

Toms River, N.J., August 26, 1998

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at the Board Meeting Room, 54 Washington Street, Toms River, N.J., on Wednesday, August 26, 1998 at 6:30 P.M.

President Henninger read the following Opening Statement:

"Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.

"This meeting was announced to the public through a notice published in the Asbury Park Press and Ocean County Observer on July 29, 1998.

President Henninger led the Board and audience in the Pledge of Allegiance.

A roll call of attendance indicated the following Board Members were present: Mrs. Beverly Clayton, Mr. Frank Sadeghi, Mrs. Meera Malik, Mr. Thomas Baxter, Mrs. Betty Vasil, Mr. Richard Longo, Mr. Robert Kernasovic, Mrs. Linda Garvey and Mrs. Jamie Henninger.

Superintendent Ritacco, Board Secretary Jellets, Assistant Superintendents Garrabrant, Ciliento and Bartlett, Business Administrator Mullins, Administrative Executive Secretary Ruhl, Attorney Monahan, guests and press were also present at the meeting.

EXECUTIVE SESSION RESOLUTION

A motion was made by Mr. Kernasovic, seconded by Mr. Longo and carried that the following Executive Session Resolution be approved:

Resolved, that the Board of Education, at this time, move to closed session to be held in the Executive Session Meeting Room at 54 Washington Street, Toms River, N.J., for the purpose of:

Negotiations and/or
Personnel Matters
Land Acquisition and/or
Impending Litigation
Attorney Client Privilege

as outlined under the Open Public Meetings Act.

The Board of Education does, at this time, anticipate public action on the matter at this evening's public meeting. When, and if the Board does take action on any of the other matters so noted, the action will be disclosed to the public.

All members present voting Aye.

RETURN TO REGULAR SESSION

Mr. Kernasovic left the meeting at 7:30 P.M.

A motion was made by Mr. Baxter, seconded by Mrs. Malik and carried that the Board return to regular session at 7:35 P.M.

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All members present voting Aye. Mr. Kernasovic was absent.

PRESENTATION OF AWARDS

Baseball 1st Team All State
Star Ledger Baseball Player of the Year
USA Today NJ Baseball Player of the Year
NJ Player of the Year

J. M. Gold

Softball 1st Team All State

Teresa Andreani
 Lauren Anderson

Districtwide Elementary Walkathon for Technology

The Toms River Regional Schools Board of Education extended its sincere appreciation to the district's elementary parent-teacher groups for sponsoring the first annual Elementary Walkathon for Technology. Certificates of Appreciation were presented to the following representatives of the parent-teacher organizations:

<u>School</u>	<u>Representative</u>
East Dover	Janet Muina Anita Steimle Frank Falcetta
Beachwood	Linda Lavallo Al Gallo
Cedar Grove	Patti Farrell Bill Cardone
Hooper Avenue	Patti Fiore Ron Swierzbis
North Dover	Frank Perkowski
Pine Beach	Marjon Weber Gary Zambor
Silver Bay	Cecil Cocca Joe Pizza
South Toms River	Pat Gorczyca Janet Parker

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Walnut Street	Gerry Friedman Ken MacDonald
Washington Street	Sue Athwal Jill MacIntosh
West Dover	Nick Liguori Mike O'Connell
Special Education Parent Group	Joan Boeggeman John Gluck

APPROVAL OF MINUTES

A motion was made by Mrs. Vasil, seconded by Mrs. Garvey and carried that the following minutes be approved:

June 30, July 8, July 14, August 4, August 11 (2 sets), 1998

All members present voting Aye. Mr. Kernasovic was absent.

BOARD SECRETARY'S AGENDA + ADDENDUM

A motion was made by Mr. Longo, seconded by Mrs. Garvey and carried that the Board Secretary's Agenda + Addendum be approved:

1997/1998 School Year

Change Notices

1998/1999 School Year

Purchases	Award of Bids - Total
Permission to Advertise	Award of Bids - Split
Change Notices	Contract Renewals
Zero Values	Transfers
Jointures	

Addendum

Resolution

Student Transportation w/EMT

All members present voting Aye excepting Mrs. Vasil and Mrs. Henninger who abstained on purchase order #33656. Mr. Kernasovic was absent.

APPROVAL OF BILLS

A motion was made by Mr. Baxter, seconded by Mrs. Garvey and carried that the following bills be approved for payment:

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1998/1999 School Year

General	\$4,392,743.02
	3,666,306.25
Cafeteria	14,677.66

CERTIFICATION OF THE SECRETARY'S MONTHLY FINANCIAL REPORT

A motion was made by Mrs. Vasil, seconded by Mr. Baxter and carried that the Board certify by a roll call vote that as of May 31, 1998, after a review of the Secretary's monthly reports submitted, to the best of their knowledge no major account or fund has been overexpended in violation of NJAC 20-2:13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On roll call the following vote:

Ayes: Vasil, Longo, Garvey, Clayton, Sadeghi, Malik, Baxter, Henninger

Noes: None

Absent: Kernasovic

RESERVE FOR PRIOR YEAR ENCUMBRANCES

A motion was made by Mrs. Vasil, seconded by Mrs. Garvey and carried that the following resolution be approved:

Resolution

Whereas, the Board of Education has encumbered various purchase orders prior to June 30, 1998 in the below funds:

Fund 11	\$1,986,998.54
Fund 12	495,536.79
Fund 13	285.57
Fund 20	11,626.48
Fund 30	8,288,149.90
Fund 50	37,653.47
Fund 55	493.07

Whereas, the goods for these orders have not been received and remain open as of June 30, 1998, and

Whereas, the Board of Education has an obligation to pay for these orders upon receipt of goods in the 1998-1999 school year, and

Whereas, the monies for these obligations have now fallen into the June 30, 1998 Fund Balance, since no payment has yet been made,

now therefore be it

Resolved, that \$10,820,743.82 be appropriated from the June 30, 1998 Fund Balance to the 1998-1999 Budget for the Reserve for Prior Year Encumbrances and to fulfill payment for these obligations when they become due.

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On roll call the following vote:

Ayes: Clayton, Sadeghi, Malik, Baxter, Vasil, Longo, Garvey, Henninger

Noes: None

Absent: Kernasovic

APPROVAL OF THE 1998-1999 TRANSPORTATION ROUTES

A motion was made by Mr. Baxter, seconded by Mr. Longo and carried that the 1998-1999 Transportation Routes be approved.

On roll call the following vote:

Ayes: Vasil, Longo, Garvey, Clayton, Sadeghi, Malik, Baxter, Henninger

Noes: None

Absent: Kernasovic

RESOLUTION TO ENTER INTO AN AGREEMENT WITH ALTA SERVICES, LLC.

A motion was made by Mrs. Vasil, seconded by Mr. Baxter and carried that the following resolution be approved:

Resolution

Whereas, the Board of Education intends to enter into an agreement with Alta Services, LLC., a managed care service provider,

Whereas, Alta Services, LLC, is a certified Managed Care Organization providing managed care services for workers compensation programs, including Board Network Access, Case Management, Bill Review and Repricing, and other related technical assistance,

Whereas, managed care services provided by Alta Services, LLC, will become effective August 1, 1998,

Now therefore be it Resolved, that the Toms River Board of Education authorize the Board Secretary to enter into an Agreement with Alta Services, LLC, to maintain and provide managed care services for "on the job" injuries.

On roll call the following vote:

Ayes: Clayton, Sadeghi, Malik, Baxter, Vasil, Longo, Garvey, Henninger

Noes: None

Absent: Kernasovic

SUB-LEASE AGREEMENT BETWEEN THE BOARD AND PROGRESSIONS HEALTH CARE GROUP

A motion was made by Mrs. Vasil, seconded by Mrs. Malik and carried that the Board approve the attached Sub-Lease Agreement between the Board and Progressions Health Care Group contingent on approval from the Borough of South Toms River.

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On roll call the following vote:

Ayes: Vasil, Longo, Garvey, Clayton, Sadeghi, Malik, Baxter, Henninger

Noes: None

Absent: Kernasovic

DYNAMIC CLAIMS MANAGEMENT, INC., - ADDENDUM TO AGREEMENT

A motion was made by Mrs. Garvey, seconded by Mr. Longo and carried that the attached Addendum to the Agreement with Dynamic Claims Management be approved.

On roll call the following vote:

Ayes: Clayton, Sadeghi, Malik, Baxter, Garvey, Longo, Vasil, Henninger

Noes: None

Absent: Kernasovic

TOMS RIVER SCHOOLS DAY CARE CENTER RATES

A motion was made by Mrs. Garvey, seconded by Mrs. Clayton and carried that the attached Toms River Schools Day Care Center Rates be approved.

On roll call the following vote:

Ayes: Vasil, Longo, Garvey, Clayton, Sadeghi, Malik, Baxter, Henninger

Noes: None

Absent: Kernasovic

CAFE @ 1144 HOOPER AVE. - PRICE SCHEDULE/MENU

A motion was made by Mrs. Garvey, seconded by Mrs. Clayton and carried that the attached Price Schedule/Menü for the Cafe @ 1144 Hooper Ave. be approved.

On roll call the following vote:

Ayes: Clayton, Sadeghi, Malik, Baxter, Vasil, Longo, Garvey, Henninger

Noes: None

Absent: Kernasovic

COMMITTEE REPORTS

Finance/Budget

A Finance/Budget Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Avenue, Toms River, New Jersey on Tuesday, August 18, 1998 at 5:00 P.M.

Chairperson Betty Vasil read the following opening statement:

"Good Evening, Welcome to a Finance/Budget Committee Meeting of the Board of Education of the Toms River Regional Schools."

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On roll call the following vote:

Ayes: Vasil, Longo, Garvey, Clayton, Sadeghi, Malik, Baxter, Henninger

Noes: None

Absent: Kernasovic

DYNAMIC CLAIMS MANAGEMENT, INC., - ADDENDUM TO AGREEMENT

A motion was made by Mrs. Garvey, seconded by Mr. Longo and carried that the attached Addendum to the Agreement with Dynamic Claims Management be approved.

On roll call the following vote:

Ayes: Clayton, Sadeghi, Malik, Baxter, Garvey, Longo, Vasil, Henninger

Noes: None

Absent: Kernasovic

TOMS RIVER SCHOOLS DAY CARE CENTER RATES

A motion was made by Mrs. Garvey, seconded by Mrs. Clayton and carried that the attached Toms River Schools Day Care Center Rates be approved.

On roll call the following vote:

Ayes: Vasil, Longo, Garvey, Clayton, Sadeghi, Malik, Baxter, Henninger

Noes: None

Absent: Kernasovic

CAFE @ 1144 HOOPER AVE. - PRICE SCHEDULE/MENU

A motion was made by Mrs. Garvey, seconded by Mrs. Clayton and carried that the attached Price Schedule/Menu for the Cafe @ 1144 Hooper Ave. be approved:

On roll call the following vote:

Ayes: Clayton, Sadeghi, Malik, Baxter, Vasil, Longo, Garvey, Henninger

Noes: None

Absent: Kernasovic

COMMITTEE REPORTS

Finance/Budget

A Finance/Budget Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Avenue, Toms River, New Jersey on Tuesday, August 18, 1998 at 5:00 P.M.

Chairperson Betty Vasil read the following opening statement:

"Good Evening, Welcome to a Finance/Budget Committee Meeting of the Board of Education of the Toms River Regional Schools."

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"Notice of this meeting was published in the Asbury Park Press and the Ocean County Observer on July 29, 1998 which constituted 48 hours notice as required by law under the Open Public Meetings Act."

In attendance: Chairperson Betty Vasil, Committee Member Beverly Clayton, Board Members Jamie Henninger, Rich Longo and Linda Garvey, Business Administrator Mullins, Assistant Superintendent Garrabrant and Board Secretary Jellels.

The previously approved Purchasing Agenda in the amount of \$5,440,335.69 was reviewed and approved for submission to the full Board.

Transportation

A Transportation Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Avenue, Toms River, New Jersey on Monday, August 17, 1998 at 6:30 P.M.

Chairperson Longo read the following opening statement:

"Good Evening, Welcome to a Transportation Committee Meeting of the Board of Education of the Toms River Regional Schools."

"Notice of this meeting was published in the Asbury Park Press and the Ocean County Observer on July 29, 1998 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act."

In attendance: Committee Chair Rich Longo, Committee Member Beverly Clayton, Board Members Jamie Henninger and Betty Vasil, Business Administrator Mullins and Transportation Director Kakavas.

During the meeting, the following items were discussed:

- Mr. Kakavas reviewed the Transportation Committee Agenda which included discussion on the following:
 1. 1998/99 Cooperative Transportation Applications.
 2. 1998-99 Out-of District Special Transportation
 3. Special Transportation Driver Assignment Guidelines
 4. Transportation by Monmouth-Ocean Educational Services Commissions
 5. Lease/Purchase of School Buses
 6. School Transportation Efficiency Plan
 7. 1998-99 Maximum Expenditure for Nonpublic School Transportation
 8. NJ School Bus Safety Competition Request
 9. Crossing Control Arm Reimbursement
 10. Evaluation of Thomas Safety Liner MVPER
 11. Multi-Fuel System by Strip Processing Consultants, Inc.
 12. Parochial School Calendars
 13. Resolution and Assembly Bills S-711 and A-1737

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- The bus auction is scheduled for October 3, 1998.

Cafeteria Committee

A Cafeteria Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Avenue, Toms River, N.J., on Monday, August 17, 1998 at 6:00 P.M.

Chairperson Longo read the following opening statement:

"Good Evening, Welcome to a Cafeteria Committee Meeting of the Board of Education of the Toms River Regional Schools."

"Notice of this meeting was published in the Asbury Park Press and the Ocean County Observer on July 29, 1998 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act."

In attendance: Committee Chair Rich Longo, Committee Member Beverly Clayton, Board Members Jamie Henninger, Linda Garvey and Betty Vasil, Business Administrator Mullins and Food Services Director Linda Faella.

During the meeting, the following items were discussed:

- Mr. Mullins reviewed the financial results of the Cafeteria Operations Report for the year ended June 30, 1998. Preliminary "unaudited" figures reflect a net profit of \$11,951.03 compared with a loss of (\$15,303) from the previous year.
- Mrs. Faella, Food Services Director, reviewed the Cafeteria Committee Agenda which included discussion on the following topics:
 1. Serving Dominio's in the secondary level was successful.
 2. Serving Dominio's in the elementary school for 1998-1999
 3. Child nutrition technical assistance visit
 4. Additional serving line at Intermediate West
 5. Adding additional drink items and more nutritious snack items on Secondary level
 6. Handle allergies situations
 7. Breakfast program
 8. Walk-in freezer in Pine Beach
 9. Moving storage area
 10. Labor costs
 11. Registers with Photo ID for Breakfast Program at South Toms River Elementary and Washington Street Elementary.

PILOT BREAKFAST PROGRAM

A motion was made by Mr. Longo, seconded by Mrs. Malik and carried that the Board approve a pilot Breakfast Program at South Toms River Elementary and Washington Street Elementary for the 1998-1999 school year.

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All members present voting Aye. Mr. Kernasovic was absent.

Buildings & Grounds

A Buildings & Grounds/Security & Safety Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Avenue, Toms River, New Jersey on Tuesday, August 18, 1998 at 6:00 P.M.

Chairperson Sadeghi read the following opening statement:

"Good Evening, Welcome to a Buildings & Grounds/Security & Safety Committee Meeting of the Board of Education of the Toms River Regional Schools."

"Notice of this meeting was published in the Asbury Park Press and the Ocean County Observer on July 29, 1998 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act."

In attendance: Committee Chair Frank Sadeghi, Committee Member Beverly Clayton, Board Members Robert Kernasovic, Betty Vasil, Jamie Henninger, Rich Longo and Linda Garvey, Superintendent Ritacco, Business Administrator Mullins and Assistant Superintendents Garrabrant and Ciliento.

During the meeting, the following items were discussed:

- The Board Members toured the construction facilities. Mr. Sadeghi reviewed the progress at each site.
- The Board Members reviewed the Engineer's Report dated August 3, 1998.

Policy

A Policy Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Board Meeting Room, 1144 Hooper Ave., Toms River, New Jersey, on Thursday, August 13, 1998 at 5:00 P.M.

Chairperson Malik read the following opening statement:

"Good evening, Welcome to a Policy Committee Meeting of the Board of Education of the Toms River Regional Schools."

"Notice of this meeting was published in the Asbury Park Press and Ocean County Observer on August 6, 1998 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act."

In attendance: Chairperson Meera Malik, Committee Members Linda Garvey and Beverly Clayton, Assistant Superintendents Garrabrant and Bartlett, and Business Administrator Mullins.

During the meeting, the following items were discussed:

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Sportsmanship Policy: After a brief discussion, the committee agreed to recommend to the Board of Education, the adoption of a modification to the district's Intramural, Interscholastic, Athletic Policy to include the recommended provision highlighting sportsmanship on the part of coaches and student athletes. The committee indicated that this was an outgrowth of the sportsmanship seminar attended during the fall of 1997 by Superintendent Ritacco, Board Member Betty Vasil, and District Athletic Director Bill Lundy. All in attendance agreed that it was most appropriate and in keeping with the commitment of the district to underscore sportsmanship that this provision of the policy be so included.

APPROVAL OF REVISED INTRAMURAL, INTERSCHOLASTIC, ATHLETIC POLICY

A motion was made by Mr. Sadeghi, seconded by Mrs. Vasil and carried that the Board approve the revised Intramural, Interscholastic, Athletic Policy.

ATTACHED

All members present voting Aye. Mr. Kernasovic was absent.

Annual Vandalism, Violence, and Substance Abuse Report for 1997-98: Mr. Garrabrant shared with the committee the sum and substance of this report for the 1997-98 school year, pointing out the significant differences between the 1997-98 school year, and the 96-97 one. He indicated that assaults and fights have significantly been reduced by approximately 28% at the Intermediate and High School level, but there is reason for concern, which appears to be a national trend, that there is increasing use of heroin, and other substances outside of marijuana on the part of students. The committee was advised that administration will continue to work with all appropriate district personnel, in order to address this trend and concern.

It was also reported to the committee that there was an approximate \$8,000 reduction in the cost of vandalism to district property throughout the 1997-98 school year. The committee felt that this was very positive and certainly a reflection of the efforts of administration and other district personnel to make sure that Board of Education equipment is secured and protected to the utmost possible. The committee was further advised that this report will be included as part of the Superintendent's agenda at the August 26, 1998 meeting, consistent with the State Department of Education requirement for reporting vandalism, violence and substance abuse on an annual level.

Retirement Compensation: Sick Leave Reduction Incentive Policy: Mr. Mullins shared with the committee a proposal for possible modification to the Retirement Compensation: Sick Leave Reduction Incentive Policy. It was agreed that there was no need for any further modification or clarification of the current policy.

Environmental

An Environmental Committee Meeting of the Board of Education of the Toms River Regional Schools took place at 1144 Hooper Avenue, Toms River, N.J., on Tuesday, July 14, 1998 at 6:30 P.M.

Chairperson Malik read the following Opening Statement:

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"Good Evening, Welcome to an Environmental Committee Meeting of the Board of Education of the Toms River Regional Schools.

"Notice of this meeting was published in the Asbury Park Press and Ocean County Observer on June 26, 1998, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act."

In attendance were Committee Chairperson Meera Malik, Board Members Frank Sadeghi, Linda Garvey, Betty Vasil, Beverly Clayton and Rich Longo, Assistant Superintendent Garrabrant, Business Administrator Mullins and Coordinator of Regulatory Services Robert Rohan.

During the Meeting, the following items were discussed:

Hazardous Waste Inventory Clean Up and Disposal: Mr. Rohan shared with the committee the practice of the district last year in collecting unused paint cans that are non-water based as well as aerosol cans and other materials that must be disposed of in conformance with federal and state regulations. In this regard, the GA Environmental Company has made a proposal for the inventory, clean up, and the disposal of these materials which are currently stored at the compound at Walnut and Chestnut Streets. The committee agreed that this was an appropriate procedure and Mr. Rohan indicated that he will coordinate same with GA Environmental.

The Annual Right to Know Status Report: The committee was informed that this year's Right to Know status report will be forwarded to the appropriate state agency on Wednesday, July 15, 1998 for all school and site locations in the district. The committee was also advised that next year it will be necessary for there to be a comprehensive inventory of all materials that are categorized under the Right to Know regulations.

Annual Asbestos Abatement Update: Mr. Rohan indicated that there were very few activities in this area during the last year due to the aggressive nature of the district to clean up asbestos where detected in prior years. Essentially, he indicated that this was primarily a maintenance year of those areas where asbestos is located that is not in danger of fragmenting and constituting any risk to employees or to students. He further indicated that throughout the 1998 and 1999 school year, the maintenance plan will remain in affect.

In-Door Air Quality Initiatives: The committee was advised that this is an area that constitutes the number one complaint source state-wide. However, we have experienced very little complaints or concerns during the last two of three years, which is largely attributable to the Board of Education's aggressive filter cleaning at Toms River High School East, and other appropriate maintenance programs at schools such as the Beachwood Elementary School and the South Toms River Elementary School.

Cleaning Agents Dispensing: The committee was apprised of the very successful program that is currently in place for the custodial staff to safely and appropriately dispense cleaning solvents and agents for use in the school buildings. This process is such that it maximizes the safety and eliminates the potential for any danger to students or staff members.

Dover Township Recycling Ordinance: The committee was advised it is anticipated that some time this fall Dover Township will be adopting an ordinance, as recommended by the Dover Township Recycling Committee, for the appropriate disposal of Gable top containers (milk and juice containers as used in the school district). Inasmuch as this

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recycling effort is inevitable, it was recommended, with which administration agreed, that we proceed with the recycling of these Gable tops effective the opening of school in September. Messrs. Garabrant and Rohan indicated that the custodian staff will be the primary staff personnel utilized to assist in such recycling and that plans will be set in motion to accommodate this desirable recycling end.

Mr. Longo, as a Board of Education Member, asked that administration follow up and insure that the bottled water dispenser areas in each of the schools are maintained in a clean and appropriate condition. Mr. Rohan and Mr. Mullins indicated that they will follow up on his recommendation and request.

The committee was advised that potentially a group of individuals may express their concerns about air quality testing for the new Joseph A. Citta Elementary School in light of its proximity to the Manchester landfill. At this time, inasmuch as the school is under construction, any efforts in this regard would be somewhat premature. If it is determined, however, that such testing should be done in the future, then certainly administration will make the appropriate recommendation to the Board of Education.

Athletic/Band

An Athletic/Band Committee Meeting of the Board of Education of the Toms River Regional Schools took place at 1144 Hooper Avenue, Toms River, N.J., on Monday, August 10, 1998 at 6:00 P.M.

Chairperson Baxter read the following opening statement:

"Good Evening, Welcome to an Athletic/Band Committee Meeting of the Board of Education of the Toms River Regional Schools.

"Notice of this meeting was published in the Asbury Park Press and Ocean County Observer on July 29, 1998 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act".

In attendance were Committee Chair Thomas Baxter, Committee Members Betty Vasil and Rich Longo, Board Members Linda Garvey, Jamie Henninger and Beverly Clayton, and Athletic Director Bill Lundy.

