

CUTOLO BARROS LLC

46-50 Throckmorton Street
Freehold, NJ 07728

732-414-1170 Phone
732-414-1167 Fax
www.cutolobarros.com

February 7, 2020

**Borough Hall
ATTN.Christopher Cherbini
106 West Sylvania Ave,
Neptune City, NJ 07753**

Re: Invoices for Services Rendered to: Neptune City

Dear Sir or Madam:

This cover letter is a summary of all amounts due for each Client Matter. Enclosed please find Invoices for services rendered in each of the following matters through the date indicated below. Please refer to the enclosed Invoices for the individual Invoice Numbers and for the Total Current Period Fees and Expenses Due.

For Services Rendered Through: 01/31/2020

	Previous Balance	Fees	Expenses	Payments	Balance
10338-0001 Neptune City GENERAL	0.00	3,500.00	32.57	0.00	<u>\$3,532.57</u>

Thank You For Letting Us Serve You.
Payment Is Due Upon Receipt of Invoice.
To Ensure Proper Credit, Please Include Our Invoice Numbers on Your
Remittance Check Stub.

Should you have any questions, please do not hesitate to contact us. We appreciate your business. Thank you.

CUTOLO BARROS LLC

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Neptune City

Invoice Date: February 7, 2020
Invoice No.: 187566
Account No.: 10338.0001
Page No.: 1

RE: Neptune City GENERAL

For Services Rendered Through: 01/31/2020

Fees

			Hours	
01/01/2020	JNS	Attend annual reorganization meeting.	1.50	262.50
01/07/2020	JNS	Prepare agreement between Borough and Administrator; review of relevant code sections concerning same.	2.90	507.50
01/08/2020	JNS	Phone call with assessor concerning pending tax appeal and hearings before County Tax Board.	0.30	52.50
01/09/2020	JNS	Preparation of resolution appointing municipal auditor	0.90	157.50
	JNS	Preparation of resolution appointing municipal clerk	0.90	157.50
	JNS	Preparation of resolution establishing official newspaper	0.70	122.50
	JNS	Communications with Borough personnel concerning revisions to BA contract, upcoming Council meeting and related issues.	0.40	70.00
	JNS	Communications with Mayor and Assessor concerning proposed settlement of tax appeal: review and execute stipulation	0.40	70.00
01/10/2020	JNS	Revise salary ordinance.	0.30	52.50
	JNS	Revise budget transfer resolution.	0.20	35.00
01/13/2020	JNS	Travel to and attend council meeting.	3.40	595.00
	JNS	Review letter from Land Use Board attorney and phone communications concerning prior request for investigation made by council.	0.50	87.50
01/22/2020	JNS	Review of e-mail concerning pending GRC complaint filed in 2018; prepare e-mail to client concerning same and providing recommendation; subsequent communications with GRC and client.	0.90	157.50
01/23/2020	JNS	Preparation of resolution limiting timeframe of		

		orough employee.	0.90	157.5
	JNS	Detailed review of GRC Complaint; preparation of e-mail to Administrator concerning same.	1.00	175.0
	JNS	Prepare for, travel to and attend council meeting.	2.50	437.5
01/29/2020	JNS	Review of court filings and other documents made by requestor that filed pending GRC complaint.	0.20	35.0
		For Current Services Rendered	20.00	3,500.0

Expenses

01/31/2020 UPS Overnight Mail to Marv Sann enclosing cease and desist

CUTOLO BARROS LLC

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Neptune City

Invoice Date: March 13, 2020
Invoice No.: 191311
Account No.: 10338.0001
Page No.: 1

RE: Neptune City GENERAL

For Services Rendered Through: 02/29/2020

Fees

			Hours	
02/04/2020	JNS	Review and execute stipulations for multiple tax appeals.	0.30	52.50
02/05/2020	JNS	Preparation of memo to client addressing regulation of public comment and video recording at meetings.	1.10	192.50
02/07/2020	JNS	Review of resolutions for upcoming council meeting.	0.30	52.50
	JNS	Revise public comment resolution; communications with client concerning same.	0.50	87.50
02/09/2020	JNS	Phone call with Administrator concerning various issues.	0.20	35.00
02/10/2020	JNS	Travel to and attend council meeting.	2.50	437.50
02/11/2020	JNS	Preparation of request for postal search for address of former borough employee.	0.30	52.50
02/19/2020	JNS	Review of e-mail from GRC relative to pending complaint.	0.20	35.00
02/21/2020	JNS	Preparation of resolution opposing JCP&L rate hike.	0.70	122.50
	JNS	Review and execute tax appeal settlements; communications with assessor concerning remaining unsettled appeals.	0.30	52.50
02/24/2020	JNS	Communications with Clerk concerning OPRA request.	0.30	52.50
	JNS	Prepare for, travel to and attend council meeting.	1.50	262.50
02/27/2020	JNS	Preparation for and appearance before County Tax Board and subsequent communications with client.	1.30	227.50
02/28/2020	JNS	Review of postal search showing no address on file for former borough employee.	0.20	35.00
		For Current Services Rendered	9.70	1,697.50

Neptune City
Account No.: 10338.0001
RE: Neptune City GENERAL

Invoice Date: 03/13/2020
Invoice No.: 191311
Page No.: 2

Total Current Period Fees and Expenses 1,697.50

Previous Balance \$3,532.57

Payments

02/28/2020 Payment received for invoice#187566 (CK#2581) - Thank you -3,532.57

BALANCE DUE \$1,697.50

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Neptune City

Invoice Date: May 21, 2020
Invoice No.: 194467
Account No.: 10338.0001
Page No.: 1

RE: Neptune City GENERAL

For Services Rendered Through: 04/30/2020

Fees

			Hours	
04/06/2020	JNS	Review of borough ordinance relating to sewer fees; phone call with Administrator concerning same.	0.50	87.50
04/08/2020	JNS	Preparation of resolution directing tax collector to waive interest accrued on sewer rents under specified circumstances.	1.50	262.50
04/13/2020	JNS	Prepare for and attend virtual meeting.	1.50	262.50
04/27/2020	JNS	Prepare for and participate in council meeting.	1.80	315.00
04/28/2020	JNS	Communications with administrator concerning recent executive orders.	0.30	52.50
		For Current Services Rendered	5.60	980.00
		Total Current Period Fees and Expenses		980.00
		Previous Balance		\$3,181.20

Payments

05/15/2020		Payment received for invoice#193729 (CK#2748)- Thank you		-3,181.20
		BALANCE DUE		<u>\$980.00</u>

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Collins, Vella & Casello, LLC

2317 Route 34
Suite 1A
Manasquan, NJ 08736

Ph:(732) 751-1766

Fax:(732) 751-1866

Neptune City Land Use Board
106 W. Sylvania Avenue
Neptune City, New Jersey
07753

February 5, 2020

Attention:

File #: 5507

Inv #: 9981

RE: Monthly Retainer for Land Use Board

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Jan-14-20	Monthly Retainer for January 2020	1.00	350.00	GWV
	Totals	1.00	\$350.00	
	Total Fee & Disbursements			\$350.00

TAX ID Number 20-0954672

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Neptune City Land Use Board
106 W. Sylvania Avenue
Neptune City, New Jersey
07753

April 7, 2020

Attention:

File #: 5507

Inv #: 10062

RE: Monthly Retainer for Land Use Board

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Mar-10-20	March 2020 Retainer	1.00	350.00	GWV
	Totals	1.00	<u>350.00</u>	
	Total Fee & Disbursements			<u>\$350.00</u>

TAX ID Number 20-0954672