



**Gilmore & Monahan, P.A.**

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Attn: Mr. Joseph Zanga, Chief Financial Officer  
BOROUGH OF SOUTH RIVER  
48 Washington St.  
South River, NJ 08882

Date: 05/27/19  
File #: 5700  
Inv #: 43121  
Atty.: AEW

**RE: GENERAL MATTERS**

| Date     | Professional Services Rendered                                                                                         | Atty | Hours | Amount |
|----------|------------------------------------------------------------------------------------------------------------------------|------|-------|--------|
| 04/30/19 | Receipt and review of correspondence from Engineer re: maintenance bonds.                                              | AEW  | 0.2   | 33.00  |
| 05/01/19 | Receipt and review of correspondence from Borough Clerk re: utility bids.                                              | AEW  | 0.2   | 33.00  |
|          | Receipt and review of correspondence from Borough Clerk re: OPRA request.                                              | AEW  | 0.2   | 33.00  |
|          | Receipt and review of correspondence from Chief Tinitigan re: shared services agreement.                               | AEW  | 0.2   | 33.00  |
|          | Receipt and review of correspondence from Special Counsel re: redaction for OPRA response.                             | AEW  | 0.2   | 33.00  |
| 05/02/19 | Draft bid specifications for RFP for water tower lease; draft correspondence to Borough Administrator forwarding same. | AEW  | 1.5   | 247.50 |
|          | Telephone conference with Mayor Krenzel re: property acquisition.                                                      | AEW  | 0.2   | 33.00  |
|          | Receipt and review of correspondence from Borough Clerk re: use of facilities policy.                                  | AEW  | 0.2   | 33.00  |
| 05/03/19 | Review of electric utility bids; draft correspondence to Borough Administrator re: legal sufficiency.                  | AEW  | 0.6   | 99.00  |

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|          | Receipt and review of correspondence and attachments from Borough Administrator re: EMS contract; draft revisions to same; draft correspondence to Robert Wood Johnson University Hospital forwarding contract for execution. | AEW | 0.7 | 115.50 |
|          | Receipt and review of correspondence from Robert Wood Johnson University Hospital re: executed contract.                                                                                                                      | AEW | 0.2 | 33.00  |
|          | Receipt and review of correspondence from Borough Clerk re: High Energy Bonds; review same; draft correspondence in response to same.                                                                                         | AEW | 0.6 | 99.00  |
|          | Receipt and review of correspondence from Borough Administrator re: RFP for antenna; draft correspondence in response to same.                                                                                                | AEW | 0.5 | 82.50  |
|          | Telephone conference with Borough Clerk re: OPRA requests.                                                                                                                                                                    | AEW | 0.2 | 33.00  |
|          | Receipt and review of correspondence from Borough Clerk re: clarification of redaction; receipt and review of correspondence from Special Counsel re: same; telephone conference with Borough Clerk re: same.                 | AEW | 0.6 | 99.00  |
|          | Receipt and review of correspondence from Borough Administrator re: RFP for antenna; draft correspondence in response to same.                                                                                                | AEW | 0.5 | 82.50  |
| 05/06/19 | Receipt and review of correspondence from Borough Clerk re: OPRA Request 1                                                                                                                                                    | AEW | 0.2 | 33.00  |
|          | Receipt and review of correspondence from Borough Clerk re: OPRA Request 2                                                                                                                                                    | AEW | 0.2 | 33.00  |
|          | Receipt and review of correspondence from Borough Clerk re: OPRA Request 3.                                                                                                                                                   | AEW | 0.2 | 33.00  |
| 05/07/19 | Review of file; draft revisions to specification for lease of Appleby Avenue for wireless antenna; draft proposed lease agreement.                                                                                            | AEW | 2.5 | 412.50 |