During the meeting, the following items were discussed:

1) The committee discussed the recommended Athletic Coordinators' salary adjustment and the recommendations for employment as Athletic Coordinators which are listed on the Superintendent's agenda this evening

2) The high school football schedules were distributed to the committee.

3) The committee discussed underscoring sportsmanship in the Intramural, Interscholastic Athletic Policy which was recommend for approval by the Policy Committee this evening.

4) The committee discussed the present Athletic Jacket Awards Policy.

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Mr. Baxter took the opportunity to congratulate the Toms River East American Little League. On behalf of the entire Board, Mr. Baxter wished them the best of luck on their way to the World Series.

Curriculum Committee

A Curriculum Committee Meeting of the Board of Education of the Toms River Regional Schools took place at 1144 Hooper Avenue, on Thursday, August 13, 1998 at 6:00 P.M.

Chairperson Garvey read the following opening statement:

"Good Evening, Welcome to a Curriculum Committee Meeting of the Board of Education of the Toms River Regional Schools.

"Notice of this meeting was published in the Asbury Park Press and Ocean County Observer on July 29, 1998 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act."

Board Members in attendance were Linda Garvey, Chair, Meera Malik, Beverly Clayton and Richard Longo. Guests present were Michael Ritacco, Peg Bartlett, John Garrabrant, Pat Lewis, and Peter Schnell.

During the meeting, the following items were discussed:

Partnership with YMCA: Mr. Schnell, Executive Director of the Ocean County YMCA, shared with the committee the YMCA's initiative for "Building a Community for the 21st Century," a joint venture of the Ocean County YMCA, the Toms River Schools and Dover Township. He also shared with the group the Y's plans for a major expansion of the indoor swimming pool. With this expansion it would be possible for them to offer the school district pool time for swimming instruction for all first and fourth grade students. The committee was very interested in the concept, and administration will review the logistics of the proposal.

Kidsbank.com Foundation & Sovereign Bank: Mrs. Bartlett shared with the committee a proposal from Sovereign Bank and the Kidsbank. Com Foundation to utilize the Internet to teach children about money and banking. The foundation would fund the teacher training and classroom materials. The administration has asked permission to continue with the discussions and to proceed if it proves to be beneficial.

Computer Science Articulation with Ocean County College: Mrs. Bartlett shared with the committee a proposal from Ocean County College to offer high school students enrolled in our Computer Science Program the chance to earn college credits if they pass the college final exam at the completion of their high school course. Mrs. Bartlett asked permission to pursue this proposal with the college and, if some minor concerns could be addressed, enter into this articulation agreement with the college.

COMPUTER SCIENCE ARTICULATION PROPOSAL FROM OCEAN COUNTY COLLEGE

A motion was made by Mrs. Malik, seconded by Mr. Longo and carried that the Board accept the Computer Science Articulation Proposal from Ocean County College.

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All members present voting Aye. Mr. Kernasovic was absent.

ATSDR Project - Mrs. Bartlett reviewed with the committee discussions she and other district personnel have had with the Agency for Toxic Substances and Disease Registry on working with health educators at the high school level to design and deliver lessons on environmental health. Mrs. Bartlett will keep us updated when she hears further from ATSDR.

"Dover Township, the Place for You & Me": The committee reviewed correspondence from Charlotte Vineburg, the composer of the song, "Dover Township, The Place for you and Me". Ms. Vineburg has asked that this song be included in the music curriculum. Since the third grade Social Studies is based on the study of "Our Community", it was suggested that learning this song would be a perfect complement to this study. Therefore, the committee and administration agreed to include this song in the grade 3 curriculum.

The proposed *Adult School Curriculum Addition* for 1998-99 was discussed.

The committee was presented with the *Teen-Age Parenting Program's 1997-1998 Annual Report*.

Summer School Report - 1998: Mr. Garrabrant shared with the committee the Teen-Age Parenting Program and Summer School Program reports. He also asked to add the course Workforce Readiness: Transition into the World of Work to the Adult High School curriculum.

ADDITION TO ADULT HIGH SCHOOL CURRICULUM - WORKFORCE READINESS: TRANSITION INTO THE WORLD OF WORK

A motion was made by Mr. Longo, seconded by Mrs. Clayton and carried that the Board approve the addition of the course "Workforce Readiness: Transition into the World of Work" to the Adult High School curriculum.

All members present voting Aye. Mr. Kernasovic was absent.

AV Survey: Mrs. Bartlett and Mrs. Lewis shared with the committee their intentions to do a survey of the teachers on the use of materials from the Audio-Visual Commission.

Planetarium: Mrs. Lewis shared that the Planetarium field trip would only be required for grade four students and optional for third and fifth graders.

Elementary Science Pilot - Mrs. Lewis and Mrs. Bartlett asked permission to pilot elementary science materials at the elementary level next year. They shared with the committee the activities of the Science Committee's work during the summer and the past two years. Mrs. Lewis and Mrs. Bartlett thanked all the teachers and administrators who have participated in this work during the summer and the past two years.

Textbook Approval - Mrs. Bartlett asked for approval to use the text: Discovering Food and Nutrition at the seventh grade level for the 1998-99 school year.

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APPROVAL OF "DISCOVERING FOOD AND NUTRITION TEXTBOOK"

A motion was made by Mrs. Malik, seconded by Mrs. Vasil and carried that the Board approve the use of the textbook "Discovering Food and Nutrition" at the seventh grade level for the 1998-99 school year.

All members present voting Aye. Mr. Kernasovic was absent.

Testing - ITBS/EWT - Mrs. Bartlett reviewed the results of the ITBS and EWT for the 1997-98 school year.

Class of 1998 Post Graduation Plans: Mrs. Bartlett shared with the committee the post-secondary plans of the district's 1998 graduating class. Of the 1047 graduates, 85% plan to continue their formal education at a two or four year college, 11% are employed or will seek employment, 2% intend to join the military, and the remaining 2% are undecided.

School Objectives: Mrs. Lewis and Mrs. Bartlett reviewed the proposed school objectives for the 1998-99 school year and reviewed the results of the 1997-98 objectives.

New Jersey School Boards Association

Mrs. Garvey reported that the Legislative Committee has not met during the summer since legislative action has been typically light during the summer recess. However, just today she received a rather lengthy report from the Legislative Chair of the New Jersey School Boards Association which she will be reviewing.

Mrs. Garvey also apprised the Board of a press release issued by New Jersey School Boards regarding the New Jersey Care Expansion Programs and NJ KidCare which offers comprehensive programs that provide for well child visits, doctor visits, prescriptions, dental care, vision care, hearing services and more for families of limited income.

Mr. Jellets advised that information on the program was sent out to the students with the applications for free or reduced lunch.

MR. RITACCO'S AGENDA

PERSONNEL ITEMS 1-23 - A motion was made by Mr. Baxter, seconded by Mrs. Vasil and carried that the following items be approved:

CERTIFICATED STAFF 1-6:

1. Recommended for Continuing Employment Effective 9/1/98-6/30/99:

- A. Janet Detwiler
SB + Supplemental

**2. Recommended for Employment Effective 9/1/98-6/30/99:
(Replacement/Temporary Replacement/New)**

- | | | |
|------------------------------------|-----|--------|
| A. <u>Christopher H. Applegate</u> | (R) | \$ |
| IE Social Studies | | 32,236 |

Toms River, N.J., August 26, 1998

B.	<u>Lynn M. Fronzak</u> IW Math/Science Gr 8	(New)	30,736
C.	<u>Cortlyn E. Golembeski</u> HSN+ Spanish	(R)	30,736
D.	<u>Erich Hoffman</u> HSE Business	(R)	30,736
E.	<u>MaryAnn Kerwin</u> IE Language Arts Grade 8	(TR)	32,236
F.	<u>Patricia A. Kroeper</u> ELC Head Teacher Day Care	(New)	22,812
G.	<u>Melissa Lamar</u> HSS Mathematics	(TR)	30,736
H.	<u>Bryan A. Madigan</u> HSS Physical Education	(TR) 9/1/98-11/6/98	30,736 prorated
I.	<u>James McCutcheon</u> HSN Mathematics	(TR)	30,736
J.	<u>Tara Noonan</u> SB Sped MH	(TR)	30,736
K.	<u>Mary B. Paschon</u> IW Sped RR	(TR)	30,736
L.	<u>Jeffrey R. Sprague</u> HSE Industrial Arts/Tech	(R)	31,036
M.	<u>Patrick M. Thomas</u> HSE Science	(R)	30,736
N.	<u>Joyce I. Vuocolo</u> CG Media Specialist	(R)	37,586
O.	<u>Laurence S. Zettell</u> HSN English	(TR)	32,236

3. Recommended Leave of Absence Requests:

A.	<u>Kristine Angona Perry</u> HSS English	Family	9/1/98-11/23/98
B.	<u>Kathleen Butera</u> ED Grade 5	Maternity	10/1/98-6/30/99

4. Recommended Salary Adjustments (Attached)

Toms River, N.J., August 26, 1998

5. Recommended Athletic Coordinator salary adjustment:

		\$
A.	<u>Charles C. Frazier</u> HSS Assistant Principal	8/1/98-6/30/99 -3,500
B.	<u>Leonard J. Stanziano</u> HSE Assistant Principal	7/1/98-6/30/99 -3,500

6. Retirement:

		<u>Years of Service</u>
A.	<u>Mary L. Thornborough</u> HSN English	10/1/98 28

STAFF FOR EDUCATIONAL PROGRAMS 7:**7. Adult Education:**

- A. Recommend approval of a contracted agent for the Fall 1998 and the Spring 1999 Adult School Brochure. (Attached)
- B. Community Adult School - Fall Term 1998
 - 1. Recommend approval of the attached list of teachers and courses.
- C. Recommended for employment as Older Adult Exercise Instructors effective 9/1/98:

Coretta Jackson DollCecilia Sybrandy**SUPPORT STAFF 8-21:****8. Secretarial Services:**

- A. Recommend approval for enrollment in the Professional Development Program or Professional Standards Program:

Robin Kakavas
HSN Guidance Secretary

Julianne McKelvey Leone
Payroll Bookkeeper

- B. Salary adjustments of +\$401 each for PDP Level 1, effective 7/1/98-6/30/99

Loraine A. Bartell
ND Senior Secretary

Deborah A. Tortorello
SB Teacher Secretary

- C. Recommended leave of absence request:

Tracy D. Kyle
Administrative Secretary

Family

8/17/98-9/2/98

Toms River, N.J., August 26, 1998

9. Special Education Paraprofessionals:

- A. Recommended for continuing employment effective 9/1/98-6/30/99
(List attached)
- B. Recommended for employment effective 9/1/98-6/30/99, \$11,251 salary:

Susanne M. Bogert
CG Sped AUT

Judy M. Sindoni
PSH Sped

Anna M. Flatt
CG Sped AUT

Joanne P. Urie
CG Sped AUT

Gail M. Pallen
SB Sped PI

Amy R. Wnorowski
WD Sped PI

Bernadette M. Pelillo
CG Sped AUT

- C. Retirement:

Donna R. Macijauskas
STR Sped EMR

	<u>Years of Service</u>
8/3/98	16.4

10. Cafeteria/Playground Aides:

- A. Recommended for continuing employment effective 9/1/98-6/30/99
(List attached)
- B. Recommended for employment effective, \$8.00 per hour, 2 hours per day:

Joanne Boccio
Beachwood

Janet R. Muina
South Toms River

Joan A. Clarke
Pine Beach

Carolyn Onions
Cedar Grove

Merle S. DeLuca
North Dover

Samantha J. Siciliano
Washington Street

Brenda M. Garofalo
Silver Bay

Leida Vargas
Hooper Avenue

Nancy P. Marschner
Hooper Avenue

Elaine M. Yezo
Beachwood

Toms River, N.J., August 26, 1998

C. Recommended leave of absence request:

Debra A. Rispoli Medical 9/1/98-11/30/98
East Dover

D. Resignation:

Karen Blauvelt 8/18/98
West Dover

Michelle M. Coulas 8/4/98
Washington Street

E. Recommended for placement on the substitute list effective 8/27/98:

Maria Caputo

11. Custodial Department:

A. Recommended for employment, salary \$18,000 prorated:

Kenneth L. Helmlinger 7/29/98-1/29/99
H.S. South

Peter E. Panzarello 8/19/98-2/19/99
West Dover

George Zadroga 7/8/98-1/8/99
South Toms River

B. Recommended for employment beyond the probationary period effective 9/16/98-6/30/99:

James J. Balf, Jr. Anthony R. Cantalupo
H.S. East Int. West

C. Recommended salary adjustment, Black Seal License, effective 5/31/98-6/30/98, +\$450 prorated:

Geraldine M. Chapell

12. Food Services Department - Cafeteria Workers:

A. Recommended for employment effective 9/1/98-6/30/99, \$6.80/hour, 3 hours/day:

Dorothy Becker Donna Planer
H.S. South East Dover

Toms River, N.J., August 26, 1998

Janelouise K. Blohm
Beachwood

Patricia A. Pope
Pine Beach

Donna M. Kuryla
South Toms River

Michele F. Valente
South Toms River

Veronica J. Maier
Int. West

B. Recommended leave of absence requests:

Catherine A. Kempker
H.S. South

Medical 9/1/98-12/31/98
Extension

Barbara J. Lerch
Washington Street

Medical 9/1/98-9/11/98

C. Recommended change in hours/day effective 9/1/98-6/30/99:

Linda A. Aiello
H.S. East

3.5 to 3

Jennifer L. Applegate
South Toms River

3 to 4

Susan MacArthur
Int. West

3 to 3.5

Kathleen A. Pisano
Int. East

3 to 3.5

Leta R. Wagener
Walnut Street

3 to 3.5

D. Recommended for placement on the substitute list effective 9/1/98:

Barbara L. Hutter
Maria Musumeci

Christine T. Sommese
Cheryl M. Somers

13. Grounds Department:

A. Resignation:

Renzo Raineri
Part-time Groundskeeper

8/12/98

Toms River, N.J., August 26, 1998

14. Home Economics/Life Skills Shopper:

- A. Recommended for continuing employment effective 9/1/98-6/30/99 at the rate of \$6.50/hour plus mileage:

Beverlyann M. Krai

15. Kindergarten Aides:

- A. Recommended for continuing employment effective 9/1/98-6/30/99:

Alexis M. Dean
South Toms River

Hendrika S. Roeleveld
South Toms River

Maryann E. Kinsky
North Dover

16. Maintenance Department:

- A. Retirement:

Carlton S. Hamilton
Tradesman - Warehouse

11/1/98

Years of Service
17.2

17. Payroll Department:

- A. Recommended for continuing employment as a part-time payroll clerk effective 7/1/98-6/30/99 at the rate of \$10.50/hour:

Barbara Fitzmaurice

18. Print Shop:

- A. Recommended for part-time employment as a print shop helper effective 8/3/98-6/30/99 at the rate of \$8.00/hour:

Brian K. Elliot

19. Security Department:

- A. Recommended for placement on the substitute list effective 8/17/98:

Frank Marcinkiewicz

Toms River, N.J., August 26, 1998

20. Transportation Department:

- A. Recommended change of employment from regular/mini/permanent relief bus drivers to substitute bus drivers effective 7/1/98:

Margaret A. Amey
Lawrence C. Brokate
Joann Coburn
Susan Guadagno
Marie N. Hall
Alan Hardman
Frank Larson

Mayra J. Lopes
Randy L. Moore
Thaddeus J. Niestemski
Barbara A. Pasqualini
Charles C. Triolo, Jr.
Eileen M. Turner
Karen V. Wiencke

- B. Resignation:

Elizabeth Iozzia
 Sped Bus Attendant

7/15/98

- C. Retirement:

Mary Edens
 Regular Bus Driver

7/1/98
 (Disability)

Years of Service
 11

21. Warehouse:

- A. Recommended for continuing employment as a part-time warehouseman effective 9/1/98-6/30/99 at the rate of \$6.00/hour:

David Fortunato

22. Summer Employment Recommendations:

- A. Adult Education Title 1 staff members at the Ocean County Detention Center effective 7/1/98-8/31/98 (Attached)

- B. Print Shop helper effective 7/22/98-8/31/98 at the rate of \$6.00/hour:

Ryan Mooney

- C. Summer School - 1998:

Recommend approval of the attached final staff list.

- D. Summer School staff additions (Attached)

23. Summer Program Recommendation: (Attached)

- A. Handicap Services

Toms River, N.J., August 26, 1998

On roll call the following vote:

Ayes: Vasil, Longo, Garvey, Clayton, Sadeghi, Malik, Baxter, Henninger

Noes: None

Absent: Kernasovic

EDUCATIONAL PROGRAMS, ITEMS 24-37 - A motion was made by Mrs. Malik, seconded by Mrs. Vasil and carried that the following items be approved:

24. Application for Reimbursement for Professional Graduate Courses
1997-1998; 1998-1999 (Attached)

25. At-Home Instruction Request (Attached)

26. Curriculum Matters (Attached)

27. Donations:

A. Recommend the attached be accepted with thanks.

28. Educational Activity Requests (Attached)

29. Exceptional Student Policy Reports: (Attached)

A. Lisa Athwal Johns Hopkins University Course
IE Grade 7 Whodunit?: Mystery and Suspense
in Literature and Film

B. Melissa I. Kyriakakis Shenandoah Performing Arts Camp
HSN Grade 11 Winchester, Virginia

C. Melissa Lopreiato Shenandoah Performing Arts Camp
HSN Grade 11 Winchester, Virginia

30. Extracurricular:

A. Coaching recommendations:

<u>James Bruce</u> *	HSS Head Ice Hockey
<u>Scott Campbell</u> *	HSS Assistant Football
<u>Robert Czarniewski</u> *	HSE Assistant Boys Soccer
<u>Jeannine Dragonetti</u> *	HSS Head Girls Gymnastics
<u>Catherine E. Goodall</u>	HSE Head Field Hockey
<u>Cortlyn E. Golembeski</u>	HSE Assistant Field Hockey
<u>Albert Graul</u> *	HSS Assistant Boys Soccer
<u>Christopher J. McCue</u>	HSE Assistant Football
<u>Michael S. McKiernan</u>	IW Boys Soccer
<u>Jennifer A. Mika</u>	HSE Assistant Cheerleading (Fall/Winter)
<u>Denise Oliver</u> *	HSN Head Girls Gymnastics
<u>Kevin Raylman</u>	HSN Assistant Boys Soccer

Toms River, N.J., August 26, 1998

<u>Shari H. Ritchkin</u>	HSE Assistant Girls Basketball
	HSE Assistant Field Hockey
<u>Ronald D. Signorino *</u>	HSS Head Football
<u>Mark Slater *</u>	HSS Assistant Boys Soccer
<u>Christine Stenzel</u>	HSS Assistant Girls Basketball
<u>Lisa Vecchione *</u>	HSS Assistant Field Hockey
<u>David M. Ytreboe</u>	HSN Assistant Boys Cross Country

*County Superintendent's approval attached

B. Resignations:

<u>Edward Sarluca</u>	HSE Assistant Football
<u>Deborah A. Schwartz</u>	HSE Head Field Hockey
<u>David M. Ytreboe</u>	HSE Assistant Football

C. Volunteer coaches:

<u>Marco Aires</u>	HSN Football
<u>Christopher H. Applegate</u>	HSS Football
<u>Brian Armbruster</u>	HSN Football
<u>Brian R. Cerbone</u>	HSS Boys Soccer
<u>Mark Geiger</u>	HSS Girls Soccer
<u>Robert Hall</u>	HSS Football
<u>Warren R. Reid</u>	HSE Football
<u>Edward Sarluca</u>	HSE Football

D. Recommended for employment as Athletic Coordinators effective 9/1/98-6/30/99, salary \$4,362 each:

<u>Mary H. Burak</u>	<u>Walter Peto</u>
H.S. East	H.S. North

Bruce K. Madden
H.S. South

E. Salary payments - Summer Weight Training:

		\$
<u>John E. Brace</u>	HSN	4,024
<u>Frank P. D'Alonzo</u>	HSE	4,024

31. Funded Programs:

- A. Recommend approval for submission of the Evening School for Foreign Born Residents Application for State Entitlement funds FY 99. (Attached)
- B. Recommend acceptance of the Fiscal Year 1999 Carl D. Perkins Grant Award in the amount of \$15,890. (Attached)

Toms River, N.J., August 26, 1998

- C. Recommend approval of the updated pages for Section I and Section VI of the Bilingual /ESL Program Plan for FY99. (Attached)
- D. Recommend approval for a resolution to accept Improving America's Schools Act (I.A.S.A.) Consolidation Formula Subgrant Application for FY99.

32. Graduate Reimbursement (Attached)

33. Handicap Services: (Attached)

- A. Recommend approval of a student to receive services from the New Jersey Commission for the Blind and Visually Impaired for 1998-1999 school year.
- B. Recommended for continuing employment as Special Education Interpreters effective 9/1/98-6/30/99:

Kathleen M. Basilotto
Christine Conover
Linda J. Kolesa

Kelly A. O'Brien
Linda A. Sitek

34. Pathfinder Employee and Family Assistance Program (Attached)

35. Recommended Professional Leave Request:

- A. Cheryll L. Quinlan Foreign Language Education Workshop
HSE+ Fine Arts/For Lang Kean College
Supervisor Union, New Jersey
Wednesday, August 26, 1998, and
Friday, August 28, 1998
Expenses not to exceed \$80.00.

36. Substitutes (Attached)

37. Annual District Report of Vandalism, Violence, and Substance Abuse 1997-1998 School Year (Attached)

All members present voting Aye. Mr. Kernasovic was absent.

