

Dr. Normandia presented Personnel Teaching items.
 Motion was made by Mr. Sangiovanni, seconded by Mrs. Kelly,
 with a unanimous roll call vote to approve Personnel
 Teaching Items (a) through (n), as follows:

Approve
 Personnel
 Teaching

(a) Move the Board of Education approve, with regret, a
 retirement for the 1998-1999 school year, as follows:

Approve
 retirement

Susanne Hopson DP/BSI
 EFF: 7/1/98
 Brick Exp. 18.8 yrs.

S. Hopson

(b) Move the Board of Education approve a leave of absence
 the 1998-1999 school year, as follows:

Approve
 LOA

Michelle Goldfarb	VMMS	Medical Leave	M. Goldfarb
EFF: 11/2/98-12/29/98	Gr. 8	W/O pay, W/benefits	
EFF: 12/30/98-3/24/99		Family Leave	
		W/O Pay, W/benefits	
EFF: 3/25/99-6/30/99		Child Care Leave	
		W/O pay, W/O benefits	

(c) Move the Board of Education rescind the approval of a
 leave of absence for Pamela Barton, Special Education
 teacher for the 1998-1999 school year.

Rescind
 LOA
 P. Barton

(d) Move the Board of Education approve the employment of
 teachers for the 1998-1999 school year, as follows:

Approve
 employment

A/C# 11120100101880A2	105		
Alexis Fitzgerald	BA	-	College of NJ
6597 Senator Lane	Step 1	-	Bachelor Guide
Bensalem, PA 19020	Salary	-	\$30,630
EFF: 9/1/98-6/30/99	Teach	-	HERB/Gr. 5

A. Fitzgerald

A/C# 11120100101880A2	105		
Raymond Giordano	MA	-	College of NJ
203 Blackberry Court	Step 1	-	Master Guide
Flemington, NJ 08822	Salary	-	\$32,625
EFF: 9/1/98-6/30/99	Teach	-	LM/Gr. 3

R. Giordano

A/C# 11120100101880A2	105		
Susan Mark	BA	-	Monmouth Univ. S. Mark
55 Kettle Creek Road	Step 1	-	Bachelor Guide
Freehold, NJ 07728	Salary	-	\$30,630
EFF: 9/1/98-6/30/99	Teach	-	MIDS/Gr. 5

S. Calabro	A/C# 11130100101880A2	110	
	Stacey Calabro	BA	- S.W.MissouriSt.
	823 Maple Avenue	Step 1	- Bachelor Guide
	Brick, NJ 08724	Salary	- \$30,630
	EFF: 9/1/98-6/30/99	Teach	- VMMS/Gr. 6
S.Hedgepeth	A/C# 11140100101880A1	115	
	Sarah Hedgepeth	BA	- AlbrightCollege
	#8E. 73rd Street	Step 1	- Bachelor Guide
	Harvey Cedars, NJ 08008	Salary	- \$30,630
	EFF: 9/1/98-6/30/99	Teach	- BMHS/Soc.Stud.
L. Norman	A/C# 11130100101880A2	110	
	Laura Lee Norman	BA	- Monmouth Univ.
	20 Westmont Avenue	Step 1	- Bachelor Guide
	Lavallette, NJ 08735	Salary	- \$30,630
	EFF: 9/1/98-6/30/99	Teach	- VMMS/Gr. 6
J. Reinert	A/C# 11140100101880A1	115	
	Joanne Reinert	BA	- Glassboro State
	1804 Shore Boulevard	Step 5	- Bachelor Guide
	Pt. Pleasant, NJ 08742	Salary	- \$31,840
	EFF: 9/1/98-6/30/99	Teach	- BTHS/Home Ec.

Approve (e) Move the Board of Education approve the appointment of
 Asst. an Assistant Principal for the 1998-1999 school year, as
 Principal follows:

F. Kasyan	A/C# 11000240103880A1	196
	Frank Kasyan	BMHS
	EFF: 7/1/98-6/30/99	Step F, \$76,997

Rescind (f) Move the Board of Education rescind the approval of
 approval employment for Camp Beadleston for the Summer of 1998, as
 of employ. follows:
 Camp Beadleston

	<u>Name</u>	<u>Position</u>
W. Battersby	Wendy Battersby	Counselor/Teacher
	Patricia Krebs	Counselor/Teacher
	Elaine Robinson	School Nurse
	Regina Torelli	School Nurse
	Linda Kolesa	Aide
	Susan Zehrer	Paraprofessional/AutisticClass

(g) Move the Board of Education approve the Approve additions/replacements to the Camp Beadleston Program, as Adds. & Replac. follows: Camp Beadleston

<u>Name</u>	<u>Position</u>	<u>Salary</u>	
E. Janet Czarnecki	Counselor/Teacher	\$2,420	
Glenavie Gauer	Counselor/Teacher	2,420	E.J.Czarnecki
Beth Gogerty	School Nurse	2,420	
Denise Healing	School Nurse	2,420	
Brian Gugger	Volunteer	---	
Kim Gillespie	Volunteer	---	B. Gugger
Robert Patetta	Volunteer	---	
Perry Wittmann	Volunteer	---	

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Kathleen Milroad	Substitute Counselor/Teacher	
Linda Barnfield	Substitute Counselor/Teacher	
Donna Schneller	Substitute Counselor/Teacher	
Joan Prunetti	Substitute Counselor/Teacher	
Diane Mohlenhoff	Substitute Nurse	
Tara Leary	Substitute Speech Therapist	
Donna Wittmann	Substitute Speech Therapist	
Elizabeth Zerbe	Substitute Speech Therapist	

(h) Move the Board of Education approve the corrected salary for a Guidance Counselor, as follows: Approve corrected salary

<u>School</u>	<u>Name</u>	<u>Month</u>	<u>Salary</u>	
BTHS	Donna Kuch	July	\$5,820	D. Kuch

(i) Move the Board of Education approve the summer employment of Lynn Hunter, Community Relations Officer, for Summer employ. of 20 days on an as-needed basis, to be paid at the 1998-1999 per diem salary. L. Hunter

A/C# 1342210010188000 227

(j) Move the Board of Education approve student observation assignments for the 1998-1999 school year, as follows: Approve student observ. assign.

	<u>Name/School</u>	<u>Placement</u>	<u>Date</u>
J. Angelus	Jonathan Angelus Georgian Court College	EHYS/Gr. 3	9/21/98 60hrs.
J. Chong	Joanne Chong Goegian Court College	MIDS/Gr. 1	9/21/98 60hrs.
L. Ferguson	Lisa Ferguson Georgian Court College	OSB/Gr. 1	9/21/98 60 hrs.

	<u>Name/School</u>	<u>Placement</u>	<u>Date</u>
J. Laudicina	Jennifer Laudicina Georgian Court College	EHYS/Gr. 2	9/21/98 60 hrs.
A. Mastrorilli	Allison Mastrorilli Georgian Court College	LM/Gr. 3	9/21/98 60 hrs.
C. Oreofsky	Christine Oreofsky Georgian Court College	MIDS/P.I.2	9/21/98 60 hrs.

Approve student teaching (k) Move the Board of Education approve student teacher assignments for the 1998-1999 school year, as follows:

	<u>Name/School</u>	<u>Placement</u>	<u>Date</u>
R. Carbone	Regina Carbone Monmouth University	VMES/Gr. 5	1/19/99- 5/3/99
C. Vivino	Cheryl Vivino Monmouth University	BTHS/Res.Ctr.	9/2/98- 12/14/98

Approve employ. sched. D. (l) Move the Board of Education approve the employment for the 1998-1999 school year to Schedule D, as attached.

Approve employ. sched. E (m) Move the Board of Education approve the employment for the 1998-1999 school year to Schedule E, as attached.

