



BOROUGH OF SEASIDE HEIGHTS
901 BOULEVARD
SEASIDE HEIGHTS, NJ 08751
Phone: (732)793-9100
Fax: (732)793-0319

SHIP TO

Borough of Seaside Heights

901 Boulevard
Seaside Heights, N.J. 08751

VENDOR

Vendor #: GILMO005

GILMORE & MONAHAN ESQ.
10 ALLEN STREET
P.O. BOX 1540
TOMS RIVER, NJ 08754-0000

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC

NO. 16-00287

ORDER DATE:

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #: (732) 240-6000

VENDOR FAX #:

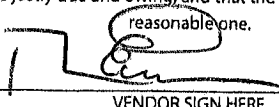
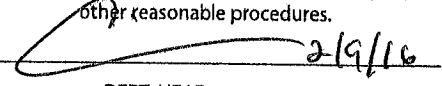
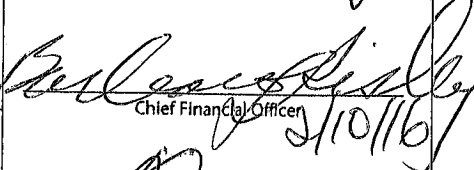
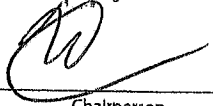
PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 21-6001170

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
	TO PROFESSIONAL SERVICES RENDERED For the period 1/1/16 through 1/26/16, as per the attached statement(s):			
	General Matters (expenses):			\$450.02
	Legal Fees As Per Professional Services Contract:			\$6,333.33
	Total:			\$6,783.35

CLAIMANT'S CERTIFICATION & DECLARATION I do solemnly declare and certify under penalties, of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.  VENDOR SIGN HERE Borough Attorney 1/29/16 OFFICIAL POSITION DATE 22-2360167 TAX ID NO. OR SOCIAL SECURITY NO.	OFFICER'S CERTIFICATION I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.  DEPT. HEAD DATE VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO: BOROUGH OF SEASIDE HEIGHTS 901 BOULEVARD SEASIDE HEIGHTS, NJ 08751	APPROVAL TO PURCHASE DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW  Chief Financial Officer  Chairperson
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Gilmore & Monah

P.O. Box 154C
Toms River, NJ 0875

Ph: 732-240-6000

Fa

0.00 *

Attn.: Ms. Barbara Risley, Chief Financial Officer
BOROUGH OF SEASIDE HEIGHTS
901 Boulevard
P.O. Box 38
Seaside Heights, NJ 08751

450.02 +
6,333.33 +
6,783.35 *

01/26/16
2800
35444
JLC

RE: GENERAL MATTERS

Date	Professional Services Rendered	Hours
01/01/16	Attendance at Borough Council reorganization meeting.	2.0
01/04/16	Draft correspondence to attorney for plaintiff in Benz v. Smith re: subpoena served on Borough.	0.3
	Receipt and review of correspondence from redeveloper representative re: project status; draft correspondence to Borough Administrator re: same; receipt and review of correspondence from Borough Administrator re: same; draft correspondence to redeveloper re: same.	0.9
01/05/16	Receipt and review of correspondence from Borough Clerk re: redevelopment process status; draft correspondence in response to same; receipt and review of correspondence from Borough Clerk re: contract needed; receipt and review of correspondence from Borough Administrator re: request for Cross River Fiber for municipal consent.	1.0
01/06/16	Draft contract for Henry Mancini; draft contract for Integra Really appraisers; draft contract for Redevelopment Counsel; draft contract for Public Defender; draft contract for Broker of Record; receipt and review of correspondence from Tax Assessor re: property tax abatement agreement status; receipt and review of correspondence from NJDEP re: revised Peterson easement; draft correspondence to Borough Administrator forwarding same.	5.6
	Continued legal research re: municipality purchasing and running a marina as an independent utility; continued draft of memorandum re: same; draft concise statements for Ordinances 16-01 through 16-04.	2.7

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	Receipt and review of correspondence from attorney for CitiBank re: 33 Sampson Avenue and draft correspondence in response to same.	0.4
01/07/16	Receipt and review of various correspondence from attorney for plaintiff in Benz v. Smith re: subpoena served on Borough; draft various correspondence in response to same.	0.8
	Continued legal research re: municipality purchasing and running marina as independent utility; continued draft of memorandum re: same.	6.6
01/08/16	Receipt and review of correspondence from Borough Administrator re: redevelopment planners and draft correspondence in response to same.	0.4
	Continued legal research re: municipality purchasing and running marina as independent utility; continued draft of memorandum re: same.	0.6
	Review of unsafe structures file in preparation for filing various suits concerning same.	1.3
01/11/16	Receipt and review of correspondence from Borough Clerk re: audit resolution; receipt and review of correspondence from Borough Administrator re: engineering bid specifications changes; legal research re: same; draft correspondence to Borough Administrator re: same; telephone call from Borough Architect re: same; receipt and review of correspondence from Borough Administrator re: sidewalk maintenance claim; draft correspondence in response to same.	1.7
	Continued legal research re: municipality purchasing and running marina as independent utility; continued draft of memorandum re: same.	6.4
01/12/16	Legal research re: maintenance utility; receipt and review of correspondence from Borough Administrator re: same; receipt and review of correspondence from Borough Administrator to NJDEP re: replenishment project plans; receipt and review of various correspondence from affordable housing developer representatives re: project status; draft correspondence in response to same; draft correspondence to Borough Administrator re: same; receipt and review of correspondence in response to same; draft correspondence to Borough Administrator and Borough Clerk re: new law concerning state of emergency and tax delinquency; receipt and review of correspondence	2.6

