



BOROUGH OF SEASIDE HEIGHTS
901 BOULEVARD
SEASIDE HEIGHTS, NJ 08751
Phone: (732)793-9100
Fax: (732)793-0319

SHIP TO

Borough of Seaside Heights
901 Boulevard
Seaside Heights, N.J. 08751

VENDOR

Vendor #: GILMO005

GILMORE & MONAHAN ESQ.
10 ALLEN STREET
P.O. BOX 1540
TOMS RIVER, NJ 08754-0000

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

NO. 17-00952

ORDER DATE: 5/1/17

DELIVERY DATE: 38483

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #: (732) 240-6000

VENDOR FAX #:

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 21-6001170

#7-52-20-155-000-321		ACCOUNT NO	UNIT PRICE	TOTAL
QUANTITY	DESCRIPTION			
	TO PROFESSIONAL SERVICES RENDERED For the period 3/29/17 through 4/25/17, as per the attached statement(s):			
	General Matters (expenses):			\$397.80
	Legal Fees As Per Professional Services Contract:			\$6,333.33
	Total:			\$6,731.13

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.


VENDOR SIGN HERE

Borough Attorney

4/27/17

OFFICIAL POSITION

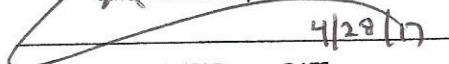
DATE

22-2360167

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

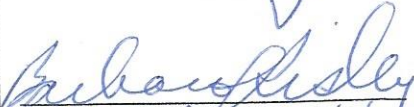

DEPT. HEAD DATE 4/28/17

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:

BOROUGH OF SEASIDE HEIGHTS
901 BOULEVARD
SEASIDE HEIGHTS, NJ 08751

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW


Chief Financial Officer 5/1/17


Chairperson

Gilmore & Monahan, P.A.

P.O. Box 1540
Toms River, NJ 08754-1540

Ph: 732-240-6000

Fax: 732-244-1840

Attn.: Ms. Barbara Risley, Chief Financial Officer
BOROUGH OF SEASIDE HEIGHTS
901 Boulevard
P.O. Box 38
Seaside Heights, NJ 08751

Date: 04/25/17
File #: 2800
Inv #: 38483
Atty.: JLC

RE: GENERAL MATTERS

Date	Professional Services Rendered	Hours
02/24/17	Telephone call from County Administrator re: Borough Sandy issue on tax abatements; intra-office conference re: same. (This entry was omitted from a previous statement.)	0.4
03/28/17	Legal research re: definition of premises for liquor licenses.	0.7
	Several telephone conferences with Compliance Unit of State Division of Criminal Justice re: DNA expungement issues and DNA must be taken even if the crime has been expunged; receipt and review of correspondence from Compliance Unit of State Division of Criminal Justice re: legal opinion on DNA expungement; draft various correspondence to Office of Professional Responsibility, Borough Police Dept. re: same; receipt and review of various correspondence in response to same; telephone conference with expungement attorney re: DNA sample is required from his client; draft correspondence to office of Professional Responsibility, Borough Police Dept. re: expungement attorney would like 30 days to discuss with Judge Daniel and get guidance as to DNA sample for his client; receipt and review of correspondence from office of Professional Responsibility, Borough Police Dept. re: confirmation of notice and DNA shall be taken, then expunged.	2.2
03/29/17	Receipt and review of correspondence from Police records Dept. re: expungement issue.	0.2
	Receipt and review of correspondence from Borough re: collecting DNA sample.	0.2

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03/30/17	Telephone conference with County Administrator and County Tax Court Administrator re: abatement program; receipt and review of meeting agenda from Borough Clerk.	1.3
03/31/17	Receipt and review of correspondence from Zoning Officer re: construction NJDEP standards and building lifting; receipt and review of correspondence from Borough Administrator re: drone ordinance; receipt and review of first draft of preliminary offering statement from Bond Counsel.	1.2
04/03/17	Receipt and review of meeting agenda from Borough Clerk; receipt and review of correspondence from Borough Administrator re: beach concession lease terms; draft resolution re: receipt of bids concerning same; receipt and review of correspondence from Borough Administrator re: panhandling ordinance; legal research re: same; receipt and review of correspondence from Borough Administrator re: busker ordinance; receipt and review of correspondence from Borough Administrator re: direct deposit; draft correspondence in response to same; draft direct deposit ordinance; receipt and review of revised meeting agenda from Borough Administrator; receipt and review of correspondence from County Administrator re: tax abatements; receipt and review of correspondence from Borough Administrator re: Beach Supervisor hiring and term; draft resolution and agreement for Director of Beach Operations; receipt and review of correspondence from Borough Administrator re: seasonal employees and director deposit; draft correspondence in response to same; telephone conference with Zoning Officer re: elevation of houses in case of additions.	6.4
	Draft correspondence to Township Clerk and Township Administrator re: ordinance concise statement; receipt and review of various correspondence from Borough Administrator and Borough Clerk re: request for concise statements for Ordinance Nos. 17-06, 17-07, 17-08 and 17-09; draft four concise statements for Ordinance Nos. 17-06, 17-07, 17-08 and 17-09.	2.6
04/04/17	Continued legal research re: liquor license expansion.	1.2
	Legal research re: liquor license expansion; draft correspondence to Borough Administrator re: same; draft resolution and contract for Webster Avenue road project; receipt and review of redevelopment	2.7