(n) Move the Board of Education approve volunteers for the 1998-1999 school year, as follows:

Approve
volunteers

<u>Name</u>	<u>Activity</u>	<u>School</u>
John Hawkins	Football	BTHS
Robert Lutkiewicz	Football	BTHS
Donald Marino	Football	BTHS
Leonard Zdanowicz	Football	BTHS
Jason Nase	Girls Soccer	BMHS

SCHEDULE D - FALL - 1998

SCHOOL	ACTIVITY	SEASON	POSITION	NAME	SALARY	FINDER NO.	ACCOUNT NO.
BMHS	Band	Fall	Director	Karen Hedden	\$5,180	170	1140110010188016
BMHS	Band	Fall	Asst. Director	TBA	\$3,745	170	1140110010188016
BMHS	Band Front	Fall	Coordinator	Jeff Krywinski	\$4,610	170	1140110010188016
BMHS	Band Front	Fall	Asst. Coord.	Barrie Krywinski	\$3,580	170	1140110010188016
BMHS	Field Hockey	Fall	Head Coach	Judy DeFrancisci	\$5,180	174	1140210010188016
BMHS	Field Hockey	Fall	Asst. Coach	Kathleen Benninger	\$3,440	174	1140210010188016
BMHS	Field Hockey	Fall	Asst. Coach	Kevin Kuhn	\$3,440	174	1140210010188016
BMHS	Field Hockey	Fall	Asst. Coach	Kerry Linstra	\$3,440	174	1140210010188016
BMHS	Cross Country/Girls	Fall	Head Coach	Colleen Remail	\$5,180	174	1140210010188016
BMHS	Cheerleading	Fall	Head Coach	Crystal Handchen	\$2,625	174	1140210010188016
BMHS	Cheerleading	Fall	Asst. Coach	Nicole Morano	\$2,125	174	1140210010188016
BMHS	Gymnastics	Fall	Head Coach	Cathryn Chittick	\$5,180	174	1140210010188016
BMHS	Gymnastics	Fall	Asst. Coach	TBA	\$3,440	174	1140210010188016
BMHS	Soccer/Girls	Fall	Head Coach	William Caruso	\$5,180	174	1140210010188016
BMHS	Soccer/Girls	Fall	Asst. Coach	John Parani	\$3,440	174	1140210010188016
BMHS	Soccer/Girls	Fall	Asst. Coach	Craig Liberatore	\$3,440	174	1140210010188016
BMHS	Soccer/Girls	Fall	Asst. Coach	Janet Czarneci	\$3,440	174	1140210010188016
BMHS	Tennis/Girls	Fall	Head Coach	Eugene Monaghan	\$3,745	174	1140210010188016
BMHS	Football	Fall	Head Coach	James Calabro	\$5,180	174	1140210010188016
BMHS	Football	Fall	Asst. Coach	Gary Citladino	\$3,440	174	1140210010188016
BMHS	Football	Fall	Asst. Coach	Dean Albanese	\$3,440	174	1140210010188016
BMHS	Football	Fall	Asst. Coach	Matthew Opacity	\$3,440	174	1140210010188016
BMHS	Football	Fall	Asst. Coach	Paul Walski	\$3,440	174	1140210010188016
BMHS	Football	Fall	Asst. Coach	Alan McTague	\$3,440	174	1140210010188016
BMHS	Football	Fall	Asst. Coach	Charles Raleigh	\$3,440	174	1140210010188016
BMHS	Football	Fall	Asst. Coach	Chris Pagliaro	\$3,440	174	1140210010188016

34

JUN 29 1990

SCHOOL	ACTIVITY	SEASON	POSITION	NAME	SALARY	FINDER NO.	ACCOUNT NO.
BMHS	Football	Fall	Asst. Coach	William Dague	\$3,440	174	1140210010188016
BMHS	Football	Fall	Equip. Mgr.	Anthony Argondizza	\$2,765	174	1140210010188016
BMHS	Cross Country/Boys	Fall	Head Coach	Douglas Ross	\$5,180	174	1140210010188016
BMHS	Soccer/Boys	Fall	Head Coach	Kevin Blum	\$5,180	174	1140210010188016
BMHS	Soccer/Boys	Fall	Asst. Coach	Harold Handchen	\$3,440	174	1140210010188016
BMHS	Soccer/Boys	Fall	Asst. Coach	Sean Reid	\$3,440	174	1140210010188016
BMHS	Soccer/Boys	Fall	Asst. Coach	Bryan Gardella	\$3,440	174	1140210010188016
BTHS	Band	Fall	Director	David Lyncheski	\$5,180	169	1140110010188010
BTHS	Band	Fall	Asst. Director	John Day	\$3,745	169	1140110010188010
BTHS	Band Front	Fall	Coordinator	Leah Camilo	\$4,610	169	1140110010188010
BTHS	Band Front	Fall	Asst. Coord.	Joseph Schmidt	\$3,580	169	1140110010188010
BTHS	Field Hockey	Fall	Head Coach	Kate Villano	\$5,180	173	1140210010188010
BTHS	Field Hockey	Fall	Asst. Coach	Lisa Heller	\$3,440	173	1140210010188010
BTHS	Field Hockey	Fall	Asst. Coach	Stacy Calabro	\$3,440	173	1140210010188010
BTHS	Field Hockey	Fall	Asst. Coach	Gary Tutzauer	\$3,440	173	1140210010188010
BTHS	Cross Country/Girls	Fall	Head Coach	Donald Blair	\$5,180	173	1140210010188010
BTHS	Cross Country/Girls	Fall	Asst. Coach	Peter Morris	\$3,440	173	1140210010188010
BTHS	Cheerleading	Fall	Head Coach	Terry Martino	\$2,625	173	1140210010188010
BTHS	Cheerleading	Fall	Asst. Coach	Janet Suriano	\$2,125	173	1140210010188010
BTHS	Gymnastics	Fall	Head Coach	Barbara Floyd	\$5,180	173	1140210010188010
BTHS	Gymnastics	Fall	Asst. Coach	TBA	\$3,440	173	1140210010188010
BTHS	Soccer/Girls	Fall	Head Coach	Anthony Scheri	\$5,180	173	1140210010188010
BTHS	Soccer/Girls	Fall	Asst. Coach	Daniella Giusto	\$3,440	173	1140210010188010
BTHS	Soccer/Girls	Fall	Asst. Coach	Glenn Barnfield	\$3,440	173	1140210010188010
BTHS	Soccer/Girls	Fall	Asst. Coach	Mary Walters	\$3,440	173	1140210010188010
BTHS	Tennis/Girls	Fall	Head Coach	William Kennedy	\$3,745	173	1140210010188010
BTHS	Football	Fall	Head Coach	Warren Wolf	\$5,180	173	1140210010188010

35

SCHOOL	ACTIVITY	SEASON	POSITION	NAME	SALARY	FINDER NO.	ACCOUNT NO.
BTHS	Football	Fall	Asst. Coach	Donovan Brown	\$3,440	173	1140210010188010
BTHS	Football	Fall	Asst. Coach	Richard Caldes	\$3,440	173	1140210010188010
BTHS	Football	Fall	Asst. Coach	Kevin Campbell	\$3,440	173	1140210010188010
BTHS	Football	Fall	Asst. Coach	William Kleissler	\$3,440	173	1140210010188010
BTHS	Football	Fall	Asst. Coach	John Green	\$3,440	173	1140210010188010
BTHS	Football	Fall	Asst. Coach	Robert Paturzo	\$3,440	173	1140210010188010
BTHS	Football	Fall	Asst. Coach	Timothy Osborn	\$3,440	173	1140210010188010
BTHS	Football	Fall	Asst. Coach	Warren C. Wolf, Jr.	\$3,440	173	1140210010188010
BTHS	Football	Fall	Equip. Mgr.	Matthew Stefanski	\$2,765	173	1140210010188010
BTHS	Cross Country/Boys	Fall	Head Coach	Peter Panuska	\$5,180	173	1140210010188010
BTHS	Cross Country/Boys	Fall	Asst. Coach	Allan Cuthbert	\$3,440	173	1140210010188010
BTHS	Soccer/Boys	Fall	Head Coach	Richard Finnerty	\$5,180	173	1140210010188010
BTHS	Soccer/Boys	Fall	Asst. Coach	Doug DeFalco	\$3,440	173	1140210010188010
BTHS	Soccer/Boys	Fall	Asst. Coach	Peter Casolino	\$3,440	173	1140210010188010
BTHS	Soccer/Boys	Fall	Asst. Coach	Christopher Sharkey	\$3,440	173	1140210010188010
LRMS	Cross Country/Boys	Fall	Head Coach	Wayne Puglisi	\$3,405	175	1140210010188020
LRMS	Cross Country/Girls	Fall	Head Coach	TBA	\$3,405	175	1140210010188020
LRMS	Soccer/Boys	Fall	Head Coach	Tom Webber	\$3,405	175	1140210010188020
LRMS	Soccer/Girls	Fall	Head Coach	William Brunner	\$3,405	175	1140210010188020
VMMS	Cross Country/Boys	Fall	Head Coach	Richard Fix	\$3,405	176	1140210010188030
VMMS	Cross Country/Girls	Fall	Head Coach	TBA	\$3,405	176	1140210010188030
VMMS	Soccer/Boys	Fall	Head Coach	Ron Gaskill	\$3,405	176	1140210010188030
VMMS	Soccer/Girls	Fall	Head Coach	Rick Handchen	\$3,405	176	1140210010188030

