

TOWNSHIP OF PLUMSTED, NEW EGYPT, N.J.

No. 511425

REFERENCE/DESCRIPTION		NET AMOUNT
Account Number: BRC 0115813 Vendor: ROTH005 ROTHSTEIN MANDELL STROHM &HALM		
PO: 22-01083	DESC: LABOR SERVICES - COMPLAINTS	
INV: 14033	AMT: 6,000.00	6,000.00
PO: 23-00232	DESC: TAX APPEAL ATT/CNSL APRIL-JUNE	
INV: 13115	AMT: 2,545.00	4,990.00
INV: 13116	AMT: 75.00	
INV: 13117	AMT: 885.00	
INV: 13283	AMT: 225.00	
INV: 13285	AMT: 1,260.00	
PO: 23-00234	DESC: LABOR SERVICES - COMPLAINTS	
INV: 14030	AMT: 1,185.00	6,780.00
INV: 14031	AMT: 285.00	
INV: 14032	AMT: 210.00	
INV: 14033	AMT: 5,100.00	
Check Date: 04/06/23		Check Amount: \$*****17,770.00
DETACH BEFORE DEPOSITING		

THIS DOCUMENT HAS A COLORED BACKGROUND AND FLUORESCENT FIBERS. SEE ADDITIONAL SECURITY FEATURES ON REVERSE SIDE. MISSING A FEATURE INDICATES A COPY.



TOWNSHIP OF PLUMSTED

121 EVERGREEN ROAD
NEW EGYPT, N.J. 08533

CURRENT FUND

DATE

04/06/23



investorsBank

Banking in your best interest.
Whiting Branch, Whiting, NJ 08759
Investors 24 Hour Service, 1-888-444-1466

55-7203

2212

CHECK NO.

511425

AMOUNT

\$*****17,770.00

No. 511425

Seventeen Thousand Seven Hundred Seventy AND 00/100 Dollars

TO THE
ORDER
OF

ROTHSTEIN MANDELL STROHM &HALM
98 EAST WATER STREET
TOMS RIVER, NJ 08753

AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in the context of financial reporting and auditing. The text highlights that without reliable records, it is difficult to verify the accuracy of financial statements and to identify any potential discrepancies or fraud.

2. The second part of the document focuses on the role of internal controls in ensuring the integrity of financial information. It outlines various control measures that organizations should implement to minimize the risk of errors and misstatements. These controls include segregation of duties, authorization procedures, and regular reconciliations. The text also discusses the importance of monitoring and evaluating the effectiveness of these controls over time, as well as the need for ongoing training and education for staff to ensure they are aware of and adhere to the established controls.

Vouchers must be presented for approval one week preceding the second Tuesday of each month. Itemized fully and execute claimant's certification before presenting for payment. If bill cannot be itemized on this voucher in space provided, attached itemized invoices and refer to same by dates or numbers and amounts due.

VOUCHER

TOWNSHIP OF PLUMSTED
121 EVERGREEN ROAD
NEW EGYPT, NJ 08533

Telephone (609) 758-2241 x115
FAX (609)-758-0123

PAY TO:

Rothstein, Mandell,
Strohm, Halm & Cipriani, P.A.
98 East Water Street
Toms River, NJ 08753

Order date 02/21/23

Department

Quantity	Description	Unit Price	Total
June 2022	Inv# 13283 Tax Appeals	225.00	
	Inv# 13285 Labor	1260.00	
	2-01-20-155-217		
	Exempt from NJ . Sales Tax 21-2006463		\$ 1,485.00

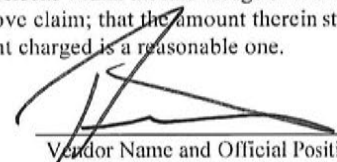
OFFICERS CERTIFICATION

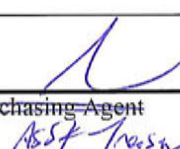
I, having knowledge of the facts, certify that the materials and supplies have been received or services rendered; said certification being based on signed delivery slips or other reasonable procedures.


Sharon Jones
Chief Financial Officer

CLAIMANT'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus had been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly and owing; and that the amount charged is a reasonable one.


