



BOROUGH OF SEASIDE HEIGHTS
901 BOULEVARD
SEASIDE HEIGHTS, NJ 08751
Phone: (732)793-9100
Fax: (732)793-0319

SHIP TO

Borough of Seaside Heights

901 Boulevard
Seaside Heights, N.J. 08751

VENDOR

Vendor #: GILMO005

GILMORE & MONAHAN ESQ.
10 ALLEN STREET
P.O. BOX 1540
TOMS RIVER, NJ 08754-0000

Purchase Order

**THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.**

NO. 16-0561

ORDER DATE: 9/6/16

DELIVERY DATE: 36900

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #: (732) 240-6000

VENDOR FAX #:

PAYMENT RECORD

CHECK NO. 4426

DATE PAID 9/2/16

NOTICE: TAX EXEMPT - TAX ID: 21-6001170

16-52-20-155-000-321

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
	TO PROFESSIONAL SERVICES RENDERED For the period 7/27/16 through 8/30/16, as per the attached statement(s):			
	General Matters (expenses):			\$713.42
	Legal Fees As Per Professional Services Contract:			\$6,333.33
	Total:			\$7,046.75

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties, of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

Borough Attorney 9/1/16
OFFICIAL POSITION DATE

22-2360167

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE 9/2/16

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS
VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
BOROUGH OF SEASIDE HEIGHTS
901 BOULEVARD
SEASIDE HEIGHTS, NJ 08751

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT
IS SIGNED BELOW

Chief Financial Officer

Chairperson

Gilmore & Monaha

P.O. Box 1540

Toms River, NJ 08754

0.00 *

0.00 *

6,333.33 +

713.42 +

7,046.75 *

Ph: 732-240-6000

Fax:

Attn.: Ms. Barbara Risley, Chief Financial Officer
BOROUGH OF SEASIDE HEIGHTS
901 Boulevard
P.O. Box 38
Seaside Heights, NJ 08751

08/30/16

2800

36900

JLC

RE: GENERAL MATTERS

Date	Professional Services Rendered	Hours
07/27/16	Receipt and review of correspondence from Borough Clerk re: response to OPRA request.	0.2
	Review of correspondence from Borough Clerk re: Asbury Park Press OPRA request.	0.2
07/28/16	Receipt and review of correspondence from Joseph Del Duca re: HMFA award to construct Borough project.	0.2
	Receipt and review of correspondence from redeveloper re: State approval of funds for project; draft correspondence to Borough Administrator re: same.	0.4
	Legal research re: OPRA request from Asbury Park Press and draft correspondence to Borough Clerk re: response to same; receipt and review of various correspondence from Borough Clerk re: OPRA request for separation agreements; draft correspondence in response to same.	2.0
07/29/16	Receipt and review of correspondence from CAFRA permit for redevelopment project from redeveloper; draft correspondence in response to same; receipt and review of correspondence from attorney requesting certification by Construction Official concerning execution of document; draft correspondence to Housing Office re: same.	0.8
	Draft correspondence to Borough Clerk re: OPRA request and quarterly police reports.	0.3

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Date: 08/30/16
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08/01/16	Receipt and review of CAFRA permit from Borough Clerk for redevelopment project.	0.3
08/02/16	Conference with County Administrator re: portion of Bay Avenue needed for parking for affordable housing project.	0.5
	Legal research re: BPU/TCA regulations governing request for installation of monopole by Mobilitie.	1.8
	Receipt and review of correspondence from Borough Administrator re: Mobilitie pole issue; receipt and review of correspondence from Borough Administrator re: prevailing wage issue; legal research re: same; draft correspondence in response to same; receipt and review of draft meeting agenda from Borough Clerk; draft ordinance re: water collections; telephone call from attorney for condominium association re: fireworks issue; receipt and review of correspondence from attorney re: same; draft correspondence to Borough Administrator and Fire Official re: same; receipt and review of correspondence from Borough Administrator re: same.	3.4
	Telephone call from Code Enforcement Officer re: list of properties for demolition.	0.2
08/03/16	Receipt and review of meeting agenda from Borough Administrator re: fireworks issue; receipt and review of correspondence from Fire Official re: same.	0.5
	Attendance at Borough Council meeting.	2.7
	Receipt and review of correspondence from Code Enforcement Officer re: demolition properties; draft correspondence in response to same; telephone conference with Code Enforcement Office re: same.	0.6
08/04/16	Receipt and review of correspondence from Borough Administrator forwarding correspondence from representative of Holiday Guild with claim to funds for event; draft correspondence to representative re: same.	1.2
08/05/16	Telephone call from Tax Collector re: payoff for disputed property; receipt and review of documents from Tax Collector re: same; draft correspondence in response to same appropriateness of payoff amount;	3.5

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telephone call from Zoning Officer re: authority to require removal of partially-completed structure when all approvals have expired; legal research re: same.

