INVOICES MUST BE SENT TO → **WAYNE BOARD OF EDUCATION PURCHASE ORDER**
ACCOUNTS PAYABLE DEPARTMENT
50 NELLIS DRIVE - WAYNE, N.J. 07470
TEL (973) 317-2103 FAX (973) 628-8837

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES & CORRESPONDENCE **501548**

Page 1 of 1

Copy 3

Req# R52328

Ship to
ADMIN.BUILDING/BUSINESS ADMIN
50 NELLIS DRIVE
WAYNE,NJ 07470

To
CANNON LAW FIRM, LLC CN22
P.O. BOX 948
MATAWAN, NJ 07747
( ) -

Account Code	Amount
11-000-230-331-54-000	4,125.00 – 132.00 $3993.00

Date: 09/17/24 Dept: BWHITMOR

WAYNE BOARD OF EDUCATION IS EXEMPT FROM STATE & LOCAL SALES AND USE TAX. EXEMPTION # 22-600-2385

Qty	Unit	Description	Unit Price	Amount
1.		LEGAL SERVICES - INVESTIGATION OF COMPLAINT NOT TO EXCEED $4,125 BOE APPROVED 9/12/24	4125.000	4,125.00

Total for Lines $4,125.00

VERBAL ORDERS WILL NOT BE BINDING UNLESS CONFIRMED BY SIGNED PURCHASE ORDER

NEW JERSEY BUSINESS REGISTRATION CERTIFICATE MUST BE ON FILE PRIOR TO PAYMENT OF SERVICES.

CONDITIONS - READ CAREFULLY
1. Materials must be received in 30 days unless otherwise notified.
2. Separate invoices & all packing slips must be submitted for each order.
3. **INVOICES MUST BE RENDERED IN DUPLICATE.**
4. Invoices must be attached to signed voucher/claim form.
5. All deliveries must be inside only. Accepted between 8:00 am and 3:30 pm on weekdays.
6. Payment will be made on completed orders only, unless otherwise stated.
7. No charges other than those specified will be allowed.

ALL SHIPMENTS MUST BE PREPAID AND TRANSPORTATION CHARGES (IF ANY) SHOWN AS A SEPARATE ITEM ON CLAIM VOUCHER.

APPROVAL SIGNATURES

SUPERINTENDENT

ASSISTANT SUPERINTENDENT

NOT VALID UNLESS SIGNED BY THE BUSINESS ADMINISTRATOR

BY

BUSINESS ADMINISTRATOR

ACCOUNTS PAYABLE COPY

INVOICES MUST BE SENT TO → **WAYNE BOARD OF EDUCATION PURCHASE ORDER**
ACCOUNTS PAYABLE DEPARTMENT
50 NELLIS DRIVE - WAYNE, N.J. 07470
TEL (973) 317-2103 FAX (973) 628-8837

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES & CORRESPONDENCE

501548

Copy 4

Req# R52328

Account Code	Amount
11-000-230-331-54-000	4,125.00

Ship to
ADMIN.BUILDING/BUSINESS ADMIN
50 NELLIS DRIVE
WAYNE,NJ 07470

To
CANNON LAW FIRM, LLC CN22
P.O. BOX 948
MATAWAN, NJ 07747

Date: 09/17/24 Dept: BWHITMOR

WAYNE BOARD OF EDUCATION IS EXEMPT FROM STATE & LOCAL SALES AND USE TAX. EXEMPTION # 22-600-2385

Qty	Unit	Description	Unit Price	Amount
1.		LEGAL SERVICES - INVESTIGATION OF COMPLAINT NOT TO EXCEED $4,125 BOE APPROVED 9/12/24	4125.000	4,125.00

Total for Lines $4,125.00

VERBAL ORDERS WILL NOT BE BINDING UNLESS CONFIRMED BY SIGNED PURCHASE ORDER

I certify that the above merchandise has been received and approved for payment. Any items or quantities not received have been noted.

X P Clark 11/15/24
SIGNATURE DATE

APPROVAL SIGNATURES

SUPERINTENDENT

ASSISTANT SUPERINTENDENT

NOT VALID UNLESS SIGNED BY THE BUSINESS ADMINISTRATOR

BY
BUSINESS ADMINISTRATOR

RECEIVING COPY - AUTHORIZED PERSON MUST SIGN BEFORE VENDOR CAN BE PAID

Cannon Law Firm, LLC

INVOICE

P.O. Box 948
Matawan, NJ, 07747
gcannon@cannonlawnj.com
www.cannonlawnj.com
O: 732-904-8622

Number	380400238
Issue Date	10/31/2024
Matter	Confidential Complaint Investigation (PO# 501548)

Bill To:

Wayne Township Public School District
Accounts Payable Department
50 Nellis Drive
Wayne, NJ 07470
USA

