PORZIO
Bromberg & Newman

100 Southgate Parkway, PO Box 1997
Morristown, NJ 07962-1997
TEL (973) 538-4006
FAX (973) 538-5146
Tax ID: 22-2005150

September 28, 2022

Laura Allen, CPA
Acting Business Administrator
Monroe Township School District
423 Buckelew Avenue
Monroe Township, NJ 08831

Invoice #3286368

Re: *Special Counsel*
Our Matter # 022960.016304
Billing Attorney: Vito A. Gagliardi

# REMITTANCE PAGE

**STATEMENT OF PROFESSIONAL SERVICES RENDERED THROUGH 08/31/22**

| | |
|---|---|
| Professional Services | 19,121.50 |
| Disbursements | 6.43 |
| **TOTAL PROFESSIONAL SERVICES & DISBURSEMENTS** | **$19,127.93** |
| Previous Balance Due | 31,013.30 |

| 0-30 Days | 31-60 Days | 61-90 Days | 91-120 Days | 121-180 Days | >180 Days | Total |
|---|---|---|---|---|---|---|
| $19,127.93 | $8,813.50 | $22,199.80 | $0.00 | $0.00 | $0.00 | $50,141.23 |

**TOTAL AMOUNT DUE INCLUDING THIS INVOICE** **$50,141.23**

| CHECKS | ACH WIRES: | CREDIT CARDS & ELECTRONIC CHECKS |
|---|---|---|
| Please remit payments to:<br>PO Box 1997<br>100 Southgate Parkway<br>Morristown, NJ 07962 | M&T Bank 465 Main St., Lafayette Court,<br>Buffalo, NY 14203<br>ABA: 022000046<br>Account No. 9864064457<br>Swift Code: MANTUS33 | www.pbnlaw.com<br><br>Scroll to the page bottom and click **Porzio Invoice Payment** |

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September 28, 2022

Laura Allen, CPA
Acting Business Administrator
Monroe Township School District
423 Buckelew Avenue
Monroe Township, NJ 08831

Invoice # 3286368

Re: *Special Counsel*
Our Matter # 022960.016304
Billing Attorney: Vito A. Gagliardi

**STATEMENT OF PROFESSIONAL SERVICES RENDERED THROUGH 08/31/22**

| Date | Tkpr | Description | Hours | Amount |
|---|---|---|---|---|
| 08/01/22 | RHB | Review and analysis of OPRA request; review and analysis of documents; legal research regarding [redacted]. | 1.3 | 273.00 |
| 08/01/22 | MLF | Draft correspondence to B. Gamble at Summit Risk regarding status of settlement in [redacted] matter, conference call with Judge Moscowitz and telephone conference with M. Ruela regarding same. | 1.3 | 273.00 |
| 08/02/22 | RHB | Review and analysis of OPRA request and email from R. Zielinski; legal research; preparation of detailed response to OPRA request regarding Resident request dated 8/2/22. | 1.1 | 231.00 |
| 08/02/22 | RHB | Review and respond to email from R. Zielinski regarding Innisfree OPRA request. | 0.2 | 42.00 |
| 08/02/22 | RHB | Review and analysis of OPRA request and email from R. Zielinski; legal research; review documents for exemptions; preparation of detailed response to OPRA request regarding Resident request dated 7/25/22. | 2.7 | 567.00 |
| 08/02/22 | RHB | Review and analysis of OPRA request and email from R. Zielinski; legal research; review documents for exemptions and redact as required; preparation of detailed response to OPRA request regarding Truth Seeker request dated 7/2/22. | 2.3 | 483.00 |
| 08/02/22 | MLF | Review correspondence from Case Manager in [redacted] matter. | 0.1 | 21.00 |
| 08/02/22 | DLD | Review bid specifications for the HVAC upgrade; review recent case law to determine issue related to same; draft correspondence to G.Tague providing our opinion regarding same. | 2.0 | 420.00 |
| 08/03/22 | RHB | Preparation of email to R. Zielinski regarding outstanding OPRA requests. | 0.7 | 147.00 |
| 08/03/22 | RHB | Legal research; preparation of email to DLD regarding OPRA response language issue. | 1.2 | 252.00 |
| 08/03/22 | RJS | Review updated email communications with client and RHB regarding outstanding and new OPRA requests; update OPRA status spreadsheet to reflect same. | 1.8 | 261.00 |

