458.56	(\$53,458.56)
Revenues	\$0.00	(\$26,806.61)	\$26,806.61
Subtotal	<u>\$0.00</u>	<u>\$26,651.95</u>	<u>(\$26,651.95)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$26,651.95</u>	<u>(\$26,651.95)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$26,651.95</u>	<u>(\$26,651.95)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$26,651.95</u>	<u>(\$26,651.95)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$26,651.95</u>	<u>(\$26,651.95)</u>

Prepared and submitted by :


Board Secretary

12/8/20
Date

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 60 ENTERPRISE FUND

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unreali
(Total of Accounts W/O a Grid# Assigned)	0	0	0	26,807		(26,807)
Total	0	0	0	26,807		(26,807)

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	0	0	0	43,692	9,766	(53,459)
Total	0	0	0	43,692	9,766	(53,459)

Report of the Secretary to the Board of Education
Midland Park School District

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Starting date 7/1/2020 Ending date 11/30/2020 Fund: 60 ENTERPRISE FUND

Revenues:

99999

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	0	0	26,807		(26,807)
Total	0	0	0	26,807		(26,807)

Expenditures:

99999

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	0	0	43,692	9,766	(53,459)
Total	0	0	0	43,692	9,766	(53,459)

12/10, 13:05

Expenditure

Start date 7/1/2020 Period date 11/30/2020 End date 11/30/2020

		Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
FUND 11 GENERAL CURRENT EXPENSE						
11-000-261-610-03-52	SUPPLIES- MAINTENANCE HS	\$10,000.00	\$16,372.76	\$9,339.14	\$35,711.90	257.1%
6546	11-000-270-512-00-81		11/30/20	\$7,000.00		
6546	11-190-100-610-03-00		11/30/20	\$2,339.14		
11-000-270-512-00-81	CONTRACT SVCS-TRANS CO-CURRIC	\$8,000.00	\$0.00	(\$7,000.00)	\$1,000.00	-87.5%
6546	11-000-261-610-03-52		11/30/20	(\$7,000.00)		
11-190-100-610-03-00	SUPPLIES-GENERAL HS	\$53,804.00	(\$9,613.40)	(\$2,339.14)	\$41,851.46	-22.2%
6546	11-000-261-610-03-52		11/30/20	(\$2,339.14)		
Total for Just Accounts Listed		\$71,804.00	\$6,759.36	\$0.00	\$78,563.36	9%

Dec. 15, 2020

BYLAWS

MIDLAND PARK BOARD OF EDUCATION

Bylaws

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NOTICE OF BOARD MEETINGS

0162 NOTICE OF BOARD MEETINGS

The Board of Education will give notice of all meetings in accordance with law.

Public Notice

The Board Secretary shall notify, in writing and **electronically** no later than forty-eight hours in advance of the meeting, each Board member and each person who has duly requested such notification of the time, date, location, and, to the extent it is known, the agenda of any regular, special, or rescheduled meeting. Forty-eight hour notice shall also be posted in the ~~Highland School~~ **Board of Education Office**, delivered to two newspapers designated by the Board, and filed with the clerk of Midland Park, except that forty-eight hour notice is not required where the time, date, and location of the meeting has been published in the annual list of meetings approved by the Board in accordance with law.

Upon the affirmative vote of three-quarters of the members present, the Board may meet in the absence of adequate notice, provided that discussion and action is limited to specific and unforeseen or unforeseeable matters of such urgency and importance that delay for the provision of notice would be likely to result in substantial harm to the public interest and that notice is given as soon as possible after the call of the meeting in accordance with the provisions of law and this bylaw.

Personal Notice of Meeting

The Board shall provide personal notice in writing to an adult pupil, the parent(s) or legal guardian(s) of a minor pupil, an employee or officer of this district, or a prospective employee whose privacy may be invaded or whose employment may be affected by the Board's deliberations in private session. Such personal notice will include the date and time of the private meeting, the subject or subjects scheduled for discussion at the private meeting, and the right of the individual given notice to request that the discussions be conducted at a public meeting. Personal notice will be given no less than forty-eight hours in advance of the private meeting.

A written request for public discussion must be signed by the person making the request and must be submitted to the Board Secretary prior to the commencement of the meeting. Any such properly submitted request will be granted. In the event that one or more, but fewer than all, of a group of persons whose employment will be discussed request a public meeting, the discussion regarding the person or persons who have submitted the request will be severed from the rest and will be conducted publicly.



BYLAWS

MIDLAND PARK BOARD OF EDUCATION

Bylaws

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NOTICE OF BOARD MEETINGS

A discussion held in public by reason of the written request of an individual will be conducted at a regularly scheduled meeting for which annual notice has been given or at a meeting for which adequate public notice has been given in accordance with law.

Nothing in this bylaw will permit an employee to request or the Board to grant the public discussion of tenure charges or permit the public disclosure of information regarding a disabled pupil.

N.J.S.A. 10:4-6 et seq.; 10:4-8d; 10:4-9b

N.J.S.A. 18A:6-11; 18A:10-6

N.J.A.C. 6:3-1.2

Adopted: 7 October 2003

Revised: January 2021



Dec. 15, 2020

BYLAWS

MIDLAND PARK BOARD OF EDUCATION

Bylaws

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CONDUCT OF BOARD MEETING

0164 CONDUCT OF BOARD MEETING

Parliamentary Authority

Roberts' Rules of Order, Newly Revised, shall govern the Board of Education in its deliberations and acts in all cases in which it is not inconsistent with statutes of the State of New Jersey, rules of the State Board of Education, or these bylaws.

Presiding Officer

The President shall preside at all meetings of the Board. In the absence, disability, or disqualification of the President, the Vice President shall act in his/her place; if neither person is present, any member shall be designated by a plurality of those present to preside. The act of any person so designated shall be legal and binding.

Announcement of Adequate and/or Electronic Notice

The person presiding shall commence each meeting with an announcement of the notice given for the meeting or a statement regarding the lack of adequate notice, in accordance with law.

Agenda

The Superintendent shall prepare an agenda of items of business to come before the Board at each meeting. The agenda shall be delivered to each Board member no later than Friday before the meeting and shall include such reports and supplementary materials as are appropriate and available.