Vendor Name and Official Position
Counsel

APPROVED FOR PAYMENT	Date Paid	PAYMENT AUTHORIZED	
	Approp. Acct#		Amount
		This claim was ordered paid at the meeting of the Township Committee held	
Mayor	Check#	20	
	Delivery slips received and checked	Purchasing Agent 	

10-10-10
At 10-10-10
10-10-10
10-10-10



PARTNERS
Laura M. Halm
Jean L. Cipriani

ASSOCIATES
Lauren R. Staiger
Robin La Bue
Andrea E. Wyatt
Michael S. Nagurka
Danielle Resiejka
Matthew J. Donohue

OF COUNSEL
Charles H. Mandell
Brian C. Bartlett
Melanie S. Appleby

INVOICES

Invoices# 13283-13285
Date: June 2022

To: Plumsted Township
121 Evergreen Road, New Egypt, NJ 08533

Invoice	Matter	Hours	Total
13283	Non-matter	1.50	225.00
13285	Special Counsel	8.40	1260.00
TOTAL			\$1,485.00

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Tax Appeals

Invoice 13283

Date	Jul 19, 2022
Terms	N/A
Service Thru	Jun 30, 2022

In Reference To: Non Matter-Related (Labor)

Date	By	Services	Hours	Rates	Amount
06/08/2022	AW	Correspondence: Receipt and review courts notice re: CMO for Russo; draft correspondence to Assessor re: same.	0.50	\$ 150.00/hr	\$ 75.00
06/24/2022	AW	Review: Review deposition transcript in preparation for motion.	1.00	\$ 150.00/hr	\$ 150.00
Total Hours					1.50 hrs
Total Labor					\$ 225.00
Total Invoice Amount					\$ 225.00
Previous Balance					\$ 6,685.00
06/08/2022 Payment - Check Township of Plumsted					(\$4,005.00)
Balance (Amount Due)					\$ 2,905.00

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Tax Appeals

Invoice 13283

Date	Jul 19, 2022
Terms	N/A
Service Thru	Jun 30, 2022

User Hours Summary

Billing Period: 06/08/2022 - 06/30/2022

Matter:

User	Hours Billed	Rate/Hour	Amount Billed
Andrea Wyatt	1.50	\$ 150.00	\$ 225.00

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 13284

Date	Jul 19, 2022
Terms	
Service Thru	Jun 30, 2022

Total Invoice Amount	\$ 0.00
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Previous Balance	\$ 3,435.00
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06/08/2022 Payment - Check Township of Plumsted	(\$420.00)
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Balance (Amount Due)	\$ 4,275.00
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Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 13284

Date	Jul 19, 2022
Terms	
Service Thru	Jun 30, 2022

User Hours Summary

Billing Period: 06/30/2022 - 06/30/2022

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 13285

Date	Jul 19, 2022
Terms	N/A
Service Thru	Jun 30, 2022

In Reference To: Special Counsel (Labor)

Date	By	Services	Hours	Rates	Amount
06/02/2022	JLC	Correspondence: Receipt and review of correspondence with attachments (4) from Municipal Clerk re: Abandoned Properties registration; questions regarding same	0.20	\$ 150.00/hr	\$ 30.00
06/02/2022	JLC	Correspondence: Draft correspondence to Nadene Cicero Deputy Municipal Clerk re: Abandoned Properties Registration; will review and respond to questions	0.20	\$ 150.00/hr	\$ 30.00
06/02/2022	RL	Correspondence: Receipt and review of correspondence from Clerk re: redaction of reports; review and redact reports; draft correspondence in response to same.	0.80	\$ 150.00/hr	\$ 120.00
06/06/2022	RL	Correspondence: Receipt and review of correspondence from Clerk re: requesting summons, OPRA; draft correspondence in response to same.	0.50	\$ 150.00/hr	\$ 75.00
06/07/2022	RL	Review: Receipt and review of correspondence from Clerk re: OPRA request for police documents; review and redaction of same; draft correspondence to Clerk re: same.	1.00	\$ 150.00/hr	\$ 150.00
06/07/2022	RL	Correspondence: Receipt and review of correspondence from Clerk re: request for report concerning child abuse; legal research re: same; redact report; draft correspondence to Clerk re: same.	1.00	\$ 150.00/hr	\$ 150.00
06/08/2022	RL	Review: Receipt and review of correspondence from Clerk re: OPRA request for draft minutes; draft correspondence in response to same.	0.50	\$ 150.00/hr	\$ 75.00

Rothstein, Mandell, Strohm, Halm & Cipriani
 98 East Water Street
 Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 13285