| Date | Tkpr | Description | Hours | Amount |
|---|---|---|---|---|
| 08/04/22 | RHB | Review and analysis of email from Resident and R. Zielinski; review and analysis of prior emails; legal research; preparation of response to R. Zielinski email regarding Resident OPRA request issue. | 1.4 | 294.00 |
| 08/05/22 | RHB | Review and analysis of documents; legal research; preparation of draft follow-up response to Resident; preparation of email to R. Zielinski regarding Resident OPRA request for resumes of school employees. | 2.7 | 567.00 |
| 08/06/22 | VAG | Telephone conference with C. Chanley. | 0.8 | 168.00 |
| 08/08/22 | VAG | Exchange e-mails with C. Skurbe. | 0.2 | 42.00 |
| 08/09/22 | MLF | Review IEP and telephone conference with M. Ruela regarding [redacted] matter. Review correspondence from J. Burke and telephone conference with M. Ruela regarding same. | 1.4 | 294.00 |
| 08/09/22 | DLD | Review recent OPRA request; determine District's legal obligations regarding same; draft correspondence to R. Zielinski regarding same. | 0.2 | 42.00 |
| 08/09/22 | DLD | Review recent OPRA request; determine District's legal responsibilities in response to same; review potentially responsive records regarding same; draft correspondence to E. Feldman regarding same. | 0.8 | 168.00 |
| 08/09/22 | RJS | Review updated email communications with client and RHB and DLD regarding outstanding and new OPRA requests; update OPRA status spreadsheet to reflect same. | 1.1 | 159.50 |
| 08/10/22 | VAG | Telephone conference with C. Chanley regarding personnel matters; review draft of HFA report forwarded by C. Chanley. | 0.8 | 168.00 |
| 08/10/22 | MLF | Review correspondence from M. Ruela, telephone conference with her and participate in mediation in [redacted] matter. Telephone conference with M. Ruela OPRA request and confer with DLD regarding same. | 2.7 | 567.00 |
| 08/10/22 | DLD | Review recent OPRA requests; confer with MLF; determine District's legal obligations to same; exchange correspondence with R. Zielinski regarding same; draft response for the Custodian's use in response to same; determine District's ability to utilize direct install program; draft resolutions for District's use regarding same. | 3.8 | 798.00 |
| 08/11/22 | VAG | Telephone conference with W. Donio. | 0.5 | 105.00 |
| 08/11/22 | DLD | Review PSE&G Direct Install Program Contracts and Proposals; draft resolutions for the District's use regarding same; exchange correspondence with G.Tague regarding same; exchange correspondence with R. Zielinski regarding OPRA. | 2.3 | 483.00 |
| 08/12/22 | VAG | Telephone conference with C. Skurbe; exchange e-mails with C. Chanley. | 0.7 | 147.00 |
| 08/15/22 | VAG | Telephone conference with C. Skurbe; exchange e-mails with W. Donio. | 0.6 | 126.00 |
| 08/16/22 | VAG | Telephone conferences with W. Donio. | 0.8 | 168.00 |
| 08/16/22 | RHB | Preparation of detailed email to DLD regarding response to Truth Seeker 7/25/22 OPRA request. | 0.6 | 126.00 |
| 08/16/22 | MLF | Telephone conferences with M. Ruela regarding status of [redacted] matter. | 0.4 | 84.00 |
| 08/16/22 | DLD | Review recent OPRA requests; review and redact potentially responsive records regarding same; review recent case law and updated Department of Education regulations regarding same; draft correspondence to R. Zielinski regarding same. | 3.2 | 672.00 |
| 08/17/22 | VAG | Exchange e-mails with W. Donio; exchange e-mails with C. Skurbe; to Monroe Twp., attend (portion of) Board meeting. | 2.2 | 462.00 |

