1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, June 27, 2012 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel,New Jersey. The meeting was called to order at 8:00 p.m., by Ms. Garrity, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Wetmore, Liu and Vander Woude and Messrs: DeSario, Pavlik (present via conference call 8:20 p.m., ended call 9:31 p.m.), Sockol and Tai. Absent: Mrs. Pascucci. Also present, were Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Martin Barger, Board Attorney. Absent: Mrs. Barbara Duncan, Superintendent. Both student representatives were absent.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentations – None

5. Approval of Minutes – None

6a. Questions from the Public (Agenda Items) – None

6b. Committee Reports(s)

Mr. Sockol – Budget & Finance Committee
After the notes were reported out there was follow up discussion among the Board regarding the concept of additional advertising venues. Mr. Petrizzo identified what the current four venues are and the reasons for that decision. Mr. Sockol recommended the High School Marque sign as an additional advertising venue. After discussion was finalized, the Board agreed that this topic would continue to be reviewed and discussed at committee level.

7a. Approval of Out-of-District Travel – District Personnel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop/Meeting	City/State	Cost
10/04/12	Alston, S.	Supervisor of Humanities K-12	How PARCC will be Implemented in NJ/Making Friends with Data	Lincroft, NJ	$30.00
07/26/12	Angelos, J.	Village School	NJ School Bldg. and Grounds Summer Workshop	Manasquan, NJ	$0.00
07/26/12	Ciszak, D.	Indian Hill School	NJ School Bldg. and Grounds Summer Workshop	Manasquan, NJ	$0.00
07/26/12	Errickson, R.	Indian Hill School	NJ School Bldg. and Grounds Summer Workshop	Manasquan, NJ	$0.00
07/26/12	Fariello, A.	Mechanic	NJ School Bldg. and Grounds Summer Workshop	Manasquan, NJ	$0.00
07/26/12	Ferguson, T.	Village School	NJ School Bldg. and Grounds Summer Workshop	Manasquan, NJ	$0.00
07/26/12	Gabriel, A.	W. R. Satz School	NJ School Bldg. and Grounds Summer Workshop	Manasquan, NJ	$0.00
10/11/12 & 10/12/12	Gill, M.	Administrator, District	Autism New Jersey 30th Annual Conference	Atlantic City, NJ	$450.00
07/26/12	Graham, B.	Maintenance	NJ School Bldg. and Grounds Summer Workshop	Manasquan, NJ	$0.00
10/11/12 & 10/12/12	Lieberman, B.	Village School	Autism New Jersey 30th Annual Conference	Atlantic City, NJ	$365.00
Tabled ~~10/11/12& 10/12/12~~	~~Litwak, F.~~	~~District Consultant~~	~~Autism New Jersey 30th Annual Conference~~	~~Atlantic City, NJ~~	~~$450.00~~
07/26/12	McCann, R.	Village School	NJ School Bldg. and Grounds Summer Workshop	Manasquan, NJ	$0.00
09/21/12	Moran-Kudisch, C.	District, Substance Abuse Counselor	Monmouth County Association of Student Assistance Professionals Meeting	Freehold, NJ	$0.00
10/19/12	Moran-Kudisch, C.	District, Substance Abuse Counselor	Monmouth County Association of Student Assistance Professionals	Keyport, NJ	$0.00

Date	Name	Location	Workshop/Meeting	City/State	Cost
			Meeting		
11/16/12	Moran-Kudisch, C.	District, Substance Abuse Counselor	Monmouth County Association of Student Assistance Professionals Meeting	Asbury Park, NJ	$0.00
12/14/12	Moran-Kudisch, C.	District, Substance Abuse Counselor	Monmouth County Association of Student Assistance Professionals Meeting	Manasquan, NJ	$0.00
01/18/13	Moran-Kudisch, C.	District, Substance Abuse Counselor	Monmouth County Association of Student Assistance Professionals Meeting	Keansburg, NJ	$0.00
02/06/13 02/07/13 02/08/13	Moran-Kudisch, C.	District, Substance Abuse Counselor	Monmouth County Association of Student Assistance Professionals Meeting	Long Branch, NJ	$0.00
03/15/13	Moran-Kudisch, C.	District, Substance Abuse Counselor	Monmouth County Association of Student Assistance Professionals Meeting	Freehold, NJ	$0.00
04/19/13	Moran-Kudisch, C.	District, Substance Abuse Counselor	Monmouth County Association of Student Assistance Professionals Meeting	Atlantic Highlands, NJ	$0.00
05/17/13	Moran-Kudisch, C.	District, Substance Abuse Counselor	Monmouth County Association of Student Assistance Professionals Meeting	Tinton Falls, NJ	$0.00
6/TBD/13	Moran-Kudisch, C.	District, Substance Abuse Counselor	Monmouth County Association of Student Assistance Professionals Meeting	TBD	$0.00
07/26/12	Ratcliffe, R.	W. R. Satz School	NJ School Bldg. and Grounds Summer Workshop	Manasquan, NJ	$0.00
10/11/12 & 10/12/12	Scheffler, D.	Village School	Autism New Jersey 30th Annual Conference	Atlantic City, NJ	$365.00
07/26/12	Taylor, S.	Village School	NJ School Bldg. and Grounds Summer Workshop	Manasquan, NJ	$0.00
07/26/12	White, W.	Indian Hill School	NJ School Bldg. and Grounds Summer Workshop	Manasquan, NJ	$0.00

*Paid with NCLB Title II Funds, or IDEA

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: None

Mrs. Wetmore and Mrs. Vander Woude inquired why the District was paying for the professional development for a consultant. Mrs. Currie explained the need for these services and stated that this practice is consistent with was has been done in the past with other consultants.

