



BOROUGH OF SEASIDE HEIGHTS
901 BOULEVARD
SEASIDE HEIGHTS, NJ 08751
Phone: (732)793-9100
Fax: (732)793-0319

SHIP TO

Borough of Seaside Heights

901 Boulevard
Seaside Heights, N.J. 08751

VENDOR

Vendor #: GILMO005

GILMORE & MONAHAN ESQ.
10 ALLEN STREET
P.O. BOX 1540
TOMS RIVER, NJ 08754-0000

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

NO. 15-02009

ORDER DATE: 12/28/15

DELIVERY DATE:

STATE CONTRACT: INV. #35119

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #: (732) 240-6000

VENDOR FAX #:

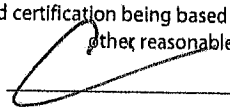
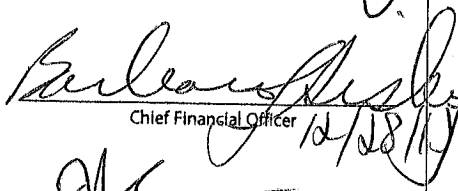
PAYMENT RECORD

CHECK NO. 40122

DATE PAID 1/1/16

NOTICE: TAX EXEMPT - TAX ID: 21-6001170

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
	TO PROFESSIONAL SERVICES RENDERED For the period 11/23/15 through 12/23/15, as per the attached statement(s):	# 5-52-20-155-000-321		
	General Matters (expenses):			\$1,569.09
	Legal Fees As Per Professional Services Contract:			\$6,333.33
	Total:			\$7,902.42

CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.  _____ Borough Attorney OFFICIAL POSITION 12/24/15 DATE 22-2360167 TAX ID NO. OR SOCIAL SECURITY NO.	I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.  _____ DEPT. HEAD 12/28/15 DATE VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO: BOROUGH OF SEASIDE HEIGHTS 901 BOULEVARD SEASIDE HEIGHTS, NJ 08751	DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW  _____ Chief Financial Officer 12/28/15  _____ Chairperson

Gilmore & Monahan, P.A.

P.O. Box 1540
Toms River, NJ 08754-1540

Ph: 732-240-6000

Fax: 732-244-18

Attn.: Ms. Barbara Risley, Chief Financial Officer
BOROUGH OF SEASIDE HEIGHTS
901 Boulevard
P.O. Box 38
Seaside Heights, NJ 08751

0.00 *

6,333.33 +

1,569.09 +

7,902.42 *

RE: GENERAL MATTERS

Date	Professional Services Rendered	Hours
11/10/15	Intra-office conference re: request from Robert Shea, Esq. for meeting dates.	0.2
11/17/15	Receipt and review of correspondence from DAG Apy re: Toms River easement on beach property; intra-office conference re: same.	0.4
11/19/15	Receipt and review of notice of tort claim re: McGee and conference with Chief Boyd.	0.8
11/23/15	Receipt and review of correspondence from Borough Administrator re: summary of litigation matters for inclusion in Borough audit; receipt and review of correspondence from Tax Assessor re: tax abatement receipt; receipt and review of correspondence from Borough Administrator re: execution of easements; draft correspondence in response to same.	1.0
11/24/15	Receipt and review of 11 notice of forfeiture from Municipal Court Administrator re: Hernandez, Williams, Crifasi, Andrews, Petrino, Purnell, Crooks, Piccolino, Rosetti, Darwish and Ruiz; receipt and review of correspondence from Borough Administrator re: easement status and draft correspondence in response to same; receipt and review of correspondence from consulting engineer re: easement language; telephone call from consulting engineer re: same; draft correspondence to consulting engineer forwarding current easement language; receipt and review of correspondence from redeveloper re: project status; draft correspondence to Borough Administrator re: Planning Board meeting schedule; receipt and review of correspondence in response to same; receipt and review of correspondence from Borough Clerk re: property	4.8

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BOROUGH OF SEASIDE HEIGHTS
901 Boulevard, P.O. Box 38, Seaside Heights, NJ 08751

Date: 12/23/15
File #: 2800
Page: 2

tax abatement agreement; draft correspondence in response to same;
receipt and review of correspondence from NJDEP re: easement status;
draft correspondence in response to same.

Intra-office conference re: violations concerning 305 Hierung Avenue. 0.2

11/25/15 Draft correspondence to NJDEP re: easement execution; receipt and 1.1
review of correspondence in response to same; receipt and review of
property tax abatement from Tax Assessor.