| DATE | TKPR | DESCRIPTION | HOURS | AMOUNT |
|---|---|---|---|---|
| 08/17/22 | MLF | Telephone conferences with M. Ruela; review and revise settlement agreement in [redacted] matter, draft correspondence to J. Burke, review correspondence from OOD placement, telephone conference with J. Burke, revise agreement and draft correspondence to her regarding same. Confer with DLD regarding recent OPRA request. | 3.0 | 630.00 |
| 08/17/22 | DLD | Review recent OPRA requests; strategize with MLF regarding responsive records related to same; draft correspondence to M.Ruela regarding same; draft correspondence to L. Goldstein regarding same; draft correspondence to E. Feldman regarding same; phone call with R. Zielinski regarding same; draft e-mail to L. Goldstein regarding same. | 1.8 | 378.00 |
| 08/17/22 | RJS | Review updated email communications with client and RHB and DLD regarding outstanding and new OPRA requests; update OPRA status spreadsheet to reflect same; initiate request of invoices to be prepared for redactions in response to OPRA request. | 0.6 | 87.00 |
| 08/18/22 | VAG | Exchange e-mails with W. Donio. | 0.2 | 42.00 |
| 08/18/22 | RHB | Review and respond to email from N. Tagliaferro; preparation of email to K. White regarding [redacted] Transportation Contract approval. | 0.3 | 63.00 |
| 08/18/22 | RHB | Review and respond to detailed email from DLD regarding Innisfree OPRA request. | 0.3 | 63.00 |
| 08/18/22 | MLF | Draft, review and respond to correspondence to and from J. Burke regarding [redacted] matter. | 0.2 | 42.00 |
| 08/18/22 | DLD | Phone call with M.Ruela regarding recent OPRA request; review and redact potentially responsive records regarding same; draft correspondence to M. Ruela providing opinion regarding same. | 2.3 | 483.00 |
| 08/19/22 | RHB | Participate in videoconference with K. Christie and A. Layman; review and analysis of Board policies; review and respond to email from R. Zielinski regarding negotiations and personnel issues; legal research; telephone conference with DLD; preparation of detailed email to K. Christie; preparation of detailed memorandum to BG regarding [redacted]. | 4.3 | 903.00 |
| 08/19/22 | DLD | Review recent OPRA request; determine District's legal obligations in response to same; review potentially responsive records; draft correspondence to R. Zielinski regarding same; exchange correspondence with L.Allen regarding insurance inquiry; review statutory guidance regarding same; strategize with RHB regarding same; exchange correspondence with R. Zielinski providing our office's opinion regarding OPRA request. | 3.1 | 651.00 |
| 08/19/22 | BG | Research applicability of [redacted]. | 1.0 | 210.00 |
| 08/21/22 | RHB | Review and analysis of email and SEC decisions regarding [redacted]. | 0.3 | 63.00 |
| 08/22/22 | MLF | Review correspondence from J. Burke regarding [redacted] settlement agreement, telephone conferences with M. Ruela, revise settlement agreement, draft correspondence to J. Burke regarding same. | 3.2 | 672.00 |
| 08/22/22 | BG | Finish researching issue related to p[redacted]. Draft memo explaining finds for client. | 4.0 | 840.00 |
| 08/23/22 | DLD | Review and redact potentially responsive records to OPRA response; draft response for the District's use to OPRA request; draft correspondence to R. Zielinski and L. Goldstein providing our office's opinion regarding same. | 2.1 | 441.00 |
| 08/24/22 | RHB | Legal research; review and revise legal memorandum regarding [redacted]. | 2.8 | 588.00 |