After discussion was finalized, Mr. Sockol motioned and Mrs. Wetmore seconded to amend this resolution and remove F. Litwak, District Consultant from Out of District Travel.
The following roll call vote was taken on the amended resolution;

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

7b. Approval of the Local Professional Development Plan for the 2012/2013 School Year

Resolved: That the Board approve the Local Professional Development Plan for 2012/2013 School Year as on file in the Office of the Assistant Superintendent, Curriculum and Instruction, as per attachment # 7b.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

7c. Acceptance of Donation from the Holmdel Foundation for Educational Excellence

Resolved: That the Board accept with gratitude, a monetary donation from the Holmdel Foundation for Educational Excellence, in the amount of $11,165.00, to fund the following mini-grants, for the 2012/2013 school year. [D]

HOLMDEL HIGH SCHOOL	
1. Infusing Technology in Health and PE	$1,028.00
High School Total	$1,028.00
W. R. SATZ SCHOOL	
1. (Collaborative) Character Education	$1,200.00
2. 7th Grade Classrooms Weather Station	$1,250.00
Satz School Total	$2,450.00
INDIAN HILL SCHOOL	
1. The Mysteries of Ancient Civilizations	$500.00
Indian Hill School Total	$500.00
INDIAN HILL/VILLAGE SCHOOL	
1. ZooBurst, Go Animate, etc.	$1,500.00
2. Interactive Whiteboard to Go Please	$1,078.00
Indian Hill/Village School Total	$2,578.00
VILLAGE SCHOOL	
1. Enhancing Our Learning with ELMO	$721.00
2. Everyday ELMO Infusing Technology across Curriculum	$721.00
3. Second Grade Learning with ELMO	$721.00
4. Tumble Book Library	$499.00
5. Research Revisited	$450.00
6. IPads for Intervention	$1,497.00
Village School Total	$4,609.00
GRAND TOTAL	$11,165.00

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

7d. Approval for Adoption of Textbooks/Supplemental Resource Books and Materials

Resolved That the Board approve the following Textbooks/Supplemental Resource Books and Materials [B]:

Title: Biology: Foundations
Author: Miller, Kenneth, R. PhD. and Levine, Joseph, Ph.D.
Publisher: Pearson Prentice Hall
Date: 2010
Cost: $83.97 per copy
Title: Environmental Science for AP
Author: Friedland and Relyea
Publisher: W. H. Freeman and Company/BFW
Date: 2012
Cost: $108 per copy

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

7e. Approval of Revised Course for the 2012/2013 School Year

Resolved That the Board approve the following Revised Course for the 2012/2013 School Year. [B]:

Advanced Placement Latin – High School

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

7f. Approval of Regulation #1330 – Use of Facilities

Resolved: That the Board approve the following Regulation #1330 as the first and only reading, as per attachment #7f:

File Code 1330 Regulation Use of Facilities

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8a. Report of the Assistant Superintendent

Village School:
Thank you to all of the students, families, and staff for helping to wrap up a wonderful school year!

Indian Hill School:
On June 14th, Indian Hill School 5th graders enjoyed a visit from Ondrush Farms. Mr. Ondrush brought some of his farm animals to teach students about the animals on his farm and to help them gain a sense of Holmdel's long history as a farming community.

On June 4th, Indian Hill 6th graders enjoyed a day at the Philadelphia Zoo. The students had a nice time studying and learning about the vast array of animals at the zoo.

In June, Indian Hill School's 5th graders spent a day at the Robert J. Novins Planetarium at Ocean County College. The students enjoyed the planetarium's presentation which served as an excellent extension activity to the astronomy unit in the science curriculum.

In June, 4th graders at Indian Hill School took a field trip to the Newark Museum. Here, students enjoyed the exhibit, "Dynamic Earth: Revealing Nature's Secrets". This unique program delved into ecology in an interactive way that the students responded positively to.

W. R. Satz School:

The 8th grade commencement ceremony that took place at Brookdale Community College on June 20th was very successful. Our graduates did an excellent job at graduation and had a lot of fun dancing the night away at the Lakeside Manor in Lincroft.

The Satz School 8th grade trip to Washington, DC was a success. The students and chaperones had a wonderful time visiting the various museums and touring our nation's capitol.

On June 18th, 212 students from the Satz School had a fun "field day" at the Keansburg Water Park, in Keansburg, New Jersey. After several hours of swimming and water rides, the students returned to Satz and were treated to lunch courtesy of the Satz School's PSG.

High School:

Commencement Exercises were held last Wednesday, June 20th, at Brookdale Community College for the 276 members of the Class of 2012. The ceremony was well-attended and spirited, and we wish all of our graduates the very best as they move forward in their lives.

High School Sports:

Congratulations to the seventeen (17) athletes who received well-deserved recognition as All-Stars by the various print media and coaches' associations. Congratulations also to the Boys Tennis Team for the #5 final ranking in New Jersey, and to their coach, Mr. Chuck Chelednick, who was recognized as Shore Conference Coach of the Year. A complete list of the all-stars may be found on the high school web site.

District News

The B&G department is gearing up for a very busy and productive summer. We will be completing solar installations at every school. With the support of the HFEE we will be updating our performing arts center at the high school. Village will enjoy a wireless environment when school reopens.

8a-1. Report of the Student Representatives to the Board - None

Resolved: That the Report of the Assistant Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved
Absent: Mrs. Pascucci

8b. Personnel

8b.-1 Approval of Contract for the Superintendent of Schools

Be it Resolved: That the Holmdel Township Board of Education hereby enters into a Contract with Barbara Duncan, for the position of Superintendent of Schools, effective July 1, 2013 through June 30, 2016, final terms to be negotiated in accordance with the regulations established by the New Jersey Department of Education.