The order of business shall be as follows:

- Call to Order
- Pledge of Allegiance
- Open Public Meeting Act Statement
- Roll Call
- Board Secretary's Report
- President's Report
- Superintendent's Report
- Committees
- Personnel
- Finance
- Curriculum



BYLAWS

MIDLAND PARK BOARD OF EDUCATION

Bylaws

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CONDUCT OF BOARD MEETING

Policy
Legislative
Buildings & Grounds
Negotiations
Technology & Public Relations
Town Council

For Action Meetings only:

Liaison:
High School PTA
Elementary School PTA
Booster Club
Performing Arts Parents
Special Education
Education Foundation
Board of Recreation
Continuing Education Program
Student Representative to the Board
Old Business
New Business
Open to the Public
Motion to Adjourn

N.J.S.A. 10:4-10

N.J.S.A. 18A:16-1.1

Adopted: 7 October 2003

Revised: 18 April 2017

January 2021



Dec. 15, 2020

POLICY

MIDLAND PARK BOARD OF EDUCATION

FINANCES

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Cooperative Purchasing

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6440 COOPERATIVE PURCHASING

The Board of Education recognizes that centralized, cooperative purchasing tends to **may** maximize the value received for each dollar spent. The **Board of Education Administration** is encouraged to seek savings that may accrue to **this the school** district by means of joint agreements for the purchase of goods or services with the governing body of **any** the municipality or the county ~~within whose boundaries the school district is wholly or partly located, or by means of contracts entered into by the New Jersey State Treasury Department, Division of Purchase and Property.~~

For the purpose of this Policy, A “cooperative pricing system” means is a purchasing system in which the lead agency advertises for bids, awards a master contract to the vendor providing for its own **needs quantities** and for the **estimated quantities submitted by the individual registered members** ~~prices to be extended to registered members, and notifies them of the bid prices awarded. The registered members then contract directly with the vendor for their own needs, subject to the specifications in the master contract.~~

For the purpose of this Policy, “cooperative purchasing system” means a cooperative pricing system, joint purchasing system, commodity resale system, county cooperative contract purchasing system, or regional cooperative pricing system which has been approved and registered subject to N.J.A.C. 5:34-7.1 et seq.

For the purpose of this Policy, “electronic data processing” means the storage, retrieval, combination, or collation of items of information by means of electronic equipment involving the translation of words, numbers, and other symbolic elements into electrical impulses or currents.

For the purpose of this Policy, A—“joint purchasing system” means is a cooperative purchasing system in which the lead agency serves as the purchasing agent for the membership of the system with all of the duties and responsibilities attendant. The lead agency advertises for bids and awards a single contract to a vendor providing for the payment to the contractor for its own needs and for the needs of the participating registered members of the system. The only contractual relationship is between the lead agency and the vendor. ~~has complete purchasing responsibility for the registered members, and the only contractual relationship is between the lead agency and the vendor.~~



POLICY

MIDLAND PARK BOARD OF EDUCATION

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Cooperative Purchasing

For the purpose of this Policy, "lead agency" means the contracting unit which is responsible for the management of the cooperative purchasing system.

For the purpose of this Policy, "registered members" means Boards of Education who have been approved by the Director of the New Jersey Department of Community Affairs for participation in the cooperative purchasing system.

~~A "cooperative purchasing system" is either a joint purchasing or cooperative pricing system.~~

When the lead agency is a Board of Education or Educational Service Commission and the entire membership of the cooperative purchasing system established and properly registered with the New Jersey Division of Local Government Services in the Department of Community Affairs are Boards of Education, the provision and performance of goods or services purchase of work, materials or supplies shall be conducted pursuant to the Public Schools Contract Law. (N.J.S.A. 18A:18A-11 et seq.)

The School Business Administrator/Board Secretary _____ is hereby authorized to negotiate such joint agreements for goods and services which the Board may determine to be required and which the Board may otherwise lawfully purchase for itself with such approved contracting units as may be appropriate in accordance with State law, the policies of this Board, and the dictates of sound purchasing procedures.

In accordance with the provisions of N.J.S.A. 18A:18A-12, a ~~No~~ cooperative or joint purchase agreement(s) shall be entered into by resolution adopted ~~may be entered without Board approval by each participating Board of Education, municipality, or county, and shall set forth of an agreement that specifies the categories of goods or services to be provided or performed work, materials and supplies to be purchased; the manner of advertising for bids and the awarding of contracts; the method by which of payment will be made by each participating~~

Board of Education, municipality or county, and such other matters terms deemed necessary to carry out the purposes of the agreement. Agreements for cooperative and joint purchasing will be subject to all bidding requirements imposed by law. Purchases made through the State Treasury Department may be made without bid.



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Cooperative Purchasing

Each participant's share of expenditures for purchases under any such agreement shall be appropriated and paid in the manner set forth in the agreement and in the **same** manner as for other expenses of the participant.

In accordance with the provisions of N.J.S.A. 18A:18A-14.2, ~~t~~The Board may by contract or lease provide electronic data processing services for the Board of Education of another school district; and may undertake with such other Board, the joint operation of electronic data processing of their official records and other information relative to their official activities, services and responsibilities. The records and other information originating with any Board participating in such contract or lease may be combined, compiled, and conjoined with the records and other information of any and all participating local units for the purposes of such electronic data processing; and any provisions of law requiring such records to be kept confidential or to be retained by any Board or any officer or agency thereof shall be deemed to be isolated thereby.

A contract or lease to provide electronic data processing services shall set forth the charge for all services provided, or in the case of a joint undertaking the proportion of the cost each party thereto shall assume and specify all the details of the management of the joint undertaking, and any other matters that may be deemed necessary for insertion therein, and may be amended from time to time by the contracting parties **in accordance with N.J.S.A. 18A:18A-14.3.**

For the purpose of carrying into execution a contract or lease for a joint enterprise under N.J.S.A. 18A:18A-14.4, ~~a~~Any party to **such** a contract ~~for joint operation of electronic data processing services~~ may act as agent for any or all parties in acquiring, by lease, purchase or otherwise, any property, facilities or services, in appointing such officers and employees as may be necessary and directing its activities, to the same extent as a Board of Education is authorized to do separately.