| DATE | TKPR | DESCRIPTION | HOURS | AMOUNT |
|---|---|---|---|---|
| 08/25/22 | RHB | Review and analysis of redactions to legal bills for OPRA request; preparation of email to DLD regarding review of bills. | 0.8 | 168.00 |
| 08/25/22 | RHB | Review and analysis of documents and decisions; legal research regarding [redacted]. | 2.8 | 588.00 |
| 08/25/22 | MLF | Review response to OPRA request. | 0.2 | 42.00 |
| 08/25/22 | DLD | Review various OPRA requests served on the District; determine District's legal obligations regarding same; review potentially responsive records regarding same; exchange correspondence with L. Goldstein providing our office's opinion in response to same. | 5.5 | 1,155.00 |
| 08/26/22 | RHB | Continued revision to memorandum; preparation of email to K. Christie; finalize memorandum and preparation of email to K. Christie regarding [redacted]. | 2.7 | 567.00 |
| 08/26/22 | RHB | Review and analysis of OPRA request; preparation of email to DLD regarding Truth Seeker OPRA request. | 0.3 | 63.00 |
| 08/26/22 | MLF | Review correspondence from J. Burke in [redacted] matter, telephone conferences with her and with M. Ruela, finalize settlement agreement and draft correspondence to Ms. Burke regarding same. | 1.0 | 210.00 |
| 08/26/22 | DLD | Review recent OPRA requests; determine District's legal obligations in response to same; review and redact potentially responsive records to same. | 1.4 | 294.00 |
| 08/26/22 | BG | Revise memo to District regarding [redacted]. Draft response from district to candidate requiring proof of exemption. | 1.6 | 336.00 |
| 08/26/22 | JAC | Review [redacted] memorandum. | 0.2 | 29.00 |
| 08/30/22 | RHB | Review and analysis of documents and emails; legal research regarding [redacted]. | 3.6 | 756.00 |
| 08/30/22 | MLF | Review correspondence from J. Burke and participate in telephone conference with Judge Moscowitz. | 0.3 | 63.00 |
| 08/30/22 | DLD | Exchange correspondence with L. Goldstein regarding OPRA. | 0.1 | 21.00 |
| 08/31/22 | MLF | Review and respond to correspondence from J. Burke regarding [redacted] matter and telephone conference with M. Ruela regarding same. Telephone conference with M. Ruela regarding [redacted] matter. | 0.3 | 63.00 |
| | | **TOTAL FEES** | **92.2** | **$19,121.50** |

## DISBURSEMENTS

| DATE | DESCRIPTION | AMOUNT |
|---|---|---|
| 08/19/22 | Telephone - Conference Call July 2022 | 0.62 |
| 08/19/22 | Telephone - Conference Call July 2022 | 4.32 |
| 08/19/22 | Telephone - Conference Call July 2022 | 1.49 |
| | **TOTAL DISBURSEMENTS** | **$6.43** |

## TOTALS FOR THIS MATTER

| | |
|---|---|
| Professional Services | 19,121.50 |
| Disbursements | 6.43 |
| Total Professional Services & Disbursements | 19,127.93 |

| | |
|---|---|
| **BALANCE DUE THIS INVOICE** | **$ 19,127.93** |
| Previous Balance Due | 31,013.30 |
| **TOTAL AMOUNT DUE INCLUDING THIS INVOICE** | **$ 50,141.23** |

