TOWNSHIP OF PLUMSTED, NEW EGYPT, N.J.

No. 511984

REFERENCE/DESCRIPTION	NET AMOUNT
Account Number: BRC 0115813 Vendor: ROTHS005 ROTHSTEIN MANDELL STROHM &HALM PO: 24-00205 DESC: LEGAL SRVS- FEB 2024 PARTIAL INV: 16403 AMT: 315.00 INV: 16404 AMT: 60.00 INV: 16405 AMT: 120.00 INV: 16407 AMT: 2,370.00	2,865.00

Check Date: 03/07/24 Check Amount: $******2,865.00

DETACH BEFORE DEPOSITING

THIS DOCUMENT HAS A COLORED BACKGROUND AND FLUORESCENT FIBERS • SEE ADDITIONAL SECURITY FEATURES ON REVERSE SIDE • MISSING A FEATURE INDICATES A COPY

PRIDE IN PLUMSTED

THE STATE'S CENTER

TOWNSHIP OF PLUMSTED
121 EVERGREEN ROAD
NEW EGYPT, N.J. 08533

investorsBank
Banking in your best interest.
Whiting Branch, Whiting, NJ 08759
Investors 24 Hour Service, 1-888-441-4466

55-7203
2212

No. 511984

CURRENT FUND	DATE	CHECK NO.	AMOUNT
	03/07/24	511984	$******2,865.00

Two Thousand Eight Hundred Sixty Five AND 00/100 Dollars

TO THE ORDER OF

ROTHSTEIN MANDELL STROHM &HALM
98 EAST WATER STREET
TOMS RIVER, NJ 08753

AUTHORIZED SIGNATURE MP

AUTHORIZED SIGNATURE MP

[redacted]

Vouchers must be presented for approval one week preceding the first Wednesday of each month. Itemized fully and execute claimant's certification before presenting for payment. If bill cannot be itemized on this voucher in space provided, attached itemized invoices and refer to same by dates or numbers and amounts due.

R

VOUCHER

24-00205

TOWNSHIP OF PLUMSTED
121 EVERGREEN ROAD
NEW EGYPT, NJ 08533

Telephone (609) 758-2241 x115
FAX (609-758-0123

PAY TO: Rothstein, Mandell, Strohm, Hlam & Cipriani
98 East Water Street
Toms River, NJ 08753

Order date_____

Department

Quantity	Description	Unit Price	Total
0.4	Labor (Affordable Housing) Invoice #16404 4-01-20-155-216	$150.00	$60.00
0.8	Labor (Employee Complaint) Invoice #16405 4-01-20-155-217		$120.00
~~205.9~~	~~Labor (General) Invoice #16406~~ Not enough in temp budget		~~$30,885.00~~
15.8	Labor (Labor matters) Invoice #16407 4-01-20-155-233		$2,370.00
	Exempt from NJ . Sales Tax 21-6006463	TOTAL:	SJ 2,885.00 ~~$33,435.00~~

OFFICERS CERTIFICATION

I, having knowledge if the facts, certify that the materials and supplies have been received or services rendered; said certification being based on signed delivery slips or other reasonable procedures.

Sharon Gowell
Chief Financial Officer

CLAIMANTS CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus had been given or received by any person or persons within the knowledge of this claimant In connection with the above claim; that the amount therein stated is justly and owing; and that the amount charged is a reasonable one.

3/1/2024

Vendor Name and Official Position

APPROVED FOR PAYMENT	Date Paid	PAYMENT AUTHORIZED
	Approp. Acct# Amount	This claim was ordered paid at the meeting of the Township Committee held 20
Mayor	Check#	Assistant Treasurer
	Delivery slips received and checked	

TOWNSHIP OF PLUMSTED
121 EVERGREEN RD
NEW EGYPT, NJ 08533
TEL (609) 758-2241 Ext 113

PURCHASE ORDER NO. 24-00205

THIS IS NOT AN AUTHORIZATION TO PURCHASE

REQUISITION

Vendor Rothstein	Deliver To	Date 2/29/24
Street		Vendor No
City State Zip	REGULAR / BID/QUOTE / EMERGENCY / CONFIRMATION	
Purpose	STATE CONTRACT No.	