08/08/16	Review of file in preparation for attendance at Court re: redeveloper re: water and sewer forms; receipt and review of correspondence from Borough Administrator re: same.	0.4
08/09/16	Receipt and review of various correspondence from attorney for condominium association re: fireworks issue; draft correspondence in response to same and conference with Fire Official; telephone conference with Fire Official re: same.	1.2
08/10/16	Receipt and review of correspondence from attorney for property owner re: Construction Official's certification.	0.3
08/11/16	Receipt and review of correspondence from NJDEP forwarding corrected Peterson deed.	0.3
08/15/16	Receipt and review of recorded CAFRA permit from developer; receipt and review of correspondence from Borough Administrator re: meeting agenda; draft revisions to water and sewer ordinance to add monthly billing; draft correspondence to Borough Administrator forwarding same; receipt and review of correspondence from Borough Administrator re: same; legal research re: same; draft second version of ordinance.	2.5
	Draft various correspondence to Code Enforcement Officer re: issues concerning demolitions; receipt and review of various correspondence in response to same.	1.2
08/16/16	Receipt and review of revised water and sewer ordinance from Borough Administrator; draft resolution authorizing Ocean County Municipal Joint Insurance Fund membership; draft resolution authorizing CDBG program participation; draft resolution authorizing execution of NJDEP aid agreement; draft resolution awarding sand contract to one of two equal bidders; draft ordinance re: Public Power Authority; draft correspondence to Borough Administrator and Planning Board Attorney re: potential conflict concerning draft of ordinances.	3.7

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08/17/16	Telephone call from Borough Administrator re: permit extension; legal research re: same; draft correspondence to Borough Administrator re: same; draft correspondence to Zoning Officer re: same; receipt and review of correspondence from Zoning Officer re: same.	1.0
	Attendance at Borough Council meeting.	3.0
	Legal research re: Permit Extension Act; draft memorandum re: same.	1.0
08/18/16	Receipt and review of notice of bail forfeiture from Municipal Court Clerk re: Andrews; receipt and review of approval and permits from potential property in need of redevelopment.	1.4
	Receipt and review of correspondence from Borough Clerk re: explanatory notes for ordinances; draft correspondence in response to same; draft correspondence to Borough Administrator re: same; receipt and review of various correspondence and attachments from Housing Dept. re: problem properties - 255 Kearny Avenue, 330 Lincoln Avenue, 249 Fremont Avenue, 242 Grant Avenue, 30 Sheridan Avenue; 245 Sampson Avenue, 278 Fremont Avenue, 223 Sumner Avenue, 251 Carteret Avenue, 323 Hierarchy Avenue, 225 Hierarchy Avenue, 233 Hierarchy Avenue, 243 Hierarchy Avenue, 328 Porter Avenue, 326 Porter Avenue, 313 Franklin Avenue, 313 Webster Avenue, 235 Blaine Avenue.	4.4
08/19/16	Receipt and review of correspondence from Director of Community Improvements re: driveway parking; draft correspondence in response to same; various correspondence to attorney for Viacom re: payment status; receipt and review of correspondence in response to same re: Borough contact information.	1.2
	Draft explanatory notes for Ordinance 16-12; draft explanatory notes for Ordinance 16-14; draft explanatory notes for Ordinance 16-13.	1.5
08/21/16	Legal research re: New Jersey Beach Access Bill.	1.0
08/22/16	Continued legal research re: New Jersey Beach Access Bill.	1.5
08/24/16	Draft agreement with Eagle Paving re: replenishment.	1.0

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08/25/16	Receipt and review of correspondence from Borough Administrator re: Viacom and summons issue; draft correspondence in response to same; receipt and review of correspondence from property owner re: tax abatement agreement execution.	0.6
08/27/16	Continued legal research re: New Jersey Beach Access Bill.	0.5

Total Services Rendered	\$0.00	46.5
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Date	Disbursements	Amt. Disb'd	Receipts
	/Online Legal Research	282.93	
	/Photocopies	97.75	
	/Postage	28.13	
	/Telephone	266.67	
08/15/16	Federal Express		
	/Overnight Mail (1)	18.97	
08/18/16	Federal Express		
	/Overnight Mail (2)	18.97	
	Total Disbursements/Total Receipts	\$713.42	\$0.00

TOTAL DUE FOR THIS BILLING PERIOD:	\$713.42
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SEASIDE HEIGHTS, NJ 08751
Phone: (732)793-9100
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SHIP TO

Borough of Seaside Heights
Attn: Christopher Vaz
901 Boulevard
Seaside Heights, NJ 08751

VENDOR

Vendor #: GILMO005

GILMORE & MONAHAN ESQ.
10 ALLEN STREET
P.O. BOX 1540
TOMS RIVER, NJ 08754-0000

Purchase Order

**THIS NUMBER MUST APPEAR ON ALL
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NO. 16-01561

ORDER DATE: 09/06/16

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #: (732) 240-6000

VENDOR FAX #:

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 21-6001170

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	Professional Services	6-52-20-155-000-321	7,046.7500	7,046.75
				=====
			TOTAL	7,046.75

Finance Copy