



Gilmore & Monahan, P.A.

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Attn: Mr. Joseph Zanga, Chief Financial Officer

BOROUGH OF SOUTH RIVER

48 Washington St.
South River, NJ 08882

Date: 06/24/19

File #: 5700

Inv #: 43394

Atty.: AEW

RE: GENERAL MATTERS

Date	Professional Services Rendered	Atty	Hours	Amount
05/23/19	Draft revisions to EMS bid specifications; draft revisions to memorandum to Mayor Krenzel and Borough Council re: RFP. [This entry was omitted from a previous statement.]	AEW	2.0	330.00
	Telephone conference with Mayor Krenzel, Council President, Borough Clerk and Chief Financial Officer re: meeting agenda. [This entry was omitted from a previous statement.]	AEW	0.2	33.00
	Receipt and review of correspondence from Borough Administrator re: specifications. [This entry was omitted from a previous statement.]	AEW	0.2	33.00
	Receipt and review of correspondence from Borough Clerk re: added-on agenda item. [This entry was omitted from a previous statement.]	AEW	0.2	33.00
	Receipt and review of correspondence from Borough Administrator re: employment positions; legal research re: same; draft correspondence in response to same. [This entry was omitted from a previous statement.]	AEW	0.7	115.50
05/24/19	Receipt and review of correspondence from Borough Clerk re: Code Enforcement; draft correspondence to Mayor Krenzel re: same. [This entry was omitted from a previous statement.]	AEW	0.5	82.50
	Receipt and review of various correspondence from CME	AEW	0.5	82.50

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Assoc. re: 2019 electrical substation bids; draft correspondence in response to same. [This entry was omitted from a previous statement.]

	Receipt and review of correspondence and attachments from Borough Clerk re: agenda packets. [This entry was omitted from a previous statement.]	AEW	0.2	33.00
05/28/19	Receipt and review of correspondence from Council President re: agenda item; draft correspondence in response to same; receipt and review of correspondence from Mayor Krenzel re: same.	AEW	0.7	115.50
	Receipt and review of correspondence from Mayor Krenzel re: Borough Council meeting and executive session.	RLB	0.2	33.00
	Preparation for and attendance at Borough Council regular meeting and executive session.	RLB	2.0	330.00
05/29/19	Telephone conference with attorney for Four Brothers, Inc. re: property acquisition.	AEW	0.2	33.00
05/30/19	Draft correspondence to Special Counsel re: response to OPRA request.	AEW	0.3	49.50
	Draft correspondence to Borough Clerk re: OPRA request for water and sewer documents.	AEW	0.3	49.50
	Preparation for and conference with Special Counsel and Borough Administrator re: firehouse.	AEW	1.5	247.50
	Review and redaction of documents responsive to OPRA request of 5/6/19.	AEW	1.5	247.50
	Review and redaction of documents responsive to OPRA request for invoices.	AEW	1.5	247.50
	Draft correspondence to Borough Clerk re: identification of employees.	AEW	0.3	49.50
	Draft correspondence to Borough Clerk re: OPRA request for 5/25/19.	AEW	0.5	82.50

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05/31/19	Draft correspondence to Borough Clerk re: clarification of redaction for 5/6/19 request.	AEW	0.3	49.50
	Review documents responsive to OPRA request re: 192 Whitehead Avenue; legal research re: same; draft correspondence to Borough Clerk re: same.	AEW	1.5	247.50
	Telephone conference with Special Counsel re: OPRA response redaction.	AEW	0.2	33.00
	Draft correspondence to Borough Clerk re: response and redacted records for invoices.	AEW	0.3	49.50
	Various telephone conference with Borough Clerk re: OPRA request issues.	AEW	0.3	49.50
	Receipt and review of correspondence from Borough Clerk re: emails responsive to OPRA cost report; draft correspondence in response to same.	AEW	0.5	82.50
	Receipt and review of correspondence from Lt. Kucharski re: redaction of documents responsive to OPRA request; draft correspondence in response to same; telephone conference with Lt Kucharski re: same.	AEW	0.7	115.50
	Receipt and review of correspondence from Borough Clerk re: access to emails; receipt and review of correspondence from Borough Administrator re: same.	AEW	0.4	66.00
	Receipt and review of correspondence from Lt .Kucharski re: documents for response to OPRA request.	AEW	0.2	33.00
	Telephone conference with Borough Clerk re: final OPRA request.	AEW	0.2	33.00
06/03/19	Receipt and review of correspondence from Borough Administrator re: OPRA request for EMS documents; draft correspondence in response to same.	AEW	0.5	82.50