In the event that any controversy or dispute shall arise among the parties (except a municipality or ~~a~~ county) to any such **contract** agreement, the same shall be referred to the **Executive** County Superintendent of the county in which the districts are situated for determination and the determination shall be binding, subject to appeal to the Commissioner of Education ~~and the State Board~~ pursuant to law. In the event the districts are in more than one county, the controversy or dispute shall be referred to the **Executive** County Superintendents of the counties for joint determination, and if they shall be unable to agree upon a joint determination within thirty days, the controversy or dispute shall be referred to the Commissioner of Education for determination.



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Cooperative Purchasing

~~In a cooperative purchasing system established and properly registered with the New Jersey Division of Local Government Services where the lead agency is a Board of Education or Educational Service Commission and the membership of the system is Boards of Education and local contracting units as defined in N.J.S.A. 40A:11-2(1), the purchase of any work, materials or supplies shall be conducted pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and N.J.A.C. 5:34-7.~~

N.J.S.A. 18A:18A-10 11 through 14

N.J.S.A. 40A:11-1 et seq.

N.J.A.C. 5:34-7

N.J.A.C. 6A:23-7.423A-21.5

Adopted: 7 October 2003

Revised: January 2021



Dec. 15, 2020

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Electronic Funds Transfer and Claimant Certification M

6470.01 ELECTRONIC FUNDS TRANSFER AND CLAIMANT CERTIFICATION

The Board of Education permits the School Business Administrator/Board Secretary to use standard electronic funds transfer (EFT) technologies for EFTs for payment of claims pursuant to N.J.A.C. 5:30-9A.1 et seq. and 5:31-4.1, implementing N.J.S.A. 40A:5-16.5.

"Electronic funds transfer" for the purpose of Policy and Regulation 6470.01 means any approved method of transferring moneys permitted by N.J.A.C. 5:30-9A.1 et seq. that does not involve the physical presentation of a paper check, draft, or similar paper instrument including, but not limited to, wire transfers, e-checks, automated clearing house (ACH) transfers, and transactions initiated by phone or fax.

In accordance with N.J.S.A. 40A:5-16.5.b.(1), the Board of Education authorizes the use of only the forms of standard EFT technologies that are approved to be used by a Board of Education for EFTs for payment of claims. A Board of Education may not utilize procurement cards, charge cards, charge accounts, or any payment services such as PayPal or Venmo.

In accordance with N.J.S.A. 40A:5-16.5.b.(2), the Board designates the School Business Administrator/Board Secretary as being responsible for the oversight and administration of the provisions of N.J.S.A. 40A:5-16.5, N.J.A.C. 5:30-9A.1 et seq.; N.J.A.C. 5:31-4.1, and Policy and Regulation 6470.01.

The Board of Education will only initiate and approve electronic funds in accordance with N.J.A.C. 5:30-9A.1 et seq. Standard EFT technologies shall incorporate, at a minimum, the features and safeguards outlined in N.J.A.C. 5:30-9A.4(a). The Board will only utilize standard EFT technologies upon instituting, at a minimum, the fiscal and operational controls outlined in N.J.A.C. 5:30-9A.4(b).

The School Business Administrator/Board Secretary shall initiate a claim for payment by presenting a claim that has been approved by the Board, to be paid using an EFT technology. The School Business Administrator/Board Secretary shall submit the claim for payment with all supporting documentation to the Superintendent of Schools or a designee who is not under the direct supervision of the School Business Administrator/Board Secretary, who shall review the claim for payment and authorize, in writing, the EFT claim using an EFT method.



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Electronic Funds Transfer and Claimant Certification

The Board of Education shall annually approve the School Business Administrator/Board Secretary as the person authorized to initiate a claim for payment and the Superintendent of Schools or a designee not under the direct supervision of the School Business Administrator/Board Secretary as the person responsible to review a claim for payment presented by the School Business Administrator/Board Secretary and authorize payment using an approved EFT method.

On no less than a weekly basis, activity reports on all transactions utilizing standard EFT technologies shall be reviewed by an individual designated and approved by the Board that is not under the direct supervision of the School Business Administrator/Board Secretary and is not empowered to initiate or authorize EFTs.

Claimant certification for a Board of Education shall be in accordance with the provisions of N.J.S.A. 18A:19-3 and rules promulgated by the New Jersey Department of Education.

Providers of ACH and wire transfer services must be financial institutions chartered by a State or Federal agency, with the further requirement that these financial institutions providing ACH and wire transfer services be covered under the Governmental Unit Deposit Protection Act (GUDPA), N.J.S.A. 17:9-41 et seq.

EFTs through ACH must utilize Electronic Data Interchange (EDI) technology, which provide transaction related details including invoice numbers, pay dates, and other identifying information as appropriate for each transaction. The Board must approve an ACH Origination Agreement with the financial institution(s).

N.J.S.A. 18A:19-3

N.J.S.A. 40A:5-16.5

N.J.A.C. 5:30-9A.1 et seq.

Adopted: January 2021



Dec. 15, 2020

POLICY

MIDLAND PARK BOARD OF EDUCATION

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School District Security

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7440 SCHOOL DISTRICT SECURITY

The Board of Education believes the buildings and facilities of the school district represent a substantial community investment. The Board directs the development and implementation of a plan for school district security to protect the school community's investment in the school buildings and facilities. The Board will comply with the security measures required in N.J.S.A. 18A:7G-5.2 for new school construction and for existing school buildings.

The school district security program will include: maintenance of facilities that are secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and compliance with safe practices in the use of electrical, plumbing, heating, and other school building equipment.

The Board shall provide to local law enforcement authorities a copy of the current blueprints and maps for all schools and school grounds within the school district or nonpublic school. In the case of a school building located in a municipality in which there is no municipal police department, a copy of the blueprints and maps shall be provided to an entity designated by the Superintendent of the New Jersey State Police. The Board shall provide revised copies to the applicable law enforcement authorities or designated entities any time that there is a change to the blueprints or maps.

The Board directs close cooperation of district officials with law enforcement, fire officials, and other emergency agencies.

Each public elementary and secondary school building shall be equipped with at least one panic alarm for use in a school security emergency pursuant to N.J.S.A. 18A:41-10 through 13.