Toms River, N.J., August 26, 1998

PERSONNEL ITEMS 38-48 - A motion was made by Mrs. Vasil, seconded by Mrs. Malik and carried that the following items be approved:

CERTIFICATED STAFF 38-40:

38. Recommended for continuing employment effective 9/1/98-6/30/99:

Maureen F. Magis (New)
Speech Correctionist ELC AUT

**39. Recommended for employment effective 9/1/98-6/30/99:
(Replacement/Temporary Replacement/New)**

Marilyn J. Duchak (TR) \$
HSS English 9/1/98-12/1/98 32,536
prorated

Patricia A. Holmes (R) 30,736
WL Gr 3

Jennifer W. Horner (TR) 30,736
WD Gr 1 9/1/98-11/20/98 prorated

Yolani Jimenez (R) 30,736
HSS Spanish

Susan E. Johnson (TR) 32,236
IE Math/Science Gr 8

Angela M. Martino (R) 30,736
STR Gr 6

Danielle D. Tekin (R) 30,736
BWD Gr 6

40. Recommended Leave of Absence Request:

A. Marcia A. Lally Family 9/1/98-9/29/98
WS Phys Ed

SUPPORT STAFF 41-48:

41. Secretarial Services:

A. Recommended for employment effective 9/1/98-6/30/99, \$16,963 salary,
10-month position:

Carmela Kettig (R)
WL Teacher Secretary

Toms River, N.J., August 26, 1998

42. Special Education Paraprofessionals:

- A. Recommended for employment effective 9/1/98-6/30/99, \$11,251 salary:

Karen Blauvelt
STR Sped EMR

Pamela A. Costello
ED Sped PI

**43. Cafeteria/Playground Aides:**

- A. Recommended for employment effective 9/1/98-6/30/99,
\$8.00 per hour, 2 hours per day:

Mary A. Baker
Washington Street

Gail Moranz
Washington Street

- B. Recommended leave of absence request:

Judith E. Auriemma
HA

Personal

9/1/98-12/1/98

44. Custodial Department:

- A. Retirement:

Frank Martirano
Cedar Grove

9/1/98

Year of Service
4

**45. Day Care Paraprofessionals:**

- A. Recommended for employment effective 9/1/98-6/30/99:

<u>Diane Domzalski</u>	Head Day Care Paraprofessional
<u>Michelle Coulas</u>	
<u>Margaret Kerr</u>	
<u>Irene Maravelias</u>	
<u>Rosemarie J. Porzio</u>	

\$ hourly rate
8.00
7.00
7.00
7.00
7.00

46. Food Services Department - Cafeteria Workers:

- A. Recind placement on substitute list, effective 9/1/98:

Cheryl M. Somers

**47. Kindergarten Aides:**

- A. Recommended for employment effective 9/1/98-6/30/99, \$18,000 salary:

Kathleen Ciser Farr
North Dover

Lisa O'Donnell
South Toms River

- B. Kindergarten Resolution (Attached)

Toms River, N.J., August 26, 1998

48. Emergent Employee Resolution (Attached)

On roll call the following vote:

Ayes: Clayton, Sadeghi, Malik, Baxter, Vasil, Longo, Garvey, Henninger

Noes: None

Absent: Kernasovic

EDUCATIONAL PROGRAMS, ITEMS 49- 50 - A motion was made by Mrs. Malik, seconded by Mrs. Garvey and carried that the following items be approved:

49. Educational Activity Requests (Attached)

50. Extracurricular:

A. Coaching recommendations:

<u>Wilma Carrozza#</u>	HSS Assistant Girls Soccer
<u>Robert J. Cassidy*</u>	HSN Assistant Football
<u>Michael Citta*</u>	HSN Assistant Football
<u>Lynn M. Fronzak</u>	HSN Assistant Girls Soccer
<u>Robert C. Mangold*</u>	HSN Assistant Football
<u>Megan Russell*</u>	HSN Assistant Field Hockey
<u>Michael Veracierta*</u>	HSN Assistant Boys Soccer

#Emergent Hire

*County Superintendent's approval attached

B. Volunteer Coaches:

<u>Kelly A. Gyurecz</u>	HSE Field Hockey
<u>Christopher Wolfsgruber</u>	HSE Football

All members present voting Aye. Mr. Kernasovic was absent.

VISUAL PRESENTATION OF VARIOUS PROJECTS CURRENTLY UNDERWAY IN THE DISTRICT

Superintendent Ritacco, assisted by Community Liaison Officer Pat Hanlon, presented the Board and audience with a visual display of the various projects currently underway throughout the district. During the presentation, Superintendent Ritacco updated the Board on the progress of the Early Learning Center; the Cafe @1144 Hooper Avenue; the new multi-purpose room addition at the Washington Street Elementary School; the Washington Street access road; Team Room renovations at High School South; the Joseph A. Citta Elementary School; the addition at Intermediate West; the High School South practice field; and renovations at "J" Building.

INQUIRIES FROM GUESTS AND PRESS

Mr. Ronald Weingroff, President of Toms River Fire Company #1, presented the Board with a copy of the 100 Year History of Toms River Fire Company #1 for each high school in the district.

Toms River, N.J., August 26, 1998

EXECUTIVE SESSION RESOLUTION

A motion was made by Mrs. Garvey, seconded by Mr. Longo and carried that the following Executive Session Resolution be approved:

Resolved, that the Board of Education, at this time, move to closed session to be held in the Executive Session Meeting Room at 54 Washington Street, Toms River, N.J., for the purpose of:

Negotiations and/or
Personnel Matters
Land Acquisition and/or
Impending Litigation
Attorney Client Privilege

as outlined under the Open Public Meetings Act.

The Board of Education does, at this time, anticipate public action on the matter at this evening's public meeting. When, and if the Board does take action on any of the other matters so noted, the action will be disclosed to the public.

All members present voting Aye. Mr. Kernasovic was absent,

The Board went into Executive Session at 8:25 P.M.

EXECUTIVE SESSION ITEMS

A motion was made by Mr. Longo, seconded by Mrs. Malik and carried that Sports Waiver Agreements be approved for the following students: G.O., P.M., C.P., A.D., A.G., N.H. and D.H.

All members present voting Aye. Mr. Kernasovic was absent.

A motion was made by Mrs. Malik, seconded by Mr. Longo and carried that the Board approve an educational placement at Progressions Health Care Group for student K.H.

All members present voting Aye. Mr. Kernasovic was absent.

A motion was made by Mrs. Clayton, seconded by Mrs. Vasil and carried that the following recommendation for employment as a Cook at the Cafe @ 1144 Hooper Avenue be approved:

- A. Mr. Alfonso W. Nani, effective 8/28/98, at the annual salary rate of \$34,000, prorated, plus medical benefits.

Ayes: Clayton, Sadeghi, Malik, Baxter, Garvey, Longo, Vasil, Henninger

Noes: None

Absent: Kernasovic

Toms River, N.J., August 26, 1998

A motion was made by Mrs. Malik, seconded by Mr. Longo and carried that the Board uphold the recommendation of administration and deny the following Bus Driver Association Grievances: No. 98-19, No. 98-21, and No. 98-23.

All members present voting Aye. Mr. Kernasovic was absent.

A motion was made by Mrs. Malik, seconded by Mr. Longo and carried that the Board approve the request of the University of Medicine and Dentistry's Environmental and Occupational Health Science Institute (EOHSI) to conduct outdoor air quality testing at Toms River High School South and West Dover Elementary School.

All members present voting Aye. Mr. Kernasovic was absent.

A motion was made by Mrs. Vasil, seconded by Mr. Longo and carried that the following resolution be approved:

Resolution

Resolved that the Board approve the settlement in the acquisition of land from David F. Lipton for property located on Milen Avenue in the Borough of Beachwood (aka: Tax Block 10.45, Lot 1) in the amount of \$12,500.00.

On roll call the following vote:

*Ayes: Vasil, Longo, Garvey, Clayton, Sadeghi, Malik, Baxter, Henninger
Noes: None
Absent: Kernasovic*

A motion was made by Mrs. Vasil, seconded by Mr. Longo and carried that the Board authorize the Board Attorney to settle the pending litigation suit discussed in Executive Session for cost only at an amount not to exceed \$17,000.

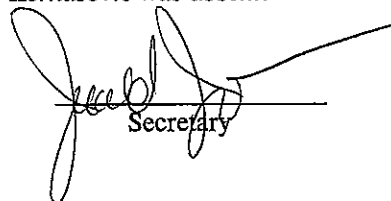
All members present voting Aye. Mr. Kernasovic was absent.

A motion was made by Mrs. Vasil, seconded by Mr. Baxter and carried that the Board approve the disability retirement of Josephine A. D'Ambra, High School East Child Study Team Secretary, effective 1/1/98.

All members present voting Aye. Mr. Kernasovic was absent.

A motion was made by Mr. Longo, seconded by Mrs. Malik and carried that the meeting be adjourned at 9:35 P.M.

All members present voting Aye. Mr. Kernasovic was absent.


Secretary



SALARY ADJUSTMENTS
1998-1999

From B to B+30 +\$900

Charles F. Evers
Ruth R. Kalwinsky
Michele C. Ravasy
Catherine A. Shea

From B to M +\$1500

Cheryl L. Criscuolo
Linda A. Sorrentino

From B+30 to M +\$600

Robert G. Grill
Patrick J. Lynch
Roxane L. Neno
Patricia D. Petrillo
Lisa Sarrecchia
Cynthia Vitale

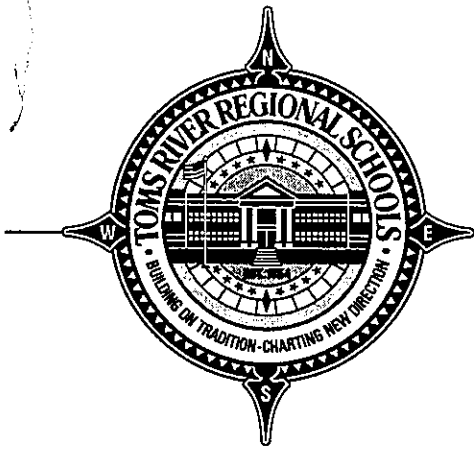
From M to Doctorate +\$2700

Michael B. O'Connell



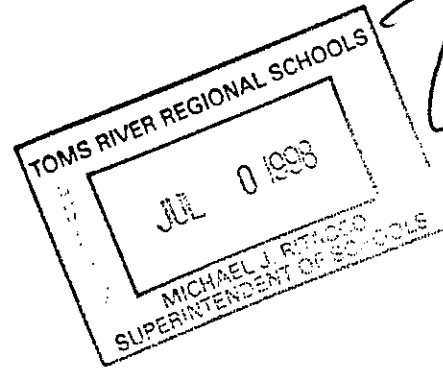
7.A.

Toms River Regional Schools



JOHN R. GARRABRANT
SENIOR ASSISTANT SUPERINTENDENT

1144 Hooper Avenue, Toms River, NJ 08753
(732) 505-5508 • Fax: (732) 505-9330



TO: MICHAEL J. RITACCO
SUPERINTENDENT OF SCHOOLS

FROM: JOHN R. GARRABRANT
SR. ASSISTANT SUPERINTENDENT

DATE: JULY 17, 1998

RE: THE ADULT SCHOOL FALL 1998 AND 1999 BROCHURE

As was done this past summer, it is recommended that we employ Ms. Suzanne DeFiore to utilize Desktop Publishing services to revise the fall 1998 and spring 1999 issues of the Adult School brochure at a salary of \$35.00 an hour, not to exceed \$1,000 per issue. Ms. DeFiore has proven to be an extraordinarily talented individual who has provided capable and viable support services to the Adult Program.

jl

1.1.98

1

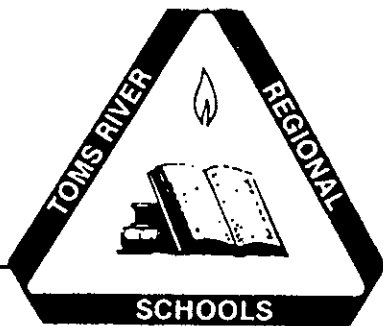
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8/18 side

7.10.1.



TOMS RIVER COMMUNITY ADULT SCHOOL
GARY S. CRANSTON, PRINCIPAL

1144 Hooper Avenue, Toms River, NJ 08753
(908) 505-5570 / Fax (908) 505-9330

[Handwritten signature]
7/25/98

TO: Mr. John Garrabrant
Senior Assistant Superintendent

FROM: Mr. Gary S. Cranston
Principal/Director Adult School/Basic Skills

RE: COMMUNITY ADULT SCHOOL - FALL "1998"

DATE: July 24, 1998

Please place the attached list of teachers and courses for the "1998" Fall Term of the Community Adult School on the August, 1998 Board of Education Agenda for Board approval.

Thank you.

[Handwritten signature]

ec
Attachment

1

1

1

1

FALL TERM "1998" TEACHERS FOR BOARD APPROVAL

Allmerica

Ms. Sue Allyn
Ms. Arlene Angarano
Ms. Deanna Ball Buccella
Mr. Michael Bandera
Ms. Angela Barone
Mr. Andrew Berfond
Mr. Harry Bower
Ms. Ruth Brown

Mr. Gary Carbone
Ms. Joanne Carson
*Ms. Elizabeth Case**
Ms. Kathleen Chamberlain
Mr. Joseph Coghlan
Ms. Evelyn Coghlan
Mr. Merlin Coslick
Mr. Dennis Crump, Sr.
Ms. Irene Czerninski
Ms. Sue Darchie
Ms. Cynthia DeLuca
Mr. Benjamin De Marco (M. De Marco)
Mr. Dennis De Silva
*Ms. Elisa De Stefano**
Ms. Joan Durrof
Mr. Ted Fattoross
Mr. Frank Folinus
Ms. Madeline Gassert
Ms. James Graef
*Ms. Kathleen Gregitis**
*Ms. Janice Gundacker**
Mr. Albert Heid
Mr. Denis Hruza
Ms. Barbara Johmann

*Financial Strategies for Retirement/
Long Term Care/Tax Workshop**
Computer Classes
Basket Making
Exercise Classes
*The Sailing Experience**
Italian
*Meatless Meals/Low Fat**
Basket Making
*Astrology/Transits and
Natal Interpretation**
Tai Chi
Quilting
Oil Painting
Computer Classes
Social Dancing
Social Dancing
Electronic Medical Billing
Computer Classes
Medical Secretary
Country Western Dancing
Country Western Dancing
Photography
Clock Repair
Keike
Keyboarding/Computer Class
Fifty Ways to Earn Extra Income
Watercolor
Sign Language
Bridge
Belly Dancing
*Rediscovering Life's Purpose**
Micro Accounting
Woodcarving
Exercise Classes

Mr. Anton Kihm

Mr. Leon Kobrin

Mr. Paul Losi

Mr. Gary Lukich

Mrs. Elaine McComb

Monmouth Ethical & Ocean NLP

*Ms. Kevin-Marie Moore**

Ms. Janet Mayone

Ms. Susan Oliver

*Ocean County Chapter of SCORE**

Mr. Anthony Palmucci

*Mr. Sy Palo**

Racquetball of Toms River

Deborah Ralph

Ms. Beverly Reich

Ms. Holly Ringheimer

Ms. Barbara & Ron Rooberg

Mr. Joseph Rogine

Mr. Charles Ryan (Sugar Pine Kennels)

Ms. Patricia Santanello

Mr. Frank Santanello

Ms. Beverly Sheiman

Mr. Leonard Silidker

Mr. Joseph P. Silvestri

*Ms. Sandy Simpson**

*Mr. Michael Silkowitz**

Skip's Florist

Ms. Laura Thompson

Ms. Patricia Thompson

Tire Craft

Toms River Fitness Center

Computer Classes

*Know About Cruises/Cruise
Travel Agent/Deal More Effectively
with others*

Golf

Gardening

Sumi-e

Stop Smoking/Weight Control

Remember What You Study

Speed Reading/Stress Mastery

*Auto Insurance/Point Reduction**

Calligraphy

Bow Making

Starting Your Own Business

Guitar

*Understanding Behavior**

*Racquetball/Nautilus/Spinning
Sampler*

Spanish

Social Dancing

Sewing

Stained Glass

Drawing

Dog & Puppy Training

Computer Classes

Computer Classes

Line Dancing

Investing The NAIC Way

Successful Money Management

*Photo Scrapbooking**

*Getting Started in Real Estate Sales**

Flower Arranging

Dealing With Divorce

Country Western

Car Care

Splash Your Way To Good Health

Underwater Discovery, Inc.
U.S. Coast Guard Auxiliary
*Ms. Rosa Valencia**
Mr. Peter Vincellette
Ms. Georgina Vines
Ms. Gail Ytreboe
Ms. Catherine Zizzi

Ms. Roxanne Zygmund

Scuba Diving
Boating Course
*Home Health Aid**
Saltwater Flytying
Cake Decorating
Night Clerk (High School East)
Herbs/Universal Laws/Reincarnation
Awareness/Numerology
Antiques

****NEW TEACHERS' AND COURSES***



Special Education Paraprofessionals
1998 - 1999

Alerico, Norma
Amato, Bonnie, J.
Anthony, Darlene, J.
Armstrong, Thelma
Baer, Nancy, E.
Barbalinardo, Karen
Blasi, Lisa, L.
Burlew, Pamela
Braun, Sharon, E.
Burke, Deborah (*Personal Leave 98-99*)
Cannella, Florence, R.
Cavalli, Dorothy, M.
Ciliento, Maria, A.
Collins, Nancy, J.
Davis, Michele, R.
DeRose, Mary, J.
Erler, Marianne, E.
Figlar, Elizabeth, R.
Franks, Cathi, M.
Goham, Maureen, F.
Gonnello, Marlene, R.
Gyurecz, Karen
Hagaman, Jean, C.
Hamilton, Arlene, R.
Henbest, Barbara, L.
Higgins, Jean, M.
Hinkle, Constance, G.
James, Susan, M.
Jubert, Nancy, A.
Kelly, Mary, A.
Kretkowski, Dorothy, L.
Krupey, Linda
Leach, Agnes, H.
Levier, Maureen
Macijauskas, Donna, R.
Manno, Mary, C.
Marasco, Irene, T.
Matics, Marlene, M.
Newman, Carol, A.
O'Donoghue, Mary

O'Neill, Rosemary
Pagano, Kathleen, J.
Parisi, Gail, J.
Pawlowicz, Joan, M.
Paynter, Doris, R.
Pukash, Bonnie, L.
Rankin, Georgia, K.
Rodgers, Karen, L.
Ruch, Annette
Russell, Kyle, E.
Scarpa, Patricia, E.
Schiffermiller, Audrey, A.
Smith, Anne, J.
Steib, Mary Jane (*Alternate School Aide*)
Strain, Diane, K.
Swartwood Jr., Jay, L.
Teta, Alice, E.
Van Ostenbridge, Rosemary
Yajcaji, Judith, A.



CAFETERIA/PLAYGROUND AIDES 1998/99

Linda M. Ackerman
Tina M. Aponte
Helen A. Armbruster
Judith E. Auriemma
Cathleen A. Belcher
Karen Blauvelt
Lilly Bochman
Karen Broderick
Valerie Capriolo
Ann Carl
Josephine C. Carmosin
Geraldyn J. Carrigg
Kathleen A. Collis
Michelle Coulas
Susan M. Cramer
Mary Ellen Criss
Frances Damiano
Patricia DeStefano
Donna R. Ditta
Beverly M. Donahue
Beth A. Duimstra
Michael Falgares
Maureen L. Frankowski
Stanis Gachina
Teresa Galioto
Carol Gomez
Fran Grosso
Janice L. Guadagnino
Diane M. Julius
Barbara A. Kennedy
Elizabeth A. Koehler
Ruth A. Kosten
Tona L. Krikorian
Rosemarie LaManna
Patti A. Lane
Charlotte La Rue
Ann Marie Lombardi
Mary E. Lynch
Margaret E. Maloney
Michelina C. McCoy
Janice McMahon

Edna M. Mills
Sharon A. Moorhouse
Marie Morrow
Catherine R. Nagy
Maria R. Nikola
Odile Oldham
Peggy J. Parry
Marie H. Peins
Linda J. Potter
Patrica Rankin
Gail L. Renkin
Debra A. Rispoli
Carol L. Rodenbaugh
Antoinette M. Romano
Barbara A. Ryba
Eleine Sanchez
Elizabeth B. Schoenberger
Anita M. Steimle
Donna Vargovic
Paula A. Velchik
Diane William

total: 62
revised: 8/6/98

11/10/98
12/4/98

22.A.

Red Ciprada

9/26/98
W/S

TOMS RIVER REGIONAL SCHOOLS

BASIC SKILLS

GARY S. CRANSTON, *Director of Basic Skills*

1144 Hooper Avenue, Toms River, NJ 08753
(732) 505-5560 • Fax: (732) 505-9330

TO: *Mrs. Margaret Bartlett*
Assistant Superintendent

FROM: *Mr. Gary S. Cranston*
Principal/Director Adult School/Basic Skills

RE: **BOARD APPROVAL - O.C.D.C.**

DATE: *July 14, 1998*

Please be advised that the following staff members working at the Ocean County Detention Center need Board of Education approval to work as Title I employees from July 1, 1998 through August 31, 1998.

PROFESSIONALS

<i>Mary Bode</i>	<i>\$25.00/hour</i>	<i>20-234-100-101-000-0009</i>
<i>Michelle Mortenson</i>	<i>\$25.00 hour</i>	<i>20-234-100-101-000-0009</i>
<i>Kimberly Knorowski</i>	<i>\$25.00/hour</i>	<i>20-234-100-101-000-0009</i>

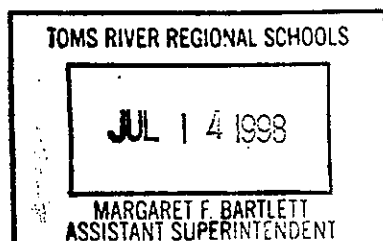
PARA-PROFESSIONALS:

<i>Watson P. Heilalo</i>	<i>\$8.50/hour</i>	<i>20-234-100-106-000-0009</i>
<i>Marie Bowden</i>	<i>\$8.50/hour</i>	<i>20-234-100-106-000-0009</i>

Thank you.

ec

[Signature]

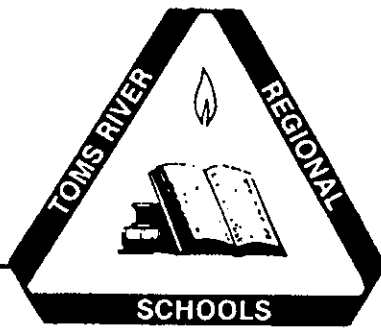


wpwin\bartlett\ocdc.98



8/10/98
Agenda

22. C.



TOMS RIVER COMMUNITY ADULT SCHOOL
GARY S. CRANSTON, PRINCIPAL

1144 Hooper Avenue, Toms River, NJ 08753
(908) 505-5570 / Fax (908) 505-9330

[Handwritten signature and date 7/19/98]

TO: Mr. John Garrabrant
Senior Assistant Superintendent

FROM: Mr. Gary S. Cranston
Principal/Director Adult School/Basic Skills

RE: SUMMER SCHOOL "1998"

DATE: July 7, 1998

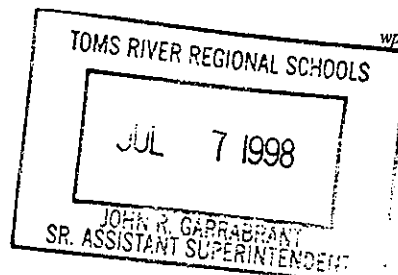
Please place this final list of "1998" summer school staff and salaries on the August, 1998 Board of Education Agenda for Board approval:

Thank you.