Discussion: Ms. Garrity stated the Board is very pleased with the Superintendent and considering all the incentives with the cap at the state level, it was in everyone's best interest to agree on a 3 year contract.

Dr. Tai thanked Mrs. Duncan for all her service and requested that as the contract terms are being finalized, he would hope that consideration be given to a 5 year contract. He stated that he supports extending her contract to the maximum term allowed.

Mrs. Liu thanked Mrs. Duncan for all of her service and reiterated Dr. Tai's statements to that she would support extending her contract to the maximum term allowed.

Mr. Sockol thanked Mrs. Duncan for her willingness to take a 28 % cut in pay but not a 28% cut in responsibilities.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-2 Approval of Salaries, Non-Affiliated Administrators

Resolved: That the Board approve the Salaries for the 2012/2013 school year for the following Non-Affiliated Administrators: [B]

Last Name	**First Name**	**Job Title**	**Salary**
Balicki	William	Director of Plant, Operations & Maintenance	$114,223
Collins	Nicole	Transportation Coordinator	$64,260
Gattini	Anthony	Director of Technology	$124,456
Lelivelt	Steven	Network Engineer	$88,819
Mikos	Peter	Assistant Business Administrator	$103,586
Peart	Mandie	Human Resources Manager	$89,807

Discussion: Mr. Sockol inquired about Nicole Collins and why she was receiving a raise since she started later in the year.

Mr. Barger explained that this matter is consistent with past practice and is based on when the employee starts in the year.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 7-1
Absent: Mrs. Pascucci
NAY: Mr. Pavlik

8b.-3 Approval of Salaries, Non-Affiliated Staff

Resolved: That the Board approve the Salaries for the 2012/2013 school year for the following Non-Affiliated Staff: [B]

Last Name	**First Name**	**Job Title**	**Salary**
Dluhy	Jeffery	Energy Manager	$26,520
Farriello	Arthur	Mechanic	$53,201
Huges	Kenneth	Licensed Electrician	$76,619
Murphy	Joyce	Staff Accountant	$51,000
Proctor	Marcus	Assistant Network Engineer	$59,160

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-4 Approval of Salaries for 2012/2013, Confidential Office Service Personnel

Resolved: That the Board approve the salaries for the 2012/2013, school year effective July 1, 2012, for the following Confidential Office Service Personnel:

Last Name	First Name	Job Title	Salary
Amabile	Lori	Confidential. Secretary to Director of Special Services	$51,536
Gogliormella	Rosanne	Confidential. Secretary to Director of Special Services	$53,200
Harris	Loretta	Confidential Bookkeeper/Payroll	$67,624
Jaume	Elena	Confidential Executive Secretary to Superintendent	$66,305
Kessler	Gerilyn	Confidential Administrative Assistant to Superintendent	$61,833
Martino	Elena	Confidential Executive Secretary to Assistant Superintendent	$66,834
Panepinto	Jeanne	Confidential Secretary to Assistant Business Administrator	$47,190
Porto	Donna	Confidential Coordinator of Purchasing	$59,830
Rispoli	Paula	Confidential Executive Secretary to Business Administrator	$65,725
Saler	Michelle	Confidential Secretary Human Resources	$63,206

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-5 Approval of Resignation Assistant Principal, High School

Resolved: That the Board approve the Resignation of Kevin Bals, as Assistant Principal, Holmdel High School, effective July 1, 2012.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-6 Approval of Change in Assignment Confidential Secretary, Central Office

Resolved: That the Board approve a Change in Assignment for Jeanne Panepinto, effective September 1, 2012, or sooner, through June 30, 2013, as follows [E. Kerwick - retired] [B]:

From: Confidential Secretary to the Assistant Business Administrator/Assistant Board Secretary, Central Office

To: Secretary to the Supervisor of Athletics, Health and Physical Education, Holmdel High School, at a salary of $47,915, plus a level II stipend of $4,109.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 7-1
Absent: Mrs. Pascucci
NAY: Mr. Pavlik

8b.-7 Acceptance of Increment Withholding

RESOLVED: Pursuant to N.J.S.A.18A:29-14, the salary and adjustment increments for Employee I.D. #5490 are hereby withheld for the 2012/2013 school year; and

BE IT FURTHER RESOLVED: That said employee's increments will not be restored in future years unless and until formal action is taken by the Board; and

BE IT FINALLY RESOLVED: That within ten (10) days, the Superintendent shall notify the employee of this action and the reasons for same.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-8 Approval to Amend Appointment for Special Education Monitor, Extended School Year Program

Resolved: That the Board approve the Amendment of Appointment for Ashley Coker for the 2012 Extended School Year Program, as follows: [B]

From: Special Education Monitor, Extended School Year Program, $21.71 per hour

To: Special Education Teacher, Extended School Year Program, $39.23 per hour

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-9 Approval to Amend Appointment for Special Education Autistic Teacher, Indian Hill School

Resolved: That the Board approve the Amendment of Appointment for Maria Melillo, as follows:

From: Special Education /Autistic Teacher, Step 1 BA+15, at a salary of $50,755, Indian Hill School, effective September 1, 2012 through June 30, 2013.