The Superintendent of Schools shall designate a school administrator, or a school employee with expertise in school safety and security, as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3. The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist certification in accordance with the provisions of N.J.S.A. 18A:17-43.2. The School Safety Specialist shall also serve as the school district's liaison with local law enforcement and national, State, and community agencies and organizations in matters of school safety and security.



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School District Security

Access to school buildings and grounds outside the hours school is in session shall be limited to personnel whose employment requires their presence in the facility. An adequate key control system will be established to limit building access to authorized personnel and guard against the potential of intrusion by unauthorized persons who have obtained access improperly.

In accordance with N.J.S.A. 18A:7G-5.2.b.(15), propping open doors to buildings on school grounds is strictly prohibited and students and staff shall not open a door for any individual. All persons seeking entry into the main building shall be directed to the main entrance.

Building records and funds shall be kept in a safe place and secured as appropriate and necessary.

Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of school resource officers, school security officers, and/or law enforcement officers in situations in which special risks are involved.

The school district shall annually conduct a school safety audit for each school building in accordance with the provisions of N.J.S.A. 18A:41-14.

N.J.S.A. 18A:7G-5.2; 18A:17-43.1; 18A:17-43.2; 18A:17-43.3;
18A:41-7.1; 18A:41-10; 18A:41-11; 18A:41-12; 18A:41-13; **18A:41-14**
N.J.A.C. 6A:16-1.3; 6A:26-1.2

Adopted: 7 October 2003
Revised: 27 February 2018
26 February 2019
15 October 2019
January 2021



Dec. 15, 2020

POLICY

MIDLAND PARK BOARD OF EDUCATION

PROPERTY
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Property Inventory
M

7450 PROPERTY INVENTORY

~~As steward of this district's school property, T~~he Board of Education recognizes that efficient management and the replacement of lost, damaged, or stolen property depends upon an accurate inventory and properly maintained property records.

~~The Board shall conduct~~ **The district shall maintain** a complete inventory by physical count of all district-owned equipment ~~and supplies through a perpetual inventory.~~

~~For purposes of this policy, "equipment" means a unit of furniture or furnishings, an instrument, a machine, an apparatus, or a set of articles that retains its shape and appearance with use, is nonconsumable, costs at least \$500 as a single unit, and does not lose its identity when incorporated into a more complex unit.~~

For the purpose of this Policy, "equipment" shall mean any instrument, machine, apparatus, or set of articles which meets all of the following criteria and the cost is above \$2,000:

1. It retains its original shape, appearance, and character with use;
2. It does not lose its identity through fabrication or incorporation into a different more complex unit or substance;
3. It is nonexpendable; that is, if the item is damaged or some of its parts are lost or worn out, it is more feasible to repair the item than to replace it with an entirely new unit; and
4. Under normal conditions of use, including reasonable care and maintenance, it can be expected to serve its principal purpose for at least one year.

Unless otherwise bound by Federal, State, or local law, the school district will use the criteria above for their equipment classification decisions.

The School Business Administrator/Board Secretary or designee
_____ shall ensure that inventories are systematically and accurately recorded and that property records of equipment are adjusted annually.



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Property Inventory

Major items of equipment shall be subject to annual spot check inventory. ~~to determine loss, mislocation, or depreciation;~~ A any major loss shall be reported to the Board.

Property records of consumable supplies shall be maintained on a continuous inventory basis. **An item should be classified as a "supply" if it does not meet all the stated equipment criteria outlined above and the cost is not more than the capitalization threshold of \$2,000.**

The **School Business Administrator/Board Secretary or designee** shall maintain a system of property records that show, as appropriate to the item recorded, description and identification, manufacturer, year of purchase, initial cost, location, condition and depreciation, and current evaluation in conformity with insurance requirements.

N.J.S.A. 18A:4-14

~~N.J.A.C. 6:20-4.3~~ **New Jersey Department of Education – "The Uniform Minimum Chart of Accounts for New Jersey Public Schools and Approved Private Schools for Students with Disabilities" 2020-2021 Edition**

Adopted: 7 October 2003

Revised: January 2021



Dec. 15, 2020

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Emergency and Crisis Situations

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8420 EMERGENCY AND CRISIS SITUATIONS

The Board of Education recognizes its responsibility to provide for the safety and security in each school building in the district. The district will develop and implement written plans and procedures to provide for the protection of health, safety, security, and welfare of the school population; the prevention of, intervention in, response to and recovery from emergency and crisis situations; the establishment and maintenance of a climate of civility; and supportive services for staff, students, and their families.

The Superintendent of Schools or designee shall consult with law enforcement agencies, health and social services provider agencies, emergency management planners, and school and community resources, as appropriate, in the development of the school district's plans, procedures, and mechanisms for school safety and security. The plans, procedures, and mechanisms shall be consistent with the provisions of N.J.A.C. 6A:16-5.1 and the format and content established by the Domestic Security Preparedness Task Force, pursuant to N.J.S.A. App. A:9-64 et seq., and the Commissioner of Education and shall be reviewed annually, and updated as appropriate.

A copy of the school district's school safety and security plan shall be disseminated to all school district employees. New employees shall receive a copy of the school district's safety and security plan, as appropriate, within sixty days of the effective date of their employment. All employees shall be briefed in writing, as appropriate, regarding updates and changes to the school safety and security plan.

The school district shall develop and provide an in-service training program for all school district employees to enable them to recognize and appropriately respond to safety and security concerns, including emergencies and crisis, consistent with the school district's plans, procedures, and mechanisms for school safety and security and the provisions of N.J.A.C. 6A:16-5.1. New employees shall receive this in-service training, as appropriate, within sixty days of the effective date of their employment. This in-service training program shall be reviewed annually and updated, as appropriate.

The Board shall ensure individuals employed in the district in a substitute capacity are provided with information and training on the district's



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Emergency and Crisis Situations

practices and procedures on school safety and security including instruction on school security drills, evacuation procedures, and emergency response protocols in the district and the school building where the individuals are employed in accordance with the provisions of N.J.S.A. 18A:41-7.