139

JUN 29 1998

166

SCHEDULE E - ALL YEAR ACTIVITIES - 1998 - 1999

SCHOOL	ACTIVITY	SEASON	POSITION	NAME	SALARY	FINDER NO.	ACCOUNT NO.
BMHS	Newspaper	Year	Advisor	Mary Ware	\$2,765	170	1140110010188016
BMHS	Dramatics	Year	Director	Eda Ferrante	\$3,975	170	1140110010188016
BMHS	Dramatics	Year	Asst. Director	Kevin Bellys	\$2,270	170	1140110010188016
BMHS	Dramatics	Year	Asst. Director	TBA	\$2,270	170	1140110010188016
BMHS	Yearbook	Year	Advisor	Vincent Zimmo	\$3,975	170	1140110010188016
BMHS	Yearbook	Year	Asst. Advisor	Barbara Godbold	\$2,270	170	1140110010188016
BMHS	Student Council	Year	Advisor	Laurie Wilson	\$2,560	170	1140110010188016
BMHS	School Store	Year	Advisor	Tamra Bach	\$1,700	170	1140110010188016
BMHS	Literary Magazine	Year	Advisor	Vincent Zimmo	\$1,700	170	1140110010188016
BMHS	Forensics	Year	Advisor	TBA	\$1,700	170	1140110010188016
BMHS	H.O.S.A.	Year	Co-Advisor	Laura Jannone	\$1,062	170	1140110010188016
BMHS	H.O.S.A.	Year	Co-Advisor	Sylvia Behnke	\$1,062	170	1140110010188016
BMHS	Math Team	Year	Advisor	Patrica Wright	\$995	170	1140110010188016
BMHS	Honor Society	Year	Advisor	Mary Church	\$1,990	170	1140110010188016
BMHS	Key Club	Year	Advisor	Ann Marie Tarnowski	\$850	170	1140110010188016
BMHS	Art & Poetry	Year	Advisor	Daniel Gleason	\$850	170	1140110010188016
BMHS	F.B.L.A.	Year	Advisor	Sandee Moore	\$920	170	1140110010188016
BMHS	Rotary Interact	Year	Advisor	Erin Marek	\$850	170	1140110010188016
BMHS	Multicultural	Year	Co-Advisor	Faith Fletcher	\$425	170	1140110010188016
BMHS	Multicultural	Year	Co-Advisor	Kathleen Gregitis	\$425	170	1140110010188016
BMHS	9th Grade	Year	Advisor	Michael Russomano	\$1,415	170	1140110010188016
BMHS	10th Grade	Year	Advisor	Patricia Cox	\$1,700	170	1140110010188016
BMHS	11th Grade	Year	Advisor	Nancy Weiss	\$2,060	170	1140110010188016
BMHS	12th Grade	Year	Advisor	Kathleen Von Suskill	\$2,485	170	1140110010188016
BMHS	Chess	Year	Advisor	TBA	\$1,700	170	1140110010188016
BMHS	Radio Station	Year	Advisor	Cliff Cowen	\$2,125	170	1140110010188016

SCHOOL	ACTIVITY	SEASON	POSITION	NAME	SALARY	FINDER NO.	ACCOUNT NO.
BMHS	Photography	Year	Advisor	TBA	\$920	170	1140110010188016
BTHS	Newspaper	Year	Advisor	Shannon Conroy	\$2,765	169	1140110010188010
BTHS	Dramatics	Year	Director	Leon Morone	\$3,975	169	1140110010188010
BTHS	Dramatics	Year	Asst. Director	Anthony Asaro	\$2,270	169	1140110010188010
BTHS	Dramatics	Year	Asst. Director	Todd Smith	\$2,270	169	1140110010188010
BTHS	Yearbook	Year	Advisor	Jenifer Gerlock	\$3,975	169	1140110010188010
BTHS	Yearbook	Year	Asst. Advisor	Patricia Cooke	\$2,270	169	1140110010188010
BTHS	Student Council	Year	Advisor	Charles McCabe	\$2,560	169	1140110010188010
BTHS	School Store	Year	Advisor	James Jaworski	\$1,700	169	1140110010188010
BTHS	Literary Magazine	Year	Advisor	Vernon Hankins	\$1,700	169	1140110010188010
BTHS	Forensics	Year	Advisor	Leon Morone	\$1,700	169	1140110010188010
BTHS	H.O.S.A.	Year	Advisor	Beverly Wilson	\$2,125	169	1140110010188010
BTHS	Math Team	Year	Advisor	Richard Finnerty	\$995	169	1140110010188010
BTHS	Honor Society	Year	Advisor	Kathleen Villano	\$1,990	169	1140110010188010
BIHS	Key Club	Year	Advisor	Amanda Romanelli	\$850	169	1140110010188010
BTHS	Art & Poetry	Year	Advisor	Sandra Rosenberg	\$850	169	1140110010188010
BTHS	F.B.L.A.	Year	Advisor	Debra Kraft	\$920	169	1140110010188010
BTHS	Rotary Interact	Year	Advisor	Kimberly Lehrach	\$850	169	1140110010188010
BTHS	Multicultural	Year	Advisor	Sandra Rosenberg	\$850	169	1140110010188010
BTHS	9th Grade	Year	Advisor	Kathleen Perkins	\$1,415	169	1140110010188010
BTHS	10th Grade	Year	Advisor	Katherine Kelsey	\$1,700	169	1140110010188010
BTHS	11th Grade	Year	Advisor	Mary Walters	\$2,060	169	1140110010188010
BTHS	Chess	Year	Advisor	William Kennedy	\$1,700	169	1140110010188010
BTHS	12th Grade	Year	Advisor	Barbara Floyd	\$2,485	169	1140110010188010
LRMS	Student Council	Year	Advisor	Michael Gall	\$2,560	171	1140110010188020
LRMS	Student Store	Year	Advisor	Gerald D'Agostino	\$1,700	171	1140110010188020

38

JUN 29 1998

SCHOOL	ACTIVITY	SEASON	POSITION	NAME	SALARY	FINDER NO.	ACCOUNT NO.
LRMS	Newspaper	Year	Advisor	Ronald Heitmann	\$1,700	171	1140110010188020
LRMS	Yearbook	Year	Advisor	Vicki Smith	\$1,990	171	1140110010188020
LRMS	Builders Club	Year	Advisor	Michael Fletcher	\$850	171	1140110010188020
LRMS	Multicultural	Year	Advisor	Rochelle Robin	\$850	171	1140110010188020
LRMS	Band	Year	Director	Frank Skerletts	\$850	171	1140110010188020
LRMS	Math Club	Year	Advisor	Michael Sangiorgio	\$850	171	1140110010188020
VMMS	Student Council	Year	Advisor	Samuel Riello	\$2,560	172	1140110010188030
VMMS	Student Store	Year	Advisor	Debra Fazio	\$1,700	172	1140110010188030
VMMS	Newspaper	Year	Advisor	Lenora Scatturo	\$1,700	172	1140110010188030
VMMS	Yearbook	Year	Advisor	Ramona Almerino	\$1,990	172	1140110010188030
VMMS	Builders Club	Year	Advisor	Elayne Harvey	\$850	172	1140110010188030
VMMS	Multicultural	Year	Advisor	Jennifer Quint	\$850	172	1140110010188030
VMMS	Band	Year	Director	Thomas Gaye	\$850	172	1140110010188030
VMMS	Math Club	Year	Advisor	Louise D'Agostino	\$850	172	1140110010188030

Approve Personnel Non-Teaching Dr. Nicaastro presented Personnel Non-Teaching items. Motion was made by Mrs. Kelly, seconded by Mr. Sangiovanni, with a unanimous roll call vote to approve Personnel Non-Teaching Items (a) through (1), as follows:

Approve retirement (a) Move the Board of Education approve, with regret, retirements for the 1998-1999 school year, as follows:

E.Anstett Eleanor Anstett School Bus Driver
EFF: 7/1/98
Brick Exp. 24 yrs. 10 mos.

K.Cifelli Kathleen Cifelli School Bus Driver
EFF: 7/1/98
Brick Exp. 20 yrs. 5 mos.

B.Duffy Betty Duffy Teacher Aide
EFF: 7/1/98
Brick Exp. 17 yrs. 10 mos.

J.Niedzwiecki Jean Niedzwiecki Principal Clerk Stenographer
EFF: 8/1/98
Brick Exp. 17 yrs. 4 mos.

Approve LOA (b) Move the Board of Education approve a leave of absence for a teacher aide for the 1998-1999 school year, as follows:

S.Panuska	Suzanne Panuska	LRMS	Medical Leave
	EFF: 10/9/98-12/28/98		W/O pay, W/benefits
	EFF: 12/29/98-3/24/99		Family Leave
			W/O pay, W/benefits
	EFF: 3/25/99-6/30/99		Child Care Leave
			W/O pay, W/O benefits

Approve change in title (c) Move the Board of Education approve a change in title for the 1998-1999 school year, subject to all Civil Service rules and regulations, as follows:

	<u>From</u>	<u>To</u>
T. Tassillo	Clerk Typist, RA Toni Ann Tassillo EFF: 7/1/98-6/30/99	Senior Clerk Typist, RA Step 11, Salary \$20,190 A/C# 1100021810588000 183

(d) Move the Board of Education approve salaries for Civil Service employees for the 1998-1999 school year, as attached. Approve salaries

(e) Move the Board of Education approve night differential compensation of \$300 per year, as attached. Approve night differential

(f) Move the Board of Education authorize four (4) security personnel positions for the Grounds Department, as per the attached job description. (Condition - posting of these positions on meeting with Police Department in the next few days.) Authorize 4 security personnel

(g) Move the Board of Education approve the 1998-1999 salaries for the Non-Certificated Supervisors and Administrative Secretaries (BTANSAS), as follows: Approve 1998-99 BTANSAS

R. Alexy*	\$60,793.00
M. Barnes	29,792.00
G. Doyle	52,676.00
ML Falzarano	43,608.00
T. Frese	63,582.00
L. Genco*	53,600.00
J. Guagliardo	59,584.00
L. Luchnick	35,981.00
R. Mount*	62,343.00
R. Pronti	43,608.00
B. Wylie*	67,041.00

*Includes Longevity

(h) Move the Board of Education approve a corrected salary for Lucille Genco, for the 1996-1997 school year, of \$50,707.34. Approve corrected salary L.Genco

(i) Move the Board of Education approve aides for the Extended School Year Program, as follows: Approve aids extended school yr.