To: Special Education /Autistic Teacher, Step 1 BA+30, at a salary of $52,955, Indian Hill School, effective September 1, 2012 through June 30, 2013.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-10 Approval to Amend Appointment for Special Education Teacher, Extended School Year Program

Resolved: That the Board approve the amendment of appointment for Maria Melillo for the 2012 Extended School Year Program, as follows: [B]

From: Special Education Teacher, Extended School Year Program, $37.60 per hour

To: Special Education Teacher, Extended School Year Program, $39.26 per hour

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-11 Approval of Assignment Change/Transfer

Resolved: That the Board approve the following Transfer effective September 1, 2012 through June 30, 2013, as listed below:

First Name	Last Name	Position From	Position To
Amy	Clark	Special Education Replacement Teacher, Holmdel High School	Special Education Replacement Teacher, Holmdel High School and W. R. Satz School

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-12 Approval of Staff Members for the Curriculum Project Work for Summer 2012 School Year

Resolved: That the Board approve the following Staff Members for the Curriculum Project Work for Summer 2012 School Year, at the non-pupil contact employment rate per hour, as per contractual agreement. [B]

Planned Curriculum Project	Staff Member
Writing, Grade 2	Harry Dangler Kyriaki Rausch
AP Language and Composition	Steven Dante

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-13 Approval of Summer Sports Camp Program Head Athletic Coaches and Assistant Coaches

Resolved: That the Board approve the following Summer Sports Camp Program Head Athletic Coaches and Assistant Coaches for the 2012 Summer Sports Camp Program pending sufficient enrollment: [B - No Cost to the Board – Salary is **Paid by Tuition** of Students].

First Name	Last Name	Position
Julie	Martelli	Field Hockey Assistant Coach (Week 1)
Julie	Martelli	Field Hockey Head Coach (Week 2)
Nora	Bosmans	Field Hockey Assistant Coach (Week 2)

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-14 Approval of Service Providers for Summer Evaluations

Resolved: That the Board approve the following Service Providers to conduct Summer Evaluations at their pro-rated salary:

Name	Position
Barbara Anthony	Speech & Language Specialist
Laura Bligh	Speech & Language Specialist
Voula Constantarakos	Speech & Language Specialist
Marge Longo	Speech & Language Specialist
Barbara Rosen	Speech & Language Specialist
Allison Seman	Speech & Language Specialist
Jean Thompson	Speech & Language Specialist
Doreen Cancillieri	Occupational Therapist
Nicole Newell	Occupational Therapist

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-15 Approval of Education Based Services to Provide a Speech and Language Specialist

Resolved: That the Board approve EBS (Educational Based Services) to provide a Speech & Language Specialist (at a rate of $75.00 per hour) beginning July 2, 2012 through August 9, 2012.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-16 Appointment of Television Broadcasting Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Bryan DeNovellis as a Teacher of Television Broadcasting, Holmdel High School, Step 1BA, at a salary of $48,555, for the 2012/2013 school year, pending certification and criminal history review. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-17 Appointment of Spanish Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Kristin Boka as a Spanish Teacher, Holmdel High School, Step 1BA, at a salary of $48,555, for the 2012/2013 school year, pending Criminal History Review. [New Position] [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-18 Appointment of Temporary Leave Replacement, Special Education Teacher, Village School

Resolved: That the Board approve the appointment of Ashley Coker as a Temporary Leave Replacement Special Education Teacher, Grade 1, Step 1 BA+30 at a salary of

$52,955 (prorated), Village School, effective September 1, 2012 through December 21, 2012. [J. McHugh - Leave] [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-19 Appointment of Temporary Leave Replacement, Special Education Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Rachel Rubinstein as a Temporary Leave Replacement, Special Education Teacher, Grade 6, Step 1 BA+30 at a salary of $52,955 (prorated), Indian Hill School, effective September 1, 2012 through December 21, 2012, pending criminal history review. [L. McMahon - Leave] [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-20 Approval of Appointment of Schedule B Positions for the Fall 2012/2013 School Year

Resolved: That the Board approve the appointment of Schedule B Positions for the Fall 2012/2013 school year, as per attachment 8b.-20 [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-21 Approval of Appointment of Schedule B Positions for the Winter 2012/2013 School Year

Resolved: That the Board approve the appointment of Schedule B Positions for the Winter 2012/2013 school year, as per attachment 8b.-21 [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-22 Approval of Appointment of Schedule B Positions for the Spring 2012/2013 School Year

Resolved: That the Board approve the appointment of Schedule B Positions for the Spring 2012/2013 school year, as per attachment 8b.-22 [B]

Roll call vote for all positions except Head Baseball Coach
MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 7-1
Absent: Mrs. Pascucci
NAY: Mr. Pavlik

Roll call vote for Head Baseball Coach
MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 6-2
Absent: Mrs. Pascucci
NAY: Mrs. Vander Woude and Mr. Pavlik

8b.-23 Approval of Appointment of Schedule B Positions for the 2012/2013 School Year

Resolved: That the Board approve the appointment of Schedule B Positions for the 2012/2013 school year, as per attachment 8b.-23 [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-24 Appointment of Non-Certificated Staff, Extended School Year

Resolved: That the Board approve the appointment of Patti Thomas as a Special Education Monitor for the 2012 Extended School Year Program, at an hourly rate of $27.71. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-25 Appointment of Night Custodian, Village School

Resolved: That the Board approve the appointment of Richard McCann to the position of Night Custodian, Village School, effective July 1, 2012 through December 31, 2012. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-26 Approval of Volunteer for the 2012 Extended School Year Program

Resolved: That the Board approve Erica Shur as a Volunteer for the 2012 Extended School Year Program.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-27 Appointment of Prime Time Staff for the 2012/2013 School Year

Resolved: That the Board approve the appointment of the following Prime Time staff for the 2012/2013 School Year: [The Prime Time Program is completely funded by tuition and operates at no cost to the Board of Education.]

