

September 5, 1978
Brick Town, New Jersey

Conference

The Brick Township Board of Education held a Conference Meeting on Tuesday, September 5, 1978 at 6:00 p.m. in the Board Office for the purpose of discussing and/or acting upon items presented for review for the Public Meeting to be held on September 13, 1978.

Present were: Mr. Schue, Mrs. Riley, Mr. Bertrand, Mrs. Frake, Mr. Hancock, and Mrs. Fox.

Also present: Dr. Aragona, Mr. Wolf, Mr. Stutts, Mr. Anton, and Mr. Sendzik.

Sunshine
Law

President Schue announced that the New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Brick Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted as follows: Board Office Bulletin Board, Asbury Park Press, Ocean County Times-Observer, and Municipal Clerk on August 31, 1978.

Policy #456

A lengthy discussion of proposed Drug Policy #456 was held with recommended small word changes made to presented policy.

Strauss
Contract

A proposed contract with Robert F. Strauss & Associates, Inc. for revision of board policies was presented and discussed.

Recess

At 7:59 p.m. Mr. Bertrand made a motion, seconded by Mrs. Frake and agreed to unanimously to recess this conference in order to open the Special Meeting at 8:00 p.m.

Reconvene

At 8:06 p.m. President Schue reopened the conference meeting to continue to discuss the pre-agenda items.

Field Trips

Dr. Aragona presented data prepared on school trips and a discussion followed on assuming costs for same. The Williamsburg trip was discussed and it was agreed that the Board cannot absorb the cost of the necessary \$53,329.35 to subsidize this function.

Mr. Schue read the pre-agenda items for discussion by the board members.

Dr. Aragona explained the need for additional clerical personnel in several areas.

Adjourn

At 10:15 p.m. Mrs. Riley made a motion, seconded by Mrs. Frake and carried unanimously to adjourn this meeting.

Respectfully submitted,

Josephine Damadio
Josephine Damadio

September 5, 1978
Brick Town, New Jersey

The Brick Township Board of Education held a Special Public Meeting at 8:00 p.m. on Tuesday, September 5, 1978 in the Board Office, Brick Township High School for the purpose of adopting Policy No. 456, on first reading, and to take action on personnel items.

Special

Present were: Mr. Schue, Mrs. Riley, Mr. Bertrand, Mr. Hancock, Mrs. Frake and Mrs. Fox.

Also present: Dr. Aragona, Mr. Wolf, Mr. Stutts, Mr. Anton, and Mr. Sendzik.

President Schue announced that the New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

Sunshine

In accordance with the provisions of this Act, the Brick Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted as follows: Board Office Bulletin Board, Asbury Park Press, Ocean County Times-Observer, and Municipal Clerk on August 31, 1978.

Motion was made by Mrs. Riley, seconded by Mrs. Fox and carried unanimously that the Board of Education rescind the appointment of Miss Karen Moss, who was appointed at the August 9, 1978 Board of Education meeting.

Rescind Appt

Motion was made by Mrs. Fox, seconded by Mr. Bertrand and carried unanimously by roll call vote that the Board of Education accept the resignations of the following teachers:

Resignations

<u>Name</u>	<u>School</u>	<u>Reason</u>
Mr. James Walters Eff: 8/10/78 Brick exp. - 1 yr.	High School Industrial Arts	Personal
Mr. William Darnell Eff: 8/29/78 Brick exp. - 1 yr.	High School Social Studies	Personal

Motion was made by Mrs. Frake, seconded by Mrs. Riley and carried unanimously by roll call vote that the Board of Education approve employment of the following teachers for the 1978-79 school year:

Employment

Mr. Kenneth Zelinski 612 North Manetta Dr. Point Pleasant, N.J. Eff: 9/1/78 thru 6/30/79	B.A.+30, Monmouth College Step 1 - B.A. +30 Guide Salary: \$10,200. Teach: Social Studies-H.S. Reason: To replace Mr. Darnell who resigned
Mr. Ronald Fierro 172 Gordon Avenue Totowa, New Jersey Eff: 9/1/78 thru 6/30/79	B.A.+30, Seton Hall University Step 2 - B.A.+30 Guide Salary: \$10,725. Teach: English - High School Reason: To replace Mrs. Blomquist on leave of absence

Employment
Continued

Mr. Egidio Edward Nerlino
51 Village Drive
Barnegat, New Jersey 08005
Eff: 9/1/78 thru 6/30/79

B.S., City College of New York
Step 4 - B.A. Guide
Teach: Industrial Arts - H.S.
Salary: \$11,200.
Reason: To replace Mr. Walters who
resigned

Policy
#456

Motion was made by Mr. Hancock, seconded by Mr. Bertrand and carried unanimously by roll call vote that the Board of Education approve adoption of Policy No. 456, on first reading, as follows.