[Handwritten signature]

ec
Attachment

cc: Patty Smyth, Payroll



wpwin\garabrnt\smrsch98mem



ADMINISTRATORS

<i>Di Fiore, Michael (administrator in charge)</i>	<i>\$3600</i>
<i>La Barca, Charles (administrator to assist)</i>	<i>\$3000</i>

INSTRUCTIONAL STAFF

<i>Scallon, Mary*</i>	<i>\$2200</i>
<i>Griffiths, Robert</i>	<i>\$2200</i>
<i>Hyatt, Pamela</i>	<i>\$2200</i>
<i>Luthman, Jr. Nels</i>	<i>\$2200</i>
<i>Dispensiere, Angelo</i>	<i>\$2200</i>
<i>Adams, Carolyn C.</i>	<i>\$2200</i>
<i>Longo, Philip*</i>	<i>\$2200</i>
<i>Di Eugenio, Lisa*</i>	<i>\$2200</i>
<i>Marine, Richard</i>	<i>\$2200</i>
<i>Jordan, Michael W.</i>	<i>\$2200</i>
<i>Pizzuta, Frank</i>	<i>\$2200</i>
<i>Rankin, William</i>	<i>\$2200</i>
<i>Barnoski, Paul</i>	<i>\$2200</i>
<i>Clark, David*</i>	<i>\$2200</i>
<i>Robinson, Sandy</i>	<i>\$2200</i>
<i>Garone, Samantha*</i>	<i>\$2200</i>
<i>Castiglione, Philip</i>	<i>\$2200</i>
<i>Rolenc, Josephine</i>	<i>\$2200</i>
<i>Yaeger, Arlene</i>	<i>\$2200</i>
<i>Albano, Greg</i>	<i>\$2200</i>
<i>Ritchkin, Shari</i>	<i>\$2200</i>
<i>Harper, Hilde</i>	<i>\$2200</i>
<i>Venier, Linda</i>	<i>\$2200</i>
<i>Peto, Walter</i>	<i>\$2200</i>
<i>Ryan, Colleen*</i>	<i>\$2200</i>
<i>Growney, Priscilla*</i>	<i>\$2200</i>

INSTRUCTIONAL STAFF - CONTINUED

<i>Schenck, Richard</i>	<i>\$2200</i>
<i>Crosta, Albert</i>	<i>\$2200</i>
<i>Hughes, Frank</i>	<i>\$1100</i>
<i>Tafrow, Anthony</i>	<i>\$2200</i>
<i>Viksne, Susan</i>	<i>\$2200</i>
<i>Smith, Ronald</i>	<i>\$2200</i>
<i>Lovinfosse (Milkovitz), Jill</i>	<i>\$2200</i>
<i>Petrillo, Patricia</i>	<i>\$2200</i>
<i>Dispoto, Richard</i>	<i>\$2200</i>
<i>Cervino, Raymond</i>	<i>\$2200</i>
<i>Shelton, Aline</i>	<i>\$2200</i>
<i>Singer, Kathleen</i>	<i>\$2200</i>
<i>Goodall, Catherine</i>	<i>\$2200</i>
<i>Irwin, John*</i>	<i>\$2200</i>
<i>Buccella, Deanna*</i>	<i>\$2200</i>
<i>Miller, Clifford</i>	<i>\$2200</i>
<i>Criscuolo, Cheryl</i>	<i>\$2200</i>
<i>Sloneker, Amy*</i>	<i>\$2200</i>
<i>Emmy Lou Wefelmeyer*</i>	<i>\$1760</i>

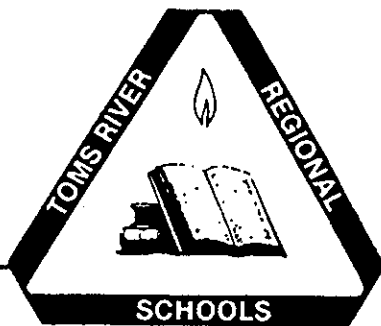
SECRETARIES

<i>Klem, Helen</i>	<i>\$1100</i>
<i>Lamb, Claire B.</i>	<i>\$660</i>

****Out of district***

1/15/98
Agenda

22.D.



TOMS RIVER COMMUNITY ADULT SCHOOL
GARY S. CRANSTON, PRINCIPAL

1144 Hooper Avenue, Toms River, NJ 08753
(908) 505-5570 / Fax (908) 505-9330

[Handwritten signature and date]
7/15/98

TO: Mr. John Garrabrant
Senior Assistant Superintendent

FROM: Mr. Gary S. Cranston
Principal/Director Adult School/Basic Skills

RE: SUMMER SCHOOL "1998"

DATE: July 17, 1998

Please add Annette Ruch as secretarial staff, to the "1998" summer school list for approval on the August, 1998 Board of Education Agenda.

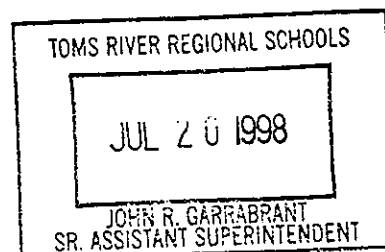
Effective date: July 27, 1998 to August 7, 1998
Salary: \$440.00

Thank you.

[Handwritten signature]

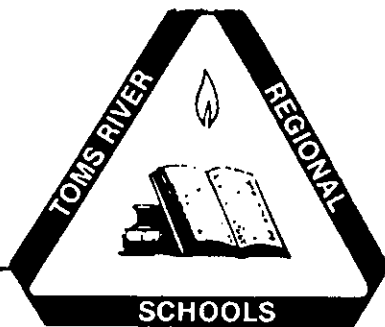
ec

cc: Patty Smyth, Payroll



wpwin\garrabralmsrsch98.3

7/10/98
Legacia



TOMS RIVER COMMUNITY ADULT SCHOOL
GARY S. CRANSTON, PRINCIPAL

1144 Hooper Avenue, Toms River, NJ 08753
(908) 505-5570 / Fax (908) 505-9330

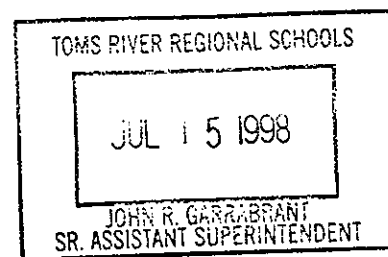
[Handwritten signature and date 7/14/98]

TO: Mr. John Garrabrant
Senior Assistant Superintendent

FROM: Mr. Gary S. Cranston
Principal/Director Adult School/Basic Skills

RE: SUMMER SCHOOL "1998"

DATE: July 13, 1998



Please add Karen J. Harz, as instructional staff, to the "1998" summer school list for approval on the August, 1998 Board of Education Agenda .

Effective date: July 10, 1998 to August 7, 1998
Salary: \$1,848.00

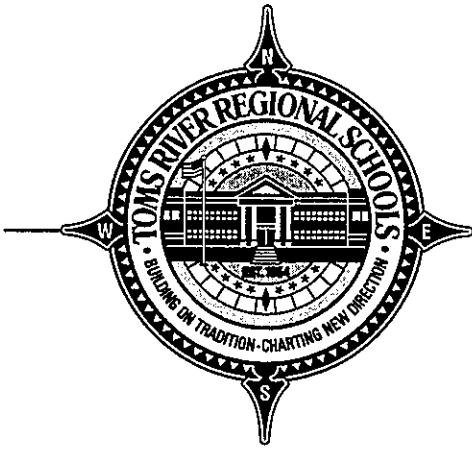
Thank you.

[Handwritten signature]

ec

cc: Patty Smyth, Payroll

23. A.



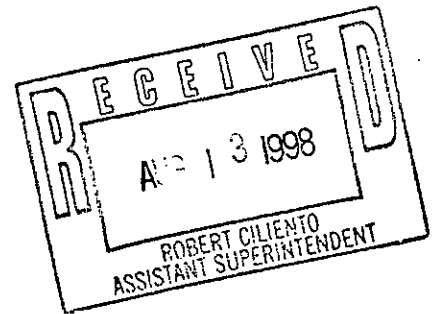
TOMS RIVER REGIONAL SCHOOLS

Agenda per R. Ciliento

TO: Robert Ciliento
Assistant Superintendent

FROM: John L. Gluck
Director of Special Services

DATE: August 5, 1998



SUBJECT: BOARD AGENDA FOR August 26, 1998

We respectfully request Board of Education approval of the following summer program:

NAME: C. M.
ADDRESS: 309 Cokes Drive, Toms River, N. J.
PHONE: 914-1671
D.O.B.: 3/7/89
CLASSIFICATION: Autistic

TO ATTEND
Alpha School Summer Program
4th Avenue
Lakewood, N. J.
DATES: July 23, 1998 - August 14, 1998

ESTIMATED EDUCATIONAL TUITION: \$157.36 per day

RATIONALE: C.M. is a move-in from Barnegat where he was previously placed at Alpha School. The Child Study Team recommends that he complete the summer progra at Alpha School and return to District in September, 1998.


John L. Gluck

cc: Cathy Ruhl
Data Processing



24.

APPLICATION FOR REIMBURSEMENT FOR PROFESSIONAL COURSES
1997-1998
8/26/98

NAME	TEACHING ASSIGNMENT	COLLEGE	COURSE
Irene S. Hartman	High School East English	Caldwell College	Encouraging Student Responsibility and Self Discipline

APPLICATION FOR REIMBURSEMENT FOR PROFESSIONAL COURSES

1999-2000

8/26/98

NAME	TEACHING ASSIGNMENT	COLLEGE	COURSE
Kim L. Defibaugh	West Dover Art	Rutgers University	Dissertation Study/Learning & Teaching
Linda A. Downing	East Dover Supervisor of Instruction	Monmouth University	Public School Administration & Organization K-12
Bernadette M. Hearne	Walnut Street Grade 1	Georgian Court	Curriculum of the Elementary School Instructional Technology Seminar
Paula E. LeRiche	North Dover Grade 2	Marygrove College	Effective Classroom Management Models of Effective Teaching
Dana L. Luzky	High School North Spanish	NJ City University	Administrative Theory/Processes & Instructional Leadership
Diana Rizzolo	Intermediate West Language Arts Gr 8	NJ City University	Drug Abuse Woprkshop
James C. Vescovi	High School East Mechanical Drawing	NJ City University	School Finance Supervision & Improvement of Instruction in Urban Elementary & Secondary Schools

25.

Perdy

8/24/98

MB

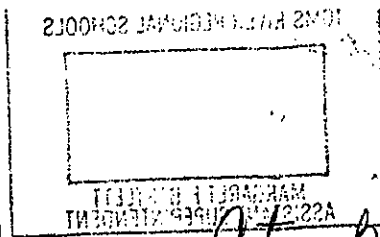
TOMS RIVER REGIONAL SCHOOLS

JUL 2 1998

MARGARET F. BARTLETT
ASSISTANT SUPERINTENDENT

Dear Margaret F. Bartlett,

I am the mother of a Special Education Child. She is Perceptually Impaired. My daughter Haley Gebhardt attends Beachwood E.L. School. She will be going into 4th grade. Haley needs the facilities of a small group to Comprehend & learn basic elementary subjects. I have had my Child in a Contained Classroom for a year and half and have seen no improvements made. All I have noticed is she feels more humiliated and less willing to learn because she feels inadequate towards the other students progresses. I would like to take this opportunity to request a home teaching program in an atmosphere Haley is familiar and aquanted with. One on one teaching will help Haley grasp concepts quicker without the pressure & stresses of other students. I believe Haley will be more relaxed



At home without the fear she
is falling behind and without
the fear of asking questions
and feeling dumb.

Please Review my request
and take into consideration
Kellys emotional toll as well
as her academics

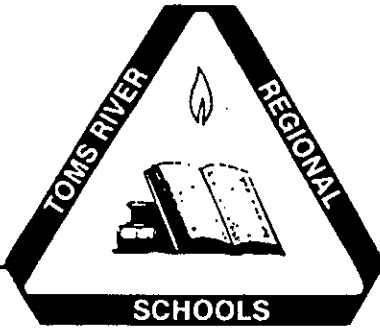
Thank you for your time
Have a nice day

Joyce Gebhardt

732-736-9720

1137 Beachwood Blvd.
Beachwood, NJ 08722.

Brd Agenda
8/26/98
MP/dr



Toms River Regional Schools

MARGARET F. BARTLETT
 ASSISTANT SUPERINTENDENT
 1144 Hooper Avenue, Toms River, NJ 08753
 (908) 505-5524 / FAX (908) 505-9330

TO: Mr. Michael J. Ritacco
 Superintendent of Schools

FROM: Mrs. Margaret F. Bartlett
 Assistant Superintendent

RE: **CURRICULUM MATTERS**

DATE: August 17, 1998

As per the Curriculum Committee meeting on August 13, 1998, the following is offered for Board approval/information purposes:

1. Partnership with YMCA
2. Kidsbank.com Foundation & Sovereign Bank
3. Computer Science Articulation with Ocean County College
4. ATSDR Project
5. "Dover Township, The Place for You & Me"
6. Proposed Adult School Curriculum Addition 1998-99
7. Teen-Age Parenting Program: 1997-98 Annual Report
8. Summer School Report - 1998
9. AV Survey
10. Planetarium
11. Elementary Science Pilot
12. Textbook Approval: Discovering Food and Nutrition
13. Testing - ITBS/EWT
14. Class of 1998 Post Graduation Plans
15. School Objectives

Respectfully,

Margaret Bartlett
 Margaret F. Bartlett

dr



27.

From the desk of:

FRANK E. PERKOWSKI

Principal

North Dover Elementary

(732) 505-5860

6-18-98

Hi Bob!

I forgot this check
for our Kindness Award.
Please deposit to next
year's Student Activity
Account.

Thank you!

Yvonne

11-401-100-610-007-1285

Yvonne
per R. C. C. C.

ROMA FEDERAL SAVINGS BANK

485 HAMILTON AVENUE
TRENTON, NEW JERSEY 08609

⑆231271378⑆

⑆159000082⑆

⑆407

⑆407

⑆407

⑆407

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⑆407

Pay to the Order of North Dover Elementary School \$ 45.00

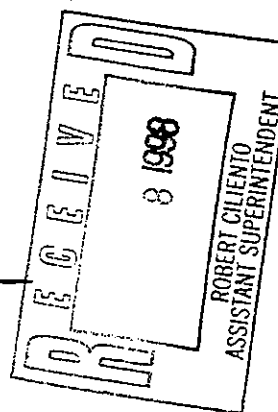
Seventy Five 00/100

Dollars

ANDREA MARY INVERSO
JAMES INVERSO
107 ABERNETHY DR.
TRENTON, N.J. 08618

5/1/98

407
SS-7137/2312



PINE BEACH SCHOOL
PARENT TEACHER ORGANIZATION
320 HUNTINGTON AVE.
PINE BEACH, NJ 08741

55-132-07
312
36106488

1110

DATE 7/22/98

PAY TO THE
ORDER OF

Toms River Board of Education \$827⁶⁴
Eight-hundred-twenty-seven dollars & ⁶⁴/₁₀₀

Commerce Bank / Shore, N.A.
430 ROUTE 9
BAYVILLE, NJ 08721

MEMO Boys-B-Ball Uniforms

Kimberly B. Mayo
Janet M. Foster

0031201328

3

7/24/98

I think this is the correct
account number, a PTO
donation for uniforms.

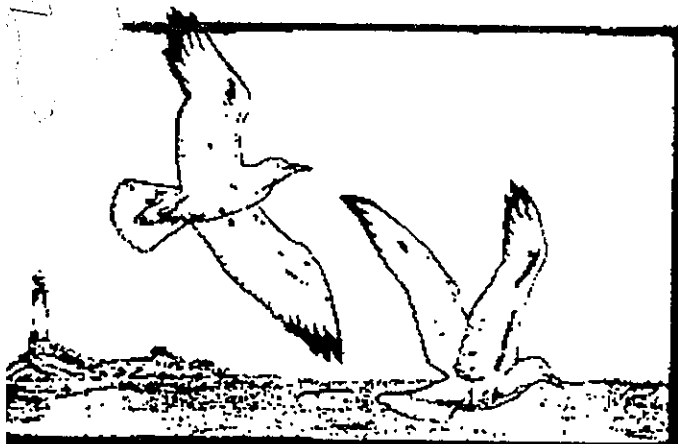
Rev.#-10-1920-000-900-8167

Exp.#-11-190-100-610-002-8167

cc: JoAnn K.
Arlene (agenda) Tills

Gay

Wendy
Sutton
new acct
please



SILVER BAY PTO

SILVER BAY ELEMENTARY SCHOOL

SILVER BAY ROAD, TOMS RIVER, NEW JERSEY 08753
(732) 505-5880

Rev. # -

10-1920-000-900-8147

Exp. # -

12-120-100-731-010-8147

Silver Bay P.T.O.
Silver Bay School
100 Silver Bay Road
Toms River, NJ 08753

August 6, 1998

Dear Members of the Board of Education:

The Silver Bay P.T.O. is purchasing a playground slide at the cost of \$1724.00 as a donation to the Silver Bay School. Additionally, we will be paying for the installation at a cost of \$750.00.

Enclosed is a check for the amount of \$2474.00 which is the cost of both.

cc: Jo Ann K.
Arlene (agenda)

Sincerely,

Arlene Cocco

SILVER BAY P.T.O. INC.
SILVER BAY ROAD
TOMS RIVER, N.J. 08753

EXPLANATION	AMOUNT

1149

55-33-212

two thousand four hundred seventy four — DOLLARS

TO THE ORDER OF	DESCRIPTION	CHECK NUMBER
Toms River Board of Ed.	playground slide	1149

CHECK
AMOUNT

\$2,474.00

NATIONAL WESTMINSTER BANK NJ
BRICKTOWN OFFICE BRICKTOWN, NJ 08723

Carol Kestip
Arlene Cocco

⑈001149⑈ ⑆021200339⑆ 752 01 53815⑈

Exp. - 12-~~18~~¹⁴⁰-100-731-021-8139 \$2.000
12-~~18~~¹⁴⁰-100-731-023-8139 \$2.000

Rev. - 10-1920-000-900-8139

98-99
rec'd
check
after 6/30/98

1583

55-33/212

DATE 31 May 98

PAY TO THE ORDER OF Donna River HS East \$ 2000.00

Two thousand & 00/100 DOLLARS

M/Fleet
92717 Eatontown Office
Eatontown, New Jersey 07724

FOR Deane R Barnes NP

⑈02000 10272 ⑈⑈E85100⑈

A F C E A
FORT MONMOUTH CHAPTER

1584

55-33/212

DATE 31 May 98

PAY TO THE ORDER OF Donna River HS South \$ 2000.00

Two thousand & 00/100 DOLLARS

M/Fleet
92717 Eatontown Office
Eatontown, New Jersey 07724

FOR Deane R Barnes NP

⑈001584⑈ ⑈021200339⑈ 71701 00020⑈

A F C E A
FORT MONMOUTH CHAPTER

done 7/1/98

28.

EDUCATIONAL ACTIVITY REQUESTS

August 26, 1998

Date Of Trip	Activity	Destination	# of Pupils Teachers	Cost	Trips
8/20-23/98	High School East	Great Valley Desmond Hotel, Valley Forge, PA Cross Country Camp	32 pupils 4 teachers	-0-	n/a
9/6/98	High School East	Renaissance Faire, Sterling Forest, NY Culture Club	20 pupils 2 teachers	-0-	68
9/19/98	High School East	Steuben Day Parade, New York City, NY German Club	20 pupils 2 teachers	-0-	67
9/20-21/98	High School East	Josten's Printing and Publishing, State College, PA Year Book	6 pupils 1 teacher	\$ 210.00	74
9/24/98	High School East	Geraldine R. Dodge Poetry Festival, Waterloo Village, NY English	30 pupils 1 teacher	-0-	66
10/17/98	High School East	Statue of Liberty, Ellis Island and Liberty Science Center, Jersey City, NJ Culture Club	20 pupils 2 teachers	-0-	71
12/6/98	High School East	Radio City Music Hall, New York City, NY	20 pupils 2 teachers	-0-	72

Date of Trip	Agency	Destination	# of Pupils/Teachers	Cost	Trip #
4/20, 21, 22/99	High Schools East, South and North	Washington, D.C. Political and Legal Education	82 pupils 8 teachers	\$16,261.00	N/A

Approved: August 26, 1998

My Experience at IAAV Summer Program

On Sunday, June 28 I arrived at Washington College in Chestertown, Maryland for the three week IAAV course I would be taking. Initially I was very nervous but after I got settled into my dorm room and met my roommate I felt more comfortable. I also met my instructor and teacher's assistant and they seemed very nice and enthusiastic. The next day, Monday, June 29, I began my course entitled Whodunit: Mystery and Suspense in Literature and Film. From the very beginning I found the course interesting and intriguing. Throughout the three weeks my class studied suspenseful classic films and literature. Some of the films included Hitchcock's Rope, Rear Window, and Vertigo, as well as Otto Preminger's Laura and Sidney Lumet's Twelve Angry Men. We read two full length novels, Dracula by Bram Stoker and And Then There Were None by Agatha Christie. We also read Edgar Allan Poe's "The Tell-Tale Heart" and many other short stories. One of my favorite short stories was "The Lottery" by Shirley Jackson. In class I met many new friends. My teacher always made sure we had chances to interact with other people in the class and work in groups. We also did a lot of brain teasers, puzzles, and riddles to make class more enjoyable and fun. After each book we read or movie we watched my class was always expected to critique it and to bring up any questions we had. My class also wrote our own short mystery stories. When not in class there was always

plenty of fun activities to fill the time from sports, to board games, to debate.

I feel my college experience really benefited my life. It made me more independent and outgoing and I made a lot of friends. I also learned a lot about film and literature techniques. My class interested me and I find that now when I watch a suspenseful movie I'm not only being entertained but I'm thinking about the lighting, props, and plot. I think about many things in new ways now and I'm looking forward to sharing my ideas with my teachers next year. I'm also sharing my love of classic movies with my friends.

My experience with John Hopkins University's IAAY summer program was extremely beneficial in every way. I've learned so much that will never be forgotten but instead will be used throughout the rest of my life. In those three weeks I'm sure I've become a more confident person with a better understanding of film and literature. My experience is one that would never be traded and I hope to return next year.

Lisa Athwal

Intermediate East

29.B.

TOMS RIVER HIGH SCHOOL NORTH
GUIDANCE DEPARTMENT
MARK A. DEVOE, DIRECTOR
EXT: 5712 OR FAX: 240-9441

Handwritten signature and date:
J.R. Garrabrant
7/23/98

MEMO

TO: Mr. John R. Garrabrant, Senior Assistant Superintendent

FROM: Mark A. DeVoe, Director of Guidance

RE: EXCEPTIONAL STUDENT REPORT FROM MELISSA KYRIAKAKIS

DATE: July 21, 1998

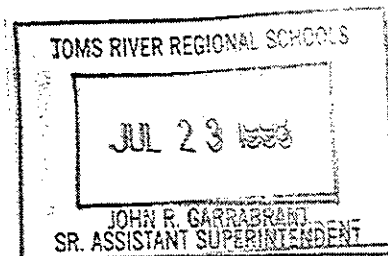
Enclosed you will find the report from Melissa Kyriakakis for her participation in the Performing Arts Camp at Shenandoah University.

She is grateful for our support and that of the Board of Education under the Exceptional Student Policy.