First Name	Last Name	Position	Hourly Wage
Michael	Braun	Prime Time Program Director	$36.00
Joyce	Quadrel	Prime Time Program Coordinator, Indian Hill	$32.00
Maria	Pasquale	Prime Time Program Coordinator, Village School	$32.00
Elizabeth	Semanchick	Prime Time Program Head Certificated Program Staff Member	$29.00
Carolyn	Bongo	Prime Time Program Staff Member	$26.00
Heidi	Buzzanga	Prime Time Program Staff Member	$26.00
Ann	Condon	Prime Time Program Staff Member	$26.00
Linda	Dayback	Prime Time Program Staff Member	$26.00 (substitute)
Donna	Disko	Prime Time Program Staff Member	$26.00 (substitute)

First Name	Last Name	Position	Hourly Wage
Carol	Dempsey	Prime Time Program Staff Member	$26.00
Angela	Gargano	Prime Time Program Staff Member	$26.00 (substitute)
Mary	Hoffman	Prime Time Program Staff Member	$26.00
Elma	Hoganson	Prime Time Program Staff Member	$26.00
Annette	Kolakowski	Prime Time Program Staff Member	$26.00 (substitute)
Julia	Krawczuk	Prime Time Program Staff Member	$26.00 (substitute)
Dianna	McKeon	Prime Time Program Staff Member	$26.00 (substitute)
Maryanne	Mika	Prime Time Program Staff Member	$26.00
Catherine	Pacillo	Prime Time Program Staff Member	$26.00 (substitute)
Mary	Satterfield	Prime Time Program Staff Member	$26.00
Regina	Snyder-Armellino	Prime Time Program Staff Member	$26.00
Janice	Taylor	Prime Time Program Staff Member	$26.00
Patti	Thomas	Prime Time Program Staff Member	$26.00
Judith	Walton	Prime Time Program Staff Member	$26.00
Barbara	Wagner	Prime Time Program Staff Member	$26.00
Colleen	Wagner	Prime Time Program Staff Member	$26.00 (substitute)
Patty	Wagner	Prime Time Program Staff Member	$26.00
Thomas	Woods	Prime Time Program Staff Member	$26.00
Carolyn	Bongo	Prime Time Program Secretary	$13.00
Maryanne	Mika	Prime Time Program Secretary	$13.00
Mary	Satterfield	Prime Time Program Secretary	$13.00

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-28 Approval of Internship, Counseling, Holmdel High School

Resolved: That the Board approve Kimberly Bongiovanni for an Internship from September 5, 2012 through June 24, 2013 in the area of School Counseling at the Holmdel High School for a total of 300 hours.
Cooperating teacher will be Lori Vona.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-29 Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the Day-to-Day Substitute Personnel, effective September 1, 2012 through June 30, 2013, for the 2012/2013 school year, as per attachment #8b.-29. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-30 Approval of Adjustments to Increment Level

Resolved: That the Board approve the following Adjustment in Increment Level:

First Name	Last Name	From	TO: Effective 9/1/2012
Lauren	Naperski	4BA+30	5MA+15

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

Mrs. Duncan reported the following (6/13/2012 – present):

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	0	
Holmdel High School	2	2- substantiated to be followed up next year

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8c-2. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services
In-District Placements

Student ID	Services	Classification	Cost
8195779099	Home Instruction	OHI	$56.00 per hour
6243029860	Home Instruction	SLD	$56.00 per hour
5349353822	Nursing Services	MD	$54.50 per hour
3181974556	Summer Program	ED	$3,450.00
8032986151	Commission for the Blind	VI	$1,700.00
8724994936	Commission for the Blind	MD	$1,700.00
9767057273	Commission for the Blind	VI	$1,700.00
9628955358	Commission for the Blind	MD	$1,700.00
6231335199	Commission for the Blind	VI	$1,700.00

Department of Special Services
Out-of-District Placements

Student ID	Services	Classification	Cost
5707880334	Transitioning Services	MD	$29,535.00
5707880334	Life Skills Program	MD	$17,145.00
3424367134	Transitioning Services	Autistic	$29,535.00
3003864701	OT Services	Autistic	$150.00 per hour
3003864701	ESY Program	Autistic	$19,612.00
4029079706	Tuition Contract	Autistic	$62,540.00
5481339441	Tuition Contract	Autistic	$62,540.00
2779674316	Nursing Services	MD	$75,117.00
2779674316	Commission for the Blind	MD	$1,700.00
2036435263	Commission for the Blind	MD	$1,700.00
4978903864	Commission for the Blind	MD	$1,700.00
1022019302	Commission for the Blind	SLD	$1,700.00 (to be paid by non public IDEA funds)

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8c-3. Approval of Marlboro Student to attend the Extended School Year Program

Resolved: That the Board approve a Marlboro Tuition Student to attend the 2012/2013 Extended School Year Program at a tuition rate of $1,045.00. Transportation, one-to-one aide and mobility services will be provided by Marlboro Township

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Approval of Renewal of Food Service Agreement – 2012/2013 School Year

Resolved: That the Board approves the renewal submitted for food service management services and that Compass Group USA, Inc., by and through its Chartwells Division located at 3 International Drive Rye Brook, NY 0573 be awarded the contract for the 2012/2013 school year under the following arrangements:

