



BOROUGH OF SEASIDE HEIGHTS
901 BOULEVARD
SEASIDE HEIGHTS, NJ 08751
Phone: (732)793-9100
Fax: (732)793-0319

SHIP TO

Borough of Seaside Heights

901 Boulevard
Seaside Heights, N.J. 08751

VENDOR

Vendor #: GILMO005

GILMORE & MONAHAN ESQ.
10 ALLEN STREET
P.O. BOX 1540
TOMS RIVER, NJ 08754-0000

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

NO. 17-00981

ORDER DATE: 6/5/17

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #: (732) 240-6000

VENDOR FAX #:

PAYMENT RECORD

CHECK NO.

DATE PAID

5494

6/7/17

NOTICE: TAX EXEMPT - TAX ID: 21-6001170

#7-52-20-155-000-321

QUANTITY	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL
	TO PROFESSIONAL SERVICES RENDERED For the period 4/26/17 through 5/29/17, as per the attached statement(s):			
	General Matters (expenses):			\$809.23
	Legal Fees As Per Professional Services Contract:			\$6,333.33
	Total:			\$7,142.56

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties, of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.



VENDOR SIGN HERE

Borough Attorney

6/2/17

OFFICIAL POSITION

DATE

22-2360167

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD

DATE

6/5/17

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:

BOROUGH OF SEASIDE HEIGHTS
901 BOULEVARD
SEASIDE HEIGHTS, NJ 08751

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

Chief Financial Officer

Chairperson

Gilmore & Monahan, P.A.

P.O. Box 1540

Toms River, NJ 08754-1540

Ph: 732-240-6000

Fax: 732-244-1840

Attn.: Ms. Barbara Risley, Chief Financial Officer
BOROUGH OF SEASIDE HEIGHTS
901 Boulevard
P.O. Box 38
Seaside Heights, NJ 08751

Date: 05/29/17
File #: 2800
Inv #: 38642
Atty.: JLC

RE: GENERAL MATTERS

Date	Professional Services Rendered	Hours
04/26/17	Receipt and review of correspondence from Chief Financial Officer re: resolution to open trust account; draft resolution authorizing same; draft correspondence to attorney for Peterson re: cross license agreement.	1.0
04/27/17	Draft resolution authorizing amendment to DWI shared services agreement with County; receipt and review of correspondence from Borough Clerk re: same.	0.7
05/01/17	Draft resolution re: NJDEP scoping hearing for pump station diversion property.	0.5
05/02/17	Receipt and review of various correspondence from Borough Administrator re: Medical Marijuana Act and Boardwalk; legal research re: same; draft various correspondence to Borough Administrator re: same; receipt and review of correspondence from Borough Administrator re: revised drone ordinance; receipt and review of correspondence from Borough Administrator re: mechanic's lien and draft correspondence in response to same; receipt and review of correspondence from Borough Administrator re: fees for road opening ordinance; draft ordinance re: same; draft correspondence to Township Administrator forwarding same for review; receipt and review of boat lease bids from Borough Clerk; draft resolution and contract awarding same; receipt and review of meeting agenda from Borough Administrator; receipt and review of revised beach regulations ordinance from Borough Administrator; draft correspondence in response to same.	6.0
05/03/17	Receipt and review of correspondence from Police Dept. re: medical	4.3

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Date: 05/29/17
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marijuana policy and video of protesters on Boardwalk; draft resolution re: movement of Boardwalk stand; draft resolution re: cancelation of unexpended balances; draft resolution canceling back taxes on Village Inn property; receipt and review of various correspondence from Tax Collector re: same; draft various correspondence in response to same; draft revisions to resolution; draft resolution authorizing extension of lease with Dunkin Donuts; receipt and review of correspondence from Borough Administrator re: revisions to road opening ordinance; receipt and review of Land Use Board resolution from Borough Administrator; receipt and review of correspondence from attorney for Point Pleasant Beach re: beach regulations ordinance; draft correspondence to attorney forwarding same.

Attendance at Borough Council meeting. 2.1

05/04/17 Review of correspondence and attachments from Tax Collector re: shortage and draft revisions to same. 0.6

Receipt and review of correspondence from Green Acres forwarded by Borough Clerk; draft correspondence to NJDOT representative forwarding same; receipt and review of correspondence in response to same; receipt and review of correspondence from Bond Counsel re: attorney certification for refunding notes; execution of certification and return of same. 1.2

05/05/17 Receipt and review of beach accessories bid from Borough Clerk; receipt and review of correspondence from Tax Collector re: tax payment shortage letter; draft correspondence in response re: revisions to same. 1.0

05/08/17 Receipt and review of correspondence from Borough Administrator re: disability pensions status; receipt and review of correspondence from Borough Administrator re: carousel and grant funds. 0.6

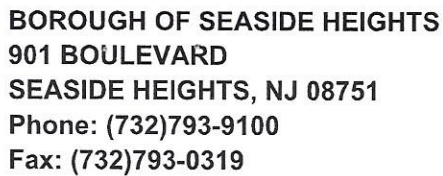
Receipt and review of various correspondence from Borough Clerk re: request for concise statements of facts on ordinances 2017-14, 2017-15 and 2017-16; draft various correspondence to Borough Clerk re: due date for concise statements of facts; draft concise statement of facts for Ordinance 2017-14; draft concise statement of facts for Ordinance 2017-15; draft concise statement of facts for Ordinance 2017-16; draft 2.9

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correspondence to Borough Clerk forwarding proposed concise statements of facts for Ordinances 2017-14, 2017-15 and 2017-16.

05/09/17	Receipt and review of correspondence from Police Dept. of Office of Professional Responsibility re: medical marijuana policy for review; draft correspondence in response to same; draft resolution and contract re: beach accessories rental.	2.4
	Receipt and review of correspondence from Borough Clerk re: OPRA request for settlement agreements.	0.2
05/11/17	Receipt and review of correspondence from Borough Clerk re: OPRA issue; draft correspondence in response to same re: release of records.	0.4
05/12/17	Review of off-duty work ordinance.	0.6
	Receipt and review of correspondence from Borough Administrator re: Peterson easement; receipt and review of second draft of preliminary offering statement for bond anticipation note sale from financial advisor; receipt and review of correspondence from Bond Counsel re: comments concerning same.	0.7
05/15/17	Legal research re: Chapter 88 provisions and State Health Benefits Plan retiree reimbursement; draft correspondence to Borough Administrator re: same; receipt and review of correspondence in response to same.	1.8
	Receipt and review of draft off-duty ordinance from Borough Administrator; draft correspondence in response to same.	0.6
05/16/17	Receipt and review of meeting agenda from Borough Administrator; draft resolution re: donation of archived materials; receipt and review of final draft of preliminary offering statement from financial advisor; receipt and review of correspondence from Housing Dept. re: subpoena response; draft correspondence in response to same; draft resolution and contract for beach accessories; receipt and review of revised meeting agenda from Borough Administrator; receipt and review of correspondence from Borough Administrator re: receipt and review of correspondence from Borough Administrator re: Exelon agreement resolution; draft correspondence in response to same.	3.6



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Attn: Christopher Vaz
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