<u>Name</u>	<u>Date</u>	<u>Location</u>	<u>Payment</u>	
Linda Wospil	7/6/98- 7/24/98 15 days	Katzenbach	\$1,864.20 salary	L.Wospil

173

JUN 29 1998

CIVIL SERVICE: CLERICAL EMPLOYEES

Name	Title	STEP 98-99	BASISAL98-99	VAC98-99	LONG98-99	STIP98-99	TOTAL98-99
Albanese, Gail	Principal Clerk Typist	13	\$34,580				\$34,580
Alexy, Cornelia	Senior Clerk Typist	13	\$32,847				\$32,847
Balitzki, Dolores	Senior Clerk Typist	11	\$20,190				\$20,190
Bambo, Rose	Library Assistant Typing	13A	\$30,134				\$30,134
Bassinder, Jennie	Principal Clerk Typist	13	\$34,580				\$34,580
Boyle, Maureen	Principal Clerk Typist	13	\$34,855				\$34,855
Brannick, Lynn	Principal Data Control Clerk	13	\$38,430				\$38,430
Buono, Mary	Clerk Typist	13	\$27,172	\$414			\$27,586
Cahill, C. Patricia	Principal Clerk Stenographer	13	\$35,540				\$35,540
Carollo, Judith	Clerk Typist	7	\$16,684				\$16,684
Carr, Joyce	Principal Clerk Stenographer	13	\$35,078				\$35,078
Caruso, Karen	Senior Clerk Typist	10	\$16,982				\$16,982
Cirigliano, Anna	Principal Clerk Stenographer	13	\$35,815				\$35,815
Cohan, Cheryl	Senior Clerk Typist	11	\$20,190				\$20,190
Cole, Katherine	Principal Clerk Typist	13	\$34,118				\$34,118
Corvinus, Sydne	Data Processing Technician	10	\$18,063				\$18,063
Cotgreave, Christine	Clerk Typist	6	\$16,104				\$16,104
Daughton, Frances	Principal Clerk Typist	13	\$34,580				\$34,580
Dinella, Donna	Senior Clerk Typist	11	\$20,190				\$20,190
Dlubhy, Johanna	Senior Clerk Typist	11	\$20,190				\$20,190
Early, Mary Ann	Clerk Typist	7	\$16,684				\$16,684
Erickson, Audrey	Senior Clerk Typist	13	\$33,122				\$33,122
Fink, Deanne	Clerk Typist	9	\$17,589				\$17,589
Gawlik, Jennie	Senior Clerk Typist	9	\$18,518				\$18,518
Gehring, Mary A.	Principal Personnel Clerk Ty	13	\$34,855		\$700		\$35,555
Gillen, Mary	Principal Clerk Typist	13	\$34,580				\$34,580
Glen, Jane	Principal Account Clerk Typi	13	\$35,815		\$700		\$36,515
Hague, Theresa	Senior Account Clerk Typing	11	\$20,190				\$20,190
Hammell, Vickie	Senior Data Control Clerk	13	\$37,253				\$37,253
Heckel, Pamela	Clerk Typist	6	\$16,104				\$16,104
Hoffman, Patricia	Physical Therapist Assistant	13A	\$38,155				\$38,155
Horak, Marie	Principal Clerk Typist	13	\$34,580				\$34,580
Kampf, Carol	Principal Clerk Stenographer	13	\$35,540				\$35,540

43

Name	Title	STEP 98-92	BASESAL98-92	YAC98-92	LONG98-92	STIP98-92	TOTAL98-92
Krakosky, Theresa	Principal Clerk Typist	12A	\$27,938				\$27,938
Kull, Donna	Senior Account Clerk Typing	8	\$18,093				\$18,093
Lamp, Margaret	Clerk Typist	6	\$16,104				\$16,104
Leszczak, Patricia	Senior Clerk Typist	9	\$18,518				\$18,518
Liberatore, Mildred	Principal Clerk Stenographer	13	\$35,540				\$35,540
Lloyd, Patricia	Senior Clerk Typist	13	\$29,454			\$449	\$29,903
Lutkiewicz, Linda	Principal Clerk Typist	11	\$20,998				\$20,998
MacInnes, Bernadette	Clerk Typist	10	\$16,412				\$16,412
Madge, Ruth	Principal Clerk Typist	13	\$34,855				\$34,855
Mallow, Nancy	Principal Clerk Typist	9	\$19,268				\$19,268
Malone, Denise	Principal Clerk Stenographer	13	\$35,815				\$35,815
Marra, Denise	Clerk Typist	5	\$16,104				\$16,104
Martin, Colleen	Library Assistant Typing	13	\$26,897				\$26,897
McDermott, Gloria	Principal Clerk Typist	13	\$34,580				\$34,580
McLafferty, Pat	Clerk Typist	5	\$16,104				\$16,104
McMahon, Maureen	Principal Clerk Stenographer	13	\$35,540				\$35,540
McNamara, Patricia	Principal Clerk Typist	13	\$34,855				\$34,855
Meyer, Kathleen	Senior Clerk Typist	13	\$33,122				\$33,122
Monaghan, Susan	Principal Payroll Clerk	13	\$35,540				\$35,540
Montanaro, Linda	Principal Clerk Typist	13	\$34,580				\$34,580
Moran, Mary	Senior Clerk Typist	13	\$32,847				\$32,847
Morganiti, Susan	Senior Clerk Typist	7	\$16,684				\$16,684
Morris, Patricia	Senior Clerk Typist	13	\$33,122				\$33,122
Mowdia, Linda	Senior Clerk Typist	13	\$29,179				\$29,623
Niedzwiecki, Jean	Principal Clerk Stenographer	13	\$35,815			\$444	\$35,815
Orlando, Diane	Senior Clerk Typist	6	\$17,033				\$17,033
Pavlak, Elena	Principal Account Clerk Typi	13	\$35,540				\$35,540
Perrapatto, Donna	Principal Clerk Typist	13	\$32,847				\$32,847
Pinkava, Florence	Senior Clerk Typist	13	\$32,847				\$32,847
Prieto, Susan	Senior Clerk Typist	11	\$20,190				\$20,190
Queck, Antionette	Principal Clerk Typist	13	\$34,855				\$34,855
Rataski, Josephine	Senior Clerk Typist	13	\$33,122				\$33,122
Redmond, Loretta	Senior Clerk Typist	13	\$32,847				\$32,847
Rimmer, Joan	Clerk Typist	8	\$17,164				\$17,164
Romano, Kelly	Clerk Typist	6	\$14,481				\$14,481

174
JUN 29 1988

175

Name

JUN 29 1998

Name	Title	STEP 98-99	BASESAL98-99	VAC98-99	LONG98-99	STIP98-99	TOTAL98-99
Rongo, Dolores	Principal Data Control Clerk	13A	\$38,155				\$38,155
Russell, Rosemary	Clerk Typist	13	\$30,134				\$30,134
Russo, Rosemary	Principal Account Clerk Typi	11	\$21,178				\$21,178
Schultz, Grace	Senior Clerk Typist	13	\$29,454	\$449			\$29,903
Seidel, Ruthann	Assistant Supervisor of Acco	13	\$38,430				\$38,430
Silvers, Sharon	Principal Clerk Typist	11	\$20,190				\$20,190
Smith, Kathryn	Principal Account Clerk Typi	13	\$35,815				\$35,815
Smyth, Dorothy	Principal Clerk Typist	13	\$34,855				\$34,855
Sommers, Carolyn	Principal Clerk Stenographer	10	\$19,977				\$19,977
Soucek, Dorothea	Principal Clerk Typist	13	\$34,855				\$34,855
Stryker, Barbara	Principal Clerk Typist	13	\$34,580				\$34,580
Tassillo, Toni	Senior Clerk Typist	11	\$20,190				\$20,190
Thomas, Doral	Senior Clerk Typist	8	\$18,093				\$18,093
Townsend, Camille	Principal Clerk Stenographer	13	\$35,815				\$35,815
Vacante, Jeanette	Principal Account Clerk Typi	13	\$35,078				\$35,078
Vansyckel, Barbara	Senior Library Assistant	13	\$29,454	\$449			\$29,903
White, Bernice	Senior Clerk Typist	7	\$17,613				\$17,613
Wilkinson, Camille	Principal Account Clerk Typi	13	\$35,815		\$700		\$36,515
Wooley, Judith	Senior Library Assistant	13	\$33,122				\$33,122