1. The Board agrees not to participate in any of the Child Nutrition Programs for the 2012/2013 school year.
2. The Food Service Management Company management fee of $.1596 per meal/meal equivalent is included in the $85,000.00 guaranteed surplus to the district.
3. Should Compass Group USA, Inc. not provide the district with a $85,000.00 surplus program, their maximum liability is up to their management fee.
4. Total meals are calculated by dividing total cash receipts, including snack vending sales, by $2.00 to arrive at an equivalent meal count. The per meal Management Fee of $.1596 will be multiplied by total meals.
5. The Food Service Management Company guarantees the Local Education Agency a minimum a $85,000.00 surplus (profit) for school year 2012/2013. This guarantee is contingent upon the guarantee requirements as stated below:

- The number of days meals are served during the school year will not be less than 176 days at the High School, 180 Days at the Middle School and 176 days at the Elementary schools.
- The number of serving periods, locations, serving times and types of service will not change materially.
- The student enrollment for the Term of the Agreement will not be less than 3,000 students.
- The level of wages, salaries and fringe benefits will not exceed those included in Chartwells' proposal.
- The selling prices of Menu Pattern Meals and a la carte selections will not be less than those included in the proposal.
- Service will not be interrupted as a result of fire, work stoppage, strike or school closing.
- The District and its representatives including but not limited to, school principals, teachers and District employees shall fully cooperate with Chartwells in the implementation of the Food Service Program. The District shall fully cooperate with Chartwells to limit the expansion of competitive food sales in order to maximize the gross receipts and other non-cash sales of the Food Service Program.
- The number of students eligible for free and reduced price meals will be no less than that during the prior school year.
- The following variable District expenses charged to the Food Service Budget must be identified and capped so as not to exceed current rates:
  - Ongoing contract monitoring in the amount of $14,280.00
  - Equipment maintenance and repair in the amount of $1,000.00
  - Annual Point of Sale System service and maintenance fees of $3,500.00

  In the event the foregoing conditions are not met during the school year, Chartwells' guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9b. Approval of Renewal for Comprehensive Contract Monitoring, Compliance and Managing the District's Food Services Operations

Resolved: That the Board approve a renewal contract for the 2012/2013 school year with Edvocate, Inc., Toms River, NJ, for comprehensive contract monitoring, compliance and managing the district's food services operations at a fee of $14,280.00 annually.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9c. Acceptance/Approval of 2011/2012 Extraordinary Aid

Resolved: That the Board accept/approve Extraordinary Aid in accordance with the Comprehensive Educational Improvement and Financing Act in the amount of $989,997.00 for the 2011/2012 school year. On file in the office of the Business Administrator/Board Secretary.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9d. Approval of a Resolution to Join the New Jersey School Boards Association Insurance Group/Monmouth Ocean Counties Shared Services Insurance Fund

WHEREAS, N.J.S.A. 18A:18B-1, *et seq*., enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Holmdel Township School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Holmdel Township School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Board of Education of the Holmdel Township School District under its obligations as a member of the New Jersey School Boards Association Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.
NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE Holmdel Township DISTRICT:

THAT the Board of Education of Holmdel Township School District joins with other school districts in organizing and becoming members of the New Jersey School Boards Association Insurance Group; and

THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the New Jersey School Boards Association Insurance Group in accordance with the terms of the attached Indemnity and Trust Agreement, effective the date indicated below, for the following types of insurance:

Property	EDP	General Liability	Umbrella/Excess
Equipment Breakdown	Crime/Bonds (Crime)	Automobile Liability	Errors Omissions
Auto Physical Damage			

Adopted by the Board of Education of the Holmdel, New Jersey, for a membership term which will begin July 1, 2012 until June 30, 2014

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9e. Approval of New Jersey School Boards Insurance Group Resolution Indemnity and Trust Renewal Agreement

Resolved: That the Board approve a Resolution for New Jersey School Boards Insurance Group Resolution Indemnity and Trust Renewal Agreement

WHEREAS, the NJSBAIG seeks to provide its members with protection, services and savings relating to insurance and self-insurance;

WHEREAS, two or more educational institution have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq*. and the regulations promulgated pursuant thereto;

WHEREAS, the Educational Institution has resolved to apply for and/or renew its membership with NJSBAIG; and

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSBAIG.

NOW, THEREFORE, it is agreed as follows:

1. The Educational Institution hereby establishes/renews its membership with NJSBAIG for a three (3) year period, beginning July 1, 2011, and ending July 1, 2014 at 12:01 a.m. eastern standard time.

2. The Educational Institution agrees to participate in NJSBAIG with respect to the types of coverage stated in the Renewal of Membership Resolution, attached hereto as Exhibit "A".

3. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSBAIG and as from time to time amended by NJSBAIG and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.

4. The Educational Institution agrees to be a participating member of NJSBAIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.

5. In consideration of membership in NJSBAIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liability of each and every member of NJSBAIG all of whom, as a condition of membership in NJSBAIG, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSBAIG in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.

6. If NJSBAIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSBAIG for all such reasonable expenses, fees and costs on demand.

7. The Educational Institution and NJSBAIG agree that NJSBAIG shall hold all monies paid by the Educational Institution to NJSBAIG as fiduciaries for the benefit of NJSBAIG claimants all in accordance with applicable statutes and/or regulations.

8. NJSBAIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A: 18B-1 *et. seq*. and such other statutes and regulations as may be applicable.

9. The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9f. Approval of Workers Compensation Insurance Renewal – 2012/2013 School Year

Resolved: That the Board approve the renewal as submitted by G.R. Murray (Agent of Record) for workers compensation insurance coverage with the School Alliance Insurance Fund (SAIF) for the 2012/2013 school year (attachment 9-f).

