

BOARD OF FIRE COMMISSIONERS
LAKEWOOD TOWNSHIP

DISTRICT NO. 1
316 RIVER AVENUE
LAKEWOOD, NEW JERSEY 08701
ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THE ABOVE ADDRESS REGARDLESS OF SHIPPING POINT

COMPLETE AND RETURN THIS PURCHASE ORDER FOR PAYMENT

PURCHASE ORDER

No.

THIS NUMBER MUST APPEAR ON ALL
PACKAGES, INVOICES AND
CORRESPONDENCE

DATE 05/04/2017

CHECK
PAYABLE
TO

SENDZIK & SENDZIK, P.C.
1808 ROUTE 88
BRICK, NEW JERSEY 08724

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QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT	
	FOR PROFFESIONAL SERVICES RENDERED		\$7,511.00	
	FIRE DISTRICT IS TAX EXEMPT BILLS SUBMITTED PRIOR TO THE 1 ST OF EACH MONTH SHALL BE CONSIDERED FOR PAYMENT AT THE NEXT REGULAR SCHEDULED BOARD OF FIRE COMMISSIONERS MEETING.			
		TOTAL →	\$7,511.00	

CLAIMANT'S CERTIFICATION AND DECLARATION I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF LAW THAT THE WITHIN BILL IS CORRECT IN ALL ITS PARTICULARS; THAT THE ARTICLES HAVE BEEN FURNISHED OR SERVICES RENDERED AS STATED THEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT THEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.		VENDOR PLEASE INDICATE YOUR FEDERAL I.D. NO. OR SOCIAL SECURITY NO.	
X <u>May C. Sli</u>	<u>5/4/17</u>	<u>Attorney</u>	FED. I.D.# _____
SIGNATURE	DATE	TITLE	SOC. SEC.# _____
BY: _____ PURCHASE REQUEST		APPROVED FOR PURCHASE	
DEPT. _____		BY: _____	

DO NOT WRITE IN SPACE BELOW - TO BE FILLED OUT BY BOARD AUTHORITIES

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE. DATE _____ THE ABOVE CLAIM IS APPROVED AS CORRECT FOR PAYMENT _____ SECRETARY _____ CHAIRPERSON _____ TREASURER	CERTIFICATION OF AVAILABILITY OF FUNDS I CERTIFY THAT THERE ARE SUFFICIENT FUNDS AVAILABLE IN THE ACCOUNTS INDICATED BELOW TO ENABLE AUTHORIZATION OF THIS EXPENDITURE. I HAVE ENCUMBERED THE ACCOUNTS FOR THE AMOUNTS STATED.		
	TREASURER _____		
	PAYMENT RECORD		APPROPRIATION OR ACCOUNT CHARGED
	CHECK NO. _____	DATED _____	ENCUMBERED PAID

SIGN AT X-ATTACH INVOICE--RETURN FOR PAYMENT

Sendzik & Sendzik, P.C.

1808 Route 88

Brick, NJ 08724

Telephone: 732-840-6464

Fax: 732-840-0009

May 04, 2017

Township of Lakewood Fire District
316 River Avenue
Lakewood, NJ 08701

Invoice No. 453

Client Number: 1620 Township of Lakewood Fire District #1

Matter Number: L1 Township of Lakewood Fire District #1

For Services Rendered from 1/24/2017 Through 2/3/2017.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
1/25/2017	JCS	Research Doctrine of Necessity	5.50	\$797.50
1/25/2017	JCS	Telephone Call LFB (M. Ford) re: Budget	0.40	\$58.00
1/25/2017	JCS	Telephone Call M. Cohen re: Budget/Press Release	0.30	\$43.50
1/25/2017	JCS	Telephone Call S. Bauer re: LFB	0.40	\$58.00
1/25/2017	JCS	Prepare Press Release	0.70	\$101.50
1/26/2017	JCS	Preparation, dictation and review of Notice to Bidders (Maintenance and Repairs)	1.50	\$217.50
1/26/2017	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice to Bidders (Maintenance and Repairs)	0.70	\$101.50
1/26/2017	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice to Bidders (Maintenance and Repairs)	0.70	\$101.50
1/26/2017	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice to Bidders (Maintenance and Repairs)	0.70	\$101.50
1/26/2017	JCS	Preparation, dictation and review of Notice of Special Meeting	1.00	\$145.00
1/26/2017	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Special Meeting	0.70	\$101.50
1/26/2017	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Special Meeting	0.70	\$101.50

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1/26/2017	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Special Meeting	0.70	\$101.50
1/26/2017	JCS	Preparation, dictation and review of correspondence to BP Weekly enclosing Notice of Special Meeting	0.70	\$101.50
1/26/2017	JCS	Preparation, dictation and review of correspondence to Greater Media Newspapers enclosing Notice of Special Meeting	0.70	\$101.50
1/26/2017	JCS	Preparation, dictation and review of correspondence to Brick Times enclosing Notice of Special Meeting	0.70	\$101.50
1/27/2017	JCS	Meeting V. Vitiello, S. Bauer, D. Mizrahi, M. Cohen re: Budget	1.50	\$217.50
1/27/2017	JCS	Legal Research re: public property use, duties of Board Members	3.50	\$507.50
1/30/2017	JCS	Preparation, dictation and review of bid specifications and related documents (Maintenance/Repair)	5.00	\$725.00
1/31/2017	JCS	Preparation, dictation and review of correspondence to Fire & Safety Services enclosing bid specifications and related documents (Maintenance/Repair)	0.70	\$101.50
1/31/2017	JCS	Preparation, dictation and review of correspondence to Defender Emergency Products enclosing bid specifications and related documents (Maintenance/Repair)	0.70	\$101.50
1/31/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi re: Telephone Call with Local Finance Board and Attorney General	0.70	\$101.50
1/31/2017	JCS	Legal research re: Board Member duties, ballot application, public facility use	2.50	\$362.50
2/1/2017	JCS	Preparation, dictation and review of correspondence to Emergency Equipment Sales enclosing bid specifications and related documents (Maintenance/Repair)	0.70	\$101.50
2/1/2017	JCS	Proof Mail In Ballot and Machine Face Ballot	1.50	\$217.50
2/1/2017	JCS	Telephone Call L. Loigman re: Order to Show Cause	0.30	\$43.50
2/2/2017	JCS	Preparation, dictation and review of Resolution Adopting District 2017 Budget	2.50	\$362.50
2/2/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Adopting District 2017 Budget	0.70	\$101.50

Continued On Next Page

2/2/2017	JCS	Preparation, dictation and review of Resolution to Amend the 2017 Budget	2.50	\$362.50
2/2/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution to Amend the 2017 Budget	0.70	\$101.50
2/2/2017	JCS	Preparation, dictation and review of Resolution Requesting Approval by the Director for Late Budget Filing	2.50	\$362.50
2/2/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Requesting Approval by the Director for Late Budget Filing	0.70	\$101.50
2/2/2017	JCS	E-mail to R. Portnoy re: State correspondence regarding Special Meeting of February 2, 2017	0.30	\$43.50
2/2/2017	JCS	Preparation, dictation and review of Relocation Memorandum	1.00	\$145.00
2/2/2017	JCS	Telephone Call R. Elliott re: Amend Budget	0.30	\$43.50
2/2/2017	JCS	Attendance at Special Meeting re: Budget Adoption	3.00	\$435.00
2/3/2017	JCS	Telephone Call R. Elliott re: Budget question research	0.40	\$58.00
2/3/2017	JCS	Review L. Loigman Order to Show Cause with restraints	4.00	\$580.00

Billable Hours / Fees:	<u>51.80</u>	<u>\$7,511.00</u>
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Timekeeper Summary

Timekeeper JCS worked 51.80 hours at \$145.00 per hour, totaling \$7,511.00.