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|          | Draft resolution for Special Counsel.                                                                                                                             | AEW | 0.5 | 82.50  |
|          | Receipt and review of correspondence from Borough Administrator re: summer hours.                                                                                 | AEW | 0.2 | 33.00  |
| 05/08/19 | Receipt and review of correspondence from Borough Clerk re: background information.                                                                               | AEW | 0.2 | 33.00  |
|          | Receipt and review of correspondence from Borough Administrator re: RFP                                                                                           | AEW | 0.2 | 33.00  |
|          | Receipt and review of correspondence from Joseph Suarez, attorney for CME re: Streetscape; draft correspondence in response to same.                              | AEW | 0.5 | 82.50  |
|          | Receipt and review of correspondence from Borough Clerk re: conference call request for OPRA; receipt and review of correspondence from Chief Tinitigan re: same. | AEW | 0.4 | 66.00  |
|          | Receipt and review of correspondence from Borough Administrator re: revised water tank lease RFP.                                                                 | AEW | 0.2 | 33.00  |
|          | Receipt and review of correspondence and attachments from Borough Clerk re: draft agendas.                                                                        | AEW | 0.2 | 33.00  |
| 05/09/19 | Draft correspondence to Borough Clerk re: availability for conference call; receipt and review of correspondence from Chief Tinitigan re: same.                   | AEW | 0.5 | 82.50  |
|          | Telephone conference with Borough Administrator re: agenda for 5/13/19 meeting.                                                                                   | AEW | 0.2 | 33.00  |
|          | Review of file; draft revisions to shared services agreement with School Board; draft correspondence to School Board Attorney forwarding same.                    | AEW | 1.0 | 165.00 |
| 05/10/19 | Receipt and review of correspondence from School Board Attorney re: shared services agreement.                                                                    | AEW | 0.2 | 33.00  |
|          | Receipt and review of correspondence from Borough Administrator re: conference.                                                                                   | AEW | 0.2 | 33.00  |

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|          | Receipt and review of correspondence from Borough Clerk re: Robert Wood Johnson contact information.                             | AEW | 0.2 | 33.00  |
| 05/13/19 | Receipt and review of correspondence from Borough Clerk re: meeting minutes                                                      | AEW | 0.2 | 33.00  |
|          | Receipt and review of correspondence from Council President re: RFP.                                                             | AEW | 0.2 | 33.00  |
|          | Receipt and review of correspondence from Borough Clerk re: summer hours.                                                        | AEW | 0.2 | 33.00  |
|          | Receipt and review of correspondence from Council President re: Borough facilities policy.                                       | AEW | 0.2 | 33.00  |
|          | Receipt and review of correspondence from Borough Clerk re: OPRA request billing; draft correspondence in response to same.      | AEW | 0.5 | 82.50  |
|          | Legal research re: budget process.                                                                                               | AEW | 1.0 | 165.00 |
|          | Review of OPRA request; telephone conference with Chief Tinitigan and Borough Clerk re: response to OPRA.                        | AEW | 0.4 | 66.00  |
|          | Telephone conference with Borough Administrator re: meeting issues.                                                              | AEW | 0.6 | 99.00  |
|          | Legal research re: authority of Mayor.                                                                                           | AEW | 0.6 | 99.00  |
|          | Review of bids for Willet Avenue Improvements Phase II; draft correspondence to Borough Clerk re: legal sufficiency.             | AEW | 0.9 | 148.50 |
|          | Draft correspondence to Borough Clerk re: request for meeting packets; receipt and review of correspondence in response to same. | AEW | 0.5 | 82.50  |
|          | Preparation for and attendance at Borough Council meeting.                                                                       | AEW | 3.2 | 528.00 |
| 05/14/19 | Receipt and review of correspondence from Borough Clerk re: OPRA response.                                                       | AEW | 0.2 | 33.00  |