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	Receipt and review of correspondence from Borough Engineer re: firehouse deed of dedication.	AEW	0.2	33.00
	Receipt and review of correspondence from Borough Administrator re: Willett Avenue; draft correspondence in response to same.	AEW	0.5	82.50
06/04/19	Receipt and review of correspondence from Borough Administrator re: OPRA request for water shut-offs.	AEW	0.2	33.00
06/05/19	Receipt and review of correspondence from Borough Clerk re: draft meeting agenda.	AEW	0.2	33.00
	Telephone conference with Borough Administrator re: escrow ordinance details.	AEW	0.2	33.00
	Telephone conference with Borough Engineer re: escrow ordinance.	AEW	0.2	33.00
	Telephone conference with Mayor Krenzel, Council President, Borough Administrator and Borough Clerk re: agenda meeting.	AEW	0.3	49.50
06/06/19	Telephone conference with Borough Administrator re: procedure for electric increase permit; telephone conference with Borough Engineer re: same.	AEW	0.4	66.00
	Review of Borough Code; legal research re: electric fees; draft ordinance requiring escrow for electric utility.	AEW	1.0	165.00
	Review of Borough Code; legal research re: construction code fees; draft ordinance requiring escrow for water study.	AEW	1.0	165.00
	Review of Borough Code; legal research re: sewer fees; draft ordinance requiring escrow for sewer study.	AEW	1.0	165.00
	Receipt and review of correspondence from Electric Superintendent re: bankruptcy.	AEW	0.2	33.00
	Draft correspondence to Borough Clerk re: final shared services agreement.	AEW	0.3	49.50

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	Legal research re: escrow fee ordinance.	JLC	0.4	66.00
06/07/19	Draft resolution for publication.	AEW	0.5	82.50
	Telephone conference with Borough Clerk re: publication of ordinances.	AEW	0.2	33.00
	Receipt and review of correspondence from Borough Administrator re: EMS bid specification; draft correspondence in response to same.	AEW	0.5	82.50
	Receipt and review of correspondence from Borough Clerk re: meeting packets.	AEW	0.2	33.00
	Review of electrical substation bid responses for legal sufficiency.	AEW	1.0	165.00
06/10/19	Receipt and review of correspondence from Borough Administrator re: lease of public property; draft correspondence in response to same.	AEW	0.5	82.50
	Review of contract for firehouse.	AEW	0.2	33.00
	Preparation for and attendance at Borough Council meeting and executive session.	AEW	3.2	528.00
06/12/19	Telephone conference with Borough Administrator re: employee issues.	AEW	0.2	33.00
	Receipt and review of correspondence from Special Counsel re: D&K firehouse.	AEW	0.4	66.00
	Receipt and review of correspondence from Borough Clerk re: OPRA request	AEW	0.2	33.00
	Draft correspondence to Borough Clerk and Director of Public Works re: public comments.	AEW	0.3	49.50
06/13/19	Draft (2) correspondence to Borough Clerk re: OPRA request outstanding documents; receipt and review of correspondence in response to same.	AEW	0.8	132.00

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	Receipt and review of correspondence and attachments from Borough Registrar re: documents responsive to OPRA; review same for redaction; legal research re: same; draft correspondence to Clerk re: same.	AEW	0.8	132.00
06/14/19	Receipt and review of correspondence and attachments from Administrator re: emergency contract for review; draft revisions to same; draft correspondence in response to same; receipt and review of correspondence in response to same.	AEW	1.0	165.00
06/17/19	Receipt and review of correspondence from County Counsel re: redevelopment project; receipt and review of correspondence from Administrator re: same; draft correspondence in response to same.	AEW	0.6	99.00
06/18/19	Telephone conference with Borough Planner re: redevelopment plan.	AEW	0.2	33.00
	Telephone conference with George Pressler, Esq. re: redevelopment plan.	AEW	0.2	33.00
	Telephone conference with County Counsel re: redevelopment property; receipt and review of correspondence from County Counsel re: same.	AEW	0.4	66.00
06/19/19	Receipt and review of correspondence from Borough Administrator re: lease; draft correspondence in response to same.	AEW	0.5	82.50
	Receipt and review of correspondence and attachments from Borough Clerk re: D&K litigation; draft correspondence in response to same.	AEW	0.5	82.50
06/20/19	Telephone conference with Mayor Krenzel, Borough Administrator and Chief Financial Officer re: meeting agenda.	AEW	0.4	66.00
06/21/19	Draft resolution ratifying emergency contract.	AEW	0.5	82.50
	Receipt and review of correspondence from Borough Administrator re: revision to resolution; draft correspondence in response to same.	AEW	0.5	82.50

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	Receipt and review of correspondence from Borough Clerk re: executive session minutes.	AEW	0.2	33.00
	Legal research re: utility shut-off; draft memorandum to Borough Administrator re: same.	AEW	1.0	165.00
06/24/19	Draft resolution for Planning Board advisory opinion.	AEW	0.5	82.50
	Receipt and review of correspondence from Borough Clerk re: OPRA request.	AEW	0.2	33.00
	Receipt and review of correspondence from Borough Clerk re: revised agenda.	AEW	0.2	33.00
	Legal research re: conflicts of interest.	AEW	0.3	49.50
	Preparation for and attendance at Borough Council meeting and executive session.	AEW	3.0	495.00

Total Services Rendered

43.9 \$7,243.50

FEE SUMMARY:

Attorney	Hours	Billing Rate	Amount
Andrea E. Wyatt	41.30	\$165.00	\$6,814.50
Jean L. Cipriani	0.40	\$165.00	\$66.00
Robin LaBue	2.20	\$165.00	\$363.00
Total:	43.90	\$165.00	\$7,243.50

Date	Disbursements	Amt. Disb'd	Receipts
	/Postage, Facsimiles and Telephone - 4% Flat Fee	289.74	
	/Online Legal Research	161.59	

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Total Disbursements:		\$451.33	\$0.00
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GRAND TOTAL DUE FOR THIS BILLING PERIOD		\$7,694.83
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