Handwritten signature of Mark A. DeVoe

Mark A. DeVoe

c: Mr. John Coleman, Principal
Mrs. Patricia Robinson, Guidance Counselor



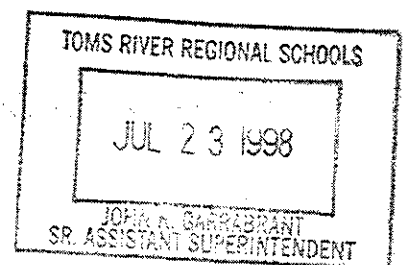
Dear Members of the Board of Education,

I wish to sincerely thank you for awarding me the Exceptional Student Scholarship which enabled me to attend the Performing Arts Camp at Shenandoah University. The camp proved to be an intense workshop for serious musicians like myself, run by a very qualified staff of instructors. I was able to participate in both the String Orchestra and the Full Festival Orchestra under the leadership of Thomas Wilkins, the resident conductor of the Florida Orchestra. This conductor was phenomenal, and he certainly challenged us with highly demanding repertoire

Each day our rehearsals began promptly at 9:00 for the String Orchestra. We would rehearse with Conductor Wiklins for an hour before going to our next class. Three times a week we would then have Eurhythmics, a half hour class on relating rhythm with movement led by a teacher from the very prestigious Julliard School. Then we would continue with another four hours of rehearsals, classes and chamber ensembles. Each evening we would attend a different performance; we saw a musical, a string trio, and various concerts. The faculty worked diligently to keep the campers occupied with different musical and social events throughout the camp.

My experience at Shenandoah has taught me many valuable things about studying music. It was truly inspiring to create music with such remarkable people who care deeply about the same things that I do. I will always remember the significance of this camp and remain extremely grateful to the Board of Education for generously giving me this opportunity. Thank You Again!

Sincerely,
Melissa Kyriakakis



29. C.

TOMS RIVER HIGH SCHOOL NORTH
GUIDANCE DEPARTMENT
MARK A. DEVOE, DIRECTOR
EXT: 5712 OR FAX: 240-9441

*Read
J.R.
7/31/98*

MEMO

TO: Mr. John R. Garrabrant, Senior Assistant Superintendent

FROM: Mark A. DeVoe, Director of Guidance

RE: EXCEPTIONAL STUDENT REPORT FROM MELISSA LOPREIATO

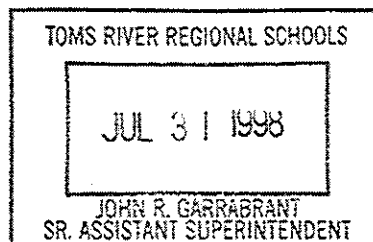
DATE: July 29, 1998

Enclosed you will find the report from Melissa Lopreiato for her participation in the Performing Arts Camp at Shenandoah University.

She is grateful for our support and that of the Board of Education under the Exceptional Student Policy.

Mark A. DeVoe
Mark A. DeVoe

c: Mr. John Coleman, Principal
Mrs. Patricia Robinson, Guidance Counselor



Dear Board of Education,

I would like to thank you for allowing me to go to such a wonderful camp. I learned a lot and had fun doing it. I got to meet many nice people including a wonderful conductor. He was the nicest and best conductor I have ever had.

I played in two orchestras. One was just strings, and the other was a full orchestra. We played many challenging, but beautiful songs. Our rehearsals were three hours in the morning and another two hours in the afternoon. At the end of the week we performed an excellent concert for our parents.

I also was in a chamber group. We rehearsed one hour everyday. One night we performed for the rest of the camp. I enjoyed it very much. In addition, I had a violin lesson with an excellent teacher. He taught me about my bowing and how to make it better. He also showed me the proper way to play my Concerto.

The thing I enjoyed the most was my Eurhythmics class. I learned that eurhythmics is a unique approach to for awakening innate musicality and developing musicianship through rhythmic movement, ear-training, and improvisation. The teacher teaches eurhythmics at The Julliard school of music. He invited Melissa Kyriakakis and I to visit him and sit in on some of his classes.

Camp was not all playing though. One night I saw the musical Jesus Christ Superstar. I also saw a jazz ensemble and a chamber music ensemble. We did many fun things also. There was a basketball and volleyball tournament, a cookout, movie night, and a dance. On our last night there was a talent show. My friends and I performed "The Long and Winding Road" by the Beatles. We were very good. Everybody loved us.

I am very thankful for the money that you sent me. Without that money I would not have been able to go to such a wonderful camp. I learned so much about music, and had fun doing it. The only bad part about camp was having to leave. I enjoyed it so much. I would definitely recommend this camp to other students interested in music.

Thank You
Sincerely,

Melissa
Lopreiato

30.A.



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
212 WASHINGTON STREET
P.O. BOX 2191
TOMS RIVER, N.J. 08754-2191
PHONE: 908-929-2078
FAX: 908-244-8242

CHRISTINE TODD WHITMAN, GOVERNOR

LEO KLAGHOLZ, COMMISSIONER
LUCILLE RIELLY, COUNTY SUPERINTENDENT

August 6, 1998

Mr. Michael J. Ritacco, Superintendent
Toms River Regional School District
1144 Hooper Avenue
Toms River, NJ 08753

Dear Mr. Ritacco:

I have reviewed your district's application for approval to hire an athletic coach on an emergency basis from outside the local district, and hereby grant permission for the following person to be employed by your Board of Education for the 1998-1999 school year:

<u>NAME</u>	<u>COACHING POSITION</u>	<u>CURRENTLY EMPLOYED</u>
/ JAMES BRUCE	HSS HEAD ICE HOCKEY	HOLMDEL

The above named person holds a New Jersey Teacher's Certificate.

Sincerely yours,

Lucille Rielly
Lucille Rielly
County Superintendent

LR:kp



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
212 WASHINGTON STREET
P.O. BOX 2191
TOMS RIVER, N.J. 08754-2191
PHONE: 908-929-2078
FAX: 908-244-8242

CHRISTINE TODD WHITMAN, GOVERNOR

LEO KLAGHOLZ, COMMISSIONER
LUCILLE RIELLY, COUNTY SUPERINTENDENT

August 6, 1998

Mr. Michael J. Ritacco, Superintendent
Toms River Regional School District
1144 Hooper Avenue
Toms River, NJ 08753

Dear Mr. Ritacco:

I have reviewed your district's application for approval to hire an athletic coach holding a substitute certificate, and hereby grant permission for the following person to be employed by your Board of Education for the 1998-1999 school year:

NAME

COACHING ASSIGNMENT

✓ . SCOTT CAMPBELL

HSS ASSISTANT FOOTBALL

The above named person holds a New Jersey Substitute certificate

This certificate is limited to the endorsement indicating a specific coaching assignment and is subject to endorsement for each different substitute coaching assignment being approved by the County Superintendent of Schools.

Sincerely yours,

Lucille Rielly
Lucille Rielly
County Superintendent

LR:kp

Enclosures



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
212 WASHINGTON STREET
P.O. BOX 2191
TOMS RIVER, N.J. 08754-2191
PHONE: 908-929-2078
FAX: 908-244-8242

CHRISTINE TODD WHITMAN, GOVERNOR

LEO KLAGHOLZ, COMMISSIONER
LUCILLE RIELLY, COUNTY SUPERINTENDENT

August 6, 1998

Mr. Michael J. Ritacco, Superintendent
Toms River Regional School District
1144 Hooper Avenue
Toms River, NJ 08753

Dear Mr. Ritacco:

I have reviewed your district's application for approval to hire an athletic coach on an emergency basis from outside the local district, and hereby grant permission for the following person to be employed by your Board of Education for the 1998-1999 school year:

<u>NAME</u>	<u>HSE COACHING POSITION</u>	<u>CURRENTLY EMPLOYED</u>
✓ ROBERT CZARNIEWSKI	ASSISTANT BOY SOCCER	ISLAND HEIGHTS

The above named person holds a New Jersey Teacher's Certificate.

Sincerely yours,

Lucille Rielly
Lucille Rielly
County Superintendent

LR:kp



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
212 WASHINGTON STREET
P.O. BOX 2191
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PHONE: 908-929-2078
FAX: 908-244-8242

CHRISTINE TODD WHITMAN, GOVERNOR

LEO KLAGHOLZ, COMMISSIONER
LUCILLE RIELLY, COUNTY SUPERINTENDENT

August 6, 1998

Mr. Michael J. Ritacco, Superintendent
Toms River Regional School District
1144 Hooper Avenue
Toms River, NJ 08753

Dear Mr. Ritacco:

I have reviewed your district's application for approval to hire an athletic coach on an emergency basis from outside the local district, and hereby grant permission for the following person to be employed by your Board of Education for the 1998-1999 school year:

<u>NAME</u>	^{HSS} <u>COACHING POSITION</u>	<u>CURRENTLY EMPLOYED</u>
JEANNINE DRAGONETTI	GIRLS HEAD GYMNASTICS	-----

The above named person holds a New Jersey Teacher's Certificate.

Sincerely yours,

Lucille Rielly
Lucille Rielly
County Superintendent

LR:kp



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
212 WASHINGTON STREET
P.O. BOX 2191
TOMS RIVER, N.J. 08754-2191
PHONE: 908-929-2078
FAX: 908-244-8242

CHRISTINE TODD WHITMAN, GOVERNOR

LEO KLAGHOLZ, COMMISSIONER
LUCILLE RIELLY, COUNTY SUPERINTENDENT

August 6, 1998

Mr. Michael J. Ritacco, Superintendent
Toms River Regional School District
1144 Hooper Avenue
Toms River, NJ 08753

Dear Mr. Ritacco:

I have reviewed your district's application for approval to hire an athletic coach holding a substitute certificate, and hereby grant permission for the following person to be employed by your Board of Education for the 1998-1999 school year:

	<u>NAME</u>	<u>COACHING ASSIGNMENT</u>
✓	ALBERT GRAUL	HSS ASSISTANT BOYS SOCCER

The above named person holds a New Jersey Substitute certificate

This certificate is limited to the endorsement indicating a specific coaching assignment and is subject to endorsement for each different substitute coaching assignment being approved by the County Superintendent of Schools.

Sincerely yours,

Lucille Rielly
Lucille Rielly
County Superintendent

LR:kp

Enclosures



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
212 WASHINGTON STREET
P.O. BOX 2191
TOMS RIVER, N.J. 08754-2191
PHONE: 908-929-2078
FAX: 908-244-8242

CHRISTINE TODD WHITMAN, GOVERNOR

LEO KLAGHOLZ, COMMISSIONER
LUCILLE RIELLY, COUNTY SUPERINTENDENT

August 6, 1998

Mr. Michael J. Ritacco, Superintendent
Toms River Regional School District
1144 Hooper Avenue
Toms River, NJ 08753

Dear Mr. Ritacco:

I have reviewed your district's application for approval to hire an athletic coach holding a substitute certificate, and hereby grant permission for the following person to be employed by your Board of Education for the 1998-1999 school year:

<u>NAME</u>	<u>COACHING ASSIGNMENT</u>
DENISE OLIVER	HEAD GIRLS GYMNASTICS

The above named person holds a New Jersey Substitute certificate

This certificate is limited to the endorsement indicating a specific coaching assignment and is subject to endorsement for each different substitute coaching assignment being approved by the County Superintendent of Schools.

Sincerely yours,

Lucille Rielly
Lucille Rielly
County Superintendent

LR:kp

Enclosures



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
212 WASHINGTON STREET
P.O. BOX 2191
TOMS RIVER, N.J. 08754-2191
PHONE: 908-929-2078
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CHRISTINE TODD WHITMAN, GOVERNOR

LEO KLAGHOLZ, COMMISSIONER
LUCILLE RIELLY, COUNTY SUPERINTENDENT

August 6, 1998

Mr. Michael J. Ritacco, Superintendent
Toms River Regional School District
1144 Hooper Avenue
Toms River, NJ 08753

Dear Mr. Ritacco:

I have reviewed your district's application for approval to hire an athletic coach on an emergency basis from outside the local district, and hereby grant permission for the following person to be employed by your Board of Education for the 1998-1999 school year:

<u>NAME</u>	^{HSS} <u>COACHING POSITION</u>	<u>CURRENTLY EMPLOYED</u>
✓ RONALD D. SIGNORINO	FOOTBALL HEAD COACH	-----

The above named person holds a New Jersey Teacher's Certificate.

Sincerely yours,


Lucille Rielly
County Superintendent

LR:kp



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
212 WASHINGTON STREET
P.O. BOX 2191
TOMS RIVER, N.J. 08754-2191
PHONE: 908-929-2078
FAX: 908-244-8242

CHRISTINE TODD WHITMAN, GOVERNOR

LEO KLAGHOLZ, COMMISSIONER
LUCILLE RIELLY, COUNTY SUPERINTENDENT

August 6, 1998

Mr. Michael J. Ritacco, Superintendent
Toms River Regional School District
1144 Hooper Avenue
Toms River, NJ 08753

Dear Mr. Ritacco:

I have reviewed your district's application for approval to hire an athletic coach holding a substitute certificate, and hereby grant permission for the following person to be employed by your Board of Education for the 1998-1999 school year:

NAME

COACHING ASSIGNMENT

✓
MARK SLATER

HSS
ASSISTANT BOYS SOCCER

The above named person holds a New Jersey Certificate of Eligibility with Advanced Standing.

This certificate is limited to the endorsement indicating a specific coaching assignment and is subject to endorsement for each different substitute coaching assignment being approved by the County Superintendent of Schools.

Sincerely yours,

Lucille Rielly
County Superintendent

LR:kp

Enclosures



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
212 WASHINGTON STREET
P.O. BOX 2191
TOMS RIVER, N.J. 08754-2191
PHONE: 908-929-2078
FAX: 908-244-8242

CHRISTINE TODD WHITMAN, GOVERNOR

LEO KLAGHOLZ, COMMISSIONER
LUCILLE RIELLY, COUNTY SUPERINTENDENT

August 6, 1998

Mr. Michael J. Ritacco, Superintendent
Toms River Regional School District
1144 Hooper Avenue
Toms River, NJ 08753

Dear Mr. Ritacco:

I have reviewed your district's application for approval to hire an athletic coach holding a substitute certificate, and hereby grant permission for the following person to be employed by your Board of Education for the 1998-1999 school year:

NAME

COACHING ASSIGNMENT

✓ LISA VECCHIONE

HSS ASSISTANT FIELD HOCKEY

The above named person holds a New Jersey Substitute certificate

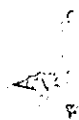
This certificate is limited to the endorsement indicating a specific coaching assignment and is subject to endorsement for each different substitute coaching assignment being approved by the County Superintendent of Schools.

Sincerely yours,

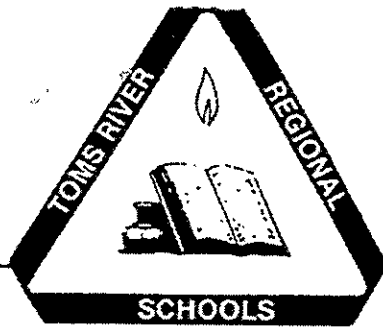
Lucille Rielly
Lucille Rielly
County Superintendent

LR:kp

Enclosures



31.A.



TOMS RIVER COMMUNITY ADULT SCHOOL
GARY S. CRANSTON, PRINCIPAL

1144 Hooper Avenue, Toms River, NJ 08753
(908) 505-5570 / Fax (908) 505-9330

[Handwritten signature: Gary S. Cranston]
[Handwritten signature: J. P. Garrabrant]
[Handwritten date: 7/16/98]

TO: Mr. John Garrabrant
Senior Assistant Superintendent

FROM: Mr. Gary S. Cranston
Principal/Director Adult School Basic Skills

RE: **BOARD APPROVAL - ENGLISH FOR FOREIGN BORN**

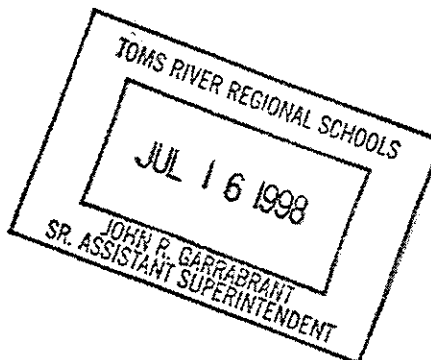
DATE: July 10, 1998

Please be advised that Board of Education approval is needed for the submission of Toms River Regional School's "Evening School for Foreign Born Residents Application for State Entitlement funds".

Thanking you in advance for your cooperation in this matter.

[Handwritten signature]

ec



wpwin\garrabra\efb.98



State of New Jersey

DEPARTMENT OF EDUCATION
PO Box 500
TRENTON NJ 08625-0500

CHRISTINE TODD WHITMAN
Governor

LEO KLAGHOLZ
Commissioner

June 23, 1998

Office of Specialized Populations

EVENING SCHOOL FOR FOREIGN BORN RESIDENTS

Allocation Notice
Fiscal Year 1999

Project Number: EFB 519099

LEA: Toms River Regional Sch

County: Ocean
County Code: 29

Amount Requested \$5,000

Prorated Entitlement Amount: \$4,483**

****This is the maximum amount for which the LEA may apply.**

**New Jersey State Department of Education
Evening School for Foreign Born Residents
Application for State Entitlement Funds**

Fiscal Year 1999

1. LEA: Toms River Regional Schools	Project Code: EFB <u>5</u> <u>1</u> <u>9</u> <u>0</u> 99
2. Chief School Administrator: Michael J. Ritacco	2a. Telephone No.: (732) 505-5510
3. Project Director: Gary S. Cranston	3a. Telephone No.: (732) 505-5560
4. Address: 1144 Hooper Avenue Toms River, New Jersey 08753	5. County Name: Ocean
	5a. County Code: 29
6. Number of Participants: 170	6a. Entitlement Amount: \$ 4,483.00
7. Project Duration: 9/1/98 - 6/30/99	8. Board Approval Date for Submission of Application: 8/25/98

ASSURANCES AND CERTIFICATION

The applicant hereby assures the NJDOE that:

1. The Evening School for Foreign Born Residents will be operated pursuant to N.J.S.A. 18A:49-1 and in compliance with N.J.A.C. 6:30 et seq.
2. The local education agency (LEA) will keep such records and provide such information to the New Jersey State Department of Education as may be required for fiscal audit and program evaluation.
3. The LEA will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, funds paid to the LEA through this application.

I certify that the information contained in the application is correct and complete; and that the LEA has authorized me, as its representative, to give the above Assurances and to file this application.

Michael J. Ritacco

Typed Name of Chief School Administrator

Signature of Chief School Administrator

Date

EFB Program Abstract

Demographics of the area have changed radically through the years in Ocean County and the EFB Program that has evolved attempts to meet the special needs of the transient immigrant population. Some of the contributing factors are: (1) the immigrant population generally resides in summer rentals and/or motels; (2) they frequently work shift cycles; (3) their employment is usually temporary due to seasonal jobs being terminated; and (4) they have strong family commitments and lack of child care support services.

The Toms River Regional Schools EFB Program enables the foreign born individuals in the area to enroll and attend classes at anytime during the school year. Since they are unable to attend on a regular basis, our classes are designed to meet the flexible schedules of this population.

Classes are scheduled on Tuesday and Thursday evenings at High School North from 6:45 to 8:45 p.m. There will be (67) scheduled two hour sessions.

The emphasis of the program is to provide basic communication skills to the participants which will enable them to interact in the mainstream culture successfully and develop a sense of confidence in their ability to communicate in the English speaking environment.

REVISED 7/10/98

EVENING SCHOOL FOR FOREIGN BORN RESIDENTS (EFB)

September 1, 1998 - June 30, 1999

ACTIVITY PLAN

PROJECT CODE: EFB 5 1 9 0 99

LEA: Toms River Regional Schools

Goal #1 (This goal must be addressed.)

The Evening School for Foreign Born Residents will provide limited English proficient adults with English language instruction in the areas of Listening, Speaking, Reading and Writing in order to function effectively in an English-speaking environment.

State the objectives for Goal #1.

OBJECTIVES: EFB participants will develop basic interpersonal communication skills that will enable them to function successfully in an English environment. Classroom instruction will incorporate language associated with major life-coping skill areas such as health, community resources, transportation, employment housing. The adult will complete appropriate assigned tasks.

List the activities for which funds will be used. Provide the time frame for each activity, the staff responsible for completing the activities and the documentation that will be used to evaluate each activity.

Activities	Time Frame	Staff Responsible	Evaluation/Documentation
1.1 Diagnose participants level of proficiency and determine his/her needs	1.1 Upon entry of program	1.1 EFB Instructor/AHS Counselor	1.1 NYS Placement Test
1.2 Provide small group instruction in speaking, reading and writing skills	1.2 On-going	1.2 EFB Instructor	1.2 Participant's record of progress maintained
1.3 Review participants progress	1.3 Every 30 hours of instruction	1.3 EFB Instructor	1.3 Participant portfolio assessment

NOTE: This ☐ may be duplicated as needed.

EVENING SCHOOL FOR FOREIGN BORN RESIDENTS (EFB)

September 1, 1998 - June 30, 1999

ACTIVITY PLAN

PROJECT CODE: EFB 5 1 9 0 99

EA: Toms River Regional Schools

Goal #2 (This goal must be addressed.)

The Evening School for Foreign Born Residents will provide limited English proficient adults with instruction in the form of the government and the laws of New Jersey and of the United States in preparation for effective citizenship and productive employment.

State the objectives for Goal #2.

OBJECTIVES: EFB adult learners will be provided with exposure to social & cultural life of the U.S. rough class activities. The adult learners will develop knowledge of customs, holidays, state & tional history, government & laws and citizenship preparation. They will begin to participate in community life and apply for permanent status to improve their employability.

List the activities for which funds will be used. Provide the time frame for each activity, the staff responsible for completing the activities and the documentation that will be used to evaluate each activity.

Activities	Time Frame	Staff Responsible	Evaluation/Documentation
2.1 At the initial contact/intake procedure, participants needs will be determined	2.1 Informal interview	2.1 EFB Instructor/AHS Counselor	2.1 Informal interview
2.2 Participants will be provide with opportunities during class activities to discuss U.S. government & laws	2.2 On-going	2.1 Texts used by instructor a. Contemporary's Look at the U.S. b. Look at the U.S. c. An ESL Civic Series Introducing the USA A Cultural Reader	2.2 Participant's record maintained

NOTE: This page may be duplicated as needed.

EVENING SCHOOL FOR FOREIGN BORN RESIDENTS (EFB)

September 1, 1998 - June 30, 1999

ACTIVITY PLAN

LEA: Toms River Regional Schools

PROJECT CODE: EFB 5 1 9 0 99

Goal #2 (This goal must be addressed.)

The Evening School for Foreign Born Residents will provide limited English proficient adults with instruction in the form of the government and the laws of New Jersey and of the United States in preparation for effective citizenship and productive employment.

State the objectives for Goal #2.

OBJECTIVES:

(SEE PAGE 3)

List the activities for which funds will be used. Provide the time frame for each activity, the staff responsible for completing the activities and the documentation that will be used to evaluate each activity.

Activities	Time Frame	Staff Responsible	Evaluation/Documentation
2.3 Participants will be provided with instruction on how to obtain permanent residency and the application process.	2.3 On-going	2.3 Materials/activities EFB Instructor a. Videos on related topics b. Guest speakers on related topics such as amnesty, citizenship, voting, etc. (when possible)	2.3 Program participation will be documented. Participants success completing a sample application to adjust status will be documented in their respective folders (when possible)

NOTE: This page may be duplicated as needed.