- 45 -

CIVIL SERVICE: CAFETERIA, CUSTODIAL, MAINTENANCE AND TRANSPORTATION EMPLOYEES

NAME	TITLE	STEP98-99	BASE98-99	STEP98-99	LONG98-99	BLKSL98-99	EXVAC98-99	TOTAL98-99
Allen, Carol	School Bus Driver	13	\$31,729					\$32,212
Altomare, Theresa	Bus Attendant	11	\$15,953					\$15,953
Anstett, Eleanor	School Bus Driver	13	\$32,004		\$700			\$33,700
Apuzzo, Brenda J.	Bus Attendant	10	\$14,960					\$14,960
Argondizza, Louis	Custodian	13	\$36,481	\$950				\$37,931
Aromando, William	Custodian	13	\$36,756	\$700				\$37,956
Barth, Marjorie	School Bus Driver	10	\$17,737					\$17,737
Bell, Robert	Custodial Worker	8	\$18,482					\$18,982
Bergen, Michael	Truck Driver	8	\$16,196					\$16,196
Berrios, Kathleen	Supervisor Bus Driver	13	\$33,170					\$33,675
Betz, Linda S.	Senior Food Service Worker	11	\$16,082					\$16,082
Bielello, Camille	Cook	12A	\$22,129					\$22,465
Bisognio, Irene	Supervisor Bus Driver	13	\$33,445					\$33,954
Black, Ellen	Bus Attendant	13	\$23,838					\$24,201
Blandina, Josephine	Food Service Worker	12A	\$10,011					\$10,163
Bokay, Carol	Bus Attendant	9	\$14,608					\$14,608
Borowicki, Ann	Bus Attendant	13	\$24,113					\$24,479
Boyd, Jerry D.	Custodial Worker	11	\$20,608					\$21,108
Bray, Maria	Senior Food Service Worker	11	\$16,082					\$16,082
Brennan, Cheryl	School Bus Driver	11	\$18,853					\$18,853
Brennan, Elizabeth	Bus Attendant	13	\$24,113					\$24,479
Bresee, Maureen	Senior Food Service Worker	11	\$16,082					\$16,082
Buchta, Robert	Senior Maintenance Repairer	13	\$42,082					\$42,082
Burd, Randall	Custodial Worker	11	\$20,608					\$20,608
Burns, Veronica	Bus Attendant	10	\$14,960					\$14,960
Butala, Thomas	Chauffeur	8	\$16,415					\$16,415
Buttiglieri, Evelyn	Food Service Worker	9	\$7,292					\$7,292
Byrnes, Robert	School Bus Driver	8	\$16,852					\$16,852
Cali, Dale A.	School Bus Driver	11	\$18,853					\$18,853
Cantore, Robert	Custodial Worker	5	\$17,034					\$17,534
Carbone, Susan	Food Service Worker	10	\$7,467					\$7,467
Carter, Donald	Groundskeeper	13	\$36,756					\$36,756
Cassidy, Veronica	School Bus Driver	12B	\$28,588					\$29,023

46

176

JUN 29 1998

NAME	TITLE	STEP98-99	BASE98-99	STIP98-99	LONG98-99	BLKSL98-99	EXTVAC98-99	TOTAL98-99
Ciallella, Armando	School Bus Driver	11	\$18,853					\$18,853
Cifelli, Kathleen	School Bus Driver	13	\$32,004				\$487	\$32,491
Clague, James	Groundskeeper	13	\$36,756					\$36,756
Cobb, Edgar	Custodial Worker	8	\$18,482			\$500		\$18,982
Cooney, Mary Anne	School Bus Driver	10	\$17,737			\$500		\$17,737
Corcoran, Patrick	Custodial Worker	11	\$20,608	\$1,000		\$500		\$21,108
Correnti, Joseph	Custodian	8	\$19,059			\$500		\$20,559
Covello, Beverly	Senior Food Service Worker	10	\$15,092					\$15,092
Cowen, Karen A.	Senior Cook	12	\$20,182				\$307	\$20,489
Cuviallo, Frank	Custodial Worker	11	\$20,608			\$500		\$21,108
Dacruz, Anita	School Bus Driver	12B	\$28,588				\$435	\$29,023
Dalia, Anita	School Bus Driver	8	\$16,852					\$16,852
Derosa, Anthony	Senior Maintenance Repaire	13	\$42,357			\$500		\$42,857
Desantis, Joseph	Custodial Worker	11	\$20,608			\$500		\$21,108
Desiderio, JoAnn	School Bus Driver	9	\$17,277					\$17,277
Desjardins, Diane	Cook	11	\$17,307					\$17,307
Devereux, Debra	School Bus Driver	7	\$16,372					\$16,372
Dibella, Eileen	School Bus Driver	13	\$32,004		\$700		\$996	\$33,700
DiCarlo, Frank	Custodial Worker	11	\$20,608			\$500		\$21,108
Diebold, Jean S.	School Bus Driver	9	\$17,277					\$17,277
Dietrich, Carol Ann	Food Service Worker	6	\$6,551					\$6,551
Dimino, John	Custodian	7	\$18,579	\$1,000		\$500		\$20,079
Dimino, Robert	Custodial Worker	11	\$23,551			\$500		\$24,051
DiNetta, James	Custodial Worker	13	\$35,202		\$700	\$500		\$36,402
Durante, Sara Ann	Food Service Worker	10	\$7,467					\$7,467
Durkin, Valerie	Food Service Worker	5	\$6,357					\$6,357
Dykes, Gloria	School Bus Driver	10	\$17,737					\$17,737
Ernst, Joseph	Supervisor Bus Driver	13	\$33,445		\$700		\$1,040	\$35,185
Ernst, William	School Bus Driver	13	\$32,004		\$700		\$996	\$33,700
Estelle, Kenneth	Custodial Worker	6	\$17,422					\$17,422
Evaneky, Joan	Bus Attendant	6	\$13,123	\$10,187				\$27,609
Fallon, Teresa	School Bus Driver	13	\$32,004				\$487	\$32,491
Fariello, Alvin	Custodial Worker	6	\$17,422	\$5,517				\$22,939
Fay, Grace E.	Bus Attendant	9	\$14,608					\$14,608
Fay, Thomas, Jr.	Custodian	13	\$36,756	\$950		\$500		\$38,206

NAME	TITLE	STEP98-99	BASE98-99	STIP98-99	LONG98-99	BLKSL98-99	EXVAC98-99	TOTAL98-99
Ferguson, George	Custodial Worker	7	\$18,002			\$500		\$18,502
Fiorentino, Ann	Custodian	13	\$36,481	\$450		\$500		\$37,431
Fiorentino, Thomas	Custodial Worker	13	\$35,202			\$500		\$35,702
Fluet, Patrick	Custodial Worker	5	\$17,034					\$17,034
Frazer, Mary	Bus Attendant	12	\$18,070				\$275	\$18,345
Fumosa, Anthony	School Bus Driver	10	\$17,737					\$17,737
Gartner, Gail	Food Service Worker	9	\$7,292					\$7,292
Gauer, Glenn	Maintenance Repairer	13	\$40,248			\$500		\$40,748
Gerhart, Karen	School Bus Driver	10	\$17,737					\$17,737
Gerlock, Stephen	Maintenance Repairer	13	\$40,248			\$500		\$40,748
Giacini, Anthony	Head Custodian	12B	\$38,434	\$2,000		\$500		\$40,934
Gianettino, John	Supervisor Bus Driver	13	\$33,445				\$509	\$33,954
Gianettino, Robert	Custodial Worker	9	\$18,907			\$500		\$19,407
Giannetto, Ann	Food Service Worker	9	\$7,292					\$7,292
Givens, James	School Bus Driver	8	\$16,852					\$16,852
Graves, Marie	School Bus Driver	10	\$17,737					\$17,737
Gray, Gerald	School Bus Driver	9	\$17,277					\$17,277
Greene, John, Jr.	Custodial Worker	13	\$34,927			\$500		\$35,427
Greene, John, Sr.	Custodial Worker	12B	\$31,456			\$500		\$31,956
Greene, Michael, Sr.	Custodial Worker	12A	\$27,576			\$500		\$28,076
Guercia, Gladys	School Bus Driver	12B	\$28,588				\$435	\$29,023
Guidice, Mary Ann	School Bus Driver	13	\$32,004				\$972	\$32,976
Haley, Shirley	School Bus Driver	11	\$18,853					\$18,853
Hamilton, Chris	Food Service Worker	8	\$7,081					\$7,081
Hamilton, Patricia	Custodial Worker	10	\$19,427			\$500		\$19,927
Hand, Charles	Custodial Worker	6	\$17,422					\$17,422
Hand, Lisa	Senior Food Service Worker	9	\$14,745					\$14,745
Hatch, Patricia	School Bus Driver	11	\$18,853					\$18,853
Havens, Joan	Senior Food Service Worker	13	\$25,824				\$393	\$26,217
Hebert, Thomas	Custodian	11	\$21,230	\$950		\$500		\$22,680
Heinis, Edward	Custodial Worker	13	\$35,202			\$500		\$35,702
Henehan, Robert	Custodial Worker	13	\$35,202			\$500		\$35,702
Henson, Mary	School Bus Driver	13	\$32,004				\$487	\$32,491
Hesnan, Barbara	Food Service Worker	5	\$6,357					\$6,357
Hoffman, Douglas	Custodial Worker	9	\$18,907			\$500		\$19,407

48

NAME	TITLE	STEP98-99	BASE98-99	STEP98-99	LONG98-99	BKSL98-99	EXVAC98-99	TOTAL98-99
Lawrence, Ronald	Custodial Worker	11	\$20,608			\$500		\$21,108
Lidlow, Annamarie	Senior Food Service Worker	10	\$15,092					\$15,092
Livera, Chris	Custodial Worker	11	\$20,608					\$20,608
Livera, Rosario	Mechanic	10	\$22,262					\$22,262
Lopez, Teresa	School Bus Driver	8	\$16,852					\$16,852
Maestri, Laura	School Bus Driver	8	\$16,852					\$16,852
Makransky, Joseph	Custodial Worker	13	\$35,202			\$500		\$35,702
Malloy, Neva	School Bus Driver	10	\$17,737					\$17,737
Manfre, Caterina	Senior Food Service Worker	9	\$14,745					\$14,745
Manto, Maureen	Food Service Worker	9	\$7,292					\$7,292
Marcell, Cheryl	Food Service Worker	8	\$7,081					\$7,081
Maslen, Patricia	Cook	13	\$26,523				\$404	\$26,927
Mazzuca, Joan	Food Service Worker	7	\$6,841					\$6,841
McCormick, Rita	School Bus Driver	13	\$32,004				\$487	\$32,491
McCullough, Pat	Maintenance Repairer	13	\$40,248			\$500		\$40,748
McGrath, Denise	Bus Attendant	10	\$14,960					\$14,960
McKeegan, Nancy	School Bus Driver	9	\$17,277					\$17,277
Melick, Cheryl	School Bus Driver	9	\$17,277					\$17,277
Merola, Joan	Food Service Worker	12B	\$10,692				\$163	\$10,855
Merten, Robert	Custodian	12	\$23,563		\$950	\$500		\$25,013
Metelsi, Gregory	Custodial Worker	12B	\$31,456			\$500		\$31,956
Meyer, Donald	Senior Stock Clerk	13	\$42,357					\$42,357
Migliorisi, Gerald	Food Service Worker	13	\$15,315				\$467	\$15,782
Miktus, Linda	Bus Attendant	10	\$14,960					\$14,960
Miller, Bruce	Senior Mechanic	13	\$42,357					\$42,357
Miller, Holly	School Bus Driver	8	\$16,852					\$16,852
Miller, Kevin	Custodial Worker	7	\$18,002					\$18,002
Miller, Raymond	Senior Maintenance Repaire	13	\$42,080		\$700			\$42,780
Miller, Sue	School Bus Driver	12B	\$28,588				\$435	\$29,023
Mills, John	Maintenance Repairer	13	\$40,523			\$500		\$41,023
Mills, Kevin	Custodial Worker	11	\$20,608					\$20,608
Minard, Barbara	School Bus Driver	12B	\$28,588				\$435	\$29,023
Morgan, Ann	School Bus Driver	7	\$16,372					\$16,372
Morrison, Philip	Custodial Worker	11	\$20,608					\$20,608
Mount, Betty	Senior Food Service Worker	13	\$25,087				\$382	\$25,469

50

NAME

NAME	TITLE	STEP98-99	BASE98-99	STIP98-99	LONG98-99	BLKSL98-99	EXVAC98-99	TOTAL98-99
Mount, Sandra	School Bus Driver	13	\$32,004		\$700		\$975	\$33,679
Muller, Diana M.	Food Service Worker	12	\$9,024				\$137	\$9,161
Murgolo, Nicholas	Custodian	13	\$36,756	\$450		\$500		\$37,706
Myer, John	Custodial Worker	10	\$19,427			\$500		\$19,927
Nardiello, William	School Bus Driver	8	\$16,852					\$16,852
Nase, Diane	Supervisor Bus Driver	13	\$33,170				\$505	\$33,675
Nativo, Josephine	Food Service Worker	12A	\$10,011				\$152	\$10,163
Nave, William	Bus Attendant	9	\$14,608					\$14,608
Neafie, Thomas	Custodial Worker	12A	\$27,576			\$500		\$28,076
Norris, Carolyn	School Bus Driver	10	\$17,737					\$17,737
O'Brien, Bobbi	School Bus Driver	12	\$21,096					\$21,096
Olczanowski, Donna	Food Service Worker	9	\$14,584					\$14,584
Osborn, Robert	Groundskeeper	6	\$17,999					\$17,999
Palumbo, Cheryl	Cook	11	\$17,307					\$17,307
Pangaro, Todd	Custodial Worker	10	\$19,427					\$19,427
Pappalardo, Fern	School Bus Driver	13	\$31,267				\$476	\$31,743
Parker, Richard	Custodial Worker	7	\$18,002					\$18,002
Pascale, Peter A	Custodial Worker	7	\$18,002					\$18,002
Patterson, Dorothy	Food Service Worker	10	\$7,467					\$7,467
Pavlak, Charles	Groundskeeper	13	\$36,481					\$36,481
Peltier, William	School Bus Driver	7	\$16,372					\$16,372
Pesco, Joseph	Custodial Worker	13	\$35,202			\$500		\$35,702
Plaschke, Michael	Senior Mechanic	13	\$42,357					\$42,357
Pokol, Scott	Custodial Worker	8	\$18,482			\$500		\$18,982
Poli, Barbara	School Bus Driver	13	\$32,004				\$487	\$32,491
Pollock, Albert, Jr	Custodial Worker	8	\$18,482			\$500		\$18,982
Pollock, Albert, Sr	Custodial Worker	13	\$35,202		\$700	\$500		\$36,402
Pope, Wilma	School Bus Driver	13	\$32,004				\$487	\$32,491
Powner, Mary	Food Service Worker	12	\$11,280				\$172	\$11,452
Prendeville Rose	Food Service Worker	11	\$9,833					\$9,833
Quinlan, Katherine	Custodian	11	\$21,230	\$700		\$500		\$22,430
Raimondo, Lucille	Food Service Worker	12A	\$10,011				\$152	\$10,163
Readel, Roger	Groundskeeper	12B	\$32,980					\$32,980
Reilly, Thomas	Custodial Worker	13	\$34,927			\$500		\$35,427
Revell, Barbara	School Bus Driver	9	\$17,277					\$17,277

NAME	TITLE	STEP98-99	BASE98-99	STIP98-99	LONG98-99	BLKS198-99	EXTVAC98-99	TOTAL98-99
Revell, Richard	School Bus Driver	13	\$32,004				\$487	\$32,491
Riccio, Margaret	School Bus Driver	11	\$18,853					\$18,853
Rogers, Carolyn	School Bus Driver	12A	\$25,308				\$385	\$25,693
Rogers, Dorothy	School Bus Driver	13	\$32,004		\$700		\$996	\$33,700
Rogers, Marc	Mechanic's Helper	5	\$16,758					\$16,758
Rogers, William	School Bus Driver	8	\$16,852					\$16,852
Rose, Jacqueline	Food Service Worker	10	\$7,467					\$7,467
Rosenberg, Lillian	Bus Attendant	11	\$15,953					\$15,953
Rubin, Charlotte	School Bus Driver	7	\$16,372					\$16,372
Rudnick, Alan	School Bus Driver	10	\$17,737					\$17,737
Santini, Diane	School Bus Driver	8	\$16,852					\$16,852
Saragusa, Joseph	Stock Handler	10	\$19,427			\$500		\$19,927
Satter, Victoria	School Bus Driver	11	\$18,853					\$18,853
Scarpati, Danny	Custodian	13	\$36,756	\$700		\$500		\$37,956
Schadwill, Gerhard	Senior Maintenance Repaire	13	\$42,357			\$500		\$42,857
Schnorrbusch, D.	Food Service Worker	13	\$24,505				\$373	\$24,878
Schreiber, Vincent	Custodial Worker	7	\$18,002					\$18,502
Scott, Cindy L.	Bus Attendant	7	\$13,703					\$13,703
Sendzik, Richard	Senior Mechanic	13	\$42,357					\$42,357
Servello, Elizabeth	School Bus Driver	10	\$17,737					\$17,737
Severin, Mark	Groundskeeper	13	\$36,756					\$36,756
Shafro, Lynn	Senior Cook	13	\$29,075				\$442	\$29,517
Sharesian, Joann	Food Service Worker	7	\$6,841					\$6,841
Shea, Patricia	Senior Cook	13	\$29,075				\$443	\$29,518
Shimko, John	Senior Maintenance Repaire	13	\$42,357					\$42,357
Shipley, Lori	Food Service Worker	6	\$6,551					\$6,551
Siegle, Nancy	School Bus Driver	10	\$17,737					\$17,737
Sihler, Theresa	Senior Food Service Worker	13	\$25,087				\$382	\$25,469
Silva, Barbara	School Bus Driver	12A	\$25,308				\$385	\$25,693
Silva, Donald	School Bus Driver	13	\$32,004				\$487	\$32,491
Simonsen, William	School Bus Driver	12B	\$28,588				\$435	\$29,023
Sippel, Raymond	Groundskeeper	13	\$36,756			\$500		\$37,256
Smith, Mary Jean	Food Service Worker	13	\$24,230				\$369	\$24,599
Sneyers, Henry	School Bus Driver	8	\$16,852					\$16,852
Sparany, Chris	Custodial Worker	7	\$18,002					\$18,002

52

83
JUN 29 1998

NAME	TITLE	STEP98-99	BASE98-99	STEP98-99	LONG98-99	BLKS98-99	EXVAC98-99	TOTAL98-99
Sparany, Edward	Maintenance Repairer	10	\$22,262			\$500		\$22,762
Spearer, Andrew	Custodian	11	\$21,230			\$500		\$22,730
Statuto, Carol	Bus Attendant	13	\$23,838	\$1,000				\$24,201
Suckiel, Celina	School Bus Driver	7	\$16,372				\$363	\$16,372
Tabish, Dawn	School Bus Driver	8	\$16,852					\$16,852
Testa, Fred	Groundskeeper	13	\$36,756					\$36,756
Treacy, Betty-Jean	School Bus Driver	10	\$17,737					\$17,737
Trione, Joan	School Bus Driver	13	\$32,004				\$975	\$32,979
Trione, Joan Mae	School Bus Driver	11	\$18,853					\$18,853
Turr, Toni	Food Service Worker	5	\$6,573					\$6,573
Vankruiningen, M.	Food Service Worker	13	\$12,253				\$362	\$12,615
Vargo, Joseph	School Bus Driver	8	\$16,852					\$16,852
Vermeal, Arthur	Custodian	11	\$21,230	\$700		\$500		\$22,430
Vermeal, Patricia	School Bus Driver	13	\$32,004				\$487	\$32,491
Wagner, Kathleen	School Bus Driver	11	\$18,853			\$500		\$18,853
Wagner, Robert	Custodial Worker	10	\$19,427			\$500		\$19,927
Wagner, Stephen	Custodial Worker	10	\$19,427			\$500		\$19,927
Wagner, Thomas	Custodial Worker	6	\$17,614					\$17,614
Washco, Felicia	Cook	13	\$26,523				\$404	\$26,927
Wasilak, Deborah	Senior Cook	11	\$17,973					\$17,973
Wehner, Anita	School Bus Driver	10	\$17,737					\$17,737
Wehner, Joseph	Custodial Worker	6	\$17,422			\$500		\$17,922
Welsh, Jack	Custodian	11	\$21,230	\$700		\$500		\$22,430
Westdyke, John	Custodial Worker	11	\$20,608			\$500		\$21,108
Williams, Sheryl	School Bus Driver	7	\$16,372					\$16,372
Winch, Pauline	School Bus Driver	11	\$18,853					\$18,853
Winnicki, Mark	School Bus Driver	8	\$8,426					\$8,426
Wood, Elaine	Food Service Worker	5	\$6,357					\$6,357
Wray, Christine	Food Service Worker	11	\$15,932					\$15,932
Wylie, Scott	Custodial Worker	5	\$17,034					\$17,034
Zack, Dorothy	School Bus Driver	13	\$32,004			\$500	\$487	\$32,491
Zampella, Louis	Custodial Worker	7	\$18,002					\$18,502
Zeevalk, Dawn	School Bus Driver	9	\$17,277					\$17,277
Zyla, Dorothy	School Bus Driver	13	\$32,004		\$700		\$996	\$33,700

53

JUN 29 1998

CUSTODIAL DEPARTMENT
NIGHT DIFFERENTIAL
1998/1999

BRICK HIGH SCHOOL3:00PM TO 11:00PM

1. John Myer
2. Todd Pangaro
3. Sean Joel
4. Al Pollock Jr.
5. Pete Pascala
6. George Ferguson
7. John Dimino

5:00PM TO 1:00AM

1. Bob Bell
2. Tom Wagner

LAKE RIVIERA2:30PM TO 10:30PM

1. Frank Cuviallo
2. Joe DeSantis
3. Bryan Hubert
4. Rob Gianettino

EMMA HAVENS YOUNG3:00PM TO 11:00PM

1. Agnes Layton Jones
2. John Paul Jones
3. Pat Corcoran
4. Kevin Miller

DRUM POINT2:00PM TO 10:00PM

1. Bob Henahan
2. Steve Wagner
3. Rob Wagner

MIDSTREAMS2:00PM TO 10:00PM

1. Ed Cobb
2. Joe Wehner

PRIMARY LEARNING CENTER4:00PM TO 12:00

1. Greg Metelski

MEMORIAL HIGH SCHOOL3:00PM TO 11:00PM

1. Randy Burd
2. Doug Hoffman
3. Scott Pokol
4. Scott Wylie
5. Robert Cantore
6. Joseph Correnti

5:00PM TO 1:00AM

1. Frank DiCarlo
2. Paul Lanzelotti

VETERANS MIDDLE3:00 PM TO 11:00PM

1. Rich Parker
2. Chris Sparany

VETERANS ELEMENTARY3:00PM TO 11:00PM

1. Chris Livera
2. Jeffrey Kortlenhaus
3. Charles Hand

LANES MILL2:00PM TO 10:00PM

1. Vincent Schreiber
2. Lou Zampella
3. Patrick Fluor

OSBORNVILLE3:00PM TO 11:00PM

1. John Greene Sr.

HERBERTSVILLE2:00PM TO 10:00PM

1. John Greene Jr.

1997-1998OSBORNVILLE2:00PM-10:00PM

John Greene Sr.

JUN 29 1998

TRANSPORTATION DEPARTMENT
NIGHT DIFFERENTIAL

1997-1998

Ross Livera	Location: Bus Garage 12:00PM - 8:00PM
Michael Plaschke	Location: Bus Garage 12:00PM - 8:00PM
Mark Rogers	Location: Bus Garage 12:00PM - 8:00PM Eff: 3/16/98-6/30/98
Steve Holmes	Location: Bus Garage 12:00PM - 8:00PM Effective until 2/1/98

1998-1999

Ross Livera	Location: Bus Garage 12 PM - 8 PM
Michael Plaschke	Location: Bus Garage 12 PM - 8 PM
Mark Rogers	Location: Bus Garage 12 PM - 8 PM

JUN 29 1998

Department of Personnel

Job Specification 06124



Return to Search

You are reading our New Jersey Department of Personnel Job Specification used to describe groups of jobs with similar characteristics. This is not a Job Vacancy Announcement.

SECURITY GUARD
ALL JURISDICTIONS

DEFINITION

Under direction, patrols the grounds, buildings, and other areas and facilities of schools, libraries, museums, hospitals, public housing projects, parks, or other public facilities and installations to provide protection to persons gathered therein from harm, and guards and protects public property against fire, theft, vandalism, and illegal or unauthorized entry; does related work as required.

NOTE: The definition and examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

DISTINGUISHING CHARACTERISTICS

Positions in this class involve providing protective services in the safeguarding of employees, occupants, visitors, and other members of the public in public areas, installations, and facilities, and exercising control over vehicular traffic on public property.

Security guards are employed in a variety of locations such as government buildings, museums, libraries, schools, hospitals, public housing projects, parks, stadiums, and other public installations. Their primary purpose is to protect occupants of such facilities from harm and to protect public property from such occurrences as fire, theft, and accidental or willful damage and destruction. In enforcing rules and regulations established to accomplish their primary objective, they may control movement of persons such as employees, patients, visitors, or the general public and protect their lives and personal property in and around the public property being protected.

Typically security guards perform a variety of protective duties. They serve at fixed locations or patrol assigned areas on foot or by motor vehicle enforcing pertinent laws, rules, and regulations. They also perform related duties such as detecting and reporting potential fire and hazardous conditions, making preliminary checks of violations, and preparing factual reports. Some guards may perform duties where they monitor various alarm systems and telephone and radio communication systems at a central control location. In such situations they receive alarms or messages, maintain logs, and dispatch other guards and equipment to meet emergency situations.

It should be noted that there are many similarities between the duties of a security guard and those of a security officer. However, the distinction lies in the fact that in accord with NJSA

JUN 29 1993

40A:14-146.1. Security officers shall have all the powers conferred by law on police officers or constables in the enforcement of state laws and the apprehension of offenders. Security officers are also subject to and receive training in the same manner as other members of the local police force. There is no similar statutory provision for security guard. Therefore, security guards may or may not have the same law enforcement authority and powers. The title of security officer under NJSA 40A:14-146 is applicable to first class cities only.

EXAMPLES OF WORK

Protection of Buildings, Contents, and Occupants from Hazards:

Visually inspects window bars, doors, locks, and other fixtures to ensure they are secure or properly locked and have not been tampered with to prevent theft, unlawful entry, and so forth.

Inspects assigned areas for those conditions that may contribute to fire (for example, discarded burning cigarettes) and sees to it that fire extinguishers are in place and undisturbed or operational.

Observes odors in buildings or on grounds to detect source of smoke, gas seepage, and so forth.

Listens for unusual sounds to detect leaking plumbing, breakage of glass, tampering of locks or windows, and so forth.

Searches designated area for explosive devices using flashlight and precautionary measures not to disturb potential explosives, and notifies bomb disposal unit by calling a special number at the local police department.

Puts out fires using fire extinguisher.

Patrols by car or on foot grounds adjacent to public buildings to detect hazards such as fire, theft, vandalism, and so forth.

Sits and views a monitor screen or electronic surveillance board and remains alert to movement on screen which would indicate the presence of unauthorized persons or intruders in restricted area.

Sits or stands at a post and maintains orderly flow of individuals on entering and leaving.

Examines credentials such as employee passes and press passes at entry point to the building or facility and/or issues special passes to visitors to prevent entry by unauthorized persons and to maintain a permanent record of those using the facility.

Identifies employees and visitors entering or leaving the building by recognition or faces.

Requests verbal or written information from individuals pertaining to their destination, identity, and nature of their visit.

Accompanies employee from office building to parking lot, street, or rides in motor vehicle to prevent possible theft or loss of money or valuables being transported.

Visually inspects gauges, meters, and other instruments which indicate that equipment on public property is functional and has not been tampered with.

JUN 29 1998

Observes departing individuals who carry unusually large packages or bundles to prevent the theft of government property such as office equipment, books, films, and so forth, and determines if the individual warrants searching.

Searches packages of those entering building for firearms or other dangerous objects to prevent the injury of those present in the facility.

After normal operating hours, escorts employees to their automobile in the parking lot to ensure their safe departure.

Removes unwilling person from premises after issuing verbal warning regarding a rule violation concerning disorderly conduct, loitering, unauthorized entry, and so forth.

Accompanies detainees such as suspicious or disorderly persons to designated or restricted area for holding until municipal or other law enforcement individual arrives.

Aids a law enforcement officer by accompanying prisoners to designated location to watch and report on the movements or conduct of prisoners and/or others.

Observes individuals entering and leaving premises to ensure their safe and orderly conduct.

Restraints violent or disorderly persons who are intent on disturbing government proceedings or harming themselves or others.

Information and communication:

Notifies other guard personnel to be on the lookout for a person or persons of a particular description.

Gives verbal warnings to individuals of regulations such as those pertaining to disorderly conduct, loitering, smoking, or entry without proper passes to ensure enforcement of rules intended to protect the building and its occupants.

Obtains a verbal description via telephone or walkie-talkie of person or persons present in the building who may present a potential danger.

Tells occupants of building to evacuate premises and warns about impending danger from explosives, fires, and so forth to ensure an orderly and safe exit.

Gives instructions to occupants for prompt evacuation and on designated safe area for assembly.

Appears in court as a witness to testify against persons being charged with vandalism, theft, fire, or misconduct on government property.

Gives simple answers to persons who inquire about the location of persons or services available, physical layout of a facility, and so forth.

Accidents:

Judges the severity of injury and obtains assistance by using walkie-talkie or telephone to contact an emergency vehicle to transport victim for emergency medical care.

JUN 29 1998

Gives emergency first aid.

Traffic Control:

Stands at intersection and gives hand signals to moving vehicles to ensure smooth and rapid flow of traffic.

Assists pedestrians in crossing heavily trafficked intersections to prevent vehicular congestion and accidents.

Checks cars in restricted parking areas such as employee or visitor parking lots for parking authorization stickers and issues warning or citation to prevent use of these areas by unauthorized individuals.

Prevents entry or use of a restricted area by certain vehicles by using hand signals or explaining to drivers the regulations or rules which prohibit entry.

Admits entry of vehicle after checking pertinent data such as driver's identification, weight and size of vehicle, and so forth.

Drives government vehicle or vehicle belonging to employee to move it from an area where it is obstructing the smooth flow of traffic.

Other:

Records observations on conditions in building or in assigned area reporting any unusual occurrence, property damage, or mishaps to visitors, and documents rule violations to provide a permanent record of incidents for police or other investigatory individual or to inform guard on next shift of past activities.

Attends classroom training programs on work related topics such as bomb detection and first aid.

Attends roll call to listen to announcement of work assignments and other related information.

Records the location of missing or damaged signs and warnings, and submits it to supervisor for corrective actions.

May apprehend law violators and inform them of their rights.

Questions suspicious persons and may detain and arrest those persons who violate agency rules, regulations, and pertinent laws.

Turns key or records visits at watch stations to indicate that rounds have been completed at specified intervals.

Reports orally to supervisor (or other individual) on the security rounds or checks.

Reports to supervisor or other appropriate individual using walkie-talkie or telephone any unusual conditions or malfunctioning of equipment such as heating or plumbing system equipment and so forth, or takes temporary measures to correct malfunction to prevent further damage to building.

Seizes contraband material or stolen property and detains suspects for questioning.

JUN 29 1990

Escorts unruly persons from premises.

May, on occasion or incidentally, operate an elevator for security purposes to limit access of persons to and from certain floors and buildings so as to preserve and maintain security of such areas.

Will be required to learn to utilize various types of electronic and/or manual recording and computerized information systems used by the agency, office, or related units.

REQUIREMENTS

LICENSE

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

KNOWLEDGE AND ABILITIES

Protection of Buildings, Contents, and Occupants from Hazards:

Knowledge of problems involved in safeguarding large areas including buildings and grounds in that area.

Knowledge of security measures in detaining persons.

Knowledge of fire prevention.

Knowledge of procedures used in making arrests and prosecuting violators.

Knowledge of problems encountered in work involving care and custody of varied types of persons deprived of their liberty.

Knowledge of difficulties encountered in following closely prescribed rules and regulations.

Knowledge of problems involved in safeguarding persons, buildings, grounds, and properties.

Knowledge of techniques used in maintaining order among groups of people congregating on public property.

Knowledge of problems involved in maintaining order and discipline among groups of people.

Ability to understand, remember, and carry out oral and written directions.

Ability to analyze simple problems.

Ability to learn quickly from oral and written explanations and from demonstrations.

Ability to note significant conditions by observation and to take proper action in accord with prescribed procedures.

Ability to work effectively under a variety of weather conditions.

Ability to work harmoniously with associates, visitors, and

JUN 29 1998

other groups and individuals interested in security problems.

Ability to deal effectively with persons being detained because of violations of laws, rules, and regulations.

Ability to understand the emotional, adjustment, and other problems of persons who have been deprived of their liberty.

Ability to perform repetitive operations without loss of equanimity, patience, or courtesy.

Ability to remain cool and decisive in emergency situations.

Ability to follow prescribed procedures.

Ability to see so as to detect unauthorized persons, malfunctioning equipment, or fire.

Ability to smell so as to detect possible hazards such as fire, gas seepage, and so forth.

Ability to hear so as to detect unusual sounds such as leaky plumbing, tampering of locks and window, and so forth.

Ability to follow precautionary measures with regard to dangerous objects (explosives) or armed persons.

Ability to learn and apply regulations and guidelines pertaining to protection security systems.

Ability to follow procedures to make temporary repairs to systems such as plumbing.

Ability to react promptly to situations requiring action.

Ability to remain alert while performing repetitive duties.

Information and Communication:

Knowledge of court practices and procedures.

Ability to give clear and accurate directions.

Ability to maintain order among visitors.

Ability to be courteous but firm with the public or when controversies arise.

Ability to give clear, accurate, and informative directions.

Accidents:

Ability to administer first aid

Ability to make judgments about proper use of first aid.

Traffic Control:

Knowledge of problems and procedures involved in enforcing traffic regulations.

Knowledge of problems and operations used in controlling traffic.

JUN 29 1998 Knowledge of procedures and problems involved in enforcing relevant law, rules, and regulations.

Other:

Knowledge of methods used to make reports of conditions noted and actions taken.

Knowledge of modern office methods, practices, and equipment.

Knowledge of investigative procedures.

Knowledge of current laws, procedures, and trends governing search and seizure activities.

Knowledge of laws affecting arrest procedures.

Knowledge of the amount of force required to make arrests.

Knowledge of the criminal justice system.

Knowledge of elements of state laws after a period of training.

Knowledge of procedures to follow in dealing with an emergency.

Ability to organize assigned work and develop effective work methods.

Ability to prepare simple but clear, sound, accurate, informative, and legible reports of significant conditions noted and actions taken.

Ability to keep simple records.

Ability to take proper action in preventing potential accidents from occurring.

Ability to deal with people politely and helpfully beyond giving and receiving of instructions.

Ability to physically restrain mentally disturbed, unruly, or violent persons.

Ability to put up with and handle verbal abuse from a person or a group.

Ability to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, speak, understand, or communicate in English sufficiently to perform the duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long as they can perform the essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

CODES: 06124 CAH 10/6/96