



BOROUGH OF SEASIDE HEIGHTS
901 BOULEVARD
SEASIDE HEIGHTS, NJ 08751
Phone: (732)793-9100
Fax: (732)793-0319

SHIP TO

Borough of Seaside Heights

901 Boulevard
Seaside Heights, N.J. 08751

VENDOR

Vendor #: GILMO005

GILMORE & MONAHAN ESQ.
10 ALLEN STREET
P.O. BOX 1540
TOMS RIVER, NJ 08754-0000

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

NO. 16-00606

ORDER DATE: 4/4/16
DELIVERY DATE:
STATE CONTRACT: Inv # 35814
F.O.B. TERMS:
VENDOR ACCT NUM:
VENDOR PHONE #: (732) 240-6000
VENDOR FAX #:

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 21-6001170

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
	TO PROFESSIONAL SERVICES RENDERED For the period 2/24/16 through 3/29/16, as per the attached statement(s):			
	General Matters (expenses):			\$1,486.64
	Legal Fees As Per Professional Services Contract:			\$6,333.33
	Total:			\$7,819.97

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

Borough Attorney 4/1/16
OFFICIAL POSITION DATE

22-2360167

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD DATE 4/4/16

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
BOROUGH OF SEASIDE HEIGHTS
901 BOULEVARD
SEASIDE HEIGHTS, NJ 08751

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT
IS SIGNED BELOW

Chief Financial Officer 4/4/16

Chairperson

Gilmore & Monahan

P.O. Box 1540
Toms River, NJ 08754

0.00 *

Ph: 732-240-6000

Fax:

Attn.: Ms. Barbara Risley, Chief Financial Officer
BOROUGH OF SEASIDE HEIGHTS
901 Boulevard
P.O. Box 38
Seaside Heights, NJ 08751

1,486.64 +
6,333.33 +
7,819.97 *

03/29/16

2800

35814

JLC

RE: GENERAL MATTERS

Date	Professional Services Rendered	Hours
02/17/16	Conference with NJDEP representative re: reimbursement for sand replacement. (This entry was omitted from a previous statement.)	0.4
02/18/16	Receipt and review of correspondence from Borough Administrator re: cost of beach sand replenishment; several telephone conferences with Chief Financial Officer and County representatives re: same. (This entry was omitted from a previous statement.)	0.6
02/19/16	Telephone conference with County Administrator re: emergency purchase of sand for northern beach; telephone conference with Borough Chief Financial Officer re: same. (This entry was omitted from a previous statement.)	0.4
02/23/16	Intra-office conference re: beach sand replenishment. (This entry was omitted from a previous statement.)	0.2
02/24/16	Receipt and review of correspondence re: sand for beaches and bid calculation sheet.	0.2
	Receipt and review of correspondence and attachments from Borough Administrator to attorney for plaintiff in Benz v. Smith re: additional responses to subpoena served on Borough.	0.3
	Receipt and review of correspondence from redeveloper re: Planning Board hearing and eminent domain status; draft correspondence in response to same; receipt and review of correspondence from Borough Administrator re: status of tenancy of property; receipt and review of	3.5

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correspondence from attorney for property owner re: attorney fee request; draft correspondence in response to same; draft correspondence to Borough Administrator re: same; receipt and review of correspondence in response to same; receipt and review of Phase I environmental report re: condemnation property from redeveloper; receipt and review of finance correspondence from redeveloper; draft correspondence to Borough Administrator forwarding same; receipt and review of correspondence from Borough Administrator re: beach sand pricing and specifications; receipt and review of easements for replenishment project from NJDEP; telephone conference with NJDEP re: same; draft correspondence to attorney for NJDEP re: same.

