



BOROUGH OF SEASIDE HEIGHTS
901 BOULEVARD
SEASIDE HEIGHTS, NJ 08751
Phone: (732)793-9100
Fax: (732)793-0319

SHIP TO

Borough of Seaside Heights

901 Boulevard
Seaside Heights, N.J. 08751

VENDOR

Vendor #: GILMO005

GILMORE & MONAHAN ESQ.
10 ALLEN STREET
P.O. BOX 1540
TOMS RIVER, NJ 08754-0000

Purchase Order

**THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC**

NO. 16-01354

ORDER DATE: 8/1/16
DELIVERY DATE: 36073
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM:
VENDOR PHONE #: (732) 240-6000
VENDOR FAX #:

PAYMENT RECORD

CHECK NO.

DATE PAID

#6-52-20-155-000-321

NOTICE: TAX EXEMPT - TAX ID: 21-6001170

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
	TO PROFESSIONAL SERVICES RENDERED For the period 6/29/16 through 7/26/16, as per the attached statement(s):			
	General Matters (expenses):			\$396.93
	Legal Fees As Per Professional Services Contract:	1		\$6,333.33
	Total:			\$6,730.26

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

Borough Attorney

7/29/16

OFFICIAL POSITION

DATE

22-2360167

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD

DATE

7/29/16

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS
VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
BOROUGH OF SEASIDE HEIGHTS
901 BOULEVARD
SEASIDE HEIGHTS, NJ 08751

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT
IS SIGNED BELOW

Chief Financial Officer

Chairperson

Gilmore &

P.C.
Toms Riv

Ph: 732-240-6000

Attn.: Ms. Barbara Risley, Chief Financial O
BOROUGH OF SEASIDE HEIGHTS
901 Boulevard
P.O. Box 38
Seaside Heights, NJ 08751

RE: GENERAL MATTERS

Date	Professional Services Rendered
06/28/16	Receipt and review of correspondence from firm; receipt and review of correspondence resolution re: change in Bond Council Municipal Prosecutor change.
06/29/16	Receipt and review of correspondence Improvement re: MTV payment; draft Administrator re: same and necessary attorney for Viacom re: same; receipt response to same; receipt and review finance department re: same; draft co Administrator re: same; receipt and re Borough Clerk re: meeting agenda; re for Dupont Avenue road improvement addendum re: same; receipt and review Housing Inspector re: Ocean County housing correspondence in response to same; draft
06/30/16	Receipt and review of correspondence mitigation resolution. Draft correspondence to Borough Administrator uses of phrases to be trademarked by Borough
07/01/16	Receipt and review of correspondence 1 Permit Extension Act for Sandy county and review of correspondence from NJ DEP re: revised Peterson deed;

Vendor: GILMO005 GILMORE & MONAHAN ESQ.
PO: 16-01354 DESC: Professional Services
INVT: 36673 AMT:
PO: 16-01355 DESC: Professional Services
INVT: VARIOUS AMT:

Check Date: 08/03/16 Check Amount: \$*****9,162.03
6,730.26
2,431.77
6,730.26
2,431.77

BOROUGH OF SEASIDE HEIGHTS

REFERENCE/DESCRIPTION

No. 004271
NET AMOUNT

Ms. Barbara Risley, Chief Financial Officer
BOROUGH OF SEASIDE HEIGHTS
901 Boulevard, P.O. Box 38, Seaside Heights, NJ 08751

Date: 07/26/16
File #: 2800
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draft correspondence to Borough Administrator re: same; draft resolution canceling credit on electric; draft two resolutions to pay credits for customers with solar panels for years 2013-14 and 2014-15.