QUANTITY	ITEM NO.	GOODS OR SERVICES	UNIT PRICE	TOTAL
		legal: Aff Housing - Feb 2024		60.40
		inv# 16404 4-01-20-155-216		
		legal: Personnel - Feb 2024		120.40
		inv# 16405 4-01-20-155-217		
		~~legal: General - Feb 2024~~		~~30,885 -~~
		~~inv# 16406 4-01-20-155-233~~	not enough in temp Budget	
		legal: labor - Feb 2024		2,370 -
		inv# 16407 4-01-20-155-217		
		legal: Tax Appeals		315.00
		inv# 16403 4-01-20-155-233		
			total	~~33,750~~
				2,865 -

ACCOUNT NUMBER(S)- see above

REQUESTED BY

DEPARTMENT HEAD

AUTHORIZED: MAYOR OR DEPUTY MAYOR

Sharon Gower
PURCHASING AGENT OR CHIEF FINANCIAL OFFICER

LAW OFFICES OF
ROTHSTEIN, MANDELL, STROHM, HALM & CIPRIANI
A PROFESSIONAL CORPORATION
98 E. WATER STREET
TOMS RIVER, NEW JERSEY 08753

INVOICE

Date: March 1st, 2024
INVOICE #16403-16407

To

Ms. Jennifer Witham
Registered Municipal Clerk
Plumsted Township Municipal
121 Evergreen Rd.
New Egypt, NJ 08533

Invoice	Matter	Hours	Total
16404	Affordable Housing	0.4	$60.00
16405	Employee Complaint	0.8	$120.00
16406	General	205.9	$30,885.00
16407	Labor	15.8	$2,370.00
16403	Tax Appeals	2.10	315.00
		Total	**$33,435.00**
			+315.00
			33,750 -

Make all checks payable to Rothstein, Mandell, Strohm, Halm & Cipriani

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Tax Appeals

Invoice 16403

Date	Mar 01, 2024
Terms	N/A
Service Thru	Feb 29, 2024

In Reference To: Non Matter-Related (Labor)

Date	By	Services	Hours	Rates	Amount
02/16/2024	MSA	**Draft:** continued draft of provisions for proposed operating agreement with MUA	0.70	$ 150.00/hr	$ 105.00
02/20/2024	AW	**Correspondence:** Receipt and review of correspondence from Judge Chambers regarding trial call notice ISF Management.	0.20	$ 150.00/hr	$ 30.00
02/26/2024	AW	**Review:** Review of file in preparation for trial call regarding ISF Management.	0.20	$ 150.00/hr	$ 30.00
02/26/2024	BK	**Court Time:** Attend Judge Cimino Calendar call re: ISF Management 2023 tax appeal.	0.30	$ 150.00/hr	$ 45.00
02/26/2024	BK	**Correspondence:** Draft email correspondence to tax assessor re: February 26 calendar call updates.	0.20	$ 150.00/hr	$ 30.00
02/26/2024	BK	**Draft:** Draft and file documentation re: Notice of Appearance; Receipt and review of eCourts online correspondence regarding same.	0.50	$ 150.00/hr	$ 75.00

Total Hours	2.10 hrs
Total Labor	$ 315.00
Total Invoice Amount	$ 315.00
Previous Balance	**$ 2,040.00**
02/05/2024 Payment - Check Township of Plumsted	($840.00)
02/05/2024 Payment - Check Township of Plumsted	($1,200.00)
Balance (Amount Due)	**$ 315.00**

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Tax Appeals

Invoice 16403

Date	Mar 01, 2024
Terms	N/A
Service Thru	Feb 29, 2024

User Hours Summary

Billing Period: 02/16/2024 - 02/29/2024

Matter:

User	Hours Billed	Rate/Hour	Amount Billed
Andrea Wyatt	0.40	$ 150.00	$ 60.00
Melanie S Appleby	0.70	$ 150.00	$ 105.00
Brandon Klimakowski	1.00	$ 150.00	$ 150.00

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 16404

Date	Mar 01, 2024
Terms	N/A
Service Thru	Feb 29, 2024

In Reference To: Affordable Housing (Labor)

Date	By	Services	Hours	Rates	Amount
02/09/2024	JLC	**Correspondence:** Draft correspondence to Mayor and Councilman regarding Affordable Housing bill status; corresponding information on housing bill attached.	0.40	$ 150.00/hr	$ 60.00

Total Hours	0.40 hrs
Total Labor	$ 60.00
Total Invoice Amount	$ 60.00
Previous Balance	**$ 150.00**
02/05/2024 Payment - Check Township of Plumsted	($150.00)
Balance (Amount Due)	**$ 60.00**

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 16404

Date	Mar 01, 2024
Terms	N/A
Service Thru	Feb 29, 2024

User Hours Summary

Billing Period: 02/09/2024 - 02/29/2024

Matter: Affordable Housing

User	Hours Billed	Rate/Hour	Amount Billed
Jean Cipriani	0.40	$ 150.00	$ 60.00

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 16405

Date	Mar 01, 2024
Terms	N/A
Service Thru	Feb 29, 2024

In Reference To: Employee complaint (Labor)