02/25/16	Receipt and review of correspondence from DAG Hunt re: beach easements from Borough.	0.2
	Receipt and review of correspondence from developer re: Planning Board approval; draft correspondence in response to same; receipt and review of correspondence from property owner re: condemnation; receipt and review of correspondence from NJDEP re: easement issue; telephone conference with attorney for NJDEP re: same; receipt and review of correspondence from attorney re: same; receipt and review of correspondence from Housing Dept. re: resident issues; receipt and review of correspondence from Borough Administrator re: same; draft correspondence in response to same; draft correspondence to Borough Administrator forwarding easements for execution; receipt and review of correspondence in response to same.	2.2
	Draft correspondence to Borough Administrator re: easements; several intra-office conferences re: same; review of correspondence to Deputy Attorney General re: easement language.	0.6
02/26/16	Telephone call from attorney for property owner re: condemnation procedures and status; draft correspondence to attorney for property owner re: attorney's fees; receipt and review of correspondence in response to same; receipt and review of correspondence from condemnee re: process and timing; draft correspondence to Borough Administrator and redeveloper forwarding same; receipt and review of correspondence from redeveloper re: same; receipt and review of correspondence from substitution of attorney re: case to which the Borough is not a party.	2.0

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	Receipt and review of correspondence from Borough Clerk re: OPRA request for structural plans; draft correspondence to Borough Clerk re: same.	0.5
02/29/16	Receipt and review of various correspondence from Deputy Attorney General and PS&S re: easements and pier drawings; telephone conference with Deputy Attorney General re: same; draft various correspondence to Special Counsel re: status of easements; intra-office conference re: same; review of easement documentation for language concerning pier; receipt and review of various correspondence from Borough Administrator re: meeting agenda items; draft various correspondence in response to same.	2.7
	Draft various correspondence to Code Enforcement Officer re: status of various demolitions and receipt and review of correspondence in response to same.	0.8
	Receipt and review of correspondence from Borough Clerk re: OPRA request for "plans" and draft correspondence in response to same.	0.5
03/01/16	Receipt and review of various correspondence from DAG Hunt re: easement documents; telephone conference with PS&S re: same; receipt and review of various correspondence from PS&S re: same; intra-office conference re: same; receipt and review of various correspondence from Borough Administrator re: meeting agenda items.	1.8
03/02/16	Telephone conference with Borough Administrator re: meeting agenda items; receipt and review of various correspondence from Borough Administrator re: same; draft correspondence in response to same; draft resolutions appointing Asst. Licensed Water Operator; draft resolution approving leave of absence; draft resolution approving memorandum of understanding with Local 97; draft resolution authorizing bids for lease of parking lot; receipt and review of various correspondence from DAG Hunt re: status of easements; draft various correspondence in response to same; intra-office conference re: same.	3.6
	Preparation for and attendance at Borough Council meeting.	1.4
03/07/16	Receipt and review of correspondence from Borough Administrator re: beach easement and use of replenished beach; draft correspondence in	0.8

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	response to same; receipt and review of first appraisal for Cranberry Inlet property from Borough Administrator.	
	Intra-office conference re: easement status.	0.2
03/09/16	Receipt and review of correspondence from Director of Community Affairs re: Viacom issue; draft correspondence in response to same; receipt and review of correspondence from Housing Dept. re: investigation scheduling; draft correspondence in response to same.	0.8
03/11/16	Receipt and review of correspondence from Housing Dept. re: timeline for attempt to schedule inspection; receipt and review of correspondence from Tax Assessor re: three new property tax abatements; receipt and review of correspondence from Tax Assessor re: rescission of agreement and effective date of new agreements; receipt and review of correspondence from Borough Administrator re: same.	1.4
03/14/16	Receipt and review of correspondence from Borough Administrator re: status of property concerning condemnation; draft correspondence in response to same; telephone conference with attorney for property owner re: condemnation status; receipt and review of correspondence from Housing Dept. re: timing of inspection; draft correspondence in response to same; receipt and review of correspondence from Housing Dept. re: notice issue for Hancock Avenue property.	1.2
	Telephone conference with Police Records Clerk re: OPRA request for criminal investigatory records.	0.3
03/15/16	Telephone conference with attorney for property owner re: redevelopment condemnation status; draft correspondence to attorney re: same; draft correspondence to Borough Administrator and redeveloper re: same; draft revisions to road opening ordinance; draft resolution re: application for essential services grant; draft revisions to transitional aid pay-to-play ordinance; draft resolution re: application for transitional aid; draft resolution for property tax abatements for Bossert and Stabley; draft agreements re: same; receipt and review of correspondence from Borough Administrator re: proposed Cranberry Inlet purchase negotiations; draft resolution approving early payment of FEMA loan; receipt and review of notices of bail forfeiture from Municipal Court	8.2