New Jersey State Department of Education
EVENING SCHOOL FOR FOREIGN BORN RESIDENTS(EFB)
Project Budget Statement

LEA: Toms River Regional

PROJECT CODE: EFB 5190 99

EXPENDITURE CATEGORY	FUNC. & OBJECT CODES	FUNDING SOURCE			
		LOCAL MATCH	STATE	FEDERAL	TOTAL (LEA USE ONLY)
INSTRUCTION					
Salaries of Teachers	100-101	3017	4483		
Other Salaries for Instruction	100-106				
Purchased Prof. & Tech. Services	100-300				
Other Pur. Serv. (400-500 series)	100-500				
General Supplies	100-610	900			
Textbooks	100-640				
Other Objects	100-800				
SUBTOTAL INSTRUCTION		3917	4483		
SUPPORT SERVICES					
Sal. of Supervisors of Instr.	200-102				
Sal. of Program Directors	200-103				
Sal. of Other Professional Staff	200-104				
Sal. of Secretarial & Clerical Assist.	200-105				
Other Salaries	200-110				
Personal Serv. - Employee Benefits	200-200	900			
Purchased Prof. - Ed. Services	200-320				
Other Purchased Prof. Services	200-330				
Purchased Technical Services	200-340				
Rentals	200-440				
Contracted Services - Transport, Other Than Betw. Home & School	200-516				
Tuition	200-560				
Travel	200-580				
Other Pur. Serv. (400-500 series)	200-590				
Supplies and Materials	200-600				
Indirect Costs	200-860				
Other Objects	200-890				
SUBTOTAL - SUPPORT SERVICES		900	0		
FACILITIES ACQ & CONSTR SERV					
Buildings (Use Charge)	400-720				
Instructional Equipment	400-731				
Non-Instructional Equipment	400-732				
SUBTOTAL - FAC ACQ & CONSTR		0	0		
TOTALS BY FUNDING SOURCE		4817	4483		

EVENING SCHOOL FOR FOREIGN BORN RESIDENTS (EFB) BUDGET DETAIL

LEA: Toms River Regional Schools PROJECT NUMBER: EFB 5 1 9 0 99

Budget Category	Function/Object Code	Description/Itemization	State Funds Requested	Local Match	Total Cost (LEA USE ONLY)
Salaries of teachers	100-101	2.5 EFB teachers 2.5 x (134 hrs x \$22.39/hr.)	4483	3017	
General Supplies	100-610	Regents English (Prentice Hall) workbook #2 - (20 x \$8.95) Side by Side (Prentice Hall) Level 1-4 - (70 x \$6.80) Steck Vaughn Literacy Levels 1-4 (35 x \$6.90) Pension/Social Security		900	
Personal Employee Benefits	200-200			900	

A:\99EFB\BUD.WPD



31.B.

NEW JERSEY DEPARTMENT OF EDUCATION

FISCAL YEAR 1999 GRANT ACCEPTANCE CERTIFICATE (GAC)

CARL D. PERKINS VOCATIONAL & APPLIED TECHNOLOGY EDUCATION ACT - SECONDARY

URGENT: REQUIRES BOARD ACTION

PAYMENTS WILL NOT BE ISSUED UNTIL THIS FORM IS RETURNED TO:

The New Jersey Department of Education, Office of Grants Management and Development
Bureau of Planning and Entitlement Grants, PO Box 500, Trenton, NJ 08625

LEA: Toms River Regional (5190)

COUNTY: Ocean (29)

GRANT NUMBER: PERK519099

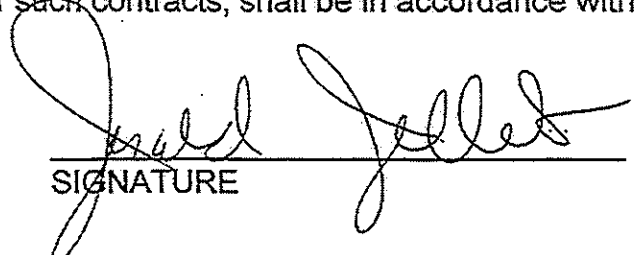
I, (Name) Jerald Jellets, (Title) Board Secretary,

of Toms River Regional (5190) Board of Education certify that:

1. The grant award indicated below has been accepted by the Board of Education or equivalent governing body at its meeting of (Date) August 26, 1998.

PROGRAM NAME	GRANT NUMBER	AWARD AMOUNT
CARL D. PERKINS - SECONDARY	PERK519099	\$15,890

2. The above referenced grant shall be implemented in accordance with the approved Local Perkins Two-Year Plan (fiscal year 1996) and fiscal year 1999 Spending Plan, including assurances, filed with the New Jersey Department of Education which was used as the basis for awarding the grant.
3. The grant shall be administered and monitored in accordance with the appropriate state and federal regulations.
4. Wherever the program supported with these funds involves the procurement of goods or services from vendors or consultants, written contracts between the LEA and such vendors or consultants, and the award for such contracts, shall be in accordance with the provisions of N.J.S.A. 18A-1, et seq.

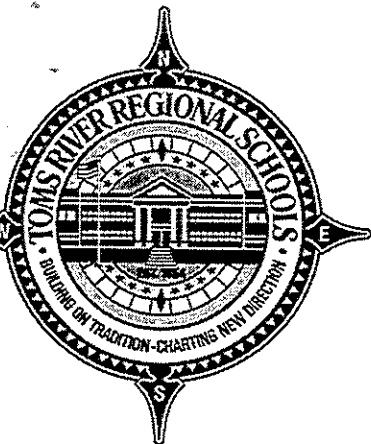

SIGNATURE



5/11/98
Agenda

31. C.

per Alipada
9/26/98
Wg



TOMS RIVER REGIONAL SCHOOLS

BASIC SKILLS

GARY S. CRANSTON, *Director of Basic Skills*

1144 Hooper Avenue, Toms River, NJ 08753
(732) 505-5560 • Fax: (732) 505-9330

TO: Mrs. Margaret Bartlett
Assistant Superintendent

FROM: Mr. Gary S. Cranston
Principal/Director Adult School/Basic Skills

RE: FY98 BILINGUAL/ESL PROGRAM PLAN

DATE: June 13, 1998

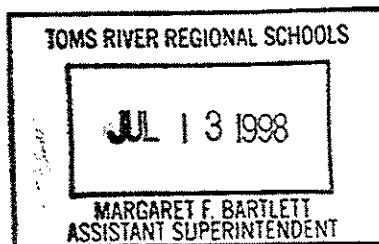
The attached updated pages for Section I and Section VI of the "Bilingual/ESL Program Plan" for FY99 needs to be placed on Board of Education agenda for Board approval in August, 1998.

On July 10, 1998 my office sent the completed application to Trenton. Thank you.

ec

Attachments

cc: Jerry Jellets
Wendy Saxton



wpwin\bartlett\esl99



NEW JERSEY STATE DEPARTMENT OF EDUCATION
Division of Student Services
Office of Bilingual Education and Equity Issues
PO Box 500
Trenton, N.J. 08625-0500

**BILINGUAL / ESL THREE-YEAR PROGRAM PLAN
SCHOOL YEAR 1996-1999**

**SECTION I: PARTS A & B: COVER PAGE (ANNUAL)
DUE DATE: JULY 6, 1998**

Please check
Program Type:

Bilingual ☐

ESL-ONLY ☒

A. District Information

Ocean 29
County Name Code
Gary S. Cranston
Name and Title of Contact Person
(732) 505-5560
Telephone Number of Contact Person

Toms River Regional 5190
District Name Code
1144 Hooper Avenue
Street Address of District
Toms River, New Jersey 08753
City State Zip Code

B. Statement of Assurances

1. The control of funds provided under state bilingual categorical aid will be used by the district for the purposes of this plan.
2. The board of education will allocate local funding to implement this plan, in accordance with its responsibility to establish a bilingual and/or ESL program.
3. The bilingual and/or ESL program will be operated in compliance with New Jersey statutes and regulations.
4. A committee of district representatives and parents of limited English proficient students was involved in the development of this plan.
5. A bilingual parent advisory committee has been established in districts implementing a bilingual program.
6. The parents of limited English proficient students will be notified in their native language, in accordance with New Jersey regulations of their rights to determine their child's participation in or exit from the program.
7. District staff will receive inservice training in the field of bilingual/ESL education in accordance with identified needs.
8. The board of education has approved and adopted the district's bilingual and/or ESL curriculum.

Michael J. Ritacco
Chief School Administrator

Jerald Jellets
Board Secretary/Business Administrator

[Signature]
Signature

7/10/98
Date Signed

[Signature]
Signature

7/10/98
Date Signed

BILINGUAL / ESL THREE-YEAR PROGRAM PLAN

SCHOOL YEARS 1996 - 1999

SECTION VI - PARTS A & B: BUDGET SUMMARY (ANNUAL)

Page 1 of 1

TYPING INSTRUCTIONS

Insert in typewriter - align both horizontal and vertical typewriter carriage guides on the cross lines at right. Type at 1 1/2 spaces. Type only between blue lines.

County Code	29	County Name	Ocean
District Code	5190	District Name	Toms River Regional

NOTE: The district board secretary/business administrator should design the budget in consultation with the bilingual/ESL program coordinator.

A. State and Local Funding - Enter only whole dollar amounts.

BUDGET CATEGORY	FUNCTION & OBJECT CODES	FUNDING SOURCES		
		LOCAL FUNDING (COLUMN 1)	STATE FUNDING (COLUMN 2)	TOTAL (COLUMN 3)
I. INSTRUCTION				
A. Salaries of Teachers	100-101	141,918	89,262	231,180
B. Other Salaries for Instruction	100-106			
C. Purchased Prof. & Technical Services	100-300			
D. Other Pur. Services (400-500 series)	100-500			
E. General Supplies	100-610	6,300		6,300
F. Textbooks	100-640			
G. Other Objects	100-800			
H. Other	(all other function and object codes)	1,800		1,800
II. SUPPORT SERVICES				
A. Salary of Supervisors of Instruction	200-102			
B. Personal Services Employee Benefits	200-200	27,742		27,742
III. TOTAL COSTS		177,760	89,262	267,022

B. Supplemental Federal Funding (1997-98) for Title 1 - Supplemental ESL:

\$ 0

ERRATA SHEET

Please note that in the Bilingual/ESL Three-year Program Plan – Budget Summary Page

Section B. should read:

SUPPLEMENTAL Federal Funding (1998-99) for Title 1 – Supplemental ESL:

\$ 0



32.

GRADUATE REIMBURSEMENT
1998-1999

Board Meeting 8/26/98

	\$
<i>Mary E. Coghlan Regan</i>	<i>393.00</i>
<i>Kim L. Defibaugh</i>	<i>393.00</i>
<i>Debra L. Dodd</i>	<i>393.00</i>
<i>Bernadette M. Hearne</i>	<i>393.00</i>
<i>Thomas L. Lanza</i>	<i>393.00</i>
<i>Walter J. Patelunas</i>	<i>393.00</i>
<i>Diana Rizzolo</i>	<i>393.00</i>
<i>James C. Vescovi</i>	<i>393.00</i>



33.A.

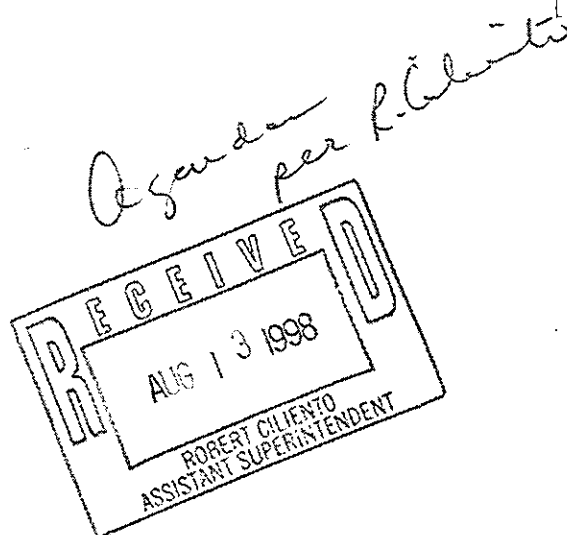


TOMS RIVER REGIONAL SCHOOLS

TO: Robert Cilento
Assistant Superintendent

FROM: John L. Gluck
Director of Special Services

DATE: August 11, 1998



SUBJECT: BOARD AGENDA FOR: August 26, 1998

We respectfully request Board of Education approval for the following student to receive services from the New Jersey Commission for the Blind and Visually Impaired for the 1998/1999 school year.

K. R.	Level 1	\$950.00
-------	---------	----------

Services for student, J. W. previously approved, will not be required for the 1998/1999 school year.


John L. Gluck



34.

August Agenda

Robert Ciliento

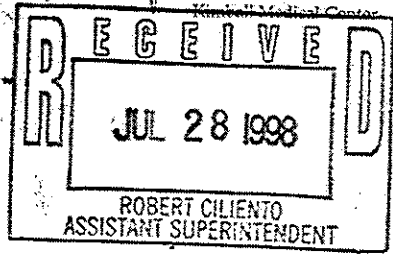
KIMBALL MEDICAL CENTER

An affiliate of the Saint Barnabas Health Care System

RONALD J. DEL MAURO
President and Chief Executive Officer
Saint Barnabas Health Care System

JOANNE CARROCINO, FACHE
Executive Director
Kimball Medical Center

June 9, 1998



Mr. Jeffrey W. Moran
Toms River Regional Schools
Assistant Director of Special Services
1144 Hooper Avenue
Toms River, N.J. 08753

Dear Mr. Moran:

Enclosed please find two copies of the 1998/1999 contract. Please sign both. Retain one copy for your files and return one copy to my office.

The monetary agreement for 1998-1999 is \$5,000.00. Please make check payable to Kimball Medical Center Pathfinder Program, 1691 Route 9, Toms River, N.J. 08701, c/o Mr. Anthony Harold.

It is my sincere wish that our amicable relationship with the Toms River School District will continue for yet another year.

If you have any questions, please contact my office immediately at (908) 914-3802.

Sincerely,

Anthony Harold

Anthony Harold
Director of Outpatient
Services
Kimball Medical Center
Behavioral Health

AH/ltd
Enclosure





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POLICY 4 Page 1 of 4

PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM SERVICE AGREEMENT

The Kimball Medical Center shall provide the Toms River School District with the following service through the PATHFINDER Employee and Family Assistance Program.

1. Brochures to the employer describing what services PATHFINDER Program offers to the employer.
2. Brochures to every employee giving answers to questions most asked about the PATHFINDER Program.
3. Posters giving information regarding the PATHFINDER Program to be strategically placed in employee lounges, bulletin boards, time clock areas, etc. (necessary number of posters will be determined by Subscriber, Toms River School District Administrator and Director of PATHFINDER).
4. An informational flier for distribution in every employee's pay envelope.
5. Inservice training sessions for all employees consisting of:
 - a. Training

Includes film explaining how to use the PATHFINDER Program. A lecture on growth of Employee Assistance Programs and its importance to the employee.

b. Confidentiality

1. Information segment explaining confidentiality of the program.
2. Explanation of numerical billing. The client's name will never appear on any billing statement. Only the number assigned by the PATHFINDER Program.

c. Availability

1. How to contact PATHFINDER Counselor.
2. Family participation in the program.



PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM SERVICE AGREEMENT

d. Question and Answer Segment

An opportunity to satisfy any questions about PATHFINDER.

6. Inservice training sessions for supervisory personnel to discuss the role of a supervisor in dealing with Employee Problems.
7. Inservice training sessions will be scheduled at the convenience of the Toms River School District.

Cost and Service to the Toms River School District

1. The retainer for the above service for one year is \$5,000.00.
2. The Toms River School District agrees to pay \$30.00 for each session provided to an employee or family member up to three sessions.
3.
 - a) At the close of each month the Toms River School District will receive a billing statement for each unit of service by PATHFINDER. This billing statement will be due for payment to Kimball Medical Center's PATHFINDER Employee and Family Assistance Program within 10 days of receipt.
 - b) The Toms River School District will receive a monthly report from the Director of PATHFINDER stating the number of the School District's employees served that month by the PATHFINDER Program.
4. Upon referral to an appropriate source, the employee is responsible for the fee charged by the referral source.

EXAMPLE: If the PATHFINDER counselor refers an employee to an attorney for assistance, the employee is responsible for the legal fee.

- a) Employees and their family members may continue for an additional 3 sessions if necessary or desired. The employee would be responsible for the fee of \$30.00 per session.
- b) Any visits following the sixth visit will be billed to the client at the prevailing rates.

PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM SERVICE AGREEMENT

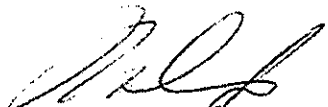
5. When the employer is billed, a confidential system is put into effect:
 - a) Under no circumstances will the employer know which of their employees are using the PATHFINDER services.
6. PATHFINDER Program will, under any and all circumstances, adhere to federal and state laws regarding the confidentiality of clients.
 - a) PATHFINDER will release the identity of a client to the Toms River School District when a client has been mandatorily referred. The client in such cases must sign a confidentiality release form. All clients self referred to PATHFINDER will retain total and complete anonymity and confidentiality.
 - b) The Toms River School District shall agree to accept numerical billing from the PATHFINDER Employee and Family Assistance Program. Under no circumstances will the name of the employee appear on the bill sent to the School District.
 - c) The Director of PATHFINDER shall design a cross index filling system numerically and alphabetically to be used only by designated PATHFINDER staff members. The file will be placed in the Director of PATHFINDER'S office in locked file cabinet marked "Confidential".

POLICY 4 Page 4 of 4

PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM SERVICE AGREEMENT

Date of Inception: July 1, 1998

Date of Completion: July 1, 1999



Anthony Harold, Director of Outpatient Services
Kimball Medical Center Behavioral Health



Robert Ciliento
Assistant Superintendent
Toms River School District

KIMBALL MEDICAL CENTER

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JOANNE CARROCINO, FAC...
Executive Director
Kimball Medical Center

POLICY 1 PAGE 1 of 2

PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM POLICY STATEMENT

The Administration of the Toms River School District recognizes that a variety of personal problems can have a negative effect on an employee's job performance. Very often the employee will be able to resolve his/her problem before it becomes chronic and the effect on job performance will be minimal. In other cases, normal supervisory assistance will provide the guidance by which problems can be resolved, and unacceptable performance will return to a satisfactory level. However, in some cases, neither of the two preceding methods of problem solving will be effective and unsatisfactory job performance will persist.

In view of the implicit contract that exists between employer and employee, the school district believes it to be in the best interest of both parties to provide an Employee and Family Assistant Program which deals with such personal problems and, therefore, establishes the following policy to handle such problems.

1. We will proceed on the premise that almost any human problem can be resolved. This is true whether the problem be one of physical or mental illness, finances, marital or family distress, alcoholism, drug abuse, or legal problems.
2. While it is the personal responsibility of any employee to resolve any problem causing unacceptable job performance, this policy statement assures all employees that the school district will offer assistance to resolve such problems in a confidential manner and that their job tenure, salary increments or fringe benefits will not be jeopardized in any way by utilizing the PATHFINDER Program.
3. All administrative procedures and records governing an employee's supervisory referral to PATHFINDER will be preserved with the highest degree of confidence.
4. Employees so referred will be required to complete the course of treatment prescribed by the PATHFINDER staff to resolve the personal problems causing unsatisfactory job performance.



PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM POLICY STATEMENT

When required, sick leave will be granted on the same basis as it is granted for any health problem, with consideration being given to the use of vacation time or leave without pay to complete the prescribed program of treatment.

5. An employee's continued refusal to accept diagnosis and treatment for a job performance problem will be dealt with in the same manner that similar refusals or treatment failures are handled for other employee problems, when the results of such refusals or failures continue to affect job performance or attendance.
6. Employees who have a problem which they feel may affect work performance are encouraged to voluntarily seek counseling and information on a confidential basis by contacting the PATHFINDER Program Director.

Employees are assured that job, future and promotion will not be jeopardized by utilizing this employee service. Existing confidentiality regulations also apply to such voluntary referrals.

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POLICY 2 Page 1 of 2

PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM

The purpose of this program is to assist all employees who receive their salary in whole or in part from the Toms River School District, who develop a problem affecting their job performance, and to aid them in obtaining assistance before that problem renders them unemployable in this school district.

This program will:

1. Establish policy and procedural guidelines dealing with all problems causing declining work performance.
2. Inform and train all employees as to their respective roles in this program.
3. Provide channels of referral for evaluation, treatment and follow-up resources so as to ensure that an acceptable level of job performance is maintained.

PURPOSE

School District Responsibility

1. The school district recognizes that most human problems can be successfully resolved, provided that they are identified as an early stage and referral is made to an appropriate resource. This is true whether the problem is a medical one requiring the skills of medicine or psychiatry, or one requiring the skills of professional counselors.
2. The school district recognizes that all human problems are potentially serious health, behavioral, or social problems which could have a negative impact on the lives of affected employees and their families.
3. The school district maintains an attitude of assistance and/or treatment toward such problems encountered by employees. It must be recognized, however, that successful resolution of such problems requires a high degree of the employee's personal motivation and cooperation.



PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM

School District Responsibility (cont'd)

4. Mandatory referral: The employee will be referred to PATHFINDER when it appears that a personal problem is interfering with acceptable job performance. The nature of the problem will be identified and referral made to the appropriate assistance resource. If the employee refuses the help offered by PATHFINDER, and his/her job performances does not improve, the employee will then be subject to the school district's disciplinary procedure.
5. As an employer, the school district has the right to intervene in cases of employee's impaired job performance, which intervention is not to be construed as interfering with any employee's private life.
6. Implementation of this policy will not result in other privileges or exemptions from the standard administrative practices applicable to job performance

Employee Responsibility

1. When the school district refers an employee to an appropriate assistance/treatment resource through PATHFINDER because of that employee's job affecting-problem, it is expected that the employee will remain in the prescribed program until the regimen of assistance/treatment is completed.
2. When the employee cooperates fully with the prescribed assistance/treatment program, but job performance still remains unacceptable after a reasonable length of time, then the school district's personnel procedures relative to poor job performance will be implemented.
3. Voluntary referral: Any employee who recognizes that he/she has a problem that may affect job performance is encouraged to seek help either through the PATHFINDER Program or from private resources. Such an employee is under no obligation to notify school district personnel that he/she is seeking help for a personal problem.

N.B. THIS POLICY STATEMENT ALSO ASSURES ALL EMPLOYEES THAT CONFIDENTIALITY OF ALL PERSONNEL AND TREATMENT RECORDS WILL BE MAINTAINED AT ALL TIMES.

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POLICY 3 Page 1 of 2

PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM --PROCEDURES FOR IMPLEMENTATION--

Implementation of this policy reflects the concern of the Toms River School District for its employees who may be having trouble with a personal problem; it is our desire to help resolve such problems. The success of this program can only be measured by the cooperative efforts of employees and management to resolve these problems in a fair and equitable manner.

