

Department:

PURCHASING

TOWNSHIP OF WAYNE
OFFICE OF THE TOWNSHIP CLERK
475 Valley Road
Wayne, New Jersey 07470
Fax: 973-709-1524
Email: opra@waynetownship.com

OPRA No. 23-877

Date Due:
JUNE 21, 2023

REQUEST FOR PUBLIC RECORDS

A request for access to or for a copy of Public Records should be submitted on this form to the Office of the Township Clerk

FOR MUNICIPAL USE ONLY

Date Received: 06/12/2023

Date of Response: _____

SEE INFORMATION ON REVERSE SIDE

(Applicant Must Sign On Reverse Side)

Name: AVA P.

Mailing Address: _____

City/State/Zip: _____

Telephone (Day): _____ Fax: _____

Email: Ava V. <opra+request-46202-18aa4bbf@requests.opramachine.com>

Preferred Delivery: Pick up ☐ US Mail ☐ Fax ☐ Email ☒ On-Site Inspection ☐

NOTE: Depending on the request, some delivery options may not be available. If US Mail is selected the requestor is responsible for postage.

***PLEASE BE ADVISED*:** Your request **MUST NAME SPECIFICALLY IDENTIFIABLE RECORDS**. A records custodian is not required to research files to figure out which records, if any, might be responsive to a broad and/or unclear request. An overly broad and/or unclear request will not be processed until clarification is provided. (I.e. if you are seeking permits and/or violation notices, **you must include the property address, TYPE of PERMIT(S)/VIOLATION(S)** (i.e. building, etc.) and a **DATE RANGE**).

SEE ATTACHED

Information on a Specific Property:

Address _____

Block _____ Lot _____

Merza, Donna

From: Ava V. <opra+request-46202-18aa4bbf@requests.opramachine.com>
Sent: Monday, June 12, 2023 10:15 AM
To: OPRA
Subject: OPRA request - Bid Tabulation Results for Berdan Ave & Wayne Hills High School Driveway Intersection Improv

This is a request for public records made under OPRA and the common law right of access. Please acknowledge receipt of this message.

Records requested:

Please send the final and compiled bid tabulation (Bid Tally), including all quantities and unit pricing for each bidder, for Berdan Ave & Wayne Hills High School Driveway Intersection Improv that was submitted on 10/14/20.

Below is an example of the format we are looking for that the engineer usually creates at the completion of the bid:

				BIDDER 1		BIDDER 2	

Item	Description	QNT	UNIT	AMOUNT	UNIT	AMOUNT	

Please send all documents electronically.

Thanks,
PPA

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-46202-18aa4bbf@requests.opramachine.com

Is opra@waynetownship.com the wrong address for OPRA requests to Wayne Township? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=wayne_township

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/bid_tabulation_results_for_berda

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.