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Administrator re: Nordstrom, Galati, Jackson, Hernandez, Lopez and Greene.

Receipt and review of correspondence from Borough Clerk re: OPRA request for condemnation complaint and appraisals; draft correspondence in response to same; receipt and review of correspondence from Borough Clerk re: documents concerning music festival; draft correspondence in response to same. 1.0

03/16/16 Draft resolution for department head employment agreements; receipt and review of correspondence from Borough Administrator re: lifeguard salary; draft correspondence in response to same; receipt and review of correspondence from Borough Administrator re: salary ordinance; draft correspondence to Borough Administrator and redeveloper re: status of declaration of taking; draft correspondence in response re: payment into Court; receipt and review of correspondence from Director of Community Improvement re: MTV negotiations; receipt and review of correspondence from Construction Office re: inspection delay; draft correspondence in response to same. 2.3

Attendance at Borough Council meeting. 2.0

03/17/16 Receipt and review of correspondence from Borough Administrator re: deed status; draft correspondence in response to same; draft correspondence to Housing Dept. re: inspection scheduling; receipt and review of correspondence from Tax Assessor re: property tax abatement revision and start date of amended resolution. 0.9

Draft correspondence to Borough Administrator re: deeds; receipt and review of correspondence in response to same. 0.5

03/21/16 Receipt and review of correspondence from Housing Dept. re: investigation scheduling. 0.2

03/22/16 Legal research re: minimum wage exceptions in State and Federal law. 1.5

Receipt and review of correspondence from Borough Administrator re: special police officer wages. 0.2

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	Receipt and review of correspondence from DAG Hunt re: status of subdivision maps and metes and bounds descriptions.	0.3
03/23/16	Continued legal research re: applicability of New Jersey Wage and Hour Law to public entities; draft memorandum re: minimum wage of seasonal officers.	3.0
	Telephone conference with attorney for Viacom re: resolution claims; draft correspondence to attorney re: same; draft correspondence to Borough Administrator and Director of Community Development re: same; receipt and review of correspondence in response to same; draft correspondence to Borough Administrator and attorney for redeveloper forwarding Court documents.	1.0
	Receipt and review of correspondence from John Gray re: status of easements.	0.2
03/24/16	Draft resolution appointing Ott as Laborer; receipt and review of correspondence from Borough Administrator to insurance adjuster re: Village Inn property.	0.7
	Attendance at special Borough Council meeting.	1.0
	Total Services Rendered	\$0.00 49.6

Date	Disbursements	Amt. Disb'd	Receipts
	/Online Legal Research	960.11	
	/Photocopies	113.00	
	/Postage	124.53	
	/Telephone	266.67	

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02/18/16	Federal Express	
	/Overnight Mail	22.33

Total Disbursements/Total Receipts	\$1,486.64	\$0.00
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TOTAL DUE FOR THIS BILLING PERIOD:	\$1,486.64
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Attn: Christopher Vaz
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Vendor #: GILMO005

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Purchase Order

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NO. 16-00606

ORDER DATE: 04/04/16

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #: (732) 240-6000

VENDOR FAX #:

PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 21-6001170

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	Professional Services	6-52-20-155-000-321	7,819.9700	7,819.97
			TOTAL	7,819.97

Finance Copy