In accordance with N.J.S.A. 18A:41-1, at least one fire drill and one school security drill will be conducted each month within school hours, including any summer months, which the school is open for instructional programs. A school security drill means an exercise, other than a fire drill, to practice procedures that respond to an emergency situation including, but not limited to, a non-fire evacuation, lockdown, bomb threat, or active shooter situation that is similar in duration to a fire drill. Schools are required to hold a minimum of two active shooter, non-fire evacuation, bomb threat, and lockdown security drills annually. Fire alarm systems shall be initiated only during a fire drill evacuation. Responses made necessary by the unplanned activation of emergency procedures or by any other emergency shall not be substituted for a required school security drill.

The Principal or designee will provide local law enforcement or other emergency responders, as appropriate, with a friendly notification at least forty-eight hours prior to holding a school security drill. Although these outside agencies are not required to observe school security drills, the Principal is encouraged to invite representatives from local law enforcement and emergency responder agencies to attend and observe at least four different security drills annually.

Such drills and in-service training programs shall be conducted in accordance with a building security drill guide and training materials that educate school employees on proper evacuation and lockdown procedures in a variety of emergency situations on school grounds as provided by the New Jersey Office of Homeland Security and Preparedness.

The school district will be required to annually submit a security drill statement of assurance to the New Jersey Department of Education by June 30 of each school year. Each school in the district will be required to complete a security drill record form as required by the New Jersey Department of Education.



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N.J.S.A. 2C:33-3

N.J.S.A. 18A:41-1 et seq.; **18A:41-7**

N.J.A.C. 6A:16-5.1; 6A:27-11.2

Adopted: 7 October 2003

Revised: 15 June 2010

23 August 2011

January 2021



Dec. 15, 2020

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BOARD OF EDUCATION

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Procurement Procedures for School

Nutrition Programs

M

8561 PROCUREMENT PROCEDURES FOR SCHOOL
NUTRITION PROGRAMS

The Board of Education adopts this Policy to identify their procurement plan for the United States Department of Agriculture's (USDA) School Nutrition Programs. School Nutrition Programs include, but are not limited to: the National School Lunch Program (NSLP); School Breakfast Program (SBP); Afterschool Snack Program (ASP); Special Milk Program (SMP); Fresh Fruit and Vegetable Program (FFVP); Seamless Summer Option (SSO) of the NSLP; Summer Food Service Program (SFSP); the At-Risk Afterschool Meals component of the Child and Adult Care Food Program (CACFP); and the Schools/Child Nutrition USDA Foods Program.

The Board of Education is ultimately responsible for ensuring all procurement procedures for any purchases by the Board of Education and/or a food service management company (FSMC) comply with all Federal regulations, including but not limited to: 7 CFR Parts 210, 220, 225, 226, 245, 250; 2 CFR 200; State procurement statutes and administrative codes and regulations; local Board of Education procurement policies; and any other applicable State and local laws.

The procurement procedures contained in this Policy will be implemented beginning immediately, until amended. All procurements must maximize full and open competition. Source documentation will be maintained by the School Business Administrator/Board Secretary or designee and will be available to determine open competition, the reasonableness, the allowability, and the allocation of costs.

The Board of Education intentionally seeks to prohibit conflicts of interest in all procurement of goods and services.

A. General Procurement

The procurement procedures will maximize full and open competition, transparency in transactions, comparability, and documentation of all procurement activities. The school district's plan for procuring items for use in the School Nutrition Programs is as follows:



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MIDLAND PARK BOARD OF EDUCATION

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Procurement Procedures for School Nutrition Programs

1. The School Business Administrator/Board Secretary will ensure all purchases will be in accordance with the Federal Funds Procurement Method Selection Chart – State Agency Form #358 - Appendix. Formal procurement procedures will be used as required by 2 CFR 200.318 through .326 and any State and local procurement code and regulations. Informal procurement procedures (small purchase) will be required for purchases under the most restrictive small purchase threshold.
2. The following procedures will be used for all purchases:

Product/Services	Estimated Dollar Amount	Procurement Method	Evaluation	Contract Award Type	Contract Duration/Frequency
Small Wares	Up to \$6000	Informal bid/quotes	Reasonable Price	Equitable Distribution	Annual provided funds are available for purchase
Small Wares	Over \$6000	Informal bid/quotes	Bottom Line	Fixed Price	Annual provided funds are available for purchase
Repair Services	Up to \$6000	Informal bid/quotes	Bottom Line	Fixed Price	As needed
Capital Equipment	Up to \$40,000	Informal bid/quotes	Bottom Line	Fixed Price	As needed with available funds, subject to State approval
Capital Equipment	Over \$40,000	Formal IFB	Bottom Line	Fixed Price	Annual, with available funds and subject to State approval
Shortages/Emergency	Up to \$6000	Micro-Purchase	Reasonable Price	Equitable Distribution	Infrequently, as needed
FSMC Services		Formal RFP	Criteria as Specified in RFP	As specified in RFP	Base year plus up to 4 one year renewals as specified

B. Micro-Purchase Procedures Micro Purchases (2 CFR 200.67):

1. Public/Charter Schools



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Procurement Procedures for School Nutrition Programs

Purchases of supplies or services, as defined by 2 CFR 200.67, will be awarded without soliciting competitive price quotations if the price is reasonable in accordance with N.J.S.A. 18A:18A-37(a) and below thresholds established by the State Treasurer for informal receipt of quotations. Purchases will be distributed equitably among qualified suppliers with reasonable prices. Records will be kept for micro-purchases.

2. Non-Public Schools

~~Non-Public Schools Only~~— Purchases of supplies or services, within the **Federal** micro-purchase threshold (the aggregate amount does not exceed the Federal micro-purchase threshold as set by 2 CFR 200.67 ~~48 CFR 2.101~~) will be awarded without soliciting competitive price quotations if the price is reasonable.

Purchases will be distributed equitably among qualified suppliers with reasonable prices. Records will be kept for micro-purchases.

3. Formal bid procedures will be applied on the basis of multi-school system.
4. Because of the potential for purchasing more than public or non-public informal/small purchase threshold amount, or the Board approved threshold if less, it will be the responsibility of the School Business Administrator/Board Secretary to document the amounts to be purchased so the correct method of procurement will be followed.