Policy #456
Regulations

Motion was made by Mr. Hancock, and seconded by Mr. Bertrand that the Board of Education adopt regulations for Policy 456.1 through 456.4, as follows. A roll call vote was taken with the following results: Mrs. Riley - yes; Mr. Bertrand - yes; Mr. Hancock - no; Mrs. Fox - yes; Mrs. Frake - yes; and Mr. Schue - yes.

POLICY #456

POLICY ON ALCOHOL, CONTROLLED DANGEROUS SUBSTANCES, CHEMICAL
SUBSTANCES AND/OR CHEMICAL COMPOUNDS

The Brick Township Board of Education is cognizant of the experimentation and use by some school youths of alcohol, controlled dangerous substances and other potentially harmful chemical substances and/or compounds. It, therefore, directs that the harmful physical and psychological effects incurred by such use, the disciplinary consequences and legal implications be a prime concern of its education program.

The Board of Education's policy regarding alcoholic beverages, controlled dangerous substances and any other potentially chemical substances or compounds is as follows:

- a. It is prohibited to sell, distribute or use alcoholic beverages, controlled dangerous substances and any other potentially dangerous chemical substances and/or compounds, while under the jurisdiction of the school. Any student involved in these acts shall be subject to suspension and/or expulsion and referral to the police.
- b. It is prohibited to be in a state of intoxication, or to be under the influence of alcoholic beverages, controlled dangerous substances not prescribed by a physician, while under the jurisdiction of the school. Any person found to be in such state, or under such influences shall be subject to disciplinary action including the penalties specified in (a) preceding.
- c. It is prohibited to use or be in possession of alcoholic beverages, controlled dangerous substances, and any other potentially harmful dangerous chemical substances and/or compounds not prescribed by a physician, while under the jurisdiction of the school. This prohibition applies to possession of the above mentioned, whether carried on the person, or stored in a locker, in a car, or elsewhere. Any person violating this prohibition shall be subject to disciplinary action including the penalties specified in (a) above.
- d. Any student required by a physician to take any medication during the school day must do so in the presence of the

school nurse, principal or his/her designee. The nurse or the principal shall keep prescription drugs for the student, unless the student's physician specifies in writing to the principal that the student must keep the medication on his or her person at all times.

The Board of Education directs all staff members who suspect any student of being under the influence or have first-hand knowledge as to use, possession, other potentially harmful chemical substances or compounds shall promptly report such facts to their administrator.

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Regulations are shown on following pages ~ ~ ~

BRICK TOWNSHIP BOARD OF EDUCATION
BRICK TOWN, NEW JERSEY

REGULATION 456.1

STUDENTS UNDER THE INFLUENCE OF ALCOHOL, CONTROLLED DANGEROUS SUBSTANCES,
CHEMICAL SUBSTANCES AND/OR COMPOUNDS

I. REFERRAL OF STUDENTS SUSPECTED OF BEING UNDER THE INFLUENCE:

- A. The following steps shall be taken whenever it appears to any teaching staff member, school nurse or other educational personnel that a student may be under the influence of alcohol, a controlled dangerous substance or any other potentially harmful chemical substance and/or compound.
1. The teacher shall send the student to the school nurse without making any accusations and subsequently file a referral form.
 2. The school nurse shall visually and externally examine the student. If the nurse suspects the student may be under the influence, she will alert the building principal or, in the principal's absence, the designee.
 3. The principal, or designee, shall notify the parents or guardians and the Superintendent and arrange for an immediate examination of the student by a physician selected by the parents or guardians or if such physician is not available by the school doctor for the purpose of diagnosing whether or not the student is under the influence. A written report shall be furnished within twenty-four (24) hours to the parents or guardians and the principal, in accordance with the provisions of Chapter 390, Laws of 1971.
 4. If a school physician is not available, the student shall be taken to the nearest hospital emergency room or clinic for examination, accompanied by a member of the school staff designated by the principal. The student shall be examined as soon as possible to determine whether or not such pupil is under the influence. A written report shall be furnished within twenty-four (24) hours to the parents or guardians and the principal, in accordance with the provisions of Chapter 390, Laws of 1971.
 5. The student shall be allowed to return to the regular program of instruction if the diagnosis is negative.
 6. If the diagnosis is positive, the student shall be returned home as soon as possible and appropriate data shall be furnished to the Department of Health pursuant to the "Controlled Dangerous Substances Registry Act of 1970, P.L. 1970, Chapter 227, (c.26:2G-17, et seq.)"
 7. The principal shall contact the student and parents or guardians as soon as is reasonably possible, and afford the student a preliminary hearing at which time the student shall be given an opportunity to offer compelling reasons why he or she should not be suspended.