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BOARD OF FIRE COMMISSIONERS LAKEWOOD TOWNSHIP

DISTRICT NO. 1
316 RIVER AVENUE
LAKEWOOD, NEW JERSEY 08701
ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THE ABOVE ADDRESS REGARDLESS OF SHIPPING POINT

COMPLETE AND RETURN THIS PURCHASE ORDER FOR PAYMENT

PURCHASE ORDER

No.

THIS NUMBER MUST APPEAR ON ALL
PACKAGES, INVOICES AND
CORRESPONDENCE

DATE 03/30/2017

CHECK
PAYABLE
TO

SENDZIK & SENDZIK, P.C.
1808 ROUTE 88
BRICK, NEW JERSEY 08724

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QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT	
	FOR PROFFESIONAL SERVICES RENDERED		\$8,163.50	
	FIRE DISTRICT IS TAX EXEMPT BILLS SUBMITTED PRIOR TO THE 1ST OF EACH MONTH SHALL BE CONSIDERED FOR PAYMENT AT THE NEXT REGULAR SCHEDULED BOARD OF FIRE COMMISSIONERS MEETING.			
		TOTAL →	\$8,163.50	

CLAIMANT'S CERTIFICATION AND DECLARATION

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF LAW THAT THE WITHIN BILL IS CORRECT IN ALL ITS PARTICULARS; THAT THE ARTICLES HAVE BEEN FURNISHED OR SERVICES RENDERED AS STATED THEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT THEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

X

SIGNATURE

DATE

TITLE

PURCHASE REQUEST

APPROVED FOR PURCHASE

VENDOR PLEASE INDICATE YOUR FEDERAL
I.D. NO. OR SOCIAL SECURITY NO.

FED.

I.D.#

SOC.

SEC.#

BY: _____ DEPT. _____ BY: _____

DO NOT WRITE IN SPACE BELOW – TO BE FILLED OUT BY BOARD AUTHORITIES

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE. DATE _____ THE ABOVE CLAIM IS APPROVED AS CORRECT FOR PAYMENT _____ SECRETARY _____ CHAIRPERSON _____ TREASURER	CERTIFICATION OF AVAILABILITY OF FUNDS I CERTIFY THAT THERE ARE SUFFICIENT FUNDS AVAILABLE IN THE ACCOUNTS INDICATED BELOW TO ENABLE AUTHORIZATION OF THIS EXPENDITURE. I HAVE ENCUMBERED THE ACCOUNTS FOR THE AMOUNTS STATED. TREASURER _____ <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">PAYMENT RECORD</th> <th style="width: 50%;">APPROPRIATION OR ACCOUNT CHARGED</th> </tr> <tr> <td>CHECK NO. _____</td> <td>ENCUMBERED</td> </tr> <tr> <td>DATED _____</td> <td>PAID</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </table>		PAYMENT RECORD	APPROPRIATION OR ACCOUNT CHARGED	CHECK NO. _____	ENCUMBERED	DATED _____	PAID				
PAYMENT RECORD	APPROPRIATION OR ACCOUNT CHARGED											
CHECK NO. _____	ENCUMBERED											
DATED _____	PAID											

SIGN AT X-ATTACH INVOICE-RETURN FOR PAYMENT

Sendzik & Sendzik, P.C.

1808 Route 88
Brick, NJ 08724
Telephone: 732-840-6464
Fax: 732-840-0009

March 30, 2017

Invoice No. 443

Township of Lakewood Fire District
316 River Avenue
Lakewood, NJ 08701

Client Number: 1620 Township of Lakewood Fire District #1

Matter Number: L1 Township of Lakewood Fire District #1

For Services Rendered from 1/4/2017 Through 1/24/2017.

Fees				
<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
1/5/2017	JCS	E-mail to D. Mizrahi and M. Cohen re: Collective Bargaining Meeting	0.10	\$14.50
1/5/2017	JCS	E-mail to D. Mizrahi and M. Cohen re: Collective Bargaining Meeting	0.10	\$14.50
1/5/2017	JCS	Telephone Call F. Crivelli re: Collective Bargaining Meeting	0.10	\$14.50
1/5/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding the Civil Service Commission	0.70	\$101.50
1/5/2017	JCS	Attendance at Meeting with Civil Service Representatives	1.00	\$145.00
1/5/2017	JCS	Telephone Call V. Vitiello re: Administrative Clerk Salary Range	0.20	\$29.00
1/5/2017	JCS	Telephone Call V. Vitiello re: Maintenance and Repair Specifications	0.20	\$29.00
1/5/2017	JCS	Telephone Call S. Bauer re: Budget	0.40	\$58.00
1/6/2017	JCS	Preparation, dictation and review of Resolution Adopting District 2017 Budget	2.50	\$362.50

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1/6/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Adopting District 2017 Budget	0.70	\$101.50
1/6/2017	JCS	Attendance at Collective Negotiations Session	4.20	\$609.00
1/7/2017	JCS	Email of Draft Notice of Election and Ballot question to Auditor	0.50	\$72.50
1/9/2017	JCS	Preparation, dictation and review of Resolution Establishing a Temporary Budget	2.50	\$362.50
1/9/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Establishing a Temporary Budget	0.70	\$101.50
1/9/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding lawn maintenance/snow removal	0.70	\$101.50
1/9/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding Fire Protection Service Agreements	0.70	\$101.50
1/9/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding apparatus and vehicle maintenance and repair	0.70	\$101.50
1/9/2017	JCS	Preparation, dictation and review of correspondence to G. Bauer regarding Resolution Establishing Temporary Budget	0.20	\$29.00
1/9/2017	JCS	Telephone Call S. Bauer re: Public Hearing	0.20	\$29.00
1/9/2017	JCS	Telephone Call S. Bauer re: Public Hearing	0.20	\$29.00
1/9/2017	JCS	Telephone Call V. Vitiello re: Election Petition	0.30	\$43.50
1/9/2017	JCS	Attendance at Public Hearing	0.70	\$101.50
1/9/2017	JCS	Attendance at Regular Meeting	0.90	\$130.50
1/10/2017	JCS	Telephone Call S. Bauer re: approved budget	0.30	\$43.50
1/10/2017	JCS	Prepare brief and certification re: Loigman Cross Motion	2.50	\$362.50
1/11/2017	JCS	Preparation, dictation and review of correspondence to F. Crivelli re: Comptroller Report	0.30	\$43.50