## FEE SUMMARY

| TIMEKEEPER | TITLE | HOURS | RATE | VALUE |
|---|---|---|---|---|
| Bauch, Richard H | Of Counsel 2 | 32.4 | 210.00 | 6,804.00 |
| Ciaburri, Jennifer A | Paralegal | 0.2 | 145.00 | 29.00 |
| Disler, David L | Counsel | 28.6 | 210.00 | 6,006.00 |
| Fabian, Marie-Laurence | Of Counsel 3 | 14.1 | 210.00 | 2,961.00 |
| Gagliardi, Vito A | Principal | 6.8 | 210.00 | 1,428.00 |
| Giardina, Brian | Associate | 6.6 | 210.00 | 1,386.00 |
| Sisco, Rodger J | Paralegal | 3.5 | 145.00 | 507.50 |
| | **TOTAL FEES** | **92.2** | | **$19,121.50** |

## ACCOUNTS RECEIVABLE

| INVOICE DATE | INVOICE NUMBER | INVOICE TOTAL | OUTSTANDING BALANCE |
|---|---|---|---|
| 07/25/22 | 3283861 | 22,199.80 | 22,199.80 |
| 08/17/22 | 3285088 | 8,813.50 | 8,813.50 |
| | **CURRENT BALANCE DUE** | **$31,013.30** | **$31,013.30** |

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September 28, 2022

Laura Allen, CPA
Acting Business Administrator
Monroe Township School District
423 Buckelew Avenue
Monroe Township, NJ 08831

Invoice #3286986

Re: *Complaint Investigation re: [redacted] brought by parent, [redacted]*
Our Matter # 022960.092190
Billing Attorney: Vito A. Gagliardi

# REMITTANCE PAGE

**STATEMENT OF PROFESSIONAL SERVICES RENDERED THROUGH 08/31/22**

| | |
|---|---|
| Professional Services | 105.00 |
| Disbursements | 0.00 |
| **TOTAL PROFESSIONAL SERVICES & DISBURSEMENTS** | **$105.00** |

| **CHECKS** | **ACH WIRES:** | **CREDIT CARDS & ELECTRONIC CHECKS** |
|---|---|---|
| Please remit payments to:<br>PO Box 1997<br>100 Southgate Parkway<br>Morristown, NJ 07962 | M&T Bank 465 Main St., Lafayette Court,<br>Buffalo, NY 14203<br>ABA: 022000046<br>Account No. 9864064457<br>Swift Code: MANTUS33 | www.pbnlaw.com<br><br>Scroll to the page bottom and click **Porzio Invoice Payment** |

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September 28, 2022

Invoice # 3286986

Laura Allen, CPA
Acting Business Administrator
Monroe Township School District
423 Buckelew Avenue
Monroe Township, NJ 08831

Re: *Complaint Investigation re:* [redacted]*, brought by parent,* [redacted]
Our Matter # 022960.092190
Billing Attorney: Vito A. Gagliardi

**STATEMENT OF PROFESSIONAL SERVICES RENDERED THROUGH 08/31/22**

| DATE | TKPR | DESCRIPTION | HOURS | AMOUNT |
|---|---|---|---|---|
| 06/01/22 | MLF | Review investigation decision and draft correspondence to M. Ruela and C. Chanley regarding same. | 0.3 | 63.00 |
| 06/16/22 | MLF | Telephone conference with M. Ruela and review correspondence from Complaint Investigator. | 0.2 | 42.00 |
| | | **TOTAL FEES** | **0.5** | **$105.00** |

**TOTALS FOR THIS MATTER**

| | |
|---|---|
| Professional Services | 105.00 |
| Disbursements | 0.00 |
| Total Professional Services & Disbursements | 105.00 |
| **BALANCE DUE THIS INVOICE** | **$ 105.00** |
| Previous Balance Due | 0.00 |
| **TOTAL AMOUNT DUE INCLUDING THIS INVOICE** | **$ 105.00** |

**FEE SUMMARY**

| TIMEKEEPER | TITLE | HOURS | RATE | VALUE |
|---|---|---|---|---|
| Fabian, Marie-Laurence | Of Counsel 3 | 0.5 | 210.00 | 105.00 |
| | **TOTAL FEES** | **0.5** | | **$105.00** |