CB. Formal Procurement

When a formal procurement method is required, the following competitive sealed bid or an Invitation for Bid (IFB) or competitive proposal in the form of a Request for Proposal (RFP) procedures will apply:

1. An announcement of an IFB or a RFP will be placed in the Board designated official newspaper to publicize the intent of the Board of Education to purchase needed items. The advertisement for bids/proposals or legal notice will be published in the official newspaper for at least one day in accordance with the provisions of N.J.S.A. 18A:18A-21.



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MIDLAND PARK BOARD OF EDUCATION

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Procurement Procedures for School Nutrition Programs

2. An advertisement in the official newspaper for at least one day is required for all purchases over the school district's small purchase threshold as outlined in Appendix – Federal Funds Procurement Method Section Chart. The advertisement will contain the following:
 - a. A general description of items to be purchased;
 - b. The deadline for submission of questions and the date written responses will be provided, including addenda to bid specifications, terms, and conditions as needed;
 - c. The date of the pre-bid meeting, if provided, and if attendance is a requirement for bid award;
 - d. The deadline for submission of sealed bids or proposals; and
 - e. The address of the location where complete specifications and bid forms may be obtained.
3. In an IFB or RFP, each vendor will be given an opportunity to bid on the same specifications.
4. The developer of written specifications or descriptions for procurements will be prohibited from submitting bids or proposals for such products or services.
5. The IFB or RFP will clearly define the purchase conditions. The following list includes requirements, not exclusive, to be addressed in the procurement document:
 - a. **Contract period for the base year and renewals as permitted;**
 - b. The Board of Education is responsible for all contracts awarded (statement);
 - c. Date, time, and location of IFB/RFP opening;



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Procurement Procedures for School Nutrition Programs

- d. How the vendor is to be informed of bid acceptance or rejection;
- e. Delivery schedule;
- f. Requirements (terms and conditions) the bidder must fulfill in order for bid to be evaluated;
- g. Benefits to which the Board of Education will be entitled if the contractor cannot or will not perform as required;
- h. Statement assuring positive efforts will be made to involve minority and small **and minority businesses, women's business enterprises, and labor surplus area firms**;
- i. Statement regarding the return of purchase incentives, discounts, rebates, and credits **under a cost reimbursement FSMC contract** to the Board of Education's nonprofit school food service account;
- j. Contract provisions as required in Appendix II to 2 CFR 200;:
 - (1) **Termination for cause and convenience – contracts in excess of \$10,000;**
 - (2) **Equal Opportunity Employment – “federally assisted construction contracts”;**
 - (3) **Davis-Bacon Act – construction contracts in excess of \$2,000;**
 - (4) **Contract work Hours and Safety Standards – contracts in excess of \$100,000;**
 - (5) **Right to inventions made under a contract or agreement – if the contract meets the definition of a “funding agreement” under 37 CFR 401.2(a);**



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Procurement Procedures for School
Nutrition Programs

- (6) **Clean Air Act – contracts in excess of \$150,000;**
 - (7) **Debarment and Suspension – all Federal awarded contracts;**
 - (8) **Byrd Anti Lobbying Amendment – contracts in excess of \$100,000; and**
 - (9) **Contracts must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.**
- k. Contract provisions as required in 7 CFR 210.21(f) for all cost reimbursable contracts;
 - l. Contract provisions as required in 7 CFR 210.16(a)(1-10) and 7 CFR 250.53 for food service management company contracts;
 - m. Procuring instrument to be used are purchase orders from firm fixed prices after formal bidding;
 - n. Price adjustment clause for renewal of multi-year contracts as defined in N.J.S.A. 18A:18A-42. The “index rate” means the annual percentage increase rounded to the nearest half percent in the implicit price deflator for State and local government purchases of goods and services computed and published quarterly by the U.S. Department of Commerce, Bureau of Economic Analysis;
 - o. Method of evaluation and type of contract to be awarded (solicitations using an IFB are awarded to the lowest responsive and responsible bidder; solicitations using a RFP are awarded to the most advantageous bidder/offer or with price as the primary factor among factors considered);



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Procurement Procedures for School Nutrition Programs

- p. Method of award announcement and effective date (if intent to award is required by State or local procurement requirements);
- q. Specific bid protest procedures including contact information of person and address and the date by which a written protest must be received;
- r. Provision requiring access by duly authorized representatives of the Board of Education, New Jersey Department of Agriculture (NJDA), United States Department of Agriculture (USDA), or Comptroller General to any books, documents, papers, and records of the contractor which are directly pertinent to all negotiated contracts;
- s. Method of shipment or delivery upon contract award;
- t. Provision requiring contractor to maintain all required records for three years after final payment and all other pending matters (audits) are closed for all negotiated contracts;
- u. Description of process for enabling vendors to receive or pick up orders upon contract award;
- v. Provision requiring the contractor to recognize mandatory standards/policies related to energy efficiency contained in the Energy Policy and Conservation Act (PL 94-163);
- w. Signed statement of non-collusion;
- x. Signed Debarment/Suspension Certificate, clause in the contract or a copy of search results from the System for Award Management (SAM);
- y. Provision requiring "Buy American" as outlined in 7 CFR Part 210.21(d) and USDA Guidance Memo SP 38-2017, **including specific instructions for prior**



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approval and documentation of utilization of non-domestic food products only; and

- z. Specifications and estimated quantities of products and services prepared by the school district and provided to potential contractors desiring to submit bids/proposals for the products or services requested; **and**

aa. The Board of Education's Electronic Signature Policy.

- 6. If any potential vendor is in doubt as to the true meaning of specifications or purchase conditions, **questions may be sent to the School Business Administrator/Board Secretary.** ~~interpretation will be provided in writing to all potential bidders by~~ **the School Business Administrator/Board Secretary or designee's response and will be provided in writing to all potential bidders within three days.** ~~specify the deadline for all questions.~~

- a. The School Business Administrator/Board Secretary will be responsible for **providing responses to questions and** securing all bids or proposals.
- b. The School Business Administrator/Board Secretary will be responsible to ensure all Board of Education procurements are conducted in compliance with applicable Federal, State, and local procurement regulations.
- c. The following criteria will be used in awarding contracts as a result of bids/proposals. Price must be the highest weighted criteria. Examples of other possible criteria include quality, service, delivery, and availability.