8. If the findings of the preliminary hearing provide reasonable cause to suspend, the student and parents or guardians, if present, shall be advised of the following:
 - a. The incident and medical findings.
 - b. A ten (10) school day suspension of the student, and a written report from the student's personal physician, school physician or the physician who examined the student will be required as a condition of readmittance certifying that the student is physically and mentally able to return.
 - c. A conference with the student, and parents or guardians, principal and any other appropriate staff members shall be required prior to the student's readmittance.
 - d. Referral of the student to the Child Study Team for an immediate work-up.
 - e. A ninety (90) school day prohibition from active or passive student participation in extra curricular school activities.
 - f. Assignment of the student to an in-school program of alternate instruction for at least one ten (10) school day period with additional ten (10) school day periods to be determined by the building principal, upon review of the student's status.
 - g. The school social worker shall make a minimum of three (3) home visits.
9. In all cases, a follow-up certified letter shall be mailed to the parents or guardians advising them of the information in (8) preceding.

II. CONFERENCE WITH PARENTS AND STUDENTS:

- A. A conference shall be held between the parents, student, principal and any other appropriate staff member prior to the student's readmittance. At the conference the principal shall:
 1. Review the incident and action taken and assure the parents or guardians and the student that the school is concerned and willing to help.
 2. Stress the seriousness of the violation and the fact that should a similar incident reoccur the case will then be referred to the Board of Education for a full hearing; whereby their findings may lead to a prolonged suspension, permanent exclusion (expulsion) from school, or any other action deemed appropriate by the Board of Education.
 3. Recommend to the parents or guardians complete cooperation with the Child Study Team.

STUDENTS UNDER THE INFLUENCE: (Cont'd.)

4. Recommend to the parents complete cooperation with the school social worker who shall be required to make a minimum of three (3) home visits.
5. Recommend to the parents that the student attend the Brick Township Outreach Center or any other reputable agency for counselling.

III. FOLLOW-UP ACTION:

- A. Follow-up action to the conference shall include, but not necessarily be limited to the following activities:
 1. A written report by the principal to the Superintendent describing the conference. The report shall be forwarded within forty-eight (48) hours of the conference.
 2. A written report to the Superintendent and principal of Child Study Team's findings. The report shall include any recommendations for the student's placement.
 3. Appropriate placement of the student. If out-of-district placement is required, steps four and five do not apply.
 4. The social worker shall make a minimum of three (3) visits to the student's home with written follow-up reports to the principal.
 5. The principal or social worker shall meet with the student's guidance counselor and the head counselor to inform them of the problem and findings of the Child Study Team and to work out a systematic and qualitative program of increased counseling and monitoring service, which shall be documented and kept on file by the principal.

BRICK TOWNSHIP BOARD OF EDUCATION
BRICK TOWN, NEW JERSEY

REGULATION 456.2

USE AND POSSESSION OF ALCOHOL, CONTROLLED DANGEROUS SUBSTANCES, CHEMICAL
SUBSTANCES AND/OR OTHER CHEMICAL COMPOUNDS - FIRST OFFENSE

I. INVESTIGATION AND ACTION:

- A. After the incident occurs and all information has been presented to the principal of the building, the principal or designee shall conduct an investigation to determine the validity of the charge.
 1. The principal shall attempt to contact the student's parents or guardians to inform them of the incident and of an immediate preliminary hearing and their right to be present should they so desire.
 2. The principal shall thereupon afford the student a preliminary hearing at which time the student will be given an opportunity to offer compelling reasons why he or she should not be suspended.
- B. If the findings of the preliminary hearing provide reasonable cause to suspend the student, the following steps shall be taken immediately:
 1. The principal shall advise the student and his or her parents or guardians if they are present at the preliminary hearing of the following:
 - a. The incident.
 - b. A ten (10) school day suspension of the student and a written report from the student's personal physician, school physician or the physician who examined the student will be required as a condition of readmittance certifying that the student is physically and mentally able to return.
 - c. A conference with the student and parents or guardians, principal and any other appropriate staff members shall be required prior to the student's readmittance.
 - d. Referral of the student to the Child Study Team for an immediate work-up.
 - e. A ninety (90) school day prohibition from active or passive student participation in extra curricular school activities.
 - f. Assignment of the student to an in-school program of alternate instruction for at least one ten (10) school day period, with additional ten (10) school day periods to be determined by the building principal, upon review of the student's status.
 - g. The school social worker shall make a minimum of three (3) home visits.