11/30/15 Telephone conference with NJDEP Commissioner re: mitigation project 0.6
status. (Gilmore)

Draft correspondence to Borough Administrator and consulting engineer 9.6
re: mitigation project status; receipt and review of correspondence in
response to same; conference call with Borough Administrator and
consulting engineer re: same; conference call with NJDEP
Commissioner re: same and easement; draft correspondence to NJDEP
Commissioner re: easement; receipt and review of tentative meeting
agenda with attachments from Borough Administrator; draft ordinance
re: off-duty employment of police officers; draft resolution of
appointment of Code Enforcement Trainee; draft resolution re:
appointment of Laborer; draft resolution re: promotion of Part-Time
Laborer; receipt and review of correspondence from Borough
Administrator re: police sergeant; draft correspondence in response to
same; telephone call from Chief Boyd re: same; receipt and review of
correspondence from redeveloper re: redeveloper plan; receipt and
review of correspondence from Borough Clerk re: accelerated tax sale;
draft resolution re: same; draft resolution re: tax abatements for Cerimele
and Walters resolution; draft resolution re: same; draft agreements re:
same; receipt and review of correspondence from Borough Administrator
re: ordinance for advance payments. (Cipriani)

Receipt and review of correspondence from Borough Clerk re: Freedom 0.4
of Information Act request for Sandy contract; receipt and review of
correspondence in response to same.

12/01/15 Intra-office conference re: status of McGee notice of tort claim and filing 0.6
out of time.

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BOROUGH OF SEASIDE HEIGHTS
901 Boulevard, P.O. Box 38, Seaside Heights, NJ 08751

Date: 12/23/15
File #: 2800
Page: 3

Receipt and review of correspondence from Borough Administrator re: redevelopment plan ordinance and Planning Board Schedule; draft correspondence in response to same; receipt and review of correspondence from redeveloper re: same; draft resolution authorizing extension of NextEra guaranty; draft ordinance re: prepayment; draft resolution re: software under State contract; draft resolution re: acceptance of JIF grant; draft resolution re: County water plan; draft resolution re: Coastal A Zone; draft resolution re: extension of dental benefits contract; draft resolution re: competitive contracting for beach badges sale; draft resolution re: cancelation of uncollectible accounts; draft redevelopment area overlay ordinance. 6.6

Legal research re: McGee notice of tort claim and draft memorandum re: status of case. 2.1

12/02/15 Receipt and review of correspondence from Borough Administrator re: tax appeals. 0.2

Attendance at Borough Council meeting. 2.4

12/03/15 Receipt and review of draft deeds from plaintiff's attorney. 0.6

Receipt and review of correspondence from Borough Administrator re: scheduling of state house commission. 0.2

12/04/15 Telephone call from Borough Administrator re: reorganization issue; receipt and review of correspondence from Borough Administrator re: same; receipt and review of various correspondence from NJDEP re: delivery of executed documents; draft correspondence in response to same; receipt and review of correspondence from redeveloper re: project status; draft correspondence to Borough Administrator re: same; telephone call from Borough Administrator re: same. 1.7

12/07/15 Continued legal research re: notice of tort claim concerning McGee. 0.6

Draft memorandum re: status of pending litigation cases. 0.3

12/09/15 Receipt and review of correspondence from Borough Administrator re: bankruptcy records For Architecture for Humanity. 0.2

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Date: 12/23/15
File #: 2800
Page: 4