- 7. In awarding a RFP, a set of award criteria in the form of a weighted evaluation sheet will be provided to each bidder in the initial bid document materials. Price alone is not the sole basis for award, but remains the primary consideration among all factors when awarding a contract. Following evaluation and negotiations, a firm fixed price or cost reimbursable contract is awarded.



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- a. The contracts will be awarded to the responsible bidder/proposer whose bid or proposal is responsive to the invitation and is most advantageous to the Board of Education, price as the primary, and other factors considered. Any and all bids or proposals may be rejected in accordance with the law.
- b. The School Business Administrator/Board Secretary or designee is required to sign on the bid tabulation of competitive sealed bids or the evaluation criterion score sheet of competitive proposals signifying a review and approval of the selections.
- c. The School Business Administrator/Board Secretary shall review the procurement system to ensure compliance with applicable laws.
- d. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product specified was received.
- e. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. The contractor must inform the School Business Administrator/Board Secretary within one workday if a product is not available. In the event a nondomestic agricultural product is to be provided to the Board of Education, the contractor must obtain, in advance, written approval for the product. The School Business Administrator/Board Secretary must comply with the Buy American Provision.
- f. Full documentation regarding the reason an accepted item was unavailable, and the procedure used in determining acceptable alternates, will be available for audit and review. The person responsible for this documentation is the School Business Administrator/Board Secretary.
- g. The School Business Administrator/Board Secretary is responsible for maintaining all procurement documentation.



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DC. Small Purchase Procedures

If the amount of purchases for items is less than the school district's small purchase threshold as outlined in the Federal Funds Procurement Method Selection Chart – See Appendix, the following small purchase procedures including quotes will be used. Quotes from a minimum number of three qualified sources will be required.

1. Written specifications will be prepared and provided to all vendors.
2. Each vendor will be contacted and given an opportunity to provide a price quote on the same specifications. A minimum of three vendors shall be contacted.
3. The School Business Administrator/Board Secretary or designee will be responsible for contacting potential vendors when price quotes are needed.
4. The price quotes will receive appropriate confidentiality before award.
5. Quotes/Bids will be awarded by the School Business Administrator/Board Secretary. Quotes/Bids will be awarded on the following criteria. Quote/Bid price must be the highest weighted criteria. Examples of other possible criteria include quality, service, delivery, and availability.
6. The School Business Administrator/Board Secretary will be responsible for documentation of records to show selection of vendor, reasons for selection, names of all vendors contacted, price quotes from each vendor, and written specifications.
7. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product specified is received.
8. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. Full documentation will be made available as to the selection of the acceptable item.



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9. The School Business Administrator/Board Secretary or designee is required to sign all quote tabulations, signifying a review and approval of the selections.

ED. Noncompetitive Proposal Procedures

If items are available only from a single source when the award of a contract is not feasible under small purchase, sealed bid or competitive negotiation, noncompetitive proposal procedures will be used:

1. Written specifications will be prepared and provided to the vendor.
2. The School Business Administrator/Board Secretary will be responsible for the documentation of records to fully explain the decision to use the noncompetitive proposal. The records will be available for audit and review.
3. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product or service specified was received.
4. The School Business Administrator/Board Secretary will be responsible for reviewing the procedures to be certain all requirements for using single source or noncompetitive proposals are met.
5. ~~Non-Public Schools Only~~— The noncompetitive micro-purchase method shall be used for one-time purchases of a new food item if the amount is less than the **applicable Federal or State** ~~Federal~~ micro-purchase threshold (~~2-CFR-200.67~~) to determine food acceptance by students and provide samples for testing purposes. A record of noncompetitive negotiation purchase shall be maintained by the School Business Administrator/Board Secretary or designee. At a minimum, the record of noncompetitive purchases shall include: item name; dollar amount; vendor; and reason for noncompetitive procurement.
6. A member or representative of the Board of Education will approve, in advance, all procurements that result from noncompetitive negotiations.



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FE. Miscellaneous Provisions

1. New product evaluation procedures will include a review of product labels and ingredients; an evaluation of the nutritional value; taste tests and surveys; and any other evaluations to ensure the new product would enhance the program.
2. The Board of Education agrees the reviewing official of each transaction will be the School Business Administrator/Board Secretary.
3. Payment will be made to the vendor when the contract has been met and verified and has met the Board of Education's procedures for payment. (If prompt payment is made, discounts, etc., are accepted.)
4. Specifications will be updated as needed.
5. If the product is not as specified, the following procedure, including, but not limited to, will take place: remove product from service; contact vendor for approved alternate product; or remove product from bid.

GF. Emergency Purchases

1. If it is necessary to make a one-time emergency procurement to continue service or obtain goods, and the public exigency or emergency will not permit a delay resulting from a competitive solicitation, the purchase must be authorized using a purchase order signed by the School Business Administrator/Board Secretary. The emergency procedures to be followed for such purchases shall be those procedures used by the school district for other emergency purchases consistent with N.J.S.A. 18A:18A-7. All emergency procurements shall be approved by the School Business Administrator/Board Secretary. At a minimum, the following emergency procurement procedures shall be documented to include, but not be limited to: item name; dollar amount; vendor; and reason for emergency.



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HG. Purchasing Goods and Services – Cooperative Agreements, Agents, and Third-Party Services (Piggybacking)

1. When participating in intergovernmental and inter-agency agreements the Board of Education will ensure that competitive procurements are conducted in accordance with 2 CFR Part 200.318 through .326 and applicable program regulations and guidance.
2. When utilizing the services of a co-op, agent, or third party the Board of Education will ensure that the following conditions have been met **and considered as one source of pricing in addition to other prices:**
 - a. All procurements were subject to full and open competition and were made in accordance with Federal/State/local procurement requirements;
 - b. The existing contract allows for the inclusion of additional Board of Educations that were not contemplated in the original procurement to purchase the same supplies/equipment through the original award;
 - c. The specifications in the existing contract meets their needs and that the items being ordered are in the contract;
 - d. The awarded contract requires all the Federally required certifications; e.g. Buy American, debarment, restrictions on lobbying, etc.;
 - e. The agency will confirm the addition of their purchasing power (goods or services) to the procurement in scope or services does not create a material change, resulting in the needs to re-bid the contract;
 - f. Administrative costs (fees) for participating in the agreement are adequately defined, necessary and reasonable, and the method of allocating the cost to the participating agencies must be specified;



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- g. The Buy American provisions are included in the procurement of food and agricultural products; and
- h. The agreement includes the basis for and method of allocating each discount, rebate, or credit and how they will be returned to each participating agency when utilizing a cost-reimbursable contract.