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1/11/2017	JCS	Meeting with V. Vitiello and Y. Beer re: Board Procedures	2.00	\$290.00
1/11/2017	JCS	Draft Answer, legal research re: Certification	3.00	\$435.00
1/12/2017	JCS	Preparation, dictation and review of Notice of Special Meeting	1.00	\$145.00
1/12/2017	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Special Meeting	0.70	\$101.50
1/12/2017	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Special Meeting	0.70	\$101.50
1/12/2017	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Special Meeting	0.70	\$101.50
1/12/2017	JCS	Preparation, dictation and review of correspondence to BP Weekly enclosing Notice of Special Meeting	0.70	\$101.50
1/12/2017	JCS	Preparation, dictation and review of correspondence to Greater Media Newspapers enclosing Notice of Special Meeting	0.70	\$101.50
1/12/2017	JCS	Preparation, dictation and review of correspondence to Brick Times enclosing Notice of Special Meeting	0.70	\$101.50
1/12/2017	JCS	Preparation, dictation and review of correspondence to J. Jankowski enclosing Notice of Special Meeting	0.20	\$29.00
1/13/2017	JCS	Revise documents, legal research re: amending Complaints and Service, continue Brief, letter to the Clerk	2.50	\$362.50
1/14/2017	JCS	Preparation, dictation and review of Resolution Adopting District 2017 Budget	2.50	\$362.50
1/14/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Adopting District 2017 Budget	0.70	\$101.50
1/16/2017	JCS	Preparation, dictation and review of correspondence to F. Crivelli re: Requested Data	0.40	\$58.00

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1/16/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing original Affidavit of Publication (Notice of Public Hearing-Budget Adoption)	0.70	\$101.50
1/16/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing original Affidavit of Publication (Notice of Persons Wanting Mail-In Ballots)	0.70	\$101.50
1/16/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing original Affidavit of Publication (Notice of Election)	0.70	\$101.50
1/17/2017	JCS	Email to G. Bauer Re: Affidavit of Publication - Capital Projects	0.30	\$43.50
1/17/2017	JCS	Telephone Call S. Bauer re: Budget Approval	0.30	\$43.50
1/18/2017	JCS	Telephone Call S. Bauer re: Budget Approval	0.30	\$43.50
1/18/2017	JCS	Outline argument for Motion, additional research re: amended complaint	2.00	\$290.00
1/19/2017	JCS	Preparation, dictation and review of Notice of Special Meeting	1.00	\$145.00
1/19/2017	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Special Meeting	0.70	\$101.50
1/19/2017	JCS	Attendance at Special Meeting (no quorum)	0.50	\$72.50
1/19/2017	JCS	Telephone Call S. Bauer re: Budget Approval	0.30	\$43.50
1/20/2017	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Special Meeting	0.70	\$101.50
1/20/2017	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Special Meeting	0.70	\$101.50
1/20/2017	JCS	Preparation, dictation and review of correspondence to BP Weekly enclosing Notice of Special Meeting	0.70	\$101.50

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1/20/2017	JCS	Preparation, dictation and review of correspondence to Greater Media Newspapers enclosing Notice of Special Meeting	0.70	\$101.50
1/20/2017	JCS	Preparation, dictation and review of correspondence to Brick Times enclosing Notice of Special Meeting	0.70	\$101.50
1/20/2017	JCS	Appearance at Ocean County Court re: Motion to Vacate	2.00	\$290.00
1/20/2017	JCS	Telephone Call D. Mizrahi re: Budget Adoption	0.30	\$43.50
1/23/2017	JCS	Preparation of Annual Fire Election Certification Forms	1.00	\$145.00
1/24/2017	JCS	Preparation, dictation and review of Annual Fire Election 2017 Form	1.00	\$145.00
1/24/2017	JCS	Preparation, dictation and review of correspondence to W. Earp enclosing Annual Fire Election 2017 Form	0.70	\$101.50
1/24/2017	JCS	Preparation, dictation and review of correspondence to L. Loigman enclosing Order dated January 20, 2017	0.60	\$87.00
1/24/2017	JCS	Telephone Call V. Vitiello re: Special Meeting	0.30	\$43.50
1/24/2017	JCS	Telephone Call V. Vitiello re: Special Meeting	0.30	\$43.50
1/24/2017	JCS	Attendance at Special Meeting re: Budget	1.00	\$145.00
Billable Hours / Fees:			56.30	\$8,163.50

Timekeeper Summary

Timekeeper JCS worked 56.30 hours at \$145.00 per hour, totaling \$8,163.50.

**BOARD OF FIRE COMMISSIONERS
LAKEWOOD TOWNSHIP**

DISTRICT NO. 1
316 RIVER AVENUE
LAKEWOOD, NEW JERSEY 08701
ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THE ABOVE ADDRESS REGARDLESS OF SHIPPING POINT

COMPLETE AND RETURN THIS PURCHASE ORDER FOR PAYMENT

PURCHASE ORDER

No.

THIS NUMBER MUST APPEAR ON ALL
PACKAGES, INVOICES AND
CORRESPONDENCE

DATE 03/13/2017

CHECK
PAYABLE
TO

SENDZIK & SENDZIK, P.C.
1808 ROUTE 88
BRICK, NEW JERSEY 08724

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QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT	
	FOR PROFFESIONAL SERVICES RENDERED		\$9,804.76	
	FIRE DISTRICT IS TAX EXEMPT BILLS SUBMITTED PRIOR TO THE 1ST OF EACH MONTH SHALL BE CONSIDERED FOR PAYMENT AT THE NEXT REGULAR SCHEDULED BOARD OF FIRE COMMISSIONERS MEETING.			
		TOTAL →	\$9,804.76	

CLAIMANT'S CERTIFICATION AND DECLARATION I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF LAW THAT THE WITHIN BILL IS CORRECT IN ALL ITS PARTICULARS; THAT THE ARTICLES HAVE BEEN FURNISHED OR SERVICES RENDERED AS STATED THEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT THEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.		VENDOR PLEASE INDICATE YOUR FEDERAL I.D. NO. OR SOCIAL SECURITY NO. FED. I.D.# _____ SOC. SEC.# _____	
X <u>Hay C. S.</u> SIGNATURE	<u>3/13/17</u> DATE	<u>Attorney</u> TITLE	
BY: _____ PURCHASE REQUEST DEPT.		BY: _____ APPROVED FOR PURCHASE	

DO NOT WRITE IN SPACE BELOW – TO BE FILLED OUT BY BOARD AUTHORITIES

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE. DATE _____ THE ABOVE CLAIM IS APPROVED AS CORRECT FOR PAYMENT SECRETARY _____ CHAIRPERSON _____ TREASURER _____	CERTIFICATION OF AVAILABILITY OF FUNDS I CERTIFY THAT THERE ARE SUFFICIENT FUNDS AVAILABLE IN THE ACCOUNTS INDICATED BELOW TO ENABLE AUTHORIZATION OF THIS EXPENDITURE. I HAVE ENCUMBERED THE ACCOUNTS FOR THE AMOUNTS STATED.										
	TREASURER _____										
	PAYMENT RECORD CHECK NO. _____ DATED _____		APPROPRIATION OR ACCOUNT CHARGED <table border="1"> <tr> <th>ENCUMBERED</th> <th>PAID</th> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>	ENCUMBERED	PAID						
	ENCUMBERED	PAID									

SIGN AT X-ATTACH INVOICE-RETURN FOR PAYMENT

Sendzik & Sendzik, P.C.