07/05/16	Receipt and review of correspondence from Borough Administrator re: land swap media coverage; receipt and review of two draft meeting agendas from Borough Clerk; receipt and review of correspondence from Borough Administrator re: procedural issues; draft correspondence in response to same; draft correspondence to Borough Administrator and Housing Dept. re: Permit Extension Act and Sandy counties; receipt and review of correspondence from Housing Office re: same.	1.5
07/06/16	Receipt and review of draft cat ordinance from Borough Administrator and draft revisions to same; conference with Borough Administrator at Borough Hall re: pre-meeting issues; continued draft of revisions to cat ordinance; receipt and review of correspondence from Borough Administrator re: dog licensing provisions and its applicability to cats; legal research re: same; draft correspondence to Borough Administrator re: same; receipt and review of correspondence from NJDEP re: revised Peterson easement; draft correspondence to Borough Administrator re: same.	3.7
	Attendance at Borough Council meeting.	3.6
07/11/16	Receipt and review of various correspondence from Borough Clerk re: explanatory notes for Ordinance 16-11; draft various correspondence in response to same; draft explanatory notes for Ordinance 16-11.	1.3
07/12/16	Receipt and review of correspondence from Borough Clerk re: explanatory notes for Ordinance 16-11.	0.2
07/13/16	Receipt and review of subpoenas issued for testimony of Code Enforcement Office and Construction Official re: case to which the Borough is not a party.	0.5
07/14/16	Conference with Zoning Board Attorney and attorney subpoenaing records at Borough Hall; inspection of various dilapidated properties with Code Enforcement Officer in preparation for additional litigation; receipt and review of liquor license application from Borough Clerk; draft resolution re: same.	3.7

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07/15/16	Receipt and review of draft certification of Construction Official from attorney in suit to which the Borough is not a party; draft correspondence to Housing Officer re: accuracy of same; receipt and review of correspondence in response to same; receipt and review of draft meeting agenda from Borough Clerk.	1.2
07/18/16	Telephone call from Borough Administrator re: insurance coverage issues; telephone call from Chief Boyd re: same; telephone conference with Borough Administrator re: same; receipt and review of correspondence from Borough Administrator re: cancelation of Wi-Fi contract; telephone conference with Borough Administrator re: same; draft resolution re: same; receipt and review of correspondence from Borough Administrator forwarding correspondence re: utility pole installation; receipt and review of correspondence from requestor re: same; receipt and review of correspondence from Borough Administrator re: same.	2.5
07/19/16	Receipt and review of correspondence from Housing Dept. re: 318 Dupont Ave. lienholders; draft correspondence in response to same.	0.4
07/20/16	Receipt and review of various correspondence from Borough Administrator re: grandfathering cat ordinance; draft various correspondence in response to same; telephone conference with Borough Administrator re: same; draft ordinance re: grandfathering of existing cat colonies; receipt and review of correspondence from Borough Administrator re: donation letter requested by State concerning replenishment easement of Township of Toms River; receipt and review of correspondence in response to same; draft correspondence in response to same; draft resolution authorizing execution of donation letter.	3.0
	Attendance at Borough Council meeting.	3.3
	Receipt and review of correspondence from Housing Dept. re: conference with Champion Mortgage concerning 318 Dupont Ave.	0.2
07/21/16	Draft resolution re: PILOT agreement for audio on beach; draft resolution for PILOT program for business operation on Boardwalk; telephone call from Housing Office re: certificate of occupancy issues; legal research re: same; telephone conference with Housing Office re: same.	1.9

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07/22/16	Receipt and review of correspondence from Borough Administrator re: Mobilitie and utility poles; receipt and review of correspondence from Borough Clerk re: music pilot program; draft correspondence in response to same.	0.7
	Receipt and review of various correspondence from Borough Clerk re: explanatory notes for Ordinance 16-11 and 16-12; draft correspondence in response to same; draft correspondence to Borough Clerk and Borough Administrator re: same; draft concise statement for Ordinances 16-11 and 16-12.	1.8
07/25/16	Draft correspondence to Borough Administrator re: intended future use of trademarked phrases and formal trademark application.	0.2
07/26/16	Receipt and review of various correspondence from redeveloper re: project status and street parking; draft correspondence in response to same.	0.6

Total Services Rendered	\$0.00	39.3
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Date	Disbursements	Amt. Disb'd	Receipts
	/Photocopies	65.25	
	/Postage	65.01	
	/Telephone	266.67	
Total Disbursements/Total Receipts		\$396.93	\$0.00

TOTAL DUE FOR THIS BILLING PERIOD:		\$396.93
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Attn: Christopher Vaz
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Seaside Heights, NJ 08751

VENDOR

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1.00	Professional Services	6-52-20-155-000-321	6,730.2600	6,730.26
			TOTAL	6,730.26

Finance Copy