III. Records Retention

- 1. The Board of Education shall agree to retain all books, records, and other documents relative to the award of the contract for three years after final payment. If there are audit findings that have not been resolved, the records shall be retained beyond the three-year period as long as required for the resolution of the issues raised by the audit. Specifically, the Board of Education shall maintain, at a minimum, the following documents:
 - a. Written rationale for the method of procurement;
 - b. A copy of the original solicitation;
 - c. The selection of contract type;
 - d. The bidding and negotiation history and working papers;
 - e. The basis for contractor selection;
 - f. Approval from the State agency to support a lack of competition when competitive bids or offers are not obtained;
 - g. The basis for award cost or price;
 - h. The terms and conditions of the contract;
 - i. Any changes to the contract and negotiation history;
 - j. Billing and payment records;
 - k. A history of any contractor claims;



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- l. A history of any contractor breaches; and
- m. Any other documents as required by N.J.S.A. 18A:18A – Public School Contracts Law.

JL. Code of Conduct for Procurement

1. All procurements must ensure there is open and free competition and adhere to the most restrictive Federal, State, and local requirements. The Board of Education seeks to conduct all procurement procedures in compliance with stated regulations and to prohibit conflicts of interest and actions of employees engaged in the selection, award, and administration of contracts. All procurements will be in accordance with this Policy and all applicable provisions of N.J.S.A. 18A:18A – Public School Contracts Law.
2. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal, State, or local award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent; any member of his or her immediate family, his or her partner; or an organization which employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value.
4. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity. Based on the severity of the infraction, the penalties could include a written reprimand to their personnel file, a suspension with or without pay, or termination.



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5. All questions and concerns regarding procurement solicitations, contract evaluations, and contract award, shall be directed to the School Business Administrator/Board Secretary.

KJ. Food Service Management Company (FSMC)

1. In the operation of the school district's food service program, the school district shall ensure that a FSMC complies with the requirements of the Program Agreement, the school district's Free and Reduced School Lunch Policy Statement, all applicable USDA program policies and regulations, and applicable State and local laws. In order to operate an a la carte food service program, the FSMC shall agree to offer free, reduced price, and full price reimbursable meals to all eligible children.
2. The school district shall monitor the FSMC billing invoices to ensure compliance with Federal and State procurement regulations.
3. In accordance with N.J.S.A. 18A:18A-5a.(22), RFPs are required in all solicitations for a FSMC.

N.J.S.A. 18A:18A – Public School Contracts Law
New Jersey Department of Agriculture
“Procurement Procedures for School Food
Authorities” Model Policy – September 2018



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APPENDIX

FEDERAL FUNDS PROCUREMENT METHOD SELECTION CHART		
THERE ARE TWO (2) PROCUREMENT METHODS, FORMAL AND INFORMAL. THE METHOD THE SCHOOL FOOD AUTHORITIES (SFA) NEEDS TO USE DEPENDS ON TWO (2) FACTORS, THE AMOUNT OF THE CONTRACT AND WHETHER THE SFA IS A PUBLIC/CHARTER OR NON-PUBLIC SCHOOL.		
NEW JERSEY PUBLIC/CHARTER SCHOOLS PURCHASING THRESHOLDS		
AMOUNT	ACTIVITY	PROCUREMENT METHOD
INFORMAL PROCUREMENT		
Below \$4,350 without QPA	N.J.S.A 18A:18A-3	Sound Business Practice *
Below \$6,000 with QPA	APPLIES TO PURCHASES BELOW THE QUOTATION THRESHOLDS	
SMALL PURCHASE QUOTATION PROCEDURES		
\$4,351 OR \$6,001 up to \$29,000 or \$40,000	N.J.S.A. 18A:18A-37 ANY PURCHASE EXCEEDING QUOTATION THRESHOLDS REQUIRES A QUOTE UP TO THE APPLICABLE N.J.S.A. BID THRESHOLDS OF \$29,000 (without a QPA*) OR \$40,000 (with a QPA*)	Quotation using SFA Internal Procurement Procedures
NOTE: ANNUAL AGGREGATE AMOUNTS		
FORMAL PROCUREMENT		
\$29,000 or \$40,000 and above	N.J.S.A. 18A:18A-37 Bid Threshold without a QPA* - \$29,000 Bid Threshold with a QPA* - \$40,000	Bid - Invitation for Bid (IFB) OR Request for Proposal (RFP)
* QUALIFIED PURCHASING AGENT		
NEW JERSEY NON-PUBLIC SCHOOL PURCHASING THRESHOLDS		
AMOUNT	ACTIVITY	PROCUREMENT METHOD
INFORMAL PROCUREMENT		
Below \$10,000 *	Micro - purchases 2 CFR 200.320(a) Single Transaction aggregate cost less than \$10,000	Sound Business Practice *
* Or LESS than \$10,000 if local SFA Procurement Policies are more restrictive		
\$10,001 - \$249,999	Small purchase procedures 2 CFR 200.320(b)	Quotation using SFA Internal Procurement Procedures
FORMAL PROCUREMENT		
\$250,000 and above	As per Federal requirements in 2 CFR Parts 200.317 - 200.326	Bid - Invitation for Bid (IFB) OR Request for Proposal (RFP)

Note: The Federal Funds Procurement Method Selection Chart is subject to change in accordance with the schedule set forth in N.J.S.A. 18A:18A-3 "Public School Contracts Law". A "Qualified Purchasing Agent" must be qualified in accordance with N.J.S.A. 40A:11-9. In order to track updates to this Chart, the source document can be located on the New Jersey Department of Agriculture's website under "Forms and Publications" it is titled, "State Agency Form #358."



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