



BOROUGH OF SEASIDE HEIGHTS
901 BOULEVARD
SEASIDE HEIGHTS, NJ 08751
Phone: (732)793-9100
Fax: (732)793-0319

Purchase Order

**THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC**

NO. 17-00557

ORDER DATE: 4/3/17

DELIVERY DATE: 38283

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #: (732) 240-6000

VENDOR FAX #:

SHIP TO

Borough of Seaside Heights

901 Boulevard
Seaside Heights, N.J. 08751

VENDOR

Vendor #: GILMO005

GILMORE & MONAHAN ESQ.
10 ALLEN STREET
P.O. BOX 1540
TOMS RIVER, NJ 08754-0000

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 21-6001170

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
	TO PROFESSIONAL SERVICES RENDERED For the period 2/22/17 through 3/28/17, as per the attached statement(s):			
	General Matters (expenses):			\$756.97
	Legal Fees As Per Professional Services Contract:			\$6,333.33
	Total:			\$7,090.30

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

Borough Attorney 3/30/17

OFFICIAL POSITION
22-2360167

DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD

DATE 4/3/17

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:

BOROUGH OF SEASIDE HEIGHTS
901 BOULEVARD
SEASIDE HEIGHTS, NJ 08751

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

Chief Financial Officer 4/3/17

Chairperson

Gilmore & Monahan, P.A.

P.O. Box 1540
Toms River, NJ 08754-1540

Ph: 732-240-6000

Fax: 732-244-1840

Attn.: Ms. Barbara Risley, Chief Financial Officer
BOROUGH OF SEASIDE HEIGHTS
901 Boulevard
P.O. Box 38
Seaside Heights, NJ 08751

Date: 03/27/17
File #: 2800
Inv #: 38283
Atty.: JLC

RE: GENERAL MATTERS

Date	Professional Services Rendered	Hours
02/16/17	Receipt and review of correspondence from Police Dept. re: Bum Rogers liquor license amendment and draft correspondence in response to same. (This entry was omitted from a previous statement.)	0.3
02/22/17	Receipt and review of correspondence from Chief Financial Officer re: wiring instructions; telephone call from Point Pleasant Attorney re: beach replenishment and State Aid agreement terms.	0.6
	Draft documents for closing with Seaside Senior Apts.	2.0
02/23/17	Receipt and review of correspondence from Borough Administrator re: demolition schedule for Village Inn; receipt and review of correspondence from redeveloper re: same; receipt and review of correspondence from Asst. County Administrator re: Bay Boulevard easement agreement; receipt and review of correspondence from Borough Administrator re: same; draft correspondence to Asst. County Administrator re: same; receipt and review of correspondence from County Counsel re: same; receipt and review of State Aid agreement from NJDEP forwarded by Borough Administrator; draft correspondence to Borough Administrator re: potential issues concerning same; draft correspondence to Borough Administrator and Borough Clerk re: execution of documents for closing on Village Inn; receipt and review of correspondence from Borough Clerk re: same; receipt and review of correspondence from Borough Administrator re: closing issue; telephone conference with representative of redeveloper re: same; draft correspondence to Borough Administrator re: same; draft correspondence to redeveloper re: same.	3.9

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BOROUGH OF SEASIDE HEIGHTS
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Date: 03/27/17
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02/24/17	Receipt and review of various correspondence from title company and representative of redeveloper re: closing and tax issue; draft correspondence in response to same; receipt and review of correspondence from Borough Clerk re: corrective action plan and acknowledgement resolutions and order; draft correspondence in response to same; draft resolution re: corrective action plan; draft resolution re: Governing Body's acknowledgement of corrective action plan; receipt and review of correspondence from Borough Administrator re: special event application; draft correspondence in response to same.	2.9
	Receipt and review of executed documents for closing of Seaside Senior Apts.; draft correspondence to title company re: same.	0.5
02/27/17	Draft various correspondence to Borough Administrator re: State Aid agreement; receipt and review of correspondence in response to same; receipt and review of various correspondence from title company re: Village Inn closing; receipt and review of correspondence from Tax Collector re: same; draft correspondence to title company re: same; draft correspondence to Borough Administrator re: complaint curb resolution; receipt and review of correspondence from Borough Administrator re: same; telephone call from Borough Engineer re: same; draft resolution and contract for complaint curbs.	3.7
	Receipt and review of correspondence from Borough Housing Dept. re: 225 Hierarchy Avenue and potential order to show cause to obtain right to demolish; telephone call from Code Enforcement Officer Roberts re: 225 Hierarchy Avenue and 33 Sampson Avenue; draft correspondence to Borough Housing Dept. re: same.	0.6
	Receipt and review of correspondence from Surety Title re: Borough closing documents; draft correspondence in response to same.	0.5
02/28/17	Receipt and review of correspondence from representative of redeveloper re: closing sheet; draft correspondence in response to same; receipt and review of Green Acres diversion agreement resolution and contract.	0.6
	Receipt and review of correspondence from Surety Title re: closing statement; draft correspondence to Borough Administrator re: execution	0.7