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	area designation resolution from Borough Administrator; receipt and review of correspondence from Borough Administrator re: payment for ambulance; receipt and review of correspondence from Borough Administrator re: meeting agenda.	
	Receipt and review of correspondence from Borough Clerk confirming that all concise statements are correct.	0.2
04/05/17	Receipt and review of draft beach regulation ordinance from Borough Administrator; draft correspondence to Borough Administrator re: suggested revisions to same; receipt and review of correspondence in response to same.	0.8
	Attendance at Borough Council meeting.	2.6
04/06/17	Receipt and review of revised first draft of preliminary offering statement from financial advisor; receipt and review of correspondence from Zoning Officer re: property line dispute and effect on zoning requirements; draft correspondence in response to same; telephone call from Zoning Officer re: substantial improvements and elevation; receipt and review of correspondence in response to same.	1.7
04/10/17	Receipt and review of street evacuation ordinance sample from Borough Clerk; draft correspondence forwarding ordinance for review; receipt and review of correspondence from Borough Administrator re: correcting belief that ballfield is for sale; draft correspondence in response to same.	0.9
04/13/17	Legal research re: Rice notice requirements and seasonal employees; draft correspondence to Borough Administrator re: same; receipt and review of correspondence in response to same.	1.7
	Receipt and review of meeting agenda from Borough Clerk; draft correspondence to Borough Administrator re: revised busker ordinance; receipt and review of correspondence in response to same; receipt and review of correspondence from Borough Administrator re: Peterson license agreement; draft correspondence to attorney for Peterson re: same; receipt and review of correspondence in response to same; draft correspondence to Borough Administrator re: same; receipt and review of correspondence from Borough Administrator re: road opening permit ordinance; receipt and review of correspondence from Borough	3.6

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Administrator re: Rice notice case; draft lease extension resolution for Dunkin Donuts.

Legal research re: substantial improvements; legal research re: busker ordinance; draft busker ordinance; receipt and review of correspondence from Borough Administrator re: street excavation ordinance; draft revisions to street excavation ordinance; draft correspondence to Borough Administrator re: amendments. 6.6

04/17/17 Draft resolution and contract for Franklin Avenue street improvement project; draft resolution and contract addendum for Change Order 2 for bulkhead reconstruction. 3.0

Receipt and review of notices of bond forfeiture from Municipal Court Administrator re: Singleton, Livingston, Jackson and Baker. 0.8

Continued legal research re: substantial improvements. 2.0

04/18/17 Draft revisions to memorandum re: elevation of homes with substantial additions; draft correspondence to Zoning Officer forwarding same; receipt and review of correspondence from Zoning Officer re: same; draft correspondence in response to same. 1.0

Draft memorandum re: substantial improvements; legal research re: Flood Hazard Act, rehabilitation subcode and substantial improvements. 5.0

04/19/17 Receipt and review of correspondence from Borough Administrator re: resolution authorizing receipt of bids for sound system; receipt and review of draft meeting agenda from Borough Administrator; receipt and review of executed license agreement from Borough Administrator's office; draft correspondence to attorney for Peterson re: delivery; receipt and review of correspondence in response to same. 1.0

Attendance at Borough Council meeting. 2.4

Draft resolution authorizing receipt of bids for public address system. 0.5

04/20/17 Receipt and review of correspondence from Borough Administrator re: drone ordinance; receipt and review of correspondence from attorney for Peterson re: form of license agreement. 0.4

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	Receipt and review of correspondence from Borough Clerk re: request for concise statement for ordinances; draft correspondence in response to same.	0.4
04/24/17	Receipt and review of various correspondence from Borough Clerk re: request for concise statement of facts; draft various correspondence in response to same; draft concise statement for Ordinance No. 17-06; draft concise statement for Ordinance No. 17-07; draft concise statement for Ordinance No. 17-08; draft concise statement for Ordinance No. 17-09.	3.0
	Receipt and review of correspondence from Borough Administrator re: bids for concession stands; draft correspondence in response to same.	0.5
04/25/17	Receipt and review of various correspondence from Borough Clerk re: concise statements for Ordinances 17-10, 17-11 and 17-12 for first reading; receipt and review of additional correspondence from Borough Clerk confirming same.	0.8

Total Services Rendered	\$0.00	58.0
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Date	Disbursements	Amt. Disb'd	Receipts
	/Online Legal Research	114.45	
	/Photocopies	13.00	
	/Postage	3.68	
	/Telephone	266.67	
	Total Disbursements/Total Receipts	\$397.80	\$0.00

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TOTAL DUE FOR THIS BILLING PERIOD:

\$397.80



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NO. 17-00752

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Attn: Christopher Vaz
901 Boulevard
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VENDOR

Vendor #: GILMO005

GILMORE & MONAHAN ESQ.
10 ALLEN STREET
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NOTICE: TAX EXEMPT - TAX ID: 21-6001170

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	Professional Services	7-52-20-155-000-321	6,731.1300	6,731.13
			TOTAL	6,731.13

Finance Copy