Date	Jul 19, 2022
Terms	N/A
Service Thru	Jun 30, 2022

06/08/2022	RL	Correspondence: Receipt and review of correspondence from Clerk re: request for summons, response from animal control; draft correspondence in response to same.	0.50	\$ 150.00/hr	\$ 75.00
06/10/2022	RL	Correspondence: Receipt and review of correspondence from clerk re: body camera videos; draft correspondence in response to same; receipt and review of body camera SOP; draft correspondence to Clerk re: same; receipt and review of correspondence from Clerk re; same.	1.00	\$ 150.00/hr	\$ 150.00
06/16/2022	RL	Review: Receipt and review of correspondence from PD re: review of body camera video; review of body camera footage; draft correspondence to PD re: same.	1.30	\$ 150.00/hr	\$ 195.00
06/17/2022	JLC	Correspondence: Receipt and review of correspondence with attachment from Deputy Municipal Clerk re: Abandoned Properties Registration; status of same	0.20	\$ 150.00/hr	\$ 30.00
06/17/2022	JLC	Correspondence: Draft correspondence to Deputy Municipal Clerk re: Abandoned Properties Registration ordinance	0.20	\$ 150.00/hr	\$ 30.00
06/28/2022	RL	Correspondence: Receipt and review of correspondence from Clerk re: abandoned property ordinance; review of legislation; draft correspondence in response to same.	1.00	\$ 150.00/hr	\$ 150.00

Total Hours	8.40 hrs
Total Labor	\$ 1,260.00
Total Invoice Amount	\$ 1,260.00
Previous Balance	\$ 1,305.00

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 13285

Date	Jul 19, 2022
Terms	N/A
Service Thru	Jun 30, 2022

06/08/2022 Payment - Check (\$420.00)
Township of Plumsted

Balance (Amount Due) \$ 2,145.00

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 13285

Date	Jul 19, 2022
Terms	N/A
Service Thru	Jun 30, 2022

User Hours Summary

Billing Period: 06/02/2022 - 06/30/2022

Matter: Special Counsel

User	Hours Billed	Rate/Hour	Amount Billed
Jean Cipriani	0.80	\$ 150.00	\$ 120.00
Robin La Bue	7.60	\$ 150.00	\$ 1,140.00

Vouchers must be presented for approval one week preceding the second Tuesday of each month. Itemized fully and execute claimant's certification before presenting for payment. If bill cannot be itemized on this voucher in space provided, attached itemized invoices and refer to same by dates or numbers and amounts due.

VOUCHER

TOWNSHIP OF PLUMSTED
121 EVERGREEN ROAD
NEW EGYPT, NJ 08533

Telephone (609) 758-2241 x115
FAX (609) 758-0123

PAY TO:

Rothstein, Mandell,
Strohm, Halm & Cipriani, P.A.
98 East Water Street
Toms River, NJ 08753

Order date 02/21/23

Department

Quantity	Description	Unit Price	Total
May 2022 + April	Inv# 13115 - Tax Appeals 2-01-20-155-217	2,545.00	
	Inv# 13116 - Aff. Housing 2-01-20-155-216	75.00	
	Inv# 13117 - Labor 2-01-20-155-217	885.00	
	Exempt from NJ . Sales Tax 21-2006463		\$3,505.00

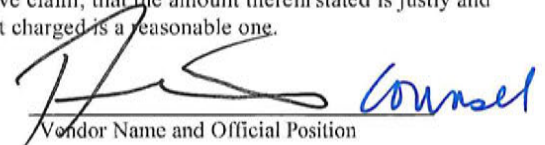
OFFICERS CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or services rendered; said certification being based on signed delivery slips or other reasonable procedures.


Chief Financial Officer

CLAIMANTS CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus had been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly and owing; and that the amount charged is a reasonable one.


Vendor Name and Official Position

APPROVED FOR PAYMENT	Date Paid	PAYMENT AUTHORIZED
	Approp. Acct#	
 Mayor		This claim was ordered paid at the meeting of the Township Committee held 20  Purchasing Agent
	Check#	
	Delivery slips received and checked	

Part 1 of 1
Step 1 of 1
00:00:00
Total: 00:00:00



Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Tax Appeals

Invoice 13115

Date	Jun 06, 2022
Terms	N/A
Service Thru	May 31, 2022

In Reference To: Non Matter-Related (Labor)