1808 Route 88
Brick, NJ 08724
Telephone: 732-840-6464
Fax: 732-840-0009

March 10, 2017

Invoice No. 436

Township of Lakewood Fire District
316 River Avenue
Lakewood, NJ 08701

Client Number: 1620 Township of Lakewood Fire District #1
Matter Number: L1 Township of Lakewood Fire District #1
For Services Rendered from 12/1/2016 Through 1/4/2017.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
12/5/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing original Affidavit of Publication (Notice of Resolution Authorizing Creation for the Paid Position of Administrative Clerk)	0.70	\$101.50
12/5/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing original Affidavit of Publication (Notice of Intent to Award a Contract Under an Alternate Procurement Method)	0.70	\$101.50
12/7/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing original Affidavit of Publication (Notice of Special Meeting-Capital Projects)	0.70	\$101.50
12/7/2016	JCS	Office conference Y. Beer and V. Vitiello re: operations	2.80	\$406.00
12/7/2016	JCS	Telephone Call S. Bauer re: budget	0.30	\$43.50
12/8/2016	JCS	Preparation, dictation and review of Fire District Capital Projects Ballot	1.00	\$145.00
12/8/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Fire District Capital Projects Ballot	0.70	\$101.50

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12/8/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Provisional Fire District Capital Projects Ballot and Provisional Ballot Affirmation Statement	0.70	\$101.50
12/8/2016	JCS	Preparation, dictation and review of Resolution Authorizing Capital Projects	2.50	\$362.50
12/8/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Authorizing Capital Projects	0.70	\$101.50
12/8/2016	JCS	Preparation, dictation and review of Special Meeting Agenda (Capital Projects)	1.00	\$145.00
12/8/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Special Meeting Agenda (Capital Projects)	0.20	\$29.00
12/8/2016	JCS	Preparation, dictation and review of correspondence to F. Crivelli re: Negotiations meeting	0.50	\$72.50
12/8/2016	JCS	Telephone Call V. Vitiello re: Special Meeting	0.30	\$43.50
12/12/2016	JCS	Preparation, dictation and review of Resolution Introducing and Approving 2017 Budget	2.50	\$362.50
12/12/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Introducing and Approving 2017 Budget	0.70	\$101.50
12/12/2016	JCS	Preparation, dictation and review of letters for publication and posting and letters to persons wanting mail-in ballots	6.00	\$870.00
12/12/2016	JCS	Attendance at Special Meeting - Capital Projects	1.00	\$145.00
12/12/2016	JCS	Attendance at Regular Meeting and Workshop Meeting	1.00	\$145.00
12/13/2016	JCS	Preparation, dictation and review of correspondence to L. Loigman re: OPRA Response	0.70	\$101.50
12/13/2016	JCS	Preparation, dictation and review of correspondence to Y. Beer re: Business Registration Act	0.30	\$43.50
12/13/2016	JCS	Prepare standard form letter re: Business Regulations	0.40	\$58.00

Continued On Next Page

12/13/2016 JCS	Review F. Crivelli 12-10-16 correspondence re: Labor statistics	0.20	\$29.00
12/14/2016 JCS	Preparation, dictation and review of correspondence to F. Crivelli re: Negotiation meeting dates	0.50	\$72.50
12/14/2016 JCS	Telephone Call F. Crivelli re: Negotiations date	0.20	\$29.00
12/16/2016 JCS	Preparation, dictation and review of correspondence to F. Crivelli re: Negotiation Session	0.50	\$72.50
12/16/2016 JCS	Preparation, dictation and review of correspondence to G. Bauer re: Lakewood Fire District No. 1 and FMBA #80	0.30	\$43.50
12/16/2016 JCS	Preparation of Procurement Documents	1.00	\$145.00
12/16/2016 JCS	Preparation of Fire District Special Meeting Results Certification and Affidavit of Posting Special Meeting Notice	1.50	\$217.50
12/16/2016 JCS	Email to G. Bauer Re: Results Certification and Affidavit of Special Meeting Posting	0.50	\$72.50
12/16/2016 JCS	Preparation, dictation and review of Notice of Public Hearing-Budget Adoption	1.00	\$145.00
12/16/2016 JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Public Hearing-Budget Adoption	0.70	\$101.50
12/16/2016 JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Public Hearing-Budget Adoption	0.70	\$101.50
12/16/2016 JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Public Hearing-Budget Adoption	0.70	\$101.50
12/16/2016 JCS	Preparation, dictation and review of correspondence to BP Weekly enclosing Notice of Public Hearing-Budget Adoption	0.70	\$101.50
12/16/2016 JCS	Preparation, dictation and review of correspondence to Greater Media Newspapers enclosing Notice of Public Hearing-Budget Adoption	0.70	\$101.50

Continued On Next Page

12/19/2016 JCS	Preparation, dictation and review of Resolution Awarding Contract to Pierce Manufacturing	2.50	\$362.50
12/19/2016 JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Awarding Contract to Pierce Manufacturing	0.70	\$101.50
12/19/2016 JCS	Preparation, dictation and review of Resolution Authorizing GovConnect Officer	2.50	\$362.50
12/19/2016 JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Authorizing GovConnect Officer	0.70	\$101.50
12/21/2016 JCS	Preparation, dictation and review of correspondence to V. Vitiello and Y. Beer re: Lakewood Fire District No. 1 and FMBA #80	0.40	\$58.00
12/21/2016 JCS	Meeting with V. Vitiello re: Y. Beer	1.50	\$217.50
12/26/2016 JCS	Preparation, dictation and review of correspondence to G. Bauer enclosing copy of duly adopted Resolution Introducing and Approving 2017 Budget	0.70	\$101.50
12/28/2016 JCS	Meeting with V. Vitiello and Y. Beer re: Bid Specifications	2.00	\$290.00
12/28/2016 JCS	Telephone Call S. Bauer re: budget	0.40	\$58.00
12/28/2016 JCS	Telephone Call S. Bauer re: budget vote	0.30	\$43.50
12/28/2016 JCS	Telephone Call LFB (M. Ford) re: budget vote	0.30	\$43.50
12/29/2016 JCS	Preparation, dictation and review of Notice of Election	1.00	\$145.00
12/29/2016 JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Election	0.70	\$101.50
12/29/2016 JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Election	0.70	\$101.50
12/29/2016 JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Election	0.70	\$101.50