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of closing statement; receipt and review of correspondence from title agency re: open tax lien on eminent domain property.

03/01/17	Draft resolution for FAST Grant; receipt and review of correspondence from Borough Administrator review of redeveloper re: demolition schedule and Division of Fire Safety; receipt and review of correspondence from redeveloper to Borough Administrator re: same; receipt and review of correspondence from title company re: closing documents; draft correspondence to Borough Clerk re: Public Defender resolution; receipt and review of correspondence in response to same; receipt and review of correspondence from Borough Administrator re: same; draft resolution re: receipt of bids for bayfront boat rental lease; draft resolution for police vehicle purchase from Winner Ford (Cherry Hill) off State contract; receipt and review of correspondence from Borough Administrator re: provision of agenda to State monitor; receipt and review of correspondence from Borough Administrator re: Klee's license expansion; draft correspondence to attorney for Klee's re: same; receipt and review of correspondence in response to same.	4.7
	Attendance at Borough Council meeting.	2.0
03/02/17	Receipt and review of Klee's license expansion application from Borough Clerk's office; receipt and review of certified resolution for Green Acres agreement from Borough Clerk; receipt and review of correspondence from Borough Clerk re: contract status; draft correspondence in response to same.	1.3
	Receipt and review of correspondence and attachments from Borough Clerk re: request for concise statements for Ordinances 17-03 and 17-05.	0.3
03/06/17	Receipt and review of film permit ordinance from Borough Administrator and draft revisions to same; receipt and review of draft buskers ordinance from Borough Administrator and draft revisions to same; draft correspondence to Borough Administrator re: fee status; receipt and review of correspondence from Borough Administrator re: same; draft correspondence in response to same re: fee issues; receipt and review of correspondence from Borough Administrator re: anti-nepotism policy; receipt and review of State policy from Borough Administrator; legal research re: same; draft sample ordinance re: same;	4.9

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receipt and review of correspondence from Borough Administrator re: Village Inn closing and funds; receipt and review of correspondence from Borough Administrator to redeveloper re: demolition status; receipt and review of correspondence from redeveloper representative re: same.

Draft correspondence to Borough Administrator re: drone ordinance. 0.3

Receipt and review of correspondence from Borough Administrator re: drone ordinance. 0.2

03/07/17 Draft second concise statement re: Ordinance 17-05; draft second concise statement re: Ordinance 17-03; draft various correspondence to Borough Clerk forwarding same. 1.4

03/08/17 Receipt and review of correspondence from attorney for Peterson re: license agreement status; draft correspondence in response to same; draft correspondence to Borough Administrator re: same; receipt and review of correspondence from Borough Administrator re: same; draft correspondence to attorney for Peterson re: same; receipt and review of correspondence from Borough Administrator re: dog ordinance. 1.2

03/09/17 Receipt and review of correspondence from financial advisor re: financial timetable for bonds; legal research re: limited and craft brewery and distillery license agreements. 1.4

03/10/17 Receipt and review of correspondence from Borough Administrator re: bail reform resolution; draft correspondence in response to same; receipt and review of correspondence from Borough Administrator re: intermunicipal agreement; draft resolution re: same; draft resolution re: renewal of Tangent Internet Services; legal research re: anti-nepotism ordinances. 2.6

