



CC TECH 2024 REFRESHER OUTLINE

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MISSION STATEMENT

The Mission of Cumberland County Technical Education Center is to provide all of our students with a pathway into the global workforce with advanced educational options. We have established core values to drive our mission statement. All programmatic, academic, and administrative policies and procedures are developed with these core values in mind.

Cumberland County Board of Vocational Education is strongly committed to providing career-technical programs of excellence for both the youth and adults of Cumberland County.

Our goal is to help our high school and adult student secure rewarding employment to improve the quality of life for themselves and their families.

The Cumberland County Board of Vocational Education expects that all students shall master the skills stipulated in the New Jersey Core Curriculum Content Standards.

Furthermore, the Cumberland County Board of Vocational Education will maintain a staff of professional educators that supports the New Jersey Core Curriculum Content Standards and the New Jersey Standards for Professional Development.

EMPLOYMENT
CONDITIONS
AND BENEFITS
(JULY 2024
UPDATE

- C:\Users\jenni\OneDrive\Damon\CC Tech\Employment Conditions & Benefits for Non-Bargaining Unit Employees_July 2024_FINAL.pdf

HANDBOOK

Sick Leave

Restricted Time

Harassment

Discipline

ATTENDANCE/SICK TIME

<C:\Users\jenni\OneDrive\Damon\CC Tech\4212 Attendance.pdf>

RESTRICTED TIME OFF

**EMPLOYEES WILL NOT BE PERMITTED TO USE
VACATION OR PERSONAL DAYS DURING THE
FOLLOWING PERIODS**

·The week before the last week of school
(June).

·The week of the last week of school
(June).

·The last two weeks of August.

·The first two weeks of September

HARASSMENT

Healthy Workplace Environment

C:\Users\jenni\OneDrive\Damon\CC Tech\4351_Healthy Workplace Environment.pdf

HARASSMENT

Sexual Harassment

<C:\Users\jenni\OneDrive\Damon\CC Tech\4352 Sexual Harassment.pdf>

DISCIPLINE

<https://d.docs.live.net/a518cc120e7f8819/Damon/CC%20Tech/4150%20Discipline.pdf>

INTRO TO SELF ASSESSMENT

INTRO TO NEW EVALUATION TOOL NON-SUPERVISOR

- <https://d.docs.live.net/a518cc120e7f8819/Damon/Non-Bargaining%20Unit%20Employee%20Evaluation.pdf>

INTRO TO NEW EVALUATION TOOL-SUPERVISOR

- [https://d.docs.live.net/a518cc120e7f8819/Damon/Non-Bargaining%20Unit%20\(Supervisors\)%20Employee%20Evaluation.pdf](https://d.docs.live.net/a518cc120e7f8819/Damon/Non-Bargaining%20Unit%20(Supervisors)%20Employee%20Evaluation.pdf)

SIGN OFF FORMS
CERTIFICATED EMPLOYEE
NON-CERTIFICATED
EMPLOYEE

- https://d.docs.live.net/a518cc120e7f8819/Damon/CC%20Tech/Yearly%20Policy%20Sign%20Off%20-%20Certificated_23_24.pdf
- https://d.docs.live.net/a518cc120e7f8819/Damon/CC%20Tech/Yearly%20Policy%20Sign%20Off%20-%20Non-Certificated_23_24.pdf