Essentially, the PATHFINDER Employee and Family Assistance Program policy consists of the following four phases:

1. Identification through documentation by the supervisor of a continuous job performance problem that appears to be related to a personal problem.
2. Referral by the supervisor to PATHFINDER of the troubled employee for professional diagnosis of the problem.
3. Diagnosis and referral to the proper treatment and follow-up as needed.
4. Counseling, treatment and follow-up is provided as needed.

PROCEDURE

1. When an employee's documented work performance falls below established organizational standards, it will be called to his/her attention by the supervisor according to established procedures.
2. Supervisors will not attempt to diagnose work performance problems to try to find causes. If it appears that a problem exists which prevents improved work performance or attendance, the supervisor will refer the employee to PATHFINDER for professional counseling.
3. If the employee accepts the referral to PATHFINDER and job performance and attendance improve to an acceptable level, no further action will be taken.



POLICY 3 Page 2 of 2

Procedures For Implementation (cont'd)

4. If the employee refuses the referral to PATHFINDER and job performance or attendance problems continue, then established organization procedures will apply.

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POLICY 4 Page 1 of 4

PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM SERVICE AGREEMENT

The Kimball Medical Center shall provide the Toms River School District with the following service through the PATHFINDER Employee and Family Assistance Program.

1. Brochures to the employer describing what services PATHFINDER Program offers to the employer.
2. Brochures to every employee giving answers to questions most asked about the PATHFINDER Program.
3. Posters giving information regarding the PATHFINDER Program to be strategically placed in employee lounges, bulletin boards, time clock areas, etc. (necessary number of posters will be determined by Subscriber, Toms River School District Administrator and Director of PATHFINDER).
4. An informational flier for distribution in every employee's pay envelope.
5. Inservice training sessions for all employees consisting of:

a. Training

Includes film explaining how to use the PATHFINDER Program. A lecture on growth of Employee Assistance Programs and its importance to the employee.

b. Confidentiality

1. Information segment explaining confidentiality of the program.
2. Explanation of numerical billing. The client's name will never appear on any billing statement. Only the number assigned by the PATHFINDER Program.

c. Availability

1. How to contact PATHFINDER Counselor.
2. Family participation in the program.



PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM SERVICE AGREEMENT

d. Question and Answer Segment

An opportunity to satisfy any questions about PATHFINDER.

6. Inservice training sessions for supervisory personnel to discuss the role of a supervisor in dealing with Employee Problems.
7. Inservice training sessions will be scheduled at the convenience of the Toms River School District.

Cost and Service to the Toms River School District

1. The retainer for the above service for one year is \$5,000.00.
2. The Toms River School District agrees to pay \$30.00 for each session provided to an employee or family member up to three sessions.
3.
 - a) At the close of each month the Toms River School District will receive a billing statement for each unit of service by PATHFINDER. This billing statement will be due for payment to Kimball Medical Center's PATHFINDER Employee and Family Assistance Program within 10 days of receipt.
 - b) The Toms River School District will receive a monthly report from the Director of PATHFINDER stating the number of the School District's employees served that month by the PATHFINDER Program.
4. Upon referral to an appropriate source, the employee is responsible for the fee charged by the referral source.

EXAMPLE: If the PATHFINDER counselor refers an employee to an attorney for assistance, the employee is responsible for the legal fee.

- a) Employees and their family members may continue for an additional 3 sessions if necessary or desired. The employee would be responsible for the fee of \$30.00 per session.
- b) Any visits following the sixth visit will be billed to the client at the prevailing rates.

PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM SERVICE AGREEMENT

5. When the employer is billed, a confidential system is put into effect:
 - a) Under no circumstances will the employer know which of their employees are using the PATHFINDER services.
6. PATHFINDER Program will, under any and all circumstances, adhere to federal and state laws regarding the confidentiality of clients.
 - a) PATHFINDER will release the identity of a client to the Toms River School District when a client has been mandatorily referred. The client in such cases must sign a confidentiality release form. All clients self referred to PATHFINDER will retain total and complete anonymity and confidentiality.
 - b) The Toms River School District shall agree to accept numerical billing from the PATHFINDER Employee and Family Assistance Program. Under no circumstances will the name of the employee appear on the bill sent to the School District.
 - c) The Director of PATHFINDER shall design a cross index filling system numerically and alphabetically to be used only by designated PATHFINDER staff members. The file will be placed in the Director of PATHFINDER'S office in locked file cabinet marked "Confidential".

POLICY 4 Page 4 of 4

PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM SERVICE AGREEMENT

Date of Inception: July 1, 1998

Date of Completion: July 1, 1999



Anthony Harold, Director of Outpatient Services
Kimball Medical Center Behavioral Health



Robert Ciliento
Assistant Superintendent
Toms River School District

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POLICY 1 PAGE 1 of 2

PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM POLICY STATEMENT

The Administration of the Toms River School District recognizes that a variety of personal problems can have a negative effect on an employee's job performance. Very often the employee will be able to resolve his/her problem before it becomes chronic and the effect on job performance will be minimal. In other cases, normal supervisory assistance will provide the guidance by which problems can be resolved, and unacceptable performance will return to a satisfactory level. However, in some cases, neither of the two preceding methods of problem solving will be effective and unsatisfactory job performance will persist.

In view of the implicit contract that exists between employer and employee, the school district believes it to be in the best interest of both parties to provide an Employee and Family Assistant Program which deals with such personal problems and, therefore, establishes the following policy to handle such problems.

1. We will proceed on the premise that almost any human problem can be resolved. This is true whether the problem be one of physical or mental illness, finances, marital or family distress, alcoholism, drug abuse, or legal problems.
2. While it is the personal responsibility of any employee to resolve any problem causing unacceptable job performance, this policy statement assures all employees that the school district will offer assistance to resolve such problems in a confidential manner and that their job tenure, salary increments or fringe benefits will not be jeopardized in any way by utilizing the PATHFINDER Program.
3. All administrative procedures and records governing an employee's supervisory referral to PATHFINDER will be preserved with the highest degree of confidence.
4. Employees so referred will be required to complete the course of treatment prescribed by the PATHFINDER staff to resolve the personal problems causing unsatisfactory job performance.



PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM POLICY STATEMENT

When required, sick leave will be granted on the same basis as it is granted for any health problem, with consideration being given to the use of vacation time or leave without pay to complete the prescribed program of treatment.

- 5.. An employee's continued refusal to accept diagnosis and treatment for a job performance problem will be dealt with in the same manner that similar refusals or treatment failures are handled for other employee problems, when the results of such refusals or failures continue to affect job performance or attendance.
6. Employees who have a problem which they feel may affect work performance are encouraged to voluntarily seek counseling and information on a confidential basis by contacting the PATHFINDER Program Director.

Employees are assured that job, future and promotion will not be jeopardized by utilizing this employee service. Existing confidentiality regulations also apply to such voluntary referrals.

KIMBALL MEDICAL CENTER

An affiliate of the Saint Barnabas Health Care System

RONALD J. DEL MAURO
President and Chief Executive Officer
Saint Barnabas Health Care System

JOANNE CARROCINO, FACHE
Executive Director
Kimball Medical Center

POLICY 2 Page 1 of 2

PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM

The purpose of this program is to assist all employees who receive their salary in whole or in part from the Toms River School District, who develop a problem affecting their job performance, and to aid them in obtaining assistance before that problem renders them unemployable in this school district.

This program will:

1. Establish policy and procedural guidelines dealing with all problems causing declining work performance.
2. Inform and train all employees as to their respective roles in this program.
3. Provide channels of referral for evaluation, treatment and follow-up resources so as to ensure that an acceptable level of job performance is maintained.

PURPOSE

School District Responsibility

1. The school district recognizes that most human problems can be successfully resolved, provided that they are identified as an early stage and referral is made to an appropriate resource. This is true whether the problem is a medical one requiring the skills of medicine or psychiatry, or one requiring the skills of professional counselors.
2. The school district recognizes that all human problems are potentially serious health, behavioral, or social problems which could have a negative impact on the lives of affected employees and their families.
3. The school district maintains an attitude of assistance and/or treatment toward such problems encountered by employees. It must be recognized, however, that successful resolution of such problems requires a high degree of the employee's personal motivation and cooperation.



PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM

School District Responsibility (cont'd)

4. Mandatory referral: The employee will be referred to PATHFINDER when it appears that a personal problem is interfering with acceptable job performance. The nature of the problem will be identified and referral made to the appropriate assistance resource. If the employee refuses the help offered by PATHFINDER, and his/her job performances does not improve, the employee will then be subject to the school district's disciplinary procedure.
5. As an employer, the school district has the right to intervene in cases of employee's impaired job performance, which intervention is not to be construed as interfering with any employee's private life.
6. Implementation of this policy will not result in other privileges or exemptions from the standard administrative practices applicable to job performance

Employee Responsibility

1. When the school district refers an employee to an appropriate assistance/treatment resource through PATHFINDER because of that employee's job affecting-problem, it is expected that the employee will remain in the prescribed program until the regimen of assistance/treatment is completed.
2. When the employee cooperates fully with the prescribed assistance/treatment program, but job performance still remains unacceptable after a reasonable length of time, then the school district's personnel procedures relative to poor job performance will be implemented.
3. Voluntary referral: Any employee who recognizes that he/she has a problem that may affect job performance is encouraged to seek help either through the PATHFINDER Program or from private resources. Such an employee is under no obligation to notify school district personnel that he/she is seeking help for a personal problem.

N.B. THIS POLICY STATEMENT ALSO ASSURES ALL EMPLOYEES THAT CONFIDENTIALITY OF ALL PERSONNEL AND TREATMENT RECORDS WILL BE MAINTAINED AT ALL TIMES.

KIMBALL **MEDICAL CENTER**

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President and Chief Executive Officer
Saint Barnabas Health Care System

JOANNE CARROCINO, FACHE
Executive Director
Kimball Medical Center

POLICY 3 Page 1 of 2

PATHFINDER EMPLOYEE AND FAMILY ASSISTANCE PROGRAM --PROCEDURES FOR IMPLEMENTATION--

Implementation of this policy reflects the concern of the Toms River School District for its employees who may be having trouble with a personal problem; it is our desire to help resolve such problems. The success of this program can only be measured by the cooperative efforts of employees and management to resolve these problems in a fair and equitable manner.

Essentially, the PATHFINDER Employee and Family Assistance Program policy consists of the following four phases:

1. Identification through documentation by the supervisor of a continuous job performance problem that appears to be related to a personal problem.
2. Referral by the supervisor to PATHFINDER of the troubled employee for professional diagnosis of the problem.
3. Diagnosis and referral to the proper treatment and follow-up as needed.
4. Counseling, treatment and follow-up is provided as needed.

PROCEDURE

1. When an employee's documented work performance falls below established organizational standards, it will be called to his/her attention by the supervisor according to established procedures.
2. Supervisors will not attempt to diagnose work performance problems to try to find causes. If it appears that a problem exists which prevents improved work performance or attendance, the supervisor will refer the employee to PATHFINDER for professional counseling.
3. If the employee accepts the referral to PATHFINDER and job performance and attendance improve to an acceptable level, no further action will be taken.



POLICY 3 Page 2 of 2

Procedures For Implementation (cont'd)

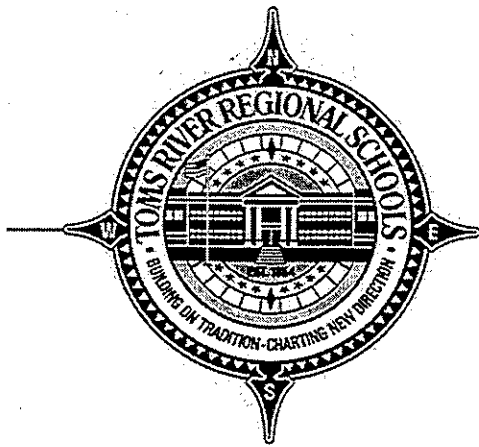
4. If the employee refuses the referral to PATHFINDER and job performance or attendance problems continue, then established organization procedures will apply.

BOARD AGENDA
AUGUST 26, 1998
SUBSTITUTES

SUBSTITUTE	CERTIFICATION
1 Mr. Timothy R. Amato	COUNTY CERTIFICATE - K-12
2 Mr. Richard M. Anzaldo	HEALTH & PHYSICAL ED/ELEMENTARY
3 Ms. Melissa Ann Babinski	COUNTY CERTIFICATE - APPLYING
4 Ms. Erica L. Bergen	COUNTY CERTIFICATE - APPLYING
5 Ms. Jennifer A. Book	HEALTH & PHYSICAL EDUCATION
6 Ms. Amy Bukowski	COUNTY CERTIFICATE - APPLYING
7 Ms. Wilma E. Carrozza	COUNTY CERTIFICATE - K-12
8 Ms. Mary Lou Clark	COUNTY CERTIFICATE - APPLYING
9 Ms. Wendy Lee Clinton	CERT.ELIG.W/ADV.STDG. - ELEMENTARY
10 Mr. Earl Joseph Durand	CERT. ELIGIBILITY - ELEMENTARY
11 Ms. Brenda A. Eyles	ELEMENTARY
12 Ms. Carrie A. Greiner	CERT.ELIG.W/ADV.STDG. - ELEMENTARY
13 Ms. Bonnie Hiller	ELEMENTARY
14 Ms. Corinna Jean Jacobs	COUNTY CERTIFICATE - APPLYING
15 Ms. Patricia Ursula Jude	COUNTY CERTIFICATE - APPLYING
16 Ms. Eileen R. Koskowski	SECRETARY
17 Ms. Maria A. Maggio	SPECIAL ED & ELEMENTARY
18 Mr. Hope T. Maihofer	SECRETARY
19 Ms. Cynthia A. McHugh	ENGLISH/ELEMENTARY
20 Ms. Marie Meigh	ELEMENTARY
21 Ms. Valerie J. Milkovitz	CERT.OF.ELIG.W/ADV.ST. - ELEMENTARY
22 Mr. Debra S. Nazzaro	COUNTY CERTIFICATE - APPLYING

BOARD AGENDA
AUGUST 26, 1998
SUBSTITUTES

SUBSTITUTE	CERTIFICATION
23 Mr. Dale R. Orlovsky	COUNTY CERTIFICATE - APPLYING
24 Ms. Veronica Patterson	ELEMENTARY
25 Ms. Christine Picerno	COUNTY CERTIFICATE - APPLYING
26 Ms. Daria Protono	CERT.ELIGIBILITY - ELEMENTARY
27 Ms. Deirdre Marie Quigley	COUNTY CERTIFICATE - APPLYING
28 Ms. Teresa A. Roth	COUNTY CERTIFICATE - APPLYING
29 Ms. Melanie S. Sanko	COUNTY CERTIFICATE - K-12
30 Ms. Francine Shafran	ELEMENTARY
31 Mr. Adam M. Shubsda	COUNTY CERTIFICATE - K-12
32 Ms. Samantha Jean Siciliano	SECRETARY/TEACHER AIDE/PLAYGROUND AIDE
33 Mr. Alfred B. Sneed	MATH/GEN. SCIENCE/PRINCIPAL/SUPERVISOR
34 Ms. Joanne Starace	COUNTY NURSE CERTIFICATE - APPLYING
35 Ms. Marisa Ann Szpiech	ELEMENTARY
36 Ms. Jennifer A. Tramontano	CERT.ELIG-SPEC.ED & W/ADV.STDG.-ELEM.
37 Ms. Laura Marie Van Dusen	COUNTY CERTIFICATE - APPLYING
38 Ms. Linda M. Waldron	ELEMENTARY
39 Ms. Diane M. Wedding	BUSINESS
40 Ms. Susan Elizabeth Womack	ELEMENTARY - PENDING



Toms River Regional Schools

JOHN R. GARRABRANT
SENIOR ASSISTANT SUPERINTENDENT

1144 Hooper Avenue, Toms River, NJ 08753
(732) 505-5508 • Fax: (732) 505-9330

August 10, 1998

Ms. Lucille Reilly, Superintendent of Schools
Ocean County Superintendent's Office
212 Washington Street
Toms River, NJ 08753

Dear Ms. Reilly:

Please find enclosed the Toms River Regional School's **Annual District Report Of Vandalism, Violence and Substance Abuse** as requested in a memo from Barbara Anderson, Assistant commissioner, Division of Student Services on May 6, 1998.

If you have any further requests, please call my office.

Sincerely,

John R. Garrabrant
Senior Assistant Superintendent

/do

attachment

cc: Mr. Michael Ritacco, Superintendent of Schools
Ms. Margaret Bartlett, Assistant Superintendent of Schools



INSTRUCTIONS: Enter the aggregate number of incidents as reported on the Vandalism, Violence, and Substance Abuse Incident Report Form or locally designed form. File this report with the county superintendent of schools by August 14, 1998.

County: Ocean
 District: Toms River Regional

51
 51 29

ANNUAL DISTRICT REPORT OF VANDALISM, VIOLENCE, AND SUBSTANCE ABUSE

1997-98 School Year

Section I

A. Enter the number of students (unduplicated count) involved in incidents reported in Section B 344.

B. Indicate the total number of each type of incident: (if zero (0), leave blank.)

1. VANDALISM	2. VIOLENCE	3. WEAPONS	4. SUBSTANCE ABUSE
a) <u>1</u> Arson b) <u>1</u> Burglary c) <u>14</u> Damage to Property d) <u>15</u> Fireworks Offense e) <u>15</u> Theft f) <u>1</u> Trespassing Number that were: bias incidents. _____ incidents where victim was a staff member. <u>4</u>	a) <u>57</u> Simple Assault b) <u>1</u> Aggravated Assault c) <u>61</u> Fight d) <u>1</u> Gang Fight e) <u>1</u> Robbery f) <u>1</u> Extortion g) <u>1</u> Sex Offense h) <u>1</u> Other Violence Offense Number that were: bias incidents. _____ incidents where victim was a staff member. _____	a) <u>3</u> Bomb Offense b) <u>3</u> Possession of Firearm c) <u>3</u> Assault with a Firearm d) <u>3</u> Assault with other Weapon Submit one completed Section III for each student expelled/removed for a weapons incident. e) <u>8</u> Possession of other Weapon f) <u>1</u> Sale or Transfer of Weapon Number that were: bias incidents. _____ incidents where victim was a staff member. <u>1</u>	alcohol marijuana other a) Use <u>6</u> <u>90</u> <u>34</u> b) Possession <u>13</u> <u>6</u> c) Distribution <u>1</u>

C. 1. Total Estimated Cost to District of Vandalism: \$ 4,867.00

2. Total Number of Vandalism Incidents Involving Cost to District: 15

D. Total number of actions taken: (If zero (0), leave blank.):

1. 31 complaint filed with police
1 police notified (no complaint filed)
 2. 71 in-school suspension
273 out-of-school suspension
 other action _____

*Submit one completed Section II for each student.

Date of School Board Meeting Data (to be) reported: 8/26/98

Signature of Chief School Administrator: [Signature]

Incident No.: 412198 County Code: 51 District: 5129
 School Type: Elementary Middle/Jr. (contains gr. 7 or 8) ☒ Senior High School (gr. 10 & above)

VANDALISM, VIOLENCE, AND SUBSTANCE ABUSE INCIDENT REPORT FORM

Sections II and III

Section II: Complete a separate Section II for each student expelled or removed from school.

Check One: ☐ Expulsion
☒ Removal to alternative program/school Specify: referred from 1144 5/12/98

Check the student group and race/ethnicity of the student expelled or removed in the appropriate box below.

STUDENT GROUP	RACE/ETHNICITY	VANDALISM	VIOLENCE	WEAPONS	SUBSTANCE ABUSE
☐ regular education	White ☐	☐	☐	☐	☐
☒ special education (SE)	Black ☐	☐	☐	☐	☐
☐ If SE, classification	Hispanic ☐	☐	☐	☐	☒
<u>P.T.</u>	American Indian ☐	☐	☐	☐	☐
	Asian or Pacific Islander ☐	☐	☐	☐	☐

Section III: Complete a separate Section III for each student who committed a bomb or firearm offense, or an assault with other weapon.

Check the category on the first line, then check the appropriate box.

Bomb (If offender's identity is unknown, check here.)	Firearm: ☐ Possession ☐ Assault	Assault with Other Weapon
☐ Explosive device (detonated)	☐ Handgun	Describe the weapon.
☐ Explosive device (not detonated but detonation possible)	☐ Rifle or shotgun	
☐ Fake bomb (detonation not possible)	☐ Other firearm**	
☐ Bomb threat (no bomb found)	☐ Fake gun**	

* Sections II and III are to be submitted with the Annual District Report of Vandalism, Violence and Substance Abuse.

** A firearm can be converted to expel a projectile by action of explosive or propellant, e.g., starter gun. A fake gun cannot be so converted.

Incident No.: _____ Date: 1/22/98 County Code: 51 District Code: 5129
School Type: _____ Elementary _____ Middle/Jr. (contains gr. 7 or 8) ☒ Senior High School (gr. 10 & above)

VANDALISM, VIOLENCE, AND SUBSTANCE ABUSE INCIDENT REPORT FORM

Sections II and III

Section II*: Complete a separate Section II for each student expelled or removed from school.

Check One: ☐ Expulsion
☒ Removal to alternative program/school Specify: referred by IHE 1-22-98

Check the student group and race/ethnicity of the student expelled or removed in the appropriate box below.

STUDENT GROUP	RACE/ETHNICITY	VANDALISM	VIOLENCE	WEAPONS	SUBSTANCE ABUSE
☐ regular education	☐ White	☐	☒	☐	☐
☒ special education (SE)	☐ Black	☐	☐	☐	☐
☐ If SE, classification _____	☐ Hispanic	☐	☐	☐	☐
	☐ American Indian	☐	☐	☐	☐
	☐ Asian or Pacific Islander	☐	☐	☐	☐

Section III*: Complete a separate Section III for each student who committed a bomb or firearm offense, or an assault with other weapon.

Check the category on the first line, then check the appropriate box.

Bomb (If offender's identity is unknown, check here.)	Firearm: Possession Assault	Assault with Other Weapon
☐ Explosive device (detonated)	☐ Handgun	Describe the weapon. _____ _____ _____
☐ Explosive device (not detonated but detonation possible)	☐ Rifle or shotgun	
☐ Fake bomb (detonation not possible)	☐ Other firearm**	
☐ Bomb threat (no bomb found)	☐ Fake gun**	

* Sections II and III are to be submitted with the Annual District Report of Vandalism, Violence and Substance Abuse.
** A firearm can be converted to expel a projectile by action of explosive or propellant, e.g., starter gun. A fake gun cannot be so converted.

Incident No.: _____ Date: 10-22-97 County Code: 51 District Code: 5124
School Type: _____ Elementary _____ Middle/Jr. (contains gr. 7 or 8) ☒ Senior High School (10 & above)

VANDALISM, VIOLENCE, AND SUBSTANCE ABUSE INCIDENT REPORT FORM

Sections II and III

Section II*: Complete a separate Section II for each student expelled or removed from school.

Check One: ☐ Expulsion ☒ Removal to alternative program/school Specify: referred 10-22-97 for party at 145

Check the student group and race/ethnicity of the student expelled or removed in the appropriate box below.