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9g. Approval of General Property and Casualty Insurance Renewal – 2012/2013 School Year

Resolved: That the Board approve the renewal as submitted by Holmes and McDowell, Inc., (Agent of Record) for general and casualty insurance coverage with the New Jersey School Boards Association Insurance Group (NJSBAIG) for the 2012/2013 school year (attachment 9-g).

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9h. Approval of Student Athletic Accident, Public Official Bonds, and Storage Tank Pollution Liability Insurance Renewals – 2012/2013 School Year

Resolved: That the Board approve the renewals as submitted by Holmes and McDowell, Inc., (Agent of Record) for student athletic accident insurance (Bollinger Insurance Company), public official bonds, (Selective Insurance Company), and storage tank pollution liability insurance (American Safety Insurance Company) for the 2012/2013 school year (attachment 9-h).

Discussion: Mr. Sockol asked about the change in the athletic accident policy and inquired how the parents would be notified.

Mr. Petrizzo explained that the policy was changed to address the significant premium increase resulting from the number of claims the district has experienced over the last several years. He also stated that notification regarding the change will be provided to the Schools, Athletic Department and parents accordingly.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

9i. Award Contract Renewal for Extended School Year Special Education Student Transportation Services Bid #12-04 Renewal # 1

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 award extended School Year Special Education Student Transportation Services for Bid #12-04 Renewal #1 to the following vendor from July 2, 2012-August 9, 2012 for 23 days:

Vendor	ESY-2 Per Diem With Aide	ESY-3 Per Diem With Aide	ESY-4 Per Diem With Aide	ESY-5 Per Diem With Aide	ESY-6 Per Diem With Aide	Total Contract Cost
Michael Loori Bus Route 36 Middletown NJ	$158.00	$158.00	$158.00	$158.00	$158.00	$21,804.00

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9j. Award of Quoted Contract for Extended School Year Special Education Student Transportation Services

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 award extended School Year Special Education Student Transportation Services for Quote ESY-1.

Vendor	ESY-1 Per Diem With Aide	Total Contract Cost
Keyport Auto 247 Main St. Keansburg NJ	$210.00	$4,830.00

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9k. Receipt of Bids for Surplus Vehicle Sale Bid #12-09

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 received the following bids for Bid#12-09, Surplus Vehicle Sale: (attachment 9-k)

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9l. Award of Bid for Surplus Vehicle Sale Bid #12-09

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 award Bid#12-09, Surplus Vehicle Sale to the following vendor:

Bidder	Bid Award
Jersey One Auto Sales, Inc. 495 Tonnele Avenue Jersey City NJ 07307	$5,299.86

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9m. Receipt of Bids for Surplus School Bus Parts Sale Bid #12-10

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 received the following bids for Bid#12-10, Surplus School Bus Parts Sale (attachment 9-m)

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9n. Award of Bid for Surplus School Bus Parts Sale Bid #12-10

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 award Bid#12-10, Surplus School Bus Parts Sale to the following vendors:

Bidder	Bid Award
Keyport Auto Body Inc. 347 Main Street Keansburg NJ 07734	$2,666.00
Michael A. Loori Bus Co. Inc. 130 Route 36 Middletown, NJ	$1,025.00

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9o. Receipt of Bids for Surplus Technology and Audio Visual Equipment Sale Bid # 12-11

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 received the following bids for Bid#12-11, Surplus Technology and Audio Visual Equipment Sale (attachment 9-0).

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9p. Award/Rejection of Bid for Surplus Technology and Audio Visual Equipment Sale Bid # 12-11

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 award Bid#12-11, Surplus Technology and Audio Visual Equipment Sale to the following vendor:

Be It Further Resolved: That the Board hereby rejects the Technology Equipment portion of Bid#12-11 Surplus Technology and Audio Visual Equipment Sale due to the sole bidder being non responsive, the bid did not include a certified check, cashier's check or a bid bond in the amount of 10% of the bid, nor proof that the bidder is an authorized recycler and authorizes the Administration to solicit quotes for this equipment.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9q. Receipt of Bids for Auditorium Ceiling Upgrades at Holmdel High School Bid#12-12

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 received the following bids for Bid#12-12, Auditorium Ceiling Upgrades at Holmdel High School:

Bidders	Base Bid 12-12 Auditorium Ceiling Upgrades General Construction/Overall	Alternate Bid 12-12A Duct Cleaning (ADD)	Alternate Bid 12-12B Additional Painting (ADD)
Electrical Design& Construction Corp PO Box 7404 Shrewsbury , NJ 07702	No Bid	No Bid	No Bid
Oradell Construction Co. Inc. 37 Wolland Road Roseland, NJ 07068	$652,800.00	$19,400.00	$11,800.00
Sodon's Electric, Inc. 25 West Highland Avenue Atlantic Highlands, NJ 07716	No Bid	No Bid	No Bid
Trinity Construction, Inc. 2290 W. County Line Road Jackson, NJ 08527	$571,073.00	$5,000.00	No Bid

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9r. Rejection of Bid for Auditorium Ceiling Upgrades at Holmdel High School Bid#12-12

Resolved: That the Board hereby rejects Bid #12-12 Auditorium Ceiling Upgrades at Holmdel High School (See Bid #12-13 and 12-14).