Continued On Next Page

12/29/2016	JCS	Preparation, dictation and review of Nominating Petition	1.50	\$217.50
12/29/2016	JCS	Preparation, dictation and review of correspondence to V. Vitiello enclosing Nominating Petition	0.20	\$29.00
1/3/2017	JCS	Preparation, dictation and review of Resolution Requesting Approval by the Director for Late Budget Filing	2.50	\$362.50
1/3/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Requesting Approval by the Director for Late Budget Filing	0.70	\$101.50
1/3/2017	JCS	Preparation, dictation and review of Resolution Introducing and Approving 2017 Budget	2.50	\$362.50
1/3/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Introducing and Approving 2017 Budget	0.70	\$101.50
1/3/2017	JCS	Telephone Call S. Bauer re: budget approval	0.20	\$29.00
1/3/2017	JCS	Attendance at Special Meeting re: Intro and Approve	0.50	\$72.50
1/3/2017	JCS	Telephone Call LFB (T. Zepeki) re: late submittal	0.40	\$58.00
1/3/2017	JCS	Telephone Call LFB (T. Zepeki) re: late submittal	0.30	\$43.50
1/3/2017	JCS	Telephone Call S. Bauer re: Budget Introduction	0.20	\$29.00
1/3/2017	JCS	Email to L. Loigman, Telephone Call Court, Letter to Judge Wellerson	0.80	\$116.00
1/4/2017	JCS	Preparation, dictation and review of correspondence to V. Vitiello regarding cancellation of prior Capital Projects	0.40	\$58.00
1/4/2017	JCS	Preparation, dictation and review of Notice of Meetings	1.00	\$145.00
1/4/2017	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Meetings	0.70	\$101.50

Continued On Next Page

1/4/2017	JCS	Preparation, dictation and review of correspondence to Brick Times enclosing Notice of Meetings	0.70	\$101.50
1/4/2017	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Meetings	0.70	\$101.50
1/4/2017	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Meetings	0.70	\$101.50
1/4/2017	JCS	Preparation, dictation and review of Revised Notice of Election	1.00	\$145.00
1/4/2017	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Revised Notice of Election	0.70	\$101.50
1/4/2017	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Revised Notice of Election	0.70	\$101.50
1/4/2017	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Revised Notice of Election	0.70	\$101.50

Billable Hours / Fees: 67.50 \$9,787.50

Timekeeper Summary

Timekeeper JCS worked 67.50 hours at \$145.00 per hour, totaling \$9,787.50.

Cost Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check No.</u>
12/13/2016	Federal Express	\$17.26	
Total Costs		<u>\$17.26</u>	

Payment Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>
1/11/2017	Payment Received/Fees - Check #: 18155	(\$7,728.50)
Total Payments Received:		<u>(\$7,728.50)</u>

Continued On Next Page

Client Number: 1620
Matter Number: L1

3/10/2017
Page: 7

Prior Balance:	\$7,728.50	
Payments Received:	(\$7,728.50)	
Unpaid Prior Balance:	\$0.00	
Current Fees:	\$9,787.50	
Advanced Costs:	\$17.26	
TOTAL AMOUNT DUE:	\$9,804.76	Last Payment: 1/11/2017

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.
Please make checks payable to Sendzik & Sendzik, P.C.

BOARD OF FIRE COMMISSIONERS LAKEWOOD TOWNSHIP

DISTRICT NO. 1
316 RIVER AVENUE
LAKEWOOD, NEW JERSEY 08701
ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THE ABOVE ADDRESS REGARDLESS OF SHIPPING POINT

COMPLETE AND RETURN THIS PURCHASE ORDER FOR PAYMENT

PURCHASE ORDER

O.

THIS NUMBER MUST APPEAR ON ALL
PACKAGES, INVOICES AND
CORRESPONDENCE

DATE 02/05/2017

CHECK
PAYABLE
TO

SENDZIK & SENDZIK, P.C.
1808 ROUTE 88
BRICK, NEW JERSEY 08724

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QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT	
	FOR PROFFESIONAL SERVICES RENDERED		\$8,845.00	
	FIRE DISTRICT IS TAX EXEMPT BILLS SUBMITTED PRIOR TO THE 1ST OF EACH MONTH SHALL BE CONSIDERED FOR PAYMENT AT THE NEXT REGULAR SCHEDULED BOARD OF FIRE COMMISSIONERS MEETING.			
		TOTAL →	\$8,845.00	

CLAIMANT'S CERTIFICATION AND DECLARATION

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF LAW THAT THE WITHIN BILL IS CORRECT IN ALL ITS PARTICULARS; THAT THE ARTICLES HAVE BEEN FURNISHED OR SERVICES RENDERED AS STATED THEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT THEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

X Theresa C. Sisk 2/10/17 Attorney
SIGNATURE DATE TITLE

**VENDOR PLEASE INDICATE YOUR FEDERAL
I.D. NO. OR SOCIAL SECURITY NO.**

FED.
I.D.# _____

SOC.
SEC.# _____

BY: _____ DEPT. _____

APPROVED FOR PURCHASE

DO NOT WRITE IN SPACE BELOW – TO BE FILLED OUT BY BOARD AUTHORITIES

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE. DATE _____	CERTIFICATION OF AVAILABILITY OF FUNDS											
	I CERTIFY THAT THERE ARE SUFFICIENT FUNDS AVAILABLE IN THE ACCOUNTS INDICATED BELOW TO ENABLE AUTHORIZATION OF THIS EXPENDITURE. I HAVE ENCUMBERED THE ACCOUNTS FOR THE AMOUNTS STATED.											
THE ABOVE CLAIM IS APPROVED AS CORRECT FOR PAYMENT _____ SECRETARY _____ CHAIRPERSON _____ TREASURER	TREASURER _____											
	PAYMENT RECORD	APPROPRIATION OR ACCOUNT CHARGED										
	CHECK NO. _____	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">ENCUMBERED</th> <th style="width: 50%;">PAID</th> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>	ENCUMBERED	PAID								
ENCUMBERED	PAID											
	DATED _____											

SIGN AT X--ATTACH INVOICE--RETURN FOR PAYMENT

Sendzik & Sendzik, P.C.

1808 Route 88
Brick, NJ 08724
Telephone: 732-840-6464
Fax: 732-840-0009

February 06, 2017

Invoice No. 429

Township of Lakewood Fire District
316 River Avenue
Lakewood, NJ 08701

Client Number: 1620 Township of Lakewood Fire District #1
Matter Number: L1 Township of Lakewood Fire District #1
For Services Rendered from 9/16/2016 Through 11/30/2016.

Fees

<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
9/20/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding meeting on September 28, 2016	0.10	\$14.50
9/21/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding meeting on September 28, 2016	0.10	\$14.50
9/21/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding the rescheduling of October, 2016, regular and workshop meetings	0.10	\$14.50
9/22/2016	JCS	Preparation, dictation and review of Notice of Rescheduled Meetings	1.00	\$145.00
9/22/2016	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Rescheduled Meetings	0.70	\$101.50
9/22/2016	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Rescheduled Meetings	0.70	\$101.50
9/22/2016	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Rescheduled Meetings	0.70	\$101.50

Continued On Next Page

9/22/2016	JCS	Preparation, dictation and review of correspondence to BP Weekly enclosing Notice of Rescheduled Meetings	0.70	\$101.50
9/22/2016	JCS	Preparation, dictation and review of correspondence to Greater Media Newspapers enclosing Notice of Rescheduled Meetings	0.70	\$101.50
9/23/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding meeting of September 28, 2016	0.10	\$14.50
9/26/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding Notice of Meetings for 2017	0.10	\$14.50
9/28/2016	JCS	Preparation, dictation and review of correspondence to L. Loigman requesting extension of OPRA request deadline	0.10	\$14.50
9/28/2016	JCS	Develop Board's position re: CBA	2.10	\$304.50
9/28/2016	JCS	Office Conference re: CBA	3.20	\$464.00
9/29/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi requesting October 5, 2016, agenda items	0.10	\$14.50
9/30/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing original Affidavit of Publication (Notice of Rescheduled Meetings)	0.70	\$101.50
9/30/2016	JCS	VFIS meeting	2.30	\$333.50
10/4/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding Loigman v. Lakewood Fire District No. 1	0.70	\$101.50
10/4/2016	JCS	Preparation, dictation and review of correspondence to S. Secare regarding Loigman v. Lakewood Township	0.70	\$101.50
10/5/2016	JCS	Preparation, dictation and review of correspondence to Y. Beer requesting copies of emails through September 9, 2016	0.10	\$14.50
10/5/2016	JCS	Preparation, dictation and review of correspondence to Y. Beer requesting copies of District records (Goldberg Segalla OPRA request)	0.10	\$14.50

Continued On Next Page

10/5/2016	JCS	Telephone Call Ocean County Prosecutor re: misconduct	0.30	\$43.50
10/5/2016	JCS	Attendance at Regular Meeting/Workshop Meeting	1.80	\$261.00
10/6/2016	JCS	Ocean County Prosecutor's office re: misconduct	0.10	\$14.50
10/7/2016	JCS	OPRA request 2016-6 Loigman	2.00	\$290.00
10/14/2016	JCS	Office conference (attorney/client privilege)	3.00	\$435.00
10/17/2016	JCS	Preparation, dictation and review of replacement entity administrator letter and preparation, dictation and review of correspondence to V. Vitiello enclosing same	1.00	\$145.00
10/18/2016	JCS	Preparation, dictation and review of revised replacement entity administrator letter and preparation, dictation and review of correspondence to V. Vitiello enclosing same	0.50	\$72.50
10/20/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding dismissal of Complaint (Loigman v. Fire District No. 1)	0.70	\$101.50
10/20/2016	JCS	Telephone Call S. Rosado, Esq. (Government Records Council) re: Liogman complaint dismissal	0.20	\$29.00
10/27/2016	JCS	Preparation, dictation and review of Employment Agreement (Administrative Clerk)	2.00	\$290.00
10/27/2016	JCS	Preparation, dictation and review of correspondence to Y. Beer enclosing Employment Agreement (Administrative Clerk)	0.10	\$14.50
10/27/2016	JCS	Review Government Records Council 10-26-16 e-mail re: OPRA	0.20	\$29.00
10/31/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing correspondence State of New Jersey, DCA, regarding disposition of Loigman v. Fire District No. 1	0.70	\$101.50
11/7/2016	JCS	Preparation, dictation and review of Power of Attorney (DMV)	1.00	\$145.00
11/7/2016	JCS	Preparation, dictation and review of correspondence to Y. Beer enclosing Power of Attorney (DMV)	0.20	\$29.00

Continued On Next Page

11/11/2016 JCS	Telephone Call F. Crivelli re: CNA Meeting	0.30	\$43.50
11/11/2016 JCS	Begin preparation of Motion to Vacate, letter to L. Loigman, research re: service of process on public entity	2.00	\$290.00
11/14/2016 JCS	Preparation, dictation and review of correspondence to F. Crivelli re: meeting dates	0.30	\$43.50
11/14/2016 JCS	Preparation, dictation and review of Resolution Authorizing Creation of the Paid Position for an Administrative Clerk	2.50	\$362.50
11/14/2016 JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Authorizing Creation of the Paid Position for an Administrative Clerk	0.70	\$101.50
11/14/2016 JCS	Preparation, dictation and review of Resolution Appointing a Provisional Administrative Clerk	2.50	\$362.50
11/14/2016 JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Appointing a Provisional Administrative Clerk	0.70	\$101.50
11/14/2016 JCS	Attendance at Regular Meeting and Work Session Meeting	2.00	\$290.00
11/15/2016 JCS	Preparation, dictation and review of correspondence to F. Crivelli regarding meeting on November 21, 2016	0.10	\$14.50
11/15/2016 JCS	Review F. Crivelli 11-15-16 e-mail re: negotiation session	0.10	\$14.50
11/15/2016 JCS	Telephone Call G. Bauer re: Budget	0.30	\$43.50
11/16/2016 JCS	Preparation, dictation and review of Notice of Resolution Authorizing Creation of the Paid Position for an Administrative Clerk	1.50	\$217.50
11/16/2016 JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Resolution Authorizing Creation of the Paid Position for an Administrative Clerk	0.70	\$101.50
11/16/2016 JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Resolution Authorizing Creation of the Paid Position for an Administrative Clerk	0.70	\$101.50

Continued On Next Page

11/16/2016 JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Resolution Authorizing Creation of the Paid Position for an Administrative Clerk	0.70	\$101.50
11/16/2016 JCS	Research and review Ortley opinion	1.00	\$145.00
11/16/2016 JCS	Review L. Loigman emails	0.50	\$72.50
11/16/2016 JCS	Draft legal brief re: LOSAP	1.50	\$217.50
11/17/2016 JCS	Preparation, dictation and review of Notice of Intent to Award a Contract Under an Alternate Procurement Method	1.00	\$145.00
11/17/2016 JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Intent to Award a Contract Under an Alternate Procurement Method	0.70	\$101.50
11/17/2016 JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Intent to Award a Contract Under an Alternate Procurement Method	0.70	\$101.50
11/17/2016 JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Intent to Award a Contract Under an Alternate Procurement Method	0.70	\$101.50
11/17/2016 JCS	Preparation, dictation and review of correspondence to BP Weekly enclosing Notice of Intent to Award a Contract Under an Alternate Procurement Method	0.70	\$101.50
11/17/2016 JCS	Preparation, dictation and review of correspondence to Greater Media Newspapers enclosing Notice of Intent to Award a Contract Under an Alternate Procurement Method	0.70	\$101.50
11/18/2016 JCS	Meeting with V. Vitiello re: District procedures	1.00	\$145.00
11/21/2016 JCS	Meeting with V. Vitiello and Y. Beer	1.50	\$217.50
11/22/2016 JCS	Telephone Call V. Vitiello re: Press release	0.40	\$58.00
11/22/2016 JCS	Telephone Call V. Vitiello re: Press release	0.40	\$58.00
11/22/2016 JCS	Telephone Call K. Glenn (Civil Service Commission) re: personnel	0.30	\$43.50

Continued On Next Page

11/22/2016 JCS	Telephone Call V. Vitiello re: Civil Service	0.20	\$29.00
11/23/2016 JCS	Preparation, dictation and review of correspondence to K. Glenn regarding Civil Service meeting	0.70	\$101.50
11/29/2016 JCS	Preparation, dictation and review of correspondence to G. Bauer re: 2017 Budget	0.50	\$72.50
11/30/2016 JCS	Preparation, dictation and review of Notice of Special Meeting-Capital Projects	1.00	\$145.00
11/30/2016 JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Special Meeting-Capital Projects	0.70	\$101.50
11/30/2016 JCS	Preparation, dictation and review of correspondence to K, Hutchinson enclosing Notice of Special Meeting-Capital Projects	0.70	\$101.50
11/30/2016 JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Special Meeting-Capital Projects	0.70	\$101.50
11/30/2016 JCS	Preparation, dictation and review of correspondence to BP Weekly enclosing Notice of Special Meeting-Capital Projects	0.70	\$101.50
11/30/2016 JCS	Preparation, dictation and review of correspondence to Greater Media Newspapers enclosing Notice of Special Meeting-Capital Projects	0.70	\$101.50

Billable Hours / Fees:	61.00	\$8,845.00
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Timekeeper Summary

Timekeeper JCS worked 61.00 hours at \$145.00 per hour, totaling \$8,845.00.

Continued On Next Page

Client Number: 1620
Matter Number: L1

2/6/2017
Page: 7

Prior Balance:	\$0.00
Payments Received:	\$0.00
Unpaid Prior Balance:	<u>\$0.00</u>
Current Fees:	\$8,845.00
Advanced Costs:	<u>\$0.00</u>
TOTAL AMOUNT DUE:	<u><u>\$8,845.00</u></u>

Thank You for Letting Us Serve You.
Payment Due Upon Receipt.
Please make checks payable to Sendzik & Sendzik, P.C.

BOARD OF FIRE COMMISSIONERS LAKEWOOD TOWNSHIP

DISTRICT NO. 1
316 RIVER AVENUE
LAKEWOOD, NEW JERSEY 08701
ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THE ABOVE ADDRESS REGARDLESS OF SHIPPING POINT

COMPLETE AND RETURN THIS PURCHASE ORDER FOR PAYMENT

PURCHASE ORDER

O.

THIS NUMBER MUST APPEAR ON ALL
PACKAGES, INVOICES AND
CORRESPONDENCE

DATE 01/04/2016

CHECK
PAYABLE
TO

SENDZIK & SENDZIK, P.C.
1808 ROUTE 88
BRICK, NEW JERSEY 08724

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QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT	
	FOR PROFFESIONAL SERVICES RENDERED		\$7,728.50	
	FIRE DISTRICT IS TAX EXEMPT BILLS SUBMITTED PRIOR TO THE 1ST OF EACH MONTH SHALL BE CONSIDERED FOR PAYMENT AT THE NEXT REGULAR SCHEDULED BOARD OF FIRE COMMISSIONERS MEETING.			
		TOTAL ➡	\$7,728.50	

CLAIMANT'S CERTIFICATION AND DECLARATION

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF LAW THAT THE WITHIN BILL IS CORRECT IN ALL ITS PARTICULARS; THAT THE ARTICLES HAVE BEEN FURNISHED OR SERVICES RENDERED AS STATED THEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT THEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

**VENDOR PLEASE INDICATE YOUR FEDERAL
I.D. NO. OR SOCIAL SECURITY NO.**

FED.

I.D.# _____

SOC.

SEC.# _____

[Signature] *12-30-16* *Attorney*

BY: _____ DEPT. _____ BY: _____ APPROVED FOR PURCHASE

DO NOT WRITE IN SPACE BELOW – TO BE FILLED OUT BY BOARD AUTHORITIES

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE. DATE _____ THE ABOVE CLAIM IS APPROVED AS CORRECT FOR PAYMENT _____ SECRETARY _____ CHAIRPERSON _____ TREASURER	CERTIFICATION OF AVAILABILITY OF FUNDS I CERTIFY THAT THERE ARE SUFFICIENT FUNDS AVAILABLE IN THE ACCOUNTS INDICATED BELOW TO ENABLE AUTHORIZATION OF THIS EXPENDITURE. I HAVE ENCUMBERED THE ACCOUNTS FOR THE AMOUNTS STATED. TREASURER _____ <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">PAYMENT RECORD</th> <th colspan="2">APPROPRIATION OR ACCOUNT CHARGED</th> </tr> <tr> <td>CHECK NO. _____</td> <td style="width: 25%;">ENCUMBERED</td> <td style="width: 25%;">PAID</td> </tr> <tr> <td>DATED _____</td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>		PAYMENT RECORD	APPROPRIATION OR ACCOUNT CHARGED		CHECK NO. _____	ENCUMBERED	PAID	DATED _____					
PAYMENT RECORD	APPROPRIATION OR ACCOUNT CHARGED													
CHECK NO. _____	ENCUMBERED	PAID												
DATED _____														

SIGN AT X--ATTACH INVOICE--RETURN FOR PAYMENT

Sendzik & Sendzik, P.C.

1808 Route 88
Brick, NJ 08724
Telephone: 732-840-6464
Fax: 732-840-0009

January 04, 2017

Invoice No. 415

Township of Lakewood Fire District
316 River Avenue
Lakewood, NJ 08701

Client Number: 1620 Township of Lakewood Fire District #1
Matter Number: L1 Township of Lakewood Fire District #1
For Services Rendered from 7/12/2016 Through 9/16/2016.

Fees				
<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
7/13/2016	JCS	Revision, preparation and review of Resolution Authorizing Creation of the Paid Position for a Fire District Administrator	0.50	\$72.50
7/13/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing revised Resolution Authorizing Creation of the Paid Position for a Fire District Administrator	0.60	\$87.00
7/18/2016	JCS	Preparation, dictation and review of Resolution Authorizing Establishment of an Official Depository	2.50	\$362.50
7/18/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Authorizing Establishment of an Official Depository	0.60	\$87.00
7/18/2016	JCS	Preparation, dictation and review of Resolution Certifying Compliance, Certification of Commissioners and Resolution Accepting Annual Audit and Authorizing Publication of Synopsis	5.00	\$725.00
7/18/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Certifying Compliance, Certification of Commissioners and Resolution Accepting Annual Audit and Authorizing Publication of Synopsis	0.60	\$87.00

Continued On Next Page

7/18/2016	JCS	Attendance at Regular Meeting and Workshop Meeting	2.50	\$362.50
7/20/2016	JCS	Telephone Call J. Beers re: tire purchase	0.20	\$29.00
7/20/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi re: personnel	1.00	\$145.00
7/25/2016	JCS	Preparation, dictation and review of Notice of Resolution Authorizing Creation of the Paid Position for a Fire District Administrator	1.00	\$145.00
7/25/2016	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Resolution Authorizing Creation of the Paid Position for a Fire District Administrator	0.60	\$87.00
7/25/2016	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Resolution Authorizing Creation of the Paid Position for a Fire District Administrator	0.60	\$87.00
7/25/2016	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Resolution Authorizing Creation of the Paid Position for a Fire District Administrator	0.60	\$87.00
7/25/2016	JCS	Preparation, dictation and review of correspondence to G. Bauer enclosing copy of adopted Resolution Authorizing Establishment of an Official Depository Pursuant to N.J.S.A. 17:9-9	0.60	\$87.00
7/26/2016	JCS	Preparation, dictation and review of correspondence to the Asbury Park Press enclosing Synopsis of the Annual Audit	0.60	\$87.00
7/26/2016	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Synopsis of the Annual Audit	0.60	\$87.00
7/26/2016	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Synopsis of the Annual Audit	0.60	\$87.00
7/26/2016	JCS	Telephone Call Y. Beer re: depository	0.20	\$29.00
7/27/2016	JCS	Preparation, dictation and review of correspondence to Chase Bank enclosing Resolution Authorizing Establishment of Official Depository	0.60	\$87.00

Continued On Next Page

7/27/2016	JCS	Telephone Call F. Crivelli re: negotiations	0.20	\$29.00
8/1/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing original Affidavit of Publication (Notice of Resolution-Fire District Administrator)	0.60	\$87.00
8/4/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding agenda for August 8, 2016 meeting	0.10	\$14.50
8/5/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing original Affidavit of Publication (Synopsis of the Annual Audit)	0.60	\$87.00
8/5/2016	JCS	Telephone Call M. Cohen re: position of Fire District Administrator	0.40	\$58.00
8/8/2016	JCS	Attendance at Regular Meeting and Workshop Meeting	4.00	\$580.00
8/8/2016	JCS	Telephone Call D. Mizrahi re: Fire District Administrator	0.30	\$43.50
8/10/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding Monthly Reconciliation of Accounts	0.60	\$87.00
8/10/2016	JCS	Telephone Call D. Mizrahi re: negotiations/procurement	0.30	\$43.50
8/11/2016	JCS	Telephone Call Civil Service (J. Salvatore) re: job titles	0.40	\$58.00
8/12/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding unclassified position of Deputy or Assistant Fire District Administrator	0.50	\$72.50
8/15/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding unclassified title/Fire District Administrator	0.60	\$87.00
8/15/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding Facebook/Google	0.60	\$87.00
8/16/2016	JCS	Telephone Call J. Beers re: litigation	0.10	\$14.50
8/17/2016	JCS	Preparation, dictation and review of Notice of Special Meeting	1.00	\$145.00

Continued On Next Page

8/17/2016	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Special Meeting	0.60	\$87.00
8/17/2016	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Special Meeting	0.60	\$87.00
8/17/2016	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Special Meeting	0.60	\$87.00
8/17/2016	JCS	Preparation, dictation and review of correspondence to BP Weekly enclosing Notice of Special Meeting	0.60	\$87.00
8/17/2016	JCS	Preparation, dictation and review of correspondence to Greater Media Newspapers enclosing Notice of Special Meeting	0.60	\$87.00
8/17/2016	JCS	Telephone Call M. Cohen re: personnel	0.30	\$43.50
8/17/2016	JCS	Loigman letter re: OPRA	0.20	\$29.00
8/18/2016	JCS	Meeting District Auditor (S. Bauer) re: CBA	1.00	\$145.00
8/26/2016	JCS	Telephone Call M. Cohen re: Fire Director Contract	0.30	\$43.50
8/30/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing original Affidavit of Publication (Notice of Special Meeting)	0.60	\$87.00
8/30/2016	JCS	Preparation, dictation and review of Notice of Resolution Authorizing Creation of Paid Position (Administrative Clerk)	1.50	\$217.50
8/30/2016	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Resolution Authorizing Creation of Paid Position (Administrative Clerk)	0.60	\$87.00
8/30/2016	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Resolution Authorizing Creation of Paid Position (Administrative Clerk)	0.60	\$87.00

Continued On Next Page

8/30/2016	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Resolution Authorizing Creation of Paid Position (Administrative Clerk)	0.60	\$87.00
8/30/2016	JCS	Preparation, dictation and review of Resolution Authorizing Creation of Paid Position (Administrative Clerk)	2.50	\$362.50
8/30/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Authorizing Creation of Paid Position (Administrative Clerk)	0.60	\$87.00
9/1/2016	JCS	Preparation, dictation, review and revision of Employment Agreement (Fire District Administrator)	5.00	\$725.00
9/1/2016	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Employment Agreement (Fire District Administrator)	0.60	\$87.00
9/2/2016	JCS	Telephone Call S. Bauer re: payment of medical expenses	0.20	\$29.00
9/7/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding agenda for meeting of September 12, 2016	0.10	\$14.50
9/7/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing original Affidavit of Publication (Notice of Resolution-Fire District Administrator)	0.60	\$87.00
9/9/2016	JCS	Telephone Call D. Mizrahi re: personnel	0.20	\$29.00
9/12/2016	JCS	Attendance at Regular Meeting and Workshop Meeting	1.40	\$203.00
9/14/2016	JCS	Attendance at LFB hearing re: Loigman Appeal	3.00	\$435.00
9/15/2016	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding reimbursement of Hepatitis B inoculations	0.60	\$87.00

Billable Hours / Fees:	<u>53.30</u>	<u>\$7,728.50</u>
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Timekeeper Summary

Timekeeper JCS worked 53.30 hours at \$145.00 per hour, totaling \$7,728.50.

Prior Balance:	\$0.00
Payments Received:	\$0.00
Unpaid Prior Balance:	\$0.00
Current Fees:	\$7,728.50
Advanced Costs:	\$0.00
TOTAL AMOUNT DUE:	\$7,728.50

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