03/13/17 Receipt and review of correspondence from Borough Administrator re: conference with State monitors re: anti-nepotism ordinance; conference call re: same; draft anti-nepotism ordinance; draft correspondence to Borough Administrator forwarding same for review; draft ordinance re: dogs on beach concerning Beaches chapter of Borough Code; draft ordinance re: dogs on beach concerning Animals chapter of Borough Code; legal research re: nanobrewery license and legal requirements; draft correspondence to Borough Administrator re: same; draft zoning 6.1

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ordinance allowing nanobreweries on Boulevard; draft resolution re: bail reform and State Public Defenders; receipt and review of updated meeting agenda from Borough Clerk.

03/14/17	Receipt and review of correspondence from Borough Clerk re: meeting agenda issue; receipt and review of various correspondence from Borough Administrator re: brewery and distillery ordinance; draft correspondence in response to same.	1.4
03/15/17	Receipt and review of correspondence from Borough Administrator re: dogs on beach; draft revised animal services ordinance re: same; draft revised beaches ordinance re: same; draft correspondence to Borough Administrator re: anti-nepotism ordinance status; receipt and review of correspondence in response to same; draft correspondence to Borough Administrator re: filing permit ordinance and receipt and review of correspondence in response to same; draft correspondence to Borough Administrator re: outstanding meeting agenda items; receipt and review of correspondence in response to same; telephone call from Borough Administrator re: special event application status; legal research re: same.	4.5
	Attendance at Borough Council meeting.	2.5
03/16/17	Receipt and review of correspondence from Borough Administrator forwarding comments of monitor re: anti-nepotism ordinance.	0.2
	Receipt and review of various correspondence and attachments from Borough Clerk re: request for concise statements for Ordinances 147-06, 17-07, 17-08 and 17-09; draft correspondence in response to same re: date for concise statements.	0.7
	Draft ordinance for unmanned aircraft.	1.0
03/20/17	Receipt and review of correspondence from Borough Administrator re: proposed press release concerning special event process and rally; draft correspondence in response to same.	0.5
03/22/17	Receipt and review of correspondence from attorney for Peterson re: license status; draft correspondence to Borough Administrator re: same; receipt and review of correspondence in response to same; receipt and	2.1

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review of correspondence from Borough Clerk's office re: change order for bulkhead reconstruction; draft resolution and contract addendum re: same.

03/24/17	Receipt and review of easement from Borough Administrator re: Peterson.	0.3
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03/27/17	Telephone conference with Compliance Unit of State Division of Criminal Justice re: DNA expungement for Peter Manuella; receipt and review of various correspondence from Office of Professional Responsibility, Borough Police Dept. re: status of DNA expungement inquiry with State Division of Criminal Justice; draft various correspondence in response to same.	14.0
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Total Services Rendered

\$0.00	69.9
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Date	Disbursements	Amt. Disb'd	Receipts
	/Online Legal Research	396.29	
	/Photocopies	6.00	
	/Postage	1.38	
	/Telephone	266.67	
02/21/17	Federal Express		
	/Overnight Mail (1)	35.18	
02/22/17	Federal Express		
	/Overnight Mail (2)	31.69	

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02/23/17

Federal Express
/Overnight Mail (3)

19.76

Total Disbursements/Total Receipts

\$756.97

\$0.00

TOTAL DUE FOR THIS BILLING PERIOD:

\$756.97



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Phone: (732)793-9100
Fax: (732)793-0319

SHIP TO

Borough of Seaside Heights
Attn: Christopher Vaz
901 Boulevard
Seaside Heights, NJ 08751

VENDOR

Vendor #: GILMO005

GILMORE & MONAHAN ESQ.
10 ALLEN STREET
P.O. BOX 1540
TOMS RIVER, NJ 08754-0000

Purchase Order

**THIS NUMBER MUST APPEAR ON ALL
INVOICES, PACKING LISTS,
CORRESPONDENCE, ETC.**

NO. 17-00557

ORDER DATE: 04/03/17

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #: (732) 240-6000

VENDOR FAX #:

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 21-6001170

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	Professional Services	7-52-20-155-000-321	7,090.3000	7,090.30
				=====
			TOTAL	7,090.30

Finance Copy