Date	By	Services	Hours	Rates	Amount
04/05/2022	AW	Correspondence: Receipt and review correspondence from Assessor re: inspection of Russo property; draft correspondence in response.	0.50	\$ 150.00/hr	\$ 75.00
04/06/2022	AW	Correspondence: Receipt and review correspondence from Assessor re: Russo status.	0.20	\$ 150.00/hr	\$ 30.00
04/20/2022	AW	Correspondence: Draft correspondence to Assessor re: County Board appeals and Russo.	0.30	\$ 150.00/hr	\$ 45.00
04/20/2022	AW	Correspondence: Receipt and review correspondence from Assessor re: County Boards agenda; draft correspondence in response.	0.50	\$ 150.00/hr	\$ 75.00
04/22/2022	AW	Correspondence: Draft correspondence to County Board re: withdraw of appeal.	0.30	\$ 150.00/hr	\$ 45.00
04/22/2022	AW	Review: Review of file; draft correspondence to attorney for Russo re: settlement offer .	0.60	\$ 150.00/hr	\$ 90.00
04/27/2022	AW	Correspondence: Receipt and review correspondence from Russo tax attorney re: settlement issues.	0.20	\$ 150.00/hr	\$ 30.00
04/28/2022	AW	Correspondence: Receipt and review various correspondence from assessor re: Russo discovery.	0.50	\$ 150.00/hr	\$ 75.00
04/28/2022	AW	Correspondence: Draft correspondence to Assessor re: Russo discussion; receipt and review correspondence in response.	0.50	\$ 150.00/hr	\$ 75.00
04/28/2022	AW	Phone Call: Telephone call with County Board re: pictures .	0.40	\$ 150.00/hr	\$ 60.00
04/28/2022	AW	Other: Compile 200 exhibits for Russo re: County Board; draft correspondence to attorney for Russo re: same.	2.10	\$ 150.00/hr	\$ 315.00
04/28/2022	AW	Correspondence: Receipt and review correspondence from Assessor re: Russo County Board evidence; draft correspondence in response; receipt and review correspondence in response.	0.70	\$ 150.00/hr	\$ 105.00

04/29/2022	AW	Correspondence: Receipt and review correspondence from Assessor re: Russo appeal.	0.20	\$ 150.00/hr	\$ 30.00
05/03/2022	AW	Research: Legal research re: agricultural practices; Review documents for production- Russo.	2.50	\$ 150.00/hr	\$ 375.00
05/03/2022	AW	Phone Call: Telephone call with Assessor re: status of property Russo.	0.20	\$ 150.00/hr	\$ 30.00
05/04/2022	AW	Review: Continued review of documents for Russo discovery; draft amended answers to interrogatories; draft correspondence to assessor re: same.	3.00	\$ 150.00/hr	\$ 450.00
05/04/2022	AW	Correspondence: Receipt and review correspondence from Assessor re: certification.	0.20	\$ 150.00/hr	\$ 30.00
05/09/2022	AW	Correspondence: Receipt and review correspondence from Assessor re: confirmation of County Boards; Draft correspondence in response.	0.50	\$ 150.00/hr	\$ 75.00
05/09/2022	AW	Correspondence: Receipt and review correspondence from Assessor re: county board taxes; draft correspondence in response.	0.50	\$ 150.00/hr	\$ 75.00
05/10/2022	AW	Other: Attendance at County Boards appeals at the Township of Toms River Municipal Building.	1.00	\$ 150.00/hr	\$ 150.00
05/10/2022	AW	Correspondence: Receipt and review correspondence from County re: bid specifications for Russo.	0.20	\$ 150.00/hr	\$ 30.00
05/17/2022	AW	Correspondence: Draft correspondence to attorney for Russo re: settlement offer withdraw.	0.30	\$ 150.00/hr	\$ 45.00
05/20/2022	AW	Review: Review of file in preparation for trial call for Russo .	0.20	\$ 150.00/hr	\$ 30.00
05/23/2022	AW	Correspondence: Receipt and review correspondence from attorney for Russo re: attendance at trial call.	0.20	\$ 150.00/hr	\$ 30.00
05/23/2022	AW	Trial: Attendance at trial call for Russo .	0.60	\$ 150.00/hr	\$ 90.00
05/24/2022	AW	Correspondence: Draft correspondence to Assessor re: summary of trial call.	0.30	\$ 150.00/hr	\$ 45.00

In Reference To: Non Matter-Related (Expenses)