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9s. Receipt of Bids for Auditorium Ceiling Upgrades General Construction/Structural Steel at Holmdel High School Bid #12-13

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 received the following bids for Bid# 12-13 Auditorium Ceiling Upgrades General Construction/Structural Steel at Holmdel High School:

Bidder	Electrical Design & Construction PO Box 7404 Shrewsbury , NJ 07702	Oradell Construction Co. 37 Wolland Road Roseland, NJ 07068	Sodon's Electric, Inc. 25 West Highland Ave. Atlantic Highlands, NJ 07716	Trinity Construction, Inc. 2290 County Line Rd Jackson, NJ 08527

BaseBid12-13 Auditorium Ceiling Upgrades/General Construction/ Structural Steel	No Bid	$226,800.00	No Bid	$207,954.00
Alt.Bid12-13A Lighting Removal Replacement (ADD)	No Bid	$11,200.00	No Bid	$12,626.00
Alt. Bid 12-13B Catwalk Lighting (ADD)	No Bid	$16,200.00	No Bid	$4,600.00
Alt.Bid 12-13C Additional Scaffolding (ADD)	No Bid	$60,000.00	No Bid	$72, 450.00
Alt. Bid 12-13D House Light Cuts and Patching (ADD)	No Bid	28,400.00	No Bid	$14,280.00
Alt. Bid 12-13EDuct Cleaning (ADD)	No Bid	$19,400.00	No Bid	$5,000.00
Alt. Bid 12-13F Additional Paintin (ADD)	No Bid	$11,800.00	No Bid	$12,000.00

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9t. Award of Bids for Auditorium Ceiling Upgrades General Construction/Structural Steel at Holmdel High School Bid#12-13

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 award Bid#12-13 Auditorium Ceiling Upgrades General Construction/Structural Steel at Holmdel High School to the following vendor:

Bidder	Trinity Construction, Inc. 2290 W. County Line Rd Jackson, NJ 08527
Base Bid 12-13 Auditorium Ceiling Upgrades General Construction/Structural Steel	$207,954.00
Alt.Bid 12-13C Additional Scaffolding (ADD)	$72,450.00
Alt. Bid 12-13D House Lighting Cuts and Patching (ADD)	$14,280.00
Alt. Bid 12-13E Duct Cleaning (ADD)	$5,000.00
Alt. Bid 12-13F Additional Painting (ADD)	$12,000.00
Total Bid Award	$311,684.00

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0 Absent: Mrs. Pascucci

9u. Receipt of Bids for Auditorium Ceiling Upgrades Electrical Work at Holmdel High School Bid #12-14

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 received the following bids for Bid#12-14, Auditorium Ceiling Upgrades Electrical Work at Holmdel High School:

Bidders	Base Bid 12-14 Auditorium Ceiling Upgrades Electrical Work
Electrical Design & Construction Corp. PO Box 7404 Shrewsbury , NJ 07702	$468,000.00
Oradell Construction Co. 37 Wolland Road Roseland, NJ 07068	No Bid
Sodon's Electric, Inc. 25 West Highland Avenue Atlantic Highland, NJ 07716	$228,770.00
Trinity Construction, Inc. 2290 W. County Line Road Jackson, NJ 08527	No Bid

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9v. Award of Bid for Auditorium Ceiling Upgrades Electrical Work at Holmdel High School Bid #12-14

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 award Bid#12-14, Auditorium Ceiling Upgrades Electrical Work at Holmdel at High School to the following vendor:

Bidder	Bid Award
Sodon's Electric, Inc. 25 West Highland Avenue Atlantic Highland, NJ 07716	$228,770.00

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9w. Approval of Discarding Textbooks at Indian Hill School

Resolved: That the Board approve the discarding of outdated Textbooks no longer in use by the Indian Hill School.

Title	Publisher	Copyright Date	Reason
Beginnings through Reconstruction (227)	MacDougall	2008	Outdated
World Cultures & Geography (245)	Houghton Mifflin	2008	Outdated

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9x. Approval of Transfer of Unexpected Appropriations and/or Excess Revenue to Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Holmdel Township Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into a Maintenance Reserve account at year end, and

WHEREAS, the Holmdel Township Board of Education has determined that up to $1,000,000.00 is available for such purposes to transfer,

NOW THEREFORE BE IT RESOLVED that the Holmdel Township Board of Education that it hereby authorizes the Districts School Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9y. Approval of Monthly Certification -May 31, 2012

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of May 31, 2012 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9z. Approval of Business Administrator/Board Secretary's Financial Report- May 31, 2012

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9aa. Approval of Treasurer's Financial Report- May 31, 2012

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9bb. Approval of Budget Transfers- 2011/2012

Resolved: That the Board approve the 2011/2012 Budget Transfers as listed on attachment T-12-17.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9cc. Approval of Budget Transfers- 2012/2013

Resolved: That the Board approve the 2012/2013 Budget Transfers as listed on attachment T-13-01.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9dd. Approval of Bills Payment – June 2012

Resolved: That the Board approve payment of the June 27, 2012 regular bills list in the amount of $875,509.94 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

10. Old Business

Ms. Garrity reminded the Board to complete their midyear reports if they have not done so already.

Mrs. Vander Woude inquired as why the Superintendent should be included on the midyear report for negotiations since she is listed as the Administrative Liaison for Negotiations.

Ms. Garrity and Mrs. Wetmore explained that the Superintendent should not be included on the midyear report because she has not been involved in the process at the committee meeting level.

11. New Business

Mrs. Vander Woude stated that the board received a draft of the coaches' manual and inquired when the Board planned on discussing the manual.

Ms. Currie requested that the Board provide any feedback regarding the coaches' manual to the Curriculum and Instruction committee Chair and herself for review.

Mrs. Vander Woude wanted to make sure that the coaches' manual was in compliance with District Policy.

Mr. Sockol made general comments regarding the coaches' manual.

There was general discussion among the board regarding the coaches' manual and the timeline for Board review and approval.

12. Questions from the Public - None

13. Executive Session (if required) - None

14. Adjournment
By a unanimous voice vote the meeting adjourned at 9:32 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary