

Shearson American Express
Inge Silberthau

\$ 535.00
133.75
13,241.25

51
DEBT
SERVICE
CONT'D

PAYROLL - MARCH, 1988

PAYROLL
MARCH 1988

B.T.B.O.E./Payroll Acct. \$698,233.11pp
B.T.B.O.E./Agency Acct. 527,185.51pp
B.T.B.O.E./Payroll Acct. (18.04)pp
B.T.B.O.E./Agency Acct. (203.77)pp
\$1,225,196.81

PAYROLL - APRIL, 1988

PAYROLL
APRIL 1988

B.T.B.O.E./Payroll Acct. \$697,907.27pp
B.T.B.O.E./Agency Acct. 524,540.05pp
\$1,222,447.32

Item B motion that the following vouchers and checks be cancelled
from the bill list of April 14, 1988.

VOUCHERS &
CHECKS
CANCELLED

<u>VENDOR</u>	<u>P.O.#</u>	<u>Check #</u>	<u>Amount</u>
Lee M. Fox	87-4403	G-30825	\$398.50
Lee M. Fox	87-5194	G-30825	54.75
"W" 1986-87 Order Kathleen Briscoe	86-2090	G-30691	113.89pp
Wharton/Atlantic Inc.	87-1478	G-30999	12,954.55pp
Wharton/Atlantic Inc.	87-1480	G-30999	8,840.80pp

Item C motion that the following vouchers and checks be reissued
from bill list of April 14, 1988.

VOUCHERS &
CHECKS
REISSUED

<u>VENDOR</u>	<u>P.O.#</u>	<u>Check #</u>	<u>Amount</u>
Felix Fox Paint Co.	87-4403	G-31018	398.50
Lee M. Fox	87-5194	G-31017	54.75
"W" 1986-87 ORDER Inc. Bristow Sporting Goods	87-2090	G-31016	113.89pp
SBA/Com. Viking Ins.	87-1478	G-31022	12,954.55pp
SBA/Com. Viking Ins.	87-1480	G-31022	8,840.80pp

Item D motion that the following vouchers and checks be cancelled
from bill list of September 3, 1987.

VOUCHERS &
CHECKS
CANCELLED

<u>VENDOR</u>	<u>P.O. #</u>	<u>CHECK</u>	<u>AMOUNT</u>
Special Services/ Petty Cash	87-469	G-28145	25.00

Item E motion that the following vouchers and checks be reissued
from bill list of September 3, 1987.

VOUCHERS &
CHECKS
REISSUED

Special Services/ Petty Cash	87-469	G-31023	25.00
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JOINT
VENTURE
SAVINGS
PROGRAM

Item F motion that the Board of Education authorize a joint venture between Jersey Central Power & Light Company and Jersey-state Energy Controls, Inc. to develop and install a commercial shared savings program in all schools throughout the district at no cost to the Board of Education.

PERSONNEL
TEACHING

Motion was made by Mr. Stites, seconded by Mr. D'Ambola and carried unanimously by roll call vote Items A - H under Personnel Teaching.

SUBSTITUTE
TEACHERS

Item A motion that the Board of Education approve the employment of substitute teachers for the 1987-88 school year, as per the following:

Flaig, Elizabeth	Sippel, Janet	Targett, Michelle L.
14 Santiago Dr.	255 Sprucewood Dr.	176 Riverside Dr.
Brick, NJ	Brick, NJ	Brick, NJ

Coakley, Sean T.
12 River Park Dr.
Brick, NJ

EMPLOY
SUPPLEMENTAL
TEACHERS

Item B motion that the Board of Education approve the employment of supplemental teachers, at \$15.00 per hour as needed, for the 1987-88 school year, as follows:

Finch, Madeline	Veltre, Elena
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JOB
DESCRIPTION
SUBSTANCE
ABUSE
COORDINATOR

Item C motion that the Board of Education approve the Job Description for Substance Abuse Coordinator as follows:

JOB DESCRIPTION

TITLE: Substance Abuse Coordinator

QUALIFICATIONS:

REPORTS TO: Assistant Superintendent in Charge of
Special Services

SUPERVISES: Not Applicable

JOB GOAL:

PERFORMANCE RESPONSIBILITIES:

1. Provides intervention counseling for students who are involved with substance abuse.
2. Provides intervention counseling for families of students involved with substance abuse.
3. Provides recommendations for referral and follow-up and after-care support for those students placed in out-patient or in-patient programs.
4. Serves as a resource person in the development and maintenance of a comprehensive K-12 alcohol/drug education program.
5. Plans and implements training programs for staff in alcohol/drug education and awareness.
6. Acts as a liaison between the schools and the community at large.
7. Develops and maintains student support groups.
8. Maintains confidential case records in accordance with existing regulations and laws.
9. Demonstrates professional growth through continuing education and membership in appropriate professional organizations.

(cont'd)

TERMS OF EMPLOYMENT: This job description shall be consistent with the terms and conditions of employment as set forth in the agreement between the Brick Township Board of Education and the Brick Township Association of School Administrators.

JOB DESCRIPTION
CONT'D

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

Item E motion that the Board of Education approve the request for a leave of absence, for the following teacher:

L.O.A.

Mrs. Sandra Balogh	BTHS	Medical leave/	S.
Eff: 4/25/88 - 6/30/88	Guidance	Without pay	<u>BALOGH</u>
Brick exp. - 9 yrs.			

Item D motion that the Board of Education rescind the leave of absence granted Sandra Balogh at the April 14, 1988 Board Meeting.

RESCIND
L.O.A.
S.
BALOGH

Item F motion that the Board of Education approve the request for a leave of absence, for the 1988-89 school year, as follows:

L.O.A.

Miss Susan White	Drum Point	Domestic reasons/	S.
Eff: 9/1/88 - 6/30/89	Speech teacher	Without pay	<u>WHITE</u>
Brick Exp. - 4.4 yrs.			

Mr. Ronald Fierro	BTMHS	Special Work	R.
Eff: 9/1/88 - 6/30/89	English	Assignment/Without	<u>FIERRO</u>
Brick exp. - 10 yrs.		pay	

Item G motion that the Board of Education approve the re-appointment of teachers, commencing September 1, 1988 to June 30, 1989, as follows:

APPROVE
RE-APPOINT-
MENT OF
TEACHERS

Drobes, Rochelle - MS	Lorusso, Patricia - BA
Eremus, Jon - BA	Mulligan, Patricia- BA
Gorlich, Michele - BA	Noonan, Sharon - BA
Heller, Romaine - BS	Septoff, Dorothy - BA
Laird, Ann - BS	Stier, Cindy - BA
	Tombs, Carol - BA

Salary and step subject to negotiated settlement and laws of State of New Jersey.

Item H motion that the Board of Education record, with regret, the retirement of the following teacher:

RETIREMENT

Mrs. Rochelle Cassie	English	R.
Eff: 7/1/88	BTMHS	<u>CASSIE</u>
Brick exp. - 24.4 yrs.		

Motion was made by Mr. D'Ambola, seconded by Mrs. Benton and carried unanimously by roll call vote Items A - L under Personnel Non-Teaching.

PERSONNEL
NON-TEACHING

Item A motion that the Board of Education approve the regular appointments of the following people to the position of Cook, with no change in salary, in accordance with Certification of Eligibles dated April 11, 1988 effective April 11, 1988, subject

APPROVE
R.A.
COOKS

R.A.
COOKS
CONT'D

to all Civil Service rules and regulations.

Delores Doran

Felicia Washco

APPROVE
SUB. FOOD
SERVICE WKRS.

Item B motion that the Board of Education approve the following people to the position of substitute Food Service Workers, at an hourly rate of \$4.56, effective April 21, 1988, subject to all Civil Service rules and regulations, including the medical certification:

Annette DeRosa
591 Carolina Ave.
Brick, NJ 08724

Maureen Bresee
18 Stratford Dr.
Brick, NJ 08723

Donna M. Arsenault
11 Ebb Tide Drive
Brick, NJ 08723

APPROVE
R.A.
FOOD SERVICE
WORKER
D.
DesJARDINS

Item C motion that the Board of Education approve the regular appointment of Diane R. DesJardins, 112 Mathis Drive, to the position of Food Service Worker/4 hours, at an annual salary of \$3,986., Step 1, effective May 2, 1988, subject to all Civil Service rules and regulations, including the three month working test period.

APPROVE
R.A.
CUSTODIAL
WORKER
R.

Item D motion that the Board of Education approve the regular appointment of Richard Jarvie, 93 Orion Drive, to the position of Custodial Worker, at an annual salary of \$11,565., Step 1, effective April 20, 1988, subject to all Civil Service rules and regulations, including the three month working test period.

JARVIE
APPROVE
LONGEVITY
P.

Item E motion that the Board of Education approve the additional Longevity for Patricia Kinsella, in the amount of \$200. for fifteen (15) years of service, effective June 18, 1988.

KINSELLA
L.O.A

Item F motion that the Board of Education approve the leave of absences for the following non-teaching personnel:

J.
DINETTA
C.
DINETTA

James Di Netta
Custodial Worker
Personal - 7/1/88 - 12/30/88
without pay

Carol DiNetta
Bus Attendant
Personal - 9/1/88 - 2/28/89
without pay

W.
ARMONDO
M.
BERTERO

William Armondo
Custodian
Military - 5/14/88 - 5/28/88
with pay

Mary Bertero
School Bus Driver
Personal - 6/6/88 - 6/17/88
without pay

RESIGNATION

Item G motion that the Board of Education record the resignations of the following non-teaching personnel, effective as follows:

K.
KRAUSE
M.
HANSON

Kathryn Krause
Sub. Bus Attendant
Eff: 5/2/88

Mary A. Hanson
Sub. School Bus Driver
Eff: 5/2/88

Barbara Mazzacco
Food Service Wkr./4hrs.
Eff: 4/25/88

B.
MAZZACCO
APPROVE SUB.
TEACHER
AIDES

Item H motion that the Board of Education approve the following substitute Teacher Aides for the 1987-88 school year at a daily rate of \$30.00 per diem, (when needed), effective from the first day of employment.

V.
BLIND
A.
DEICHMAN
P.
MUNRO

Vicki Blind Ann Marie Deichman Paula Munro
32 primrose Ln. 564 Baxter St. 713 Eastern Ln.
Brick, NJ 08724 Brick, NJ 08723 Brick, NJ 08723

Item I motion that the Board of Education rescind the contracts of employment and salaries for the 1988-89 school year for the following non-teaching personnel as approved on the Arpril 14, 1988 Board of Education Meeting:

RESCIND
CONTRACTS
&
SALARIES

Mary Lou Hahn	\$17,239.	Valeria Havens	\$10,653.
Donald Kraus	29,605.	Bobbi O'Brien	10,653.
Michelle Poppe	12,598.	Danny Scarpati	13,824.
Nancy Grischbowsky	23,525.	Mary Burke	23,525.
Judy Polhemus	13,311.	Barbara Mazzacco	4,339.

Item J motion that the Board of Education approve the contracts of employment and salaries for the 1988-89 school year for the following non-teaching personnel as follows:

APPROVE
CONTRACTS
&
SALARIES

Mary Lou Hahn	\$18,584.	Valeria Havens	\$11,042.
Donald Kraus	31,151.	Bobbi O'Brien	11,042.
Michele Poppe	13,581.	Danny Scarpati	15,604.
Kathleen Cifelli	15,197.	Diane DesJardins	4,191.
Richard Jarvie	12,028.	Theresa Hague	11,700.
Norman Davis	13,444.	Nancy Grischbowsky	22,975.
Mary Burke	22,975.	Judy Polhemus	13,824.

Item K motion that the Board of Education approve the regular appointment of Theresa Hague, 65 Melody Avenue, to the position of Senior Account Clerk/Typing, in accordance with Civil Service Certification of Eligibles dated March 31, 1988, at an annual salary of \$11,250., Step 1, effective May 23, 1988, subject to all Civil Service rules and regulations, including the three month working test period.

APPROVE
R.A.
SENIOR ACCT
CLERK
T.
HAGUE

Item L motion that the Board of Education approve the change in title of Danny Scarpati from School Bus Driver/10 months/RA, to Custodial Worker/12 months/RA, at an annual salary of \$15,604. Step 8, effective July 1, 1988, subject to all Civil Service rules and regulations, including the three month working test period.

APPROVE
TITLE
CHANGE
D.
SCARPATI

Motion was made by Mr. Readel, seconded by Mr. Stites and carried unanimously by roll call vote Items A-D under Auxiliary:

AUXILIARY

Item A motion that the Board of Education accept reports submitted as follows:

REPORTS

(in balance)
Secretary's Report (March) Field Trips Suspensions
Custodian of School Moneys Report (February & March) in balance
Investment Schedule for April 1988 Reports submitted on following pages.

Item B motion that the Board of Education be advised of the following information with regard to Enrollment:

ENROLLMENT

	As of	
	<u>April</u>	<u>March</u>
Kindergarten to 6	4247	4249
Grades 6-8	1795	1797
BTHS	1460	1469
BTMHS	1318	1330
Specials	399	395
Bedside	46	41
Total	9265	9281

REPORT OF THE CUSTODIAN
OF SCHOOL MONEYS
TO THE BOARD OF EDUCATION

District of Brick Township

For the Month Ending 2/29/88

STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
DIVISION OF FINANCE & REGULATORY SERVICES

CUSTODIAN OF
SCHOOL MONEYS
FEBRUARY
REPORT

CURRENT OPERATING FUND

CURRENT OPERATING FUND										Section
(1)	(2)		(3)		(4)		(5)			
ACCOUNTS AND SOURCES	CASH RECEIPTS								CASH EXPENDITURES	CASH BALANCE
	PREVIOUSLY REPORTED		AMT. RECEIVED THIS MONTH		TOTAL RECEIPTS					
J - Current Expense	21,736,203	47	3,485,133	81	25,221,357	28	23,697,484	07	1,523,853	21
Payment void checks							(696 99)		(696 99)	
Special Programs**										
Chapter I	61,524	00	123,048	00	184,572	00	(228,952 67)		(44,380 67)	
Comp.Ed/Non Pub/Bi-Ling	115,279	60	94,613	00	209,892	60	(811,715 78)		(601,823 18)	
Evening Adult School	-0-		-0-		-0-		(20,489 88)		(20,489 88)	
Adult Education	916	00	-0-		916	00	-0-		916 00	
Reg. Evening School	-0-		-0-		-0-		-0-		-0-	
Summer School	-0-		-0-		-0-		(34,368 11)		(34,368 11)	
Vocational Evening School	-0-		-0-		-0-		-0-		-0-	
Evening School for For,Born	-0-		-0-		-0-		-0-		-0-	
SUB-TOTALS	21,913,923	07	3,702,794	81	25,616,717	88	(24,793,707 50)		823,010 38	
L - 1 Land, Buildings and Equipment	264,615	00	3,776	00	268,391	00	(229,367 08)		39,023 92	
L - 2 Capital Reserve										
L - 3 Improvement Authorization *										
S - Debt Service	1,177,593	10	-0-		1,177,593	10	(1,203,710 85)		(26 75)	
Payroll Agency										
Starting Balance	1,226,245	58	-0-		1,226,245	58	-0-		1,226 58	
SUB-TOTALS	24,582,376	75	3,706,570	81	28,288,947	56	(26,226,785 43)		2,062,162 13	
CLEARING ACCOUNTS: **										
Cafeteria	282,341	13	61,073	26	343,414	39	(346,164 90)		(2,750 51)	
Chap.I-Smr.Sch/Flow thru	24,806	68	-0-		24,806	68	(24,806 68)		-0-	
State Share FICA	716,065	30	138,710	68	854,775	98	(716,065 30)		138,710 68	
Accounts Receivable	6,409	72	2,439	01	8,848	73	(4,227 27)		4,621 46	
Trf. Workm.-Comp.	-0-		-0-		-0-		(550,000 00)		(550,000 00)	
W - Reserve for Unpaid Orders	179,666	97	84,724	00	264,390	97	(269,987 28)		(5,596 23)	
GRAND TOTAL	25,791,666	65	3,993,517	76	29,785,184	31	(28,138,036 78)		1,647,147 53	

IMPROVEMENT FUND

ACCOUNTS AND SOURCES	CASH RECEIPTS			CASH EXPENDITURES	CASH BALANCE
	PREVIOUSLY REPORTED	AMT. RECEIVED THIS MONTH	TOTAL RECEIPTS		
L - 3 Improvement Authorization					
CLEARING ACCOUNTS: **					
W - Reserve for Unpaid Orders					
GRAND TOTAL					

* If Building Funds are commingled with General
Funds use "Current Operating Fund" Report;
Otherwise use "Improvement Fund" Report

Custodian of School Monies