STUDENT GROUP	RACE/ETHNICITY	VANDALISM	VIOLENCE	WEAPONS	SUBSTANCE ABUSE
☐ regular education	White ☐	☐	☒	☐	☐
☐ special education (SE)	Black ☐	☐	☐	☐	☐
☐ If SE, classification _____	Hispanic ☐	☐	☐	☐	☐
	American Indian ☐	☐	☐	☐	☐
	Asian or Pacific Islander ☐	☐	☐	☐	☐

Section III*: Complete a separate Section III for each student who committed a bomb or firearm offense, or an assault with other weapon.

Check the category on the first line, then check the appropriate box.

Bomb (If offender's identity is unknown, click here.) _____	Firearm: ☐ Possession ☐ Assault	Assault with Other Weapon
☐ Explosive device (detonated)	☐ Handgun	Describe the weapon. _____ _____ _____
☐ Explosive device (not detonated but detonation possible)	☐ Rifle or shotgun	
☐ Fake bomb (detonation not possible)	☐ Other firearm**	
☐ Bomb threat (no bomb found)	☐ Fake gun**	

* Sections II and III are to be submitted with the Annual District Report of Vandalism, Violence and Substance Abuse.
** A firearm can expel or be converted to expel a projectile by action of explosive or propellant, e.g., starter gun. A fake gun cannot be so converted.

Incident No.: _____ Date: 3/14/98 County Code: 51 District Code: 5129
School Type: _____ Elementary _____ Middle/Jr. (contains gr. 7 or 8) ☒ Senior High School (gr. 10 & above)

VANDALISM, VIOLENCE, AND SUBSTANCE ABUSE INCIDENT REPORT FORM

Sections II and III

Section II*: Complete a separate Section II for each student expelled or removed from school.

Check One: ☐ Expulsion ☒ Removal to alternative program/school Specify: referred for 145 3/14/98 for property

Check the student group and race/ethnicity of the student expelled or removed in the appropriate box below.

STUDENT GROUP	RACE/ETHNICITY	VANDALISM	VIOLENCE	WEAPONS	SUBSTANCE ABUS
☒ regular education	White ☐	☐	☒	☐	☐
☐ special education (SE)	Black ☐	☐	☐	☐	☐
☐ If SE, classification _____	Hispanic ☐	☐	☐	☐	☐
	American Indian ☐	☐	☐	☐	☐
	Asian or Pacific Islander ☐	☐	☐	☐	☐

Section III*: Complete a separate Section III for each student who committed a bomb or firearm offense, or an assault with other weapon.

Check the category on the first line, then check the appropriate box.

Bomb (If offender's identity is unknown, check here.) _____	Firearm: ☐ Possession ☐ Assault	Assault with Other Weapon
☐ Explosive device (detonated)	☐ Handgun	Describe the weapon. _____ _____ _____
☐ Explosive device (not detonated but detonation possible)	☐ Rifle or shotgun	
☐ Fake bomb (detonation not possible)	☐ Other firearm**	
☐ Bomb threat (no bomb found)	☐ Fake gun**	

* Sections II and III are to be submitted with the Annual District Report of Vandalism, Violence and Substance Abuse.

** A firearm can be converted to expel a projectile by action of explosive or propellant, e.g., starter gun. A fake gun cannot be so converted.

Incident No.: 122498 County Code: 5 District Code: 129
School Type: Elementary Middle/Jr. (contains gr. 7 or 8) ☒ Senior High School (gr. 10 & above)

VANDALISM, VIOLENCE, AND SUBSTANCE ABUSE INCIDENT REPORT FORM

Sections II and III

Section II*: Complete a separate Section II for each student expelled or removed from school.

Check One:

☐ Expulsion
☐ Removal to alternative program/school Specify: _____

Check the student group and race/ethnicity of the student expelled or removed in the appropriate box below.

STUDENT GROUP	RACE/ETHNICITY	VANDALISM	VIOLENCE	WEAPONS	SUBSTANCE ABUSE
☐ regular education	☐ White	☐	☐	☐	☐
☐ special education (SE)	☐ Black	☐	☐	☐	☐
☐ If SE, classification _____	☐ Hispanic	☐	☐	☐	☐
	☐ American Indian	☐	☐	☐	☐
	☐ Asian or Pacific Islander	☐	☐	☐	☐

Section III*: Complete a separate Section III for each student who committed a bomb or firearm offense, or an assault with other weapon.

Check the category on the first line, then check the appropriate box.

☐ Bomb (If offender's identity is unknown, check here.) _____	Firearm: ☐ Possession ☐ Assault	☒ Assault with Other Weapon
☐ Explosive device (detonated)	☐ Handgun	Describe the weapon. <u>sharp pencil</u>
☐ Explosive device (not detonated but detonation possible)	☐ Rifle or shotgun	
☐ Fake bomb (detonation not possible)	☐ Other firearm**	
☐ Bomb threat (no bomb found)	☐ Fake gun**	

* Sections II and III are to be submitted with the Annual District Report of Vandalism, Violence and Substance Abuse.

** A firearm can be converted to expel a projectile by action of explosive or propellant, e.g., starter gun. A fake gun cannot be so converted.

Incident No.: _____ Date: 3/4/98 County Code: 51 District Code: 5129
School Type: _____ Elementary ☒ Middle/Jr. (contains gr. 7 or 8) _____ Senior High School (gr. 10 & above)

VANDALISM, VIOLENCE, AND SUBSTANCE ABUSE INCIDENT REPORT FORM

Sections II and III

Section II*: Complete a separate Section II for each student expelled or removed from school.

Check One:

☐ Expulsion
☐ Removal to alternative program/school Specify: _____

Check the student group and race/ethnicity of the student expelled or removed in the appropriate box below.

STUDENT GROUP	RACE/ETHNICITY	VANDALISM	VIOLENCE	WEAPONS	SUBSTANCE ABUSE
☐ regular education	☐ White	☐	☐	☐	☐
☐ special education (I/SE)	☐ Black	☐	☐	☐	☐
☐ If SE, classification _____	☐ Hispanic	☐	☐	☐	☐
	☐ American Indian	☐	☐	☐	☐
	☐ Asian or Pacific Islander	☐	☐	☐	☐

Section III*: Complete a separate Section III for each student who committed a bomb or firearm offense, or an assault with other weapon.

Check the category on the first line, then check the appropriate box.

Bomb (If offender's identity is unknown, check here.) _____	Firearm: ☐ Possession ☐ Assault	☒ Assault with Other Weapon
☐ Explosive device (detonated)	☐ Handgun	Describe the weapon. <u>letter opener</u>
☐ Explosive device (not detonated but detonation possible)	☐ Rifle or shotgun	
☐ Fake bomb (detonation not possible)	☐ Other firearm**	
☐ Bomb threat (no bomb found)	☐ Fake gun**	

* Sections II and III are to be submitted with the Annual District Report of Vandalism, Violence and Substance Abuse.
** A firearm can be converted to expel a projectile by action of explosive or propellant, e.g., starter gun. A fake gun cannot be so converted.

Incident No.: _____ Date: 5/15/98 County Code: 5 District Code: 5 / 2 / 9
School Type: _____ Elementary _____ Middle/Jr. (contains gr. 7 or 8) _____ Senior Hg. _____ ol (gr. 10 & above)

VANDALISM, VIOLENCE, AND SUBSTANCE ABUSE INCIDENT REPORT FORM

Sections II and III

Section II*: Complete a separate Section II for each student expelled or removed from school.

Check One: _____ Expulsion _____ Removal to alternative program/school Specify: _____

Check the student group and race/ethnicity of the student expelled or removed in the appropriate box below.

STUDENT GROUP	RACE/ETHNICITY	VANDALISM	VIOLENCE	WEAPONS	SUBSTANCE ABUSE
_____ regular education	White _____	_____	_____	_____	_____
_____ special education (SE)	Black _____	_____	_____	_____	_____
If SE, classification _____	Hispanic _____	_____	_____	_____	_____
	American Indian _____	_____	_____	_____	_____
	Asian or Pacific Islander _____	_____	_____	_____	_____

Section III*: Complete a separate Section III for each student who committed a bomb or firearm offense, or an assault with other weapon.

Check the category on the first line, then check the appropriate box.

Bomb (If offender's identity is unknown, check here.) _____	Firearm: _____ Possession _____ Assault _____	Assault with Other Weapon
☐ Explosive device (detonated)	☐ Handgun	Describe the weapon. <u>Kitchen Knife</u>
☐ Explosive device (not detonated but detonation possible)	☐ Rifle or shotgun	
☐ Fake bomb (detonation not possible)	☐ Other firearm** _____	
☐ Bomb threat (no bomb found)	☐ Fake gun** _____	

* Sections II and III are to be submitted with the Annual District Report of Vandalism, Violence and Substance Abuse.

** A firearm can be converted to expel a projectile by action of explosive or propellant, e.g., starter gun. A fake gun cannot be so converted.

Incident No.: _____ Date: 12/12/97 County Code: 51 District Code: 5129
School Type: _____ Elementary ☒ Middle/Jr. (contains gr. 7 or 8) _____ Senior High School (gr. 10 & above)

VANDALISM, VIOLENCE, AND SUBSTANCE ABUSE INCIDENT REPORT FORM

Sections II and III

Section II*: Complete a separate Section II for each student expelled or removed from school.

Check One: _____ Expulsion
_____ Removal to alternative program/school Specify: _____

Check the student's group and race/ethnicity of the student expelled or removed in the appropriate box below.

STUDENT GROUP	RACE/ETHNICITY	VANDALISM	VIOLENCE	WEAPONS	SUBSTANCE ABUSE
☐ regular education	☐ White	☐	☐	☐	☐
☐ special education (SE)	☐ Black	☐	☐	☐	☐
☐ If SE, classification	☐ Hispanic	☐	☐	☐	☐
	☐ American Indian	☐	☐	☐	☐
	☐ Asian or Pacific Islander	☐	☐	☐	☐

Section III*: Complete a separate Section III for each student who committed a bomb or firearm offense, or an assault with other weapon.

Check the category on the first line, then check the appropriate box.

Bomb (If offender's identity is unknown, check here.) _____	Firearm: ☒ Possession ☐ Assault	Assault with Other Weapon
☐ Explosive device (detonated)	☐ Handgun	Describe the weapon. _____ _____
☐ Explosive device (not detonated but detonation possible)	☐ Rifle or shotgun	
☐ Fake bomb (detonation not possible)	☒ Other firearm** <u>defused hand</u>	
☐ Bomb threat (no bomb found)	☐ Fake gun** <u>granade</u>	

* Sections II and III are to be submitted with the Annual District Report of Vandalism, Violence and Substance Abuse.

** A firearm can be converted to expel a projectile by action of explosive or propellant, e.g., starter gun. A fake gun cannot be so converted.

Incident No.: D-318197 County Code: 51 District Cod 129

School Type: Elementary Middle/Jr. (contains gr. 7 or 8) Senior High School (gr. 10 & above)

VANDALISM, VIOLENCE, AND SUBSTANCE ABUSE INCIDENT REPORT FORM

Sections II and III

Section II*: Complete a separate Section II for each student expelled or removed from school.

Check One: Expulsion Removal to alternative program/school Specify:

Check the student group and race/ethnicity of the student expelled or removed in the appropriate box below.

STUDENT GROUP	RACE/ETHNICITY	VANDALISM	VIOLENCE	WEAPONS	SUBSTANCE ABUSE
regular education	White				
special education (SE)	Black				
If SE, classification	Hispanic				
	American Indian				
	Asian or Pacific Islander				

Section III*: Complete a separate Section III for each student who committed a bomb or firearm offense, or an assault with other weapon.

Check the category on the first line, then check the appropriate box.

Bomb (If offender's identity is unknown, check here.)	Firearm: Possession Assault	Assault with Other Weapon
Explosive device (detonated)	Handgun	Describe the weapon.
Explosive device (not detonated but detonation possible)	Rifle or shotgun	
Fake bomb (detonation not possible)	Other firearm**	
Bomb threat (no bomb found)	Fake gun**	

* Sections II and III are to be submitted with the Annual District Report of Vandalism, Violence and Substance Abuse.
** A firearm can expel or be converted to expel a projectile by action of explosive or propellant, e.g., starter gun. A fake gun cannot be so converted.

Incident No.: _____ Date: 2/6/98 County Code: 51 District Code: 5129
School Type: _____ Elementary _____ Middle/Jr. (contains gr. 7 or 8) ☒ Senior High School (gr. 10 & above)

VANDALISM, VIOLENCE, AND SUBSTANCE ABUSE INCIDENT REPORT FORM

Sections II and III

Section II*: Complete a separate Section II for each student expelled or removed from school.

Check One: ☐ Expulsion
☐ Removal to alternative program/school Specify: _____

Check the student group and race/ethnicity of the student expelled or removed in the appropriate box below.

STUDENT GROUP	RACE/ETHNICITY	VANDALISM	VIOLENCE	WEAPONS	SUBSTANCE ABUSE
☐ regular education	White ☐	☐	☐	☐	☐
☐ special education (SE)	Black ☐	☐	☐	☐	☐
If SE, classification _____	Hispanic ☐	☐	☐	☐	☐
	American Indian ☐	☐	☐	☐	☐
	Asian or Pacific Islander ☐	☐	☐	☐	☐

Section III*: Complete a separate Section III for each student who committed a bomb or firearm offense, or an assault with other weapon.

Check the category on the first line, then check the appropriate box.

☐ Bomb (If offender's identity is unknown, check here.) _____	Firearm: ☒ Possession ☐ Assault	☐ Assault with Other Weapon
☐ Explosive device (detonated)	☐ Handgun	Describe the weapon. _____ _____
☐ Explosive device (not detonated but detonation possible)	☐ Rifle or shotgun	
☐ Fake bomb (detonation not possible)	☐ Other firearm** _____	
☐ Bomb threat (no bomb found)	☒ Fake gun**	

* Sections II and III are to be submitted with the Annual District Report of Vandalism, Violence and Substance Abuse.

** A firearm can be converted to expel a projectile by action of explosive or propellant, e.g., starter gun. A fake gun cannot be so converted.



48.

**BOARD OF EDUCATION OF THE TOMS RIVER REGIONAL SCHOOLS
IN THE COUNTY OF OCEAN**

EMERGENT EMPLOYEE RESOLUTION

Upon motion duly made, seconded and carried, it was

RESOLVED, that the persons whose names appear on the attached list were employed by the Board of Education of the Toms River Regional School District in the County of Ocean on an emergent basis in the positions and effective dates as specified.

The employment of the above applicants
was authorized at the meeting of the
Toms River Regional Board of Education
in the County of Ocean held on
August 28, 1998.

Jerald A. Jellets, Board Secretary

TOMS RIVER REGIONAL SCHOOLS

August 26, 1998

Emergent Employees

<u>Name</u>	<u>Position</u>	<u>Date</u>
Duchak, Marilyn, J.	English Teacher	9/1/98
Golembeski, Cortlyn, E.	Spanish Teacher	9/1/98
Holmes, Patricia, A.	Grade 3 Teacher	9/1/98
Horner, Jennifer, W.	Grade 1 Teacher	9/1/98
Jimenez, Yolani, -	Spanish Teacher	9/1/98
Johnson, Susan, E.	Math/Science Teacher	9/1/98
Noonan, Tara, -	Special Education Teacher	9/1/98
Sprague, Jefferey, R.	Industrial Arts/Technology Teacher	9/1/98
Thomas, Patrick, M.	Science Teacher	9/1/98
Vuocolo, Joyce, I	Media Specialist	9/1/98
Zettell, Laurence, S	English Teacher	9/1/98
Wnorowski, Amy, R.	Special Education Paraprofessional	9/1/98
Ciser-Farr, Kathleen, -	Kindergarten Aide	9/1/98
Maravelis, Irene, -	Daycare Aide	9/1/98
Porzio, Rosemarie, J.	Daycare Aide	9/1/98
Hutter, Barbara, L.	Cafeteria Worker	9/1/98
Sommese, Christine, T.	Cafeteria Worker	9/1/98
Marcinkiewicz, Frank, -	Substitute Security Guard	9/1/98
Carrozza, Wilma, E	Girls Soccer Coach	9/1/98

47.B.

WHEREAS, the Board of Education of the Toms River Regional Schools has exceeded the maximum limit set law of 25 pupils for any kindergarten class, and

WHEREAS, this exceeding of the limit has occurred in two sections of kindergarten at the North Dover Elementary School, and

WHEREAS, this situation can be rectified by the hiring of two full day kindergarten aides or creating a section of kindergarten, now therefore be it

RESOLVED, that the Board of Education of the Toms River Regional Schools hereby authorized the Superintendent of Schools to hire two full day kindergarten aides to meet its legal mandate.

ADOPTED: August 26, 1998



49.
EDUCATIONAL ACTIVITY REQUESTS
August 26, 1998

Date of Trip	Activity	Destination	# of Pupils / Teachers	Cost	Trips #
9/23/98	Hooper Avenue Elementary	PNC Arts Center, Holmdel, NJ	106 pupils 4 teachers	-0-	075
9/24/98	Cedar Grove Elementary	PNC Arts Center, Holmdel, NJ	139 pupils 8 teachers	-0-	007
10/2/98	Hooper Avenue Elementary	PNC Arts Center, Holmdel, NJ	54 pupils 2 teachers	-0-	077
10/9/98	Hooper Avenue Elementary	Buehler Challenger & Science Center, Wayne, NJ	64 pupils 2 teachers	\$ 850.00	078
10/16/98	Hooper Avenue Elementary	Atlantic Farms, Wall, NJ	55 pupils 3 teachers	\$ 165.00	080
1/29/99	Cedar Grove Elementary	Liberty Science Center, Jersey City, NJ	140 pupils 7 teachers	\$ 1,155.00	090
5/5/99	North Dover Elementary	Buehler Challenger & Science Center, Wayne, NJ	32 pupils 1 teacher	\$ 425.00	061

Approved: August 26, 1998







STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
212 WASHINGTON STREET
P.O. BOX 2191
TOMS RIVER, N.J. 08754-2191
PHONE: 908-929-2078
FAX: 908-244-8242

CHRISTINE TODD WHITMAN, GOVERNOR

LEO KLAGHOLZ, COMMISSIONER
LUCILLE RIELLY, COUNTY SUPERINTENDENT

August 17, 1998

Mr. Michael J. Ritacco, Superintendent
Toms River Regional School District
1144 Hooper Avenue
Toms River, NJ 08753

Dear Mr. Ritacco:

I have reviewed your district's application for approval to hire an athletic coach holding a substitute certificate, and hereby grant permission for the following person to be employed by your Board of Education for the 1998-1999 school year:

<u>NAME</u>	<u>COACHING ASSIGNMENT</u>
ROBERT J. CASSIDY	ASSISTANT FOOTBALL

HSN

The above named person holds a New Jersey Substitute Certificate which has been recorded with the Ocean County Office of Education.

This certificate is limited to the endorsement indicating a specific coaching assignment and is subject to endorsement for each different substitute coaching assignment being approved by the County Superintendent of Schools.

Sincerely yours,

Lucille Rielly
Lucille Rielly
County Superintendent

LR:kp

Enclosures

Agudo
8/21/98
gm



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION
212 WASHINGTON STREET
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CHRISTINE TODD WHITMAN, GOVERNOR

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LUCILLE RIELLY, COUNTY SUPERINTENDENT

August 17, 1998

Mr. Michael J. Ritacco, Superintendent
Toms River Regional School District
1144 Hooper Avenue
Toms River, NJ 08753

Dear Mr. Ritacco:

I have reviewed your district's application for approval to hire an athletic coach holding a substitute certificate, and hereby grant permission for the following person to be employed by your Board of Education for the 1998-1999 school year:

<u>NAME</u>	<u>COACHING ASSIGNMENT</u>
MICHAEL CITTA	ASSISTANT FOOTBALL

The above named person holds a New Jersey Substitute Certificate which has been recorded with the Ocean County Office of Education.

This certificate is limited to the endorsement indicating a specific coaching assignment and is subject to endorsement for each different substitute coaching assignment being approved by the County Superintendent of Schools.

Sincerely yours,

Lucille Rielly
Lucille Rielly
County Superintendent

LR:kp

Enclosures

*Agenda
8/21/98
gm*



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LUCILLE RIELLY, COUNTY SUPERINTENDENT

August 17, 1998

Mr. Michael J. Ritacco, Superintendent
Toms River Regional School District
1144 Hooper Avenue
Toms River, NJ 08753

Dear Mr. Ritacco:

I have reviewed your district's application for approval to hire an athletic coach holding a substitute certificate, and hereby grant permission for the following person to be employed by your Board of Education for the 1998-1999 school year:

<u>NAME</u>	<u>COACHING ASSIGNMENT</u>
ROBERT C. MANGOLD	ASSISTANT FOOTBALL

HSN

The above named person holds a New Jersey Substitute Certificate which has been recorded with the Ocean County Office of Education.

This certificate is limited to the endorsement indicating a specific coaching assignment and is subject to endorsement for each different substitute coaching assignment being approved by the County Superintendent of Schools.

Sincerely yours,

Lucille Rielly
Lucille Rielly
County Superintendent

LR:kp

Enclosures

Agguda
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LUCILLE RIELLY, COUNTY SUPERINTENDENT

August 17, 1998

Mr. Michael J. Ritacco, Superintendent
Toms River Regional School District
1144 Hooper Avenue
Toms River, NJ 08753

Dear Mr. Ritacco:

I have reviewed your district's application for approval to hire an athletic coach holding a substitute certificate, and hereby grant permission for the following person to be employed by your Board of Education for the 1998-1999 school year:

<u>NAME</u>	<u>COACHING ASSIGNMENT</u>
MEGAN RUSSELL	HSN ASSISTANT FIELD HOCKEY

The above named person holds a New Jersey Substitute Certificate which has been recorded with the Ocean County Office of Education.

This certificate is limited to the endorsement indicating a specific coaching assignment and is subject to endorsement for each different substitute coaching assignment being approved by the County Superintendent of Schools.

Sincerely yours,

Lucille Rielly
Lucille Rielly
County Superintendent

LR:kp

Enclosures

*Agenda
8/21/98
gm*



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CHRISTINE TODD WHITMAN, GOVERNOR

LEO KLAGHOLZ, COMMISSIONER
LUCILLE RIELLY, COUNTY SUPERINTENDENT

August 17, 1998

Mr. Michael J. Ritacco, Superintendent
Toms River Regional School District
1144 Hooper Avenue
Toms River, NJ 08753

Dear Mr. Ritacco:

I have reviewed your district's application for approval to hire an athletic coach on an emergency basis from outside the local district, and hereby grant permission for the following person to be employed by your Board of Education for the 1998-1999 school year:

<u>NAME</u>	<u>COACHING POSITION</u>	<u>CURRENTLY EMPLOYED</u>
MICHAEL VERACIERTA	ASST. BOYS SOCCER	FREEHOLD

The above named person holds a New Jersey Teacher's Certificate.

Sincerely yours,

Lucille Rielly
Lucille Rielly
County Superintendent

LR:kp

*Agenda
8/21/98
gm*