Date	By	Expenses	Amount
05/03/2022	AW	Printing/Copying: Re: Russo	\$ 40.00

Total Hours	16.70 hrs
Total Labor	\$ 2,505.00
Total Expenses	\$ 40.00
Total Invoice Amount	\$ 2,545.00
Previous Balance	\$ 6,300.00
05/11/2022 Payment - Check Township of Plumsted	(\$2,160.00)
Balance (Amount Due)	\$ 6,685.00

User Hours Summary

Billing Period: 04/05/2022 - 05/31/2022

Matter:

User	Hours Billed	Rate/Hour	Amount Billed
Andrea Wyatt	16.70	\$ 150.00	\$ 2,505.00

Rothstein, Mandell, Strohm, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 13116

Date	Jun 06, 2022
Terms	N/A
Service Thru	May 31, 2022

In Reference To: Affordable Housing (Labor)

Date	By	Services	Hours	Rates	Amount
05/20/2022	RL	Correspondence: Receipt and review of correspondence from Clerk re: OPRA request, documents without redaction; draft correspondence in response to same.	0.50	\$ 150.00/hr	\$ 75.00

Total Hours	0.50 hrs
Total Labor	\$ 75.00
Total Invoice Amount	\$ 75.00
Previous Balance	\$ 2,055.00
Balance (Amount Due)	\$ 2,130.00

User Hours Summary

Billing Period: 05/20/2022 - 05/31/2022

Matter: Affordable Housing

User	Hours Billed	Rate/Hour	Amount Billed
Robin La Bue	0.50	\$ 150.00	\$ 75.00

Rothstein, Mandell, Strohman, Halm & Cipriani
98 East Water Street
Toms River, New Jersey 08753

INVOICE

Plumsted Township

Invoice 13117

Date	Jun 06, 2022
Terms	N/A
Service Thru	May 31, 2022

In Reference To: Special Counsel (Labor)

Date	By	Services	Hours	Rates	Amount
04/08/2022	RL	Correspondence: Receipt and review of correspondence from Clerk re; OPRA request for police documents; review of documents; legal research re: same; draft correspondence to Clerk re: same.	1.00	\$ 150.00/hr	\$ 150.00
04/11/2022	RL	Review: Review and redact documents for OPRA request; draft correspondence to Clerk re: redaction index and proposed response to request.	0.50	\$ 150.00/hr	\$ 75.00
04/20/2022	RL	Correspondence: Receipt and review of correspondence from Clerk re: OPRA request for petitions; draft correspondence in response to same.	0.50	\$ 150.00/hr	\$ 75.00
04/20/2022	RL	Correspondence: Receipt and review of correspondence from Clerk re: OPRA request for handwritten notes; legal research re: same; draft correspondence in response to same.	1.00	\$ 150.00/hr	\$ 150.00
04/22/2022	RL	Correspondence: Receipt and review of correspondence from Clerk re; documents for OPRA; review of same; draft correspondence to clerk re: same.	0.50	\$ 150.00/hr	\$ 75.00
05/02/2022	RL	Correspondence: Receipt and review of correspondence from Clerk enclosing police report for review and redaction; review and redact same; draft correspondence to Clerk re: same.	0.50	\$ 150.00/hr	\$ 75.00
05/02/2022	RL	Correspondence: Receipt and review of correspondence from Clerk re: handwritten notes for OPRA request; review of same; draft correspondence to Clerk re: same.	0.50	\$ 150.00/hr	\$ 75.00
05/11/2022	RL	Correspondence: Receipt and review of correspondence from Clerk re: OPRA request for review; review of request and police documents from 3/29/22; redaction of same; draft correspondence to Clerk re: redactions.	0.70	\$ 150.00/hr	\$ 105.00

05/11/2022	RL	Correspondence: Receipt and review of correspondence from Clerk re: OPRA request for review; review of request and police documents from 4/7/22; redaction of same; draft correspondence to Clerk re: redactions.	0.70	\$ 150.00/hr	\$ 105.00
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	Total Hours	5.90 hrs
	Total Labor	\$ 885.00
	Total Invoice Amount	\$ 885.00
	Previous Balance	\$ 885.00
05/11/2022	Payment - Check Township of Plumsted	(\$465.00)
	Balance (Amount Due)	\$ 1,305.00

User Hours Summary

Billing Period: 04/08/2022 - 05/31/2022

Matter: Special Counsel

User	Hours Billed	Rate/Hour	Amount Billed
Robin La Bue	5.90	\$ 150.00	\$ 885.00