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|          | Review of performance bond; review of contract documents; draft memorandum to Borough Administrator re: same.                                                                                                                                                                                 | AEW | 1.0 | 165.00 |
| 05/15/19 | Receipt and review of correspondence from Borough Clerk re: OPRA request documents and extension; draft correspondence in response to same.                                                                                                                                                   | AEW | 0.5 | 82.50  |
| 05/16/19 | Draft memorandum to Borough Administrator re: prior negative experience.                                                                                                                                                                                                                      | AEW | 1.0 | 165.00 |
|          | Telephone conference with Borough Administrator re: property maintenance issues.                                                                                                                                                                                                              | AEW | 0.2 | 33.00  |
|          | Receipt and review of correspondence from Borough Clerk re: OPRA request.                                                                                                                                                                                                                     | AEW | 0.2 | 33.00  |
|          | Legal research re: deliberative process privilege under OPRA.                                                                                                                                                                                                                                 | AEW | 0.7 | 115.50 |
| 05/17/19 | Receipt and review of correspondence from Borough Administrator re: community garden; draft correspondence in response to same.                                                                                                                                                               | AEW | 0.5 | 82.50  |
|          | Receipt and review of correspondence and attachments from Borough Clerk re: affidavit; draft correspondence in response to same.                                                                                                                                                              | AEW | 0.5 | 82.50  |
|          | Receipt and review of correspondence from Borough Administrator re: status of acquisition; draft correspondence in response to same.                                                                                                                                                          | AEW | 0.5 | 82.50  |
|          | Telephone conference with Borough Clerk re: OPRA request issue; receipt and review of correspondence from Borough Clerk re: request for IT support; receipt and review of correspondence from Al Salerno, Baron IT re: issue; receipt and review of correspondence from Mr. Salerno re: same. | AEW | 0.8 | 132.00 |
|          | Receipt and review of correspondence from Borough Clerk re: documents responsive to OPRA request; draft correspondence in response to same.                                                                                                                                                   | AEW | 0.5 | 82.50  |
|          | Receipt and review of correspondence from Special Counsel re: D&K litigation; draft correspondence in response to same.                                                                                                                                                                       | AEW | 0.5 | 82.50  |

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|          | Telephone conference with Borough Clerk re: OPRA and affidavit.                                                                                                  | AEW | 0.2 | 33.00  |
|          | Receipt and review of documents subject to OPRA request; legal research re: OPRA exemptions and applicability.                                                   | RLB | 0.7 | 115.50 |
| 05/20/19 | Draft RFP bid specifications for EMS; draft correspondence to Borough Administrator forwarding same.                                                             | AEW | 2.6 | 429.00 |
|          | Draft correspondence to County Counsel re: redevelopment project.                                                                                                | AEW | 0.3 | 49.50  |
| 05/21/19 | Telephone conference with Chief Tinitigan re: quasi-duty.                                                                                                        | AEW | 0.2 | 33.00  |
|          | Draft correspondence to Special Counsel re: Court order.                                                                                                         | AEW | 0.3 | 49.50  |
|          | Review of OPRA responses for redaction.                                                                                                                          | AEW | 1.5 | 247.50 |
| 05/22/19 | Receipt and review of (2) correspondence and attachments from Borough Clerk re: OPRA request for Police Dept. records; draft correspondence in response to same. | AEW | 0.7 | 115.50 |
|          | Receipt and review of correspondence and attachments from Borough Administrator re: EMS RFP; draft correspondence in response to same.                           | AEW | 0.5 | 82.50  |
|          | Receipt and review of correspondence and attachments from Borough Clerk re: parking ordinance; draft correspondence in response to same.                         | AEW | 0.5 | 82.50  |
|          | Receipt and review of correspondence from Borough Clerk re: parking ordinance.                                                                                   | AEW | 0.2 | 33.00  |
|          | Receipt and review of correspondence from Borough Administrator re: EMS; draft correspondence in response to same.                                               | AEW | 0.5 | 82.50  |
|          | Telephone conference with Mayor Krenzel re: meeting issues.                                                                                                      | AEW | 0.2 | 33.00  |

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Receipt and review of correspondence from Borough Clerk re: AEW 0.2 33.00  
draft agendas.

**Total Services Rendered**

**38.8 \$6,402.00**

**FEE SUMMARY:**

| Attorney        | Hours        | Billing Rate    | Amount            |
|-----------------|--------------|-----------------|-------------------|
| Andrea E. Wyatt | 38.10        | \$165.00        | \$6,286.50        |
| Robin LaBue     | 0.70         | \$165.00        | \$115.50          |
| <b>Total:</b>   | <b>38.80</b> | <b>\$165.00</b> | <b>\$6,402.00</b> |

| Date | Disbursements                                    | Amt. Disb'd     | Receipts          |
|------|--------------------------------------------------|-----------------|-------------------|
|      | /Postage, Facsimiles and Telephone - 4% Flat Fee | 256.08          |                   |
|      | /Online Legal Research                           | 301.52          |                   |
|      | /Photocopies                                     | 5.75            |                   |
|      | <b>Total Disbursements:</b>                      | <b>\$563.35</b> | <b>\$0.00</b>     |
|      | <b>GRAND TOTAL DUE FOR THIS BILLING PERIOD</b>   |                 | <b>\$6,965.35</b> |