Date	By	Services	Hours	Rates	Amount
02/02/2024	JLC	**Correspondence:** Draft correspondence to Mayor and Administrator regarding employee complaint.	0.20	$ 150.00/hr	$ 30.00
02/20/2024	JLC	**Correspondence:** Receipt and review of correspondence from Clerk regarding complaint; corresponding complaint form attached for review.	0.40	$ 150.00/hr	$ 60.00
02/23/2024	JLC	**Correspondence:** Draft correspondence to Administrator regarding employee complaint.	0.20	$ 150.00/hr	$ 30.00

Total Hours	0.80 hrs
Total Labor	$ 120.00
Total Invoice Amount	$ 120.00
Previous Balance	**$ 150.00**
02/05/2024 Payment - Check Township of Plumsted	($150.00)
Balance (Amount Due)	**$ 120.00**

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 16405

Date	Mar 01, 2024
Terms	N/A
Service Thru	Feb 29, 2024

User Hours Summary

Billing Period: 02/02/2024 - 02/29/2024

Matter: Employee complaint

User	Hours Billed	Rate/Hour	Amount Billed
Jean Cipriani	0.80	$ 150.00	$ 120.00

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 16407

Date	Mar 01, 2024
Terms	N/A
Service Thru	Feb 29, 2024

In Reference To: Labor (Labor)

Date	By	Services	Hours	Rates	Amount
01/27/2024	JLC	**Correspondence:** Receipt and review of correspondence from Mayor regarding RFP's for LUB Professionals; draft correspondence in response.	0.40	$ 150.00/hr	$ 60.00
01/29/2024	JLC	**Correspondence:** Receipt and review of correspondence from Deputy Clerk regarding Resolution for Professional Services Suplee Cloony & Company; corresponding resolution attached; draft correspondence in response; Draft correspondence to same regarding revised accounting services resolution; corresponding document attached; receipt and review of correspondence in response.	1.20	$ 150.00/hr	$ 180.00
01/29/2024	JLC	**Correspondence:** Draft correspondence to Mayor regarding draft resolution and agreement for shared services for court; corresponding resolution and service agreement attached for review.	0.40	$ 150.00/hr	$ 60.00
01/31/2024	JLC	**Phone Call:** Telephone call from Deputy Clerk re: minutes and meetings procedure	0.20	$ 150.00/hr	$ 30.00
02/01/2024	JLC	**Correspondence:** Draft correspondence to Mayor and Administrator regarding Committee and Police Chaplain Appointments - resolution and ordinance; corresponding documents attached for review; draft correspondence to Deputy Municipal Clerk regarding same; receipt and review of correspondence in response; draft correspondence in response; receipt and review of correspondence from Mayor in response; receipt and review of correspondence from Deputy Clerk regarding same; receipt and review of correspondence from Mayor regarding same; receipt and review of correspondence from Mayor regarding appointment scheduling.	1.80	$ 150.00/hr	$ 270.00

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 16407

Date	Mar 01, 2024
Terms	N/A
Service Thru	Feb 29, 2024

02/02/2024	BK	**Phone Call:** Telephone call with employee re: workplace complaint; Intraoffice conference with JC regarding same; Draft summary of phone call to JC re: workplace complaint.	0.40	$ 150.00/hr	$ 60.00
02/06/2024	JLC	**Correspondence:** Receipt and review of correspondence from Mayor regarding employee incident; draft correspondence in response.	0.40	$ 150.00/hr	$ 60.00
02/07/2024	BK	**Phone Call:** Telephone call with Richard Damato re: Employment concerns.	0.20	$ 150.00/hr	$ 30.00
02/12/2024	JLC	**Correspondence:** Receipt and review of correspondence from CFO regarding Timesheet follow up; draft correspondence to Administrator regarding same.	0.60	$ 150.00/hr	$ 90.00
02/12/2024	AW	**Correspondence:** Review correspondence from CFO regarding timekeeping; draft memo to JLC regarding same.	0.50	$ 150.00/hr	$ 75.00
02/13/2024	JLC	**Correspondence:** Draft correspondence to CFO regarding timesheet follow up.	0.20	$ 150.00/hr	$ 30.00
02/13/2024	JLC	**Correspondence:** Receipt and review of correspondence from Clerk regarding Chaplain Applications for 2024; draft correspondence in response; receipt and review of correspondence in response.	0.60	$ 150.00/hr	$ 90.00
02/13/2024	JLC	**Correspondence:** Receipt and review of correspondence from Clerk regarding 149 Brindletown Rd Farm; draft correspondence in repsonse; receipt and review of correspondence in response; receipt and review of correspondence from same regarding same.	0.80	$ 150.00/hr	$ 120.00