USE AND POSSESSION - FIRST OFFENSE (Cont'd.)

2. The principal shall advise the parents or guardians of the information in (1) preceding by telephone if they are not present at the preliminary hearing.
3. The principal shall give a letter of suspension to the student to take home to the parents or guardian, if he is unsuccessful at contacting them by telephone after the hearing. The letter shall advise the parents or guardians of the information in (1) above and any other pertinent information.
4. In all cases, a follow-up certified letter of suspension shall be mailed to the parents or guardians advising them of the information in (3) preceding.
5. Criminal charges shall be filed at police headquarters and verification that the substance (evidence) is alcohol, a controlled dangerous substance or other chemical substance and/or compound shall be requested.
6. The Child Study Team office shall be contacted for an immediate work-up and alerted to the need for school social worker assistance.
7. The Superintendent shall be notified by telephone immediately followed by a detailed written Incident Report within twenty-four (24) hours of the incident.

II. CONFERENCE WITH PARENT AND STUDENT:

- A. A conference between the parents, student, principal and other appropriate staff members shall be held within ten (10) school days of the incident. At the conference, the principal shall:
 1. Review the incident and action taken and assure the parents and student that the school is concerned and willing to help.
 2. Stress the seriousness of the violation and the fact that should a similar incident reoccur the case will then be referred to the Board of Education for a full hearing; whereby their findings may lead to a prolonged suspension by the Board or permanent exclusion (expulsion) from school.
 3. Recommend to the parents complete cooperation with the Child Study Team.
 4. Recommend to the parents complete cooperation with the social worker who is required to make a minimum of three (3) home visits.
 5. Recommend to the parents that the student attend the Brick Township Outreach Center or any other reputable agency for counselling.

III. FOLLOW-UP ACTION:

- A. Follow-up to the conference shall include, but not be limited to, the following activities:
1. A written report by the principal to the Superintendent describing the conference. The report shall be forwarded within forty-eight (48) hours of the conference.
 2. A written report to the Superintendent and principal of the Child Study Team's findings. The report shall include any recommendations for the student's placement.
 3. Appropriate placement of the student. If out-of-district placement is required, steps four and five do not apply.
 4. The social worker shall make a minimum of three (3) visits to the student's home with written follow-up reports to the principal.
 5. The principal or social worker shall meet with the student's guidance counselor and the head counselor to inform them of the problem and findings of the Child Study Team and to work out a systematic and qualitative program of increased counselling and monitoring service, which shall be documented and kept on file by the principal.

BRICK TOWNSHIP BOARD OF EDUCATION
BRICK TOWN, NEW JERSEY

REGULATION 456.3

USE AND POSSESSION OF ALCOHOL, CONTROLLED DANGEROUS SUBSTANCES, AND/OR OTHER
CHEMICAL SUBSTANCES OR COMPOUNDS - SECOND OFFENSE

I. INVESTIGATION AND ACTION:

- A. After the incident occurs and all information has been presented to the principal of the building, the principal or designee shall conduct an investigation to determine the validity of the charge.
 1. The principal shall attempt to contact the student's parents or guardians to inform them of the incident and of an immediate preliminary hearing and their right to be present should they so desire.
 2. The principal shall thereupon afford the student a preliminary hearing at which time the student will be given the opportunity to offer compelling reasons why he or she should not be suspended, pending a full hearing.
- B. If the findings of the preliminary hearing provide reasonable cause to suspend the student, the following steps shall be taken immediately:
 1. The principal shall advise the student and the parents or guardians, if present at the preliminary hearing, of the suspension pending a Board of Education hearing and decision. The hearing to be held within twenty-one (21) days of the effective suspension date.
 2. The principal shall advise the parents or guardians by telephone of the incident and suspension pending a Board of Education hearing and decision if they are not present at the preliminary hearing.
 3. The principal shall give a letter of suspension to the student to take home to the parents or guardians, if he is unsuccessful at contacting them by telephone after the hearing. The letter shall advise the parents or guardians of the incident, action taken by the principal, Board of Education hearing and any other pertinent information.
 4. In all cases, a follow-up certified letter of suspension shall be mailed to the parents or guardians advising them of the information in (3) preceding.
 5. Criminal charges shall be filed at police headquarters and verification that the substance (evidence) is alcohol, controlled dangerous substance, or other potentially harmful chemical substance or compound shall be requested.
 6. The Child Study Team office shall be contacted for a reevaluation of the student.
 7. The Superintendent shall be notified by telephone immediately followed by a detailed written report within twenty-four (24) hours of the incident.