12/10/15	Draft correspondence to redeveloper re: ordinance status and scheduling; receipt and review of correspondence in response to same.	0.4
12/11/15	Receipt and review of correspondence from Borough Administrator re: beach replenishment status; draft updated litigation audit letter; draft correspondence to Borough Administrator, Chief Financial Officer and Borough Auditor forwarding same; receipt and review of correspondence from NJDEP re: easement issue; draft correspondence in response to same; draft correspondence to Borough Administrator re: missing easement; receipt and review of correspondence from Borough Clerk re: OPRA request; receipt and review of correspondence from Borough Administrator re: redevelopment project status; draft correspondence to redeveloper re: same.	1.9
12/14/15	Legal research re: salary calculation for pension at retirement.	1.2
	Receipt and review of certificates for note sale from Bond Counsel; draft correspondence in response to same forwarding executed certificates; telephone conference with Zoning Officer re: substantial improvement property; receipt and review of correspondence in response to same; receipt and review of correspondence from Borough Administrator re: music festival; draft correspondence to Borough Administrator re: Architecture For Humanity bankruptcy matter; receipt and review of correspondence in response to same.	1.7
	Telephone conference with San Francisco Bankruptcy Court re: bankruptcy filing by Architecture For Humanity and obtain copy of original petition for same.	0.8
12/15/15	Receipt and review of correspondence from attorney for employee re: accommodation issue; telephone conference with attorney re: same; receipt and review of correspondence from Borough Administrator re: redeveloper certification; draft correspondence in response to same; draft resolution authorizing property tax abatement for Giannasca; draft resolution for mobile beach badge software and hardware; receipt and review of draft meeting agenda from Borough Administrator; telephone conference with Borough Administrator re: reorganization resolutions; review of contracts re: same; draft concise statements for two ordinances; draft correspondence to Borough Clerk forwarding same.	5.0

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BOROUGH OF SEASIDE HEIGHTS
901 Boulevard, P.O. Box 38, Seaside Heights, NJ 08751

Date: 12/23/15
File #: 2800
Page: 5

	Receipt and review of correspondence from Construction Official re: 29 Sheridan Avenue; legal research re: substantial improvement and non-conforming use; telephone conference with Zoning Officer re: same.	1.5
12/16/15	Telephone call from Borough Clerk re: property tax abatement status; draft correspondence to Tax Assessor re: same; draft revisions to condemnation negotiations correspondence; draft correspondence to Borough Administrator and redeveloper re: property owner contact information; receipt and review of correspondence from redeveloper re: same; receipt and review of correspondence from Director of Community Development re: MTV claim.	1.8
	Attendance at Borough Council meeting.	2.2
12/17/15	Draft contract software; receipt and review of correspondence from Borough Administrator re: Land Use Board and promised deed of consolidation; draft correspondence to Borough Administrator re: same; receipt and review of correspondence from Zoning Officer re: damaged properties; draft correspondence in response to same re: procedures for repairs or demolition; telephone call from attorney for Giannasca re: property tax abatement approval; receipt and review of correspondence from Tax Assessor re: same; draft correspondence in response to same.	3.1
	Receipt and review of various correspondence from attorney for Duane Morris, LLP requesting updated information concerning 33 Sampson Avenue.	0.4
12/18/15	Receipt and review of three executed abatement agreements from Tax Assessor; receipt and review of correspondence from NJDEP re: Peterson easement; receipt and review of correspondence from Borough Administrator re: reorganization; draft correspondence in response to same re: contract forms; receipt and review of default judgment notices from Municipal Court Administrator re: Worthy, Rodriguez, Dennis, Walker and Calmai (2); legal research re: food truck issues and towing contract; legal research re: towing contract procedures.	4.1
12/21/15	Receipt and review of various correspondence from Borough Administrator re: reorganization; telephone call from Borough Administrator re: same; receipt and review of correspondence from attorney for employee re: possible resolution of issues; receipt and	2.2

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Date: 12/23/15
File #: 2800
Page: 6

review of default judgments from Municipal Court Administrator re: Crater, Crooks and Crifasi; receipt and review of notices of forfeiture from Municipal Court Administrator re: Crater and Jackson; receipt and review of correspondence from Borough Administrator re: Land Use Board resignation and appointment.

12/22/15	Draft resolution providing for meeting dates and designating official newspapers; draft resolution appointing Borough Attorney; draft contract between the parties re: same; draft resolution appointing Borough Engineer; draft contract between the parties re: same; draft resolution appointing Borough Auditor; draft contract between the parties re: same; draft resolution appointing Bond Counsel; draft resolution appointing Labor Counsel; draft contract between the parties re: same; receipt and review of correspondence from Borough Administrator re: reduction in units issue; draft correspondence in response to same; draft resolution for property tax abatements for Lagastra and Ciccarelli; draft abatement agreements re: same.	9.9
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Total Services Rendered	\$0.00	70.8
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Date	Disbursements	Amt. Disb'd	Receipts
	/Postage	47.20	
	/Telephone	266.67	
11/30/15	Westlaw		
	/Online Legal Research (11/1 - 11/30/15)	1,255.22	
Total Disbursements/Total Receipts		\$1,569.09	\$0.00
TOTAL DUE FOR THIS BILLING PERIOD:			\$1,569.09