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 16407

Date	Mar 01, 2024
Terms	N/A
Service Thru	Feb 29, 2024

02/16/2024	JLC	**Correspondence:** Receipt and review of correspondence from Mayor regarding Personnel Discussions without Rice Notices; receipt and review of correspondence from Councilman Bowen regarding same.	0.40	$ 150.00/hr	$ 60.00
02/16/2024	JLC	**Correspondence:** Receipt and review of correspondence from Mayor regarding Personnel	0.20	$ 150.00/hr	$ 30.00
02/16/2024	JLC	**Correspondence:** Receipt and review of correspondence from CFO regarding GPA-OCN-14-23 payment to Attorney.	0.20	$ 150.00/hr	$ 30.00
02/20/2024	JLC	**Correspondence:** Receipt and review of correspondence from Clerk regarding scheduling conference call to discuss employee issue; draft correspondence in response; draft correspondence to Administrator regarding same; receipt and review of correspondence from Administrator in response.	0.80	$ 150.00/hr	$ 120.00
02/20/2024	JLC	**Correspondence:** Draft correspondence to Councilman Bowen regarding personnel discussion concerning rice notices; receipt and review of correspondence from Clerk regarding same; corresponding ordinance attached for review.	0.60	$ 150.00/hr	$ 90.00
02/21/2024	JLC	**Correspondence:** Receipt and review of correspondence from Mayor regarding RFP for Township Planner and Prosecutor.	0.20	$ 150.00/hr	$ 30.00
02/21/2024	JLC	**Correspondence:** Receipt and review of correspondence from Administrator re: personnel matter	0.20	$ 150.00/hr	$ 30.00
02/23/2024	JLC	**Correspondence:** Receipt and review of correspondence from Clerk regarding FMLA Letter Forms; corresponding forms attached for review; receipt and review of correspondence from same.	0.60	$ 150.00/hr	$ 90.00

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 16407

Date	Mar 01, 2024
Terms	N/A
Service Thru	Feb 29, 2024

02/23/2024	AW	**Review:** Review employee complaint; draft memo to JLC regarding same.	0.90	$ 150.00/hr	$ 135.00
02/23/2024	AW	**Correspondence:** Receipt and review of correspondence from Clerk regarding FMLA forms; review same; draft correspondence in response; receipt and review of correspondence in response.	0.80	$ 150.00/hr	$ 120.00
02/26/2024	JLC	**Correspondence:** Receipt and review of correspondence from Clerk regarding LUB Attorney Appointment; draft correspondence in response.	0.40	$ 150.00/hr	$ 60.00
02/27/2024	JLC	**Correspondence:** Receipt and review of correspondence from Mayor regarding labor question.	0.20	$ 150.00/hr	$ 30.00
02/27/2024	JLC	**Correspondence:** Draft correspondence to Mayor and Administrator regarding use of Rice notices.	0.40	$ 150.00/hr	$ 60.00
02/27/2024	JLC	**Phone Call:** Tele hone call from Mayor and Administrator re: personnel matter	0.30	$ 150.00/hr	$ 45.00
02/27/2024	JLC	**Phone Call:** Telephone call from LUB Attorney re: appointment	0.30	$ 150.00/hr	$ 45.00
02/28/2024	JLC	**Correspondence:** Receipt and review of correspondence from Clerk regarding LUB Attorney Appointment.	0.20	$ 150.00/hr	$ 30.00
02/28/2024	JLC	**Correspondence:** Receipt and review of correspondence from Mayor regarding DEP v. Russo. Receipt and review of correspondence from Willis Doerr regarding same.	0.40	$ 150.00/hr	$ 60.00
02/29/2024	AW	**Review:** Review of attorney pre-litigation letter.	0.50	$ 150.00/hr	$ 75.00
02/29/2024	JLC	**Phone Call:** Telephone call with Administrator re: employee complaint	0.20	$ 150.00/hr	$ 30.00
02/29/2024	JLC	**Phone Call:** Telephone conference with Mayor and Administrator re: employee complaint	0.30	$ 150.00/hr	$ 45.00

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 16407

Date	Mar 01, 2024
Terms	N/A
Service Thru	Feb 29, 2024

Total Hours	15.80 hrs
Total Labor	$ 2,370.00
Total Invoice Amount	$ 2,370.00
Previous Balance	**$ 8,700.00**
02/05/2024 Payment - Check Township of Plumsted	($3,270.00)
02/05/2024 Payment - Check Township of Plumsted	($2,970.00)
02/05/2024 Payment - Check Township of Plumsted	($2,460.00)
Balance (Amount Due)	**$ 2,370.00**

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 16407

Date	Mar 01, 2024
Terms	N/A
Service Thru	Feb 29, 2024

User Hours Summary

Billing Period: 01/27/2024 - 02/29/2024

Matter: Labor

User	Hours Billed	Rate/Hour	Amount Billed
Jean Cipriani	12.50	$ 150.00	$ 1,875.00
Andrea Wyatt	2.70	$ 150.00	$ 405.00
Brandon Klimakowski	0.60	$ 150.00	$ 90.00