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from Borough Administrator re: same; receipt and review of
correspondence from Code Enforcement Officer re: abandoned property
status; legal research re: same.

Continued legal research re: municipality purchasing and running marina
as independent utility; continued draft of memorandum re: same; review
of NJ A-3390/S-2309, transmittal of land use documents, recently signed
into law and draft memorandum re: same. 2.3

01/13/16 Receipt and review of correspondence from Borough Clerk re: municipal
audit resolution; draft correspondence to Borough Clerk forwarding new
law concerning notice of certain land use matters; receipt and review of
correspondence from Land Use Board engineer re: proposed site plan for
affordable housing agency; receipt and review of various correspondence
from NJDEP re: Army Corps of Engineers and language issue; draft
various correspondence in response to same; receipt and review of
additional unsafe structures notices from Code Enforcement Dept. 1.9

Receipt and review of correspondence from Borough Administrator's
office re: various unsafe structure properties and draft correspondence in
response to same. 0.4

01/14/16 Receipt and review of correspondence from Code Enforcement Dept. re:
building conditions review status. 0.2

Telephone conference with William Akers re: unsafe structures
properties. 0.2

Legal research re: outdated structure versus non-conforming use
protection concerning 29 Sheridan Avenue. 0.8

01/15/16 Draft resolution re: recycling tonnage grant; draft resolution and contract
for energy consultant; receipt and review of correspondence from
Borough Administrator re: meeting agenda items; draft resolution re:
corrective action plan; draft resolution re: Public Power Association of
New Jersey delegate and alternate delegate. 3.0

Receipt and review of correspondence from bank holding mortgage on
33 Sampson Avenue re: motion for summary judgment; draft
correspondence in response to same; telephone conference with Duane 1.1

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Morris re: unsafe structure notice concerning same; draft correspondence to Melissa Nelson re: same; receipt and review of correspondence and attachments from bank re: motion for summary judgment.

01/18/16	Telephone conference with Code Enforcement Officer re: 33 Sampson Avenue unsafe structure.	0.2
01/19/16	Receipt and review of correspondence from Borough Administrator re: marina appraisal; draft correspondence in response to same; receipt and review of recission of property tax abatements and draft correspondence to Borough Administrator and Tax Assessor re: same; draft revisions to same; receipt and review of draft meeting agenda from Borough Clerk; draft correspondence to Borough Administrator re: meeting agenda item; receipt and review of correspondence in response to same; draft resolution re: authorization of musical entertainment deposits.	2.4
01/20/16	Draft resolution re: appointment of redevelopment planner and contract for same; draft resolution re: referral of subdivision to Land Use Board; draft resolution re: surplus property.	2.5
	Attendance at Borough Council meeting.	2.3
	Legal research re: subdivision of public property and draft memorandum re: same.	2.0
01/21/16	Receipt and review of correspondence from attorney for plaintiff in Benz v. Smith re: subpoena served on Borough.	0.3
	Draft four concise statements for ordinances; draft correspondence to Borough Clerk forwarding same.	0.8
01/22/16	Draft various correspondence to Borough Administrator re: status of subpoena in Benz v. Smith litigation; receipt and review of correspondence from Borough Administrator re: same.	0.6
	Receipt and review of various correspondence from Director of Community Affairs re: parking issue for affordable housing project; draft various correspondence in response to same; telephone conference with County Administrator re: same; receipt and review of correspondence from Borough Administrator re: title work; receipt and review of	2.0

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correspondence from Borough Administrator to property owner re:
possible acquisitions.

Review of various correspondence from various individuals in 0.6
preparation or draft of correspondence to MTV/Viacom re: Restore The
Shore Telethon.

01/25/16 Draft correspondence to attorney for plaintiff in Benz v. Smith litigation 0.3
re: status of response to subpoena served on Borough.

01/26/16 On-site inspection of abandoned and blighted properties with Code 2.0
Enforcement Officer.

Total Services Rendered **\$0.00** **59.2**

Date	Disbursements	Amt. Disb'd	Receipts
	/Photocopies	132.50	
	/Postage	28.19	
	/Telephone	266.67	
01/19/16	Federal Express		
	/Overnight Mail	22.66	
Total Disbursements/Total Receipts		\$450.02	\$0.00

TOTAL DUE FOR THIS BILLING PERIOD: **\$450.02**