USE AND POSSESSION - SECOND OFFENSE (Cont'd.)II. BOARD OF EDUCATION HEARING:

- A. The Board of Education shall conduct a hearing to determine the validity of the charge and decide from among the following measures, but shall not necessarily be limited thereto:
1. A prolonged suspension, with or without homebound instruction.
 2. Placement of a newly classified student in special education class within the district.
 3. Residential placement of a classified student.
 4. Internal suspension of the student.
 5. Permanent exclusion from school (expulsion).
 6. Any other action deemed appropriate by the Board of Education.

III. NOTIFICATION TO PUBLIC:

- A. The Board of Education Hearing shall become a part of the next Public Board of Education Agenda.

BRICK TOWNSHIP BOARD OF EDUCATION
BRICK TOWN, NEW JERSEY

REGULATION 456.4

SALE AND/OR DISTRIBUTION OF ALCOHOL, CONTROLLED DANGEROUS SUBSTANCES AND/OR
OTHER CHEMICAL SUBSTANCES OR COMPOUNDS

I. INVESTIGATION AND ACTION:

- A. After the incident occurs and all information has been presented to the principal of the building, the principal or designee shall conduct an investigation to determine the validity of the charge.
 - 1. The principal shall attempt to contact the parents or guardians to inform them of the incident and of an immediate preliminary hearing and their right to be present should they so desire.
 - 2. The principal shall thereupon afford the student a preliminary hearing at which time the student will be given the opportunity to offer compelling reasons why he or she should not be suspended pending a full hearing.
- B. If the findings of the preliminary hearing provide reasonable cause to suspend the student, the following steps shall be taken immediately:
 - 1. The principal shall advise the student and the parents or guardians, if present at the preliminary hearing of the suspension pending a Board of Education hearing and decision. The hearing to be held within twenty-one (21) days of the effective suspension date.
 - 2. The principal shall advise the parents or guardians by telephone of the incident and suspension pending a Board of Education hearing and decision, if they are not present at the preliminary hearing.
 - 3. The principal shall give a letter of suspension to the student to take home to the parents or guardians if he is unsuccessful at contacting them by telephone after the hearing. The letter shall advise the parents or guardians of the incident, action taken by the principal, Board of Education hearing and any other pertinent information.
 - 4. In all cases, a follow-up certified letter of suspension shall be mailed to the parents or guardians advising them of the information in (3) preceding.
 - 5. Criminal charges shall be filed at police headquarters and verification that the substance (evidence) is alcohol, a controlled dangerous substance or other potentially harmful chemical substance or compound shall be requested.
 - 6. The Child Study Team office shall be contacted for an immediate work-up.
 - 7. The Superintendent shall be notified by telephone, followed by a detailed written report, within twenty-four (24) hours of the incident.

II. BOARD OF EDUCATION HEARING:

- A. The Board of Education shall conduct a hearing to determine the validity of the charge and recommend from among the following measures, but shall not necessarily be limited thereto:
1. A prolonged suspension, with or without homebound instruction.
 2. Placement of a newly classified student in special education class within the district.
 3. Residential placement of a classified student.
 4. Internal suspension of the student.
 5. Permanent exclusion from school (expulsion).
 6. Any other action deemed appropriate by the Board of Education.

III. NOTIFICATION TO PUBLIC:

- A. The Board of Education Hearing shall become a part of the next Public Board of Education Agenda.

Motion was made by Mr. Hancock, seconded by Mrs. Riley and carried Adjourn
unanimously at 8:06 p.m. to adjourn this meeting.

Mrs. Frake made a motion, seconded by Mrs. Fox and carried
unanimously to return to the conference begun at 6:00 p.m.

Respectfully submitted,

Josephine Damadio
Josephine Damadio