

PINELANDS REGIONAL SCHOOL DISTRICT

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MELISSA A. McCOOLEY, Ed.D.
Superintendent

AMANDA P. MILLER
*School Business Administrator /
Board Secretary*

October 5, 2022

Stephanie Johnson

RE: Open Public Records Act Request
opra+request-35728-deb5ac1e@requests.opramachine.com

Dear Ms. Johnson,

Please be advised I am the Business Administrator for the Pinelands Regional Board of Education (the "Board"), which conducts and supervises the schools of the Pinelands Regional School District (the "District"). As such I am in receipt of your September 29, 2022 OPRA request. Your request sought the following:

- 1.) All emails sent and received between Superintendent, Melissa McCooley, to each of the sitting Board members from January 15th, 2022 - January 25th, 2022 regarding the online petition to Fire McCooley/Remove McCooley. (Ms. McCooley discussed this petition at the January 25th, 2022 Board Meeting.
- 2.) All emails received and sent from Board Member, Kim Hanadal from January 15th- January 25th, 2022.
- 3.) All emails sent from Board President, Betti A. McVey to Superintendent, Melissa McCooley; to Kim Hanadel; and to August Daleo from January 15th, 2022 to January 25th, 2022.

This communication shall serve as notice that I will need an extension of time to respond to your request until October 29, 2022. This extension is necessary due to the fact that I am new to the role of Business Administrator, and have been working to familiarize myself with same. In addition, I will need to locate the requested documents and assess whether they are subject to OPRA. OPRA allows for the Records Custodian to advise of the need for an extension pursuant to N.J.S.A 47:1A-5.i. Specifically, OPRA states that, "the requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied."

Sincerely,

Amanda Miller
Business Administrator and Custodian of Records
Pinelands Regional Board of Education