Time Entries

Time Entries	Billed By	Rate	Hours	Sub
Draft/revise 10/1/2024 Draft/revise Confidential Complaint Investigation Report.	Gregory Cannon	$165.00	1.30	$214.50
Communicate (other external) 10/1/2024 Attempt to contact new counsel for complainant, R.B.	Gregory Cannon	$165.00	0.10	$16.50
Communicate (other external) 10/4/2024 Attempt to contact new counsel for complainant, R.B.	Gregory Cannon	$165.00	0.10	$16.50
Draft/revise 10/8/2024 Draft/revise Confidential Complaint Investigation Report.	Gregory Cannon	$165.00	1.20	$198.00
Communicate (other external) 10/9/2024 Attempt to contact new counsel for complainant, R.B.	Gregory Cannon	$165.00	0.10	$16.50
Draft/revise 10/10/2024 Finalize Confidential Complaint Investigation Report; Draft e-mail to District administration fwd: same.	Gregory Cannon	$165.00	1.10	$181.50
		Time Entries Total	**3.90**	**$643.50**

Total (USD)	$643.50
Paid	$0.00
Balance	$643.50

LOGGED
NOV 14 2024
ACCOUNTS PAYABLE

OK to process

Cannon Law Firm, LLC

P.O. Box 948
Matawan, NJ, 07747
gcannon@cannonlawnj.com
www.cannonlawnj.com
O: 732-904-8622

INVOICE

Number	380400211
Issue Date	9/30/2024
Matter	Confidential Complaint Investigation (PO# 501548)

Bill To:

Wayne Township Public School District
Accounts Payable Department
50 Nellis Drive
Wayne, NJ 07470
USA

Time Entries

Time Entries	Billed By	Rate	Hours	Sub
Draft/revise 9/16/2024 Draft correspondence to involved party, I.W., re: scheduling investigation interview; Draft correspondence to complainant, R.B., re: scheduling investigation interview.	Gregory Cannon	$165.00	1.10	$181.50
Communicate (other external) 9/18/2024 Telephone conferences with involved party, I.W., re: scheduling virtual interview.	Gregory Cannon	$165.00	0.30	$49.50
Communicate (other external) 9/18/2024 Exchange e-mails with involved parties/witnesses re: follow-up on scheduling interviews.	Gregory Cannon	$165.00	0.60	$99.00
Appear for/attend 9/19/2024 Conduct virtual interview of involved party, I.W., in connection with confidential workplace complaint investigation; Review allegations by complainant, R.B., in advance of same.	Gregory Cannon	$165.00	1.30	$214.50
Communicate (with client) 9/19/2024 Exchange e-mails with District administration re: status of investigation.	Gregory Cannon	$165.00	0.30	$49.50
Communicate (other external) 9/20/2024 Draft e-mail to complainant, R.B., re: follow-up on request for interview.	Gregory Cannon	$165.00	0.20	$33.00
Review/analyze 9/20/2024 Review e-mails and materials provided by District re: underlying complaint and circumstances.	Gregory Cannon	$165.00	1.20	$198.00
Review/analyze 9/21/2024 Review public board meeting recordings pertaining to underlying incidents; Review District security video recordings pertaining to underlying incidents.	Gregory Cannon	$165.00	5.10	$841.50

LOGGED
NOV 14 2024
ACCOUNTS PAYABLE

Time Entries	Billed By	Rate	Hours	Sub
Review/analyze 9/22/2024 Review public board meeting recordings pertaining to underlying incidents; Review District security video recordings pertaining to underlying incidents.	Gregory Cannon	$165.00	4.30	$709.50
Review/analyze 9/24/2024 Review District security video recordings pertaining to underlying incidents.	Gregory Cannon	$165.00	2.90	$478.50
Time 9/24/2024 Review e-mails and materials provided by District re: underlying complaint and circumstances.	Gregory Cannon	$165.00	0.90	$148.50
Communicate (with client) 9/25/2024 Exchange e-mails with District administration re: status of investigation.	Gregory Cannon	$165.00	0.40	$66.00
Communicate (other external) 9/26/2024 Telephone conference with witness, D.P., re: circumstances of confidential complaint investigation.	Gregory Cannon	$165.00	0.50	$82.50
Communicate (with client) 9/26/2024 Exchange e-mails with District administration re: status of investigation.	Gregory Cannon	$105.00	0.30	$49.50
Communicate (with client) 9/27/2024 Telephone conference with District Administration re: status of investigation.	Gregory Cannon	$165.00	0.30	$49.50
Communicate (other external) 9/30/2024 Draft e-mail to complainant, R.B., re: follow-up on request for interview; Exchange e-mails with District administration re: status update.	Gregory Cannon	$165.00	0.60	$99.00
		Time Entries Total	20.30	$3,349.50

Total (USD)	$3,349.50
Paid	$0.00
Balance	$3,349.50