

**BOARD OF FIRE COMMISSIONERS
LAKEWOOD TOWNSHIP**

DISTRICT NO. 1
316 RIVER AVENUE

LAKEWOOD, NEW JERSEY 08701

ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THE ABOVE ADDRESS REGARDLESS OF SHIPPING POINT

COMPLETE AND RETURN THIS PURCHASE ORDER FOR PAYMENT

PURCHASE ORDER

No.

THIS NUMBER MUST APPEAR ON ALL
PACKAGES, INVOICES AND
CORRESPONDENCE

DATE 10/02/2017

CHECK
PAYABLE
TO

SENDZIK & SENDZIK, P.C.
1808 ROUTE 88
BRICK, NEW JERSEY 08724

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QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT	
	FOR PROFFESIONAL SERVICES RENDERED		\$11,574.17	
	FIRE DISTRICT IS TAX EXEMPT BILLS SUBMITTED PRIOR TO THE 1ST OF EACH MONTH SHALL BE CONSIDERED FOR PAYMENT AT THE NEXT REGULAR SCHEDULED BOARD OF FIRE COMMISSIONERS MEETING.			
		TOTAL ➡	\$11,574.17	

CLAIMANT'S CERTIFICATION AND DECLARATION I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF LAW THAT THE WITHIN BILL IS CORRECT IN ALL ITS PARTICULARS; THAT THE ARTICLES HAVE BEEN FURNISHED OR SERVICES RENDERED AS STATED THEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT THEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.		VENDOR PLEASE INDICATE YOUR FEDERAL I.D. NO. OR SOCIAL SECURITY NO. FED. ID.# _____ SOC. SEC.# _____	
X <u>10-2-17</u> <u>Attorney</u> SIGNATURE DATE TITLE	<u>10-2-17</u> DATE	<u>Attorney</u> TITLE	
BY: _____ PURCHASE REQUEST		APPROVED FOR PURCHASE BY: _____	

DO NOT WRITE IN SPACE BELOW - TO BE FILLED OUT BY BOARD AUTHORITIES

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE. DATE _____ THE ABOVE CLAIM IS APPROVED AS CORRECT FOR PAYMENT SECRETARY _____ CHAIRPERSON _____ TREASURER _____	CERTIFICATION OF AVAILABILITY OF FUNDS I CERTIFY THAT THERE ARE SUFFICIENT FUNDS AVAILABLE IN THE ACCOUNTS INDICATED BELOW TO ENABLE AUTHORIZATION OF THIS EXPENDITURE. I HAVE ENCUMBERED THE ACCOUNTS FOR THE AMOUNTS STATED.										
	TREASURER _____										
	PAYMENT RECORD CHECK NO. _____ DATED _____		APPROPRIATION OR ACCOUNT CHARGED <table border="1"> <tr> <th>ENCUMBERED</th> <th>PAID</th> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>	ENCUMBERED	PAID						
	ENCUMBERED	PAID									

SIGN AT X-ATTACH INVOICE--RETURN FOR PAYMENT

Sendzik & Sendzik, P.C.

1808 Route 88
Brick, NJ 08724
Telephone: 732-840-6464
Fax: 732-840-0009

October 02, 2017

Invoice No. 501

Township of Lakewood Fire District
316 River Avenue
Lakewood, NJ 08701

Client Number: 1620 Township of Lakewood Fire District #1

Matter Number: L1 Township of Lakewood Fire District #1

For Services Rendered from 5/5/2017 Through 5/25/2017.

Fees				
<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
5/6/2017	JCS	Preparation of SOG re: Employee Assistance Program	4.00	\$580.00
5/6/2017	JCS	Review and revise SOG re: NFIRS narrative	1.50	\$217.50
5/6/2017	JCS	Review and revise SOG re:NFIRS - Identification	1.50	\$217.50
5/6/2017	JCS	Review and revise SOG re: Personnel Accountability System	1.50	\$217.50
5/6/2017	JCS	Review and revise SOG re: Incident Report	1.50	\$217.50
5/6/2017	JCS	Review and Revise SOG re: Company field reports	1.50	\$217.50
5/8/2017	JCS	Preparation, dictation and review of Resolution Certifying Compliance, Certification of Commissioners and Resolution Accepting Annual Audit and Authorizing Publication of Synopsis	5.00	\$725.00
5/8/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Certifying Compliance, Certification of Commissioners and Resolution Accepting Annual Audit and Authorizing Publication of Synopsis	0.70	\$101.50
5/8/2017	JCS	Preparation, dictation and review of Resolution Delegating Supervisory Authority	2.50	\$362.50
5/8/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Delegating Supervisory Authority	0.70	\$101.50

Continued On Next Page

5/8/2017	JCS	Review and revise SOG re: Operational Strategy	1.50	\$217.50
5/8/2017	JCS	Review and revise SOG re: Two-In/Two-Out Rule	1.50	\$217.50
5/8/2017	JCS	Review and revise SOG re: Incident Command System	1.50	\$217.50
5/8/2017	JCS	Review and revise SOG re: Fireground Operations	1.50	\$217.50
5/8/2017	JCS	Preparation, dictation and review of Resolution Introducing and Approving 2017 Budget`	2.50	\$362.50
5/8/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Introducing and Approving 2017 Budget	0.70	\$101.50
5/8/2017	JCS	Preparation, dictation and review of Resolution Requesting Approval by the Director for Late Budget Filing	2.50	\$362.50
5/8/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Requesting Approval by the Director for Late Budget Filing	0.70	\$101.50
5/8/2017	JCS	Preparation, dictation and review of Resolution Adopting District 2017 Budget	2.50	\$362.50
5/8/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Adopting District 2017 Budget	0.70	\$101.50
5/8/2017	JCS	Preparation, dictation and review of Resolution to Amend the 2017 Budget	2.50	\$362.50
5/8/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution to Amend the 2017 Budget	0.70	\$101.50
5/8/2017	JCS	Attendance at Regular Meeting and Workshop Meeting	2.50	\$362.50
5/9/2017	JCS	Telephone Call S. Bauer re: LFB Hearing	0.30	\$43.50
5/9/2017	JCS	Telephone Call V. Vitiello re: SOG	0.30	\$43.50
5/9/2017	JCS	Review Loigman appeal - LFB	0.30	\$43.50
5/10/2017	JCS	Attendance at LFB hearing re: Loigman protest	4.50	\$652.50
5/11/2017	JCS	Preparation, dictation and review of correspondence to C. Kelly, DCA, enclosing Resolution Adopting a Section 457 Deferred Compensation Plan	0.70	\$101.50
5/11/2017	JCS	Telephone Call S. Secare re: LFB hearing	0.30	\$43.50
5/11/2017	JCS	Review narrative (Grant)	0.40	\$58.00

Continued On Next Page

5/12/2017	JCS	Email to David Mizrahi and Meir Cohen Re: Unexpired Term	0.20	\$29.00
5/14/2017	JCS	Telephone Call D. Mizrahi re: election contest	0.40	\$58.00
5/14/2017	JCS	Telephone Call M. Cohen re: election contest	0.20	\$29.00
5/15/2017	JCS	Attendance at CMC re: election contest	3.30	\$478.50
5/15/2017	JCS	Meeting V. Vitiello/Chief D'Elia	2.50	\$362.50
5/15/2017	JCS	Response to Loigman 5-26-17 Motion	3.00	\$435.00
5/15/2017	JCS	Case Management Conference re: Election Contest	2.50	\$362.50
5/16/2017	JCS	Research Firefighter shifts	1.30	\$188.50
5/16/2017	JCS	Meeting V. Vitiello/Chief D'Elia re: Policy	2.00	\$290.00
5/16/2017	JCS	Research Loigman 5-26-17 Motion	2.00	\$290.00
5/17/2017	JCS	Telephone Call Business Administrator office re: reference (architect)	0.20	\$29.00
5/17/2017	JCS	Telephone Call V. Vitiello re: personnel/SOG's	0.30	\$43.50
5/17/2017	JCS	Response to Loigman 5-26-17 Motion	3.50	\$507.50
5/19/2017	JCS	Meeting D. Mizrahi/M. Cohen re: FMBA	3.00	\$435.00
5/22/2017	JCS	Email to D. Mizrahi and M. Cohen enclosing a Petition	0.30	\$43.50
5/22/2017	JCS	Review petition to hold a run off election	0.30	\$43.50
5/22/2017	JCS	Telephone Call M. Cohen re: election contest	0.30	\$43.50
5/22/2017	JCS	Telephone Call F. Carusso (Government Records Council) re: Loigman Complaint	0.30	\$43.50
5/22/2017	JCS	Prepare response to Notice to Produce	3.30	\$478.50
5/22/2017	JCS	Telephone Call V. Vitiello re: total career calls (5 years)	0.30	\$43.50
5/23/2017	JCS	Review GRC filings re: Loigman Complaint	0.50	\$72.50
5/24/2017	JCS	Email to D. Mizrahi/M. Cohen re: FMBA Contract	0.20	\$29.00
5/24/2017	JCS	Preparation, dictation and review of correspondence to V. Vitiello enclosing 5/18/17 correspondence from DCA regarding deferred compensation plan	0.20	\$29.00
5/24/2017	JCS	Telephone Call V. Vitiello re: accident/sickness policy	0.30	\$43.50
5/24/2017	JCS	Review DCA 5-18-17 correspondence re: deferred compensation	0.20	\$29.00
5/25/2017	JCS	Review GRC decision re: Loigman	0.60	\$87.00

Continued On Next Page

Client Number: 1620
Matter Number: L1

10/2/2017
Page: 4

Billable Hours / Fees: 79.70 \$11,556.50

Timekeeper Summary

Timekeeper JCS worked 79.70 hours at \$145.00 per hour, totaling \$11,556.50.

Cost Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check No.</u>
5/10/2017	Federal Express	\$17.67	
	Total Costs	\$17.67	

**BOARD OF FIRE COMMISSIONERS
LAKEWOOD TOWNSHIP**

DISTRICT NO. 1
316 RIVER AVENUE
LAKEWOOD, NEW JERSEY 08701
ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THE ABOVE ADDRESS REGARDLESS OF SHIPPING POINT

COMPLETE AND RETURN THIS PURCHASE ORDER FOR PAYMENT

PURCHASE ORDER

No.

THIS NUMBER MUST APPEAR ON ALL
PACKAGES, INVOICES AND
CORRESPONDENCE

DATE 09/06/2017

CHECK PAYABLE TO
SENDZIK & SENDZIK, P.C.
1808 ROUTE 88
BRICK, NEW JERSEY 08724

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QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT	
	FOR PROFFESIONAL SERVICES RENDERED		\$9,498.50	
	FIRE DISTRICT IS TAX EXEMPT BILLS SUBMITTED PRIOR TO THE 1ST OF EACH MONTH SHALL BE CONSIDERED FOR PAYMENT AT THE NEXT REGULAR SCHEDULED BOARD OF FIRE COMMISSIONERS MEETING.			
		TOTAL ➡	\$9,498.50	

CLAIMANT'S CERTIFICATION AND DECLARATION I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF LAW THAT THE WITHIN BILL IS CORRECT IN ALL ITS PARTICULARS; THAT THE ARTICLES HAVE BEEN FURNISHED OR SERVICES RENDERED AS STATED THEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT THEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.		VENDOR PLEASE INDICATE YOUR FEDERAL I.D. NO. OR SOCIAL SECURITY NO. FED. I.D.# _____ SOC. SEC.# _____	
X <u>pay c. 8/15/17</u> SIGNATURE	<u>9/6/17</u> DATE	<u>Attorney</u> TITLE	APPROVED FOR PURCHASE
BY: _____	DEPT. _____	BY: _____	

DO NOT WRITE IN SPACE BELOW – TO BE FILLED OUT BY BOARD AUTHORITIES

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE. DATE _____ THE ABOVE CLAIM IS APPROVED AS CORRECT FOR PAYMENT SECRETARY _____ CHAIRPERSON _____ TREASURER _____	CERTIFICATION OF AVAILABILITY OF FUNDS I CERTIFY THAT THERE ARE SUFFICIENT FUNDS AVAILABLE IN THE ACCOUNTS INDICATED BELOW TO ENABLE AUTHORIZATION OF THIS EXPENDITURE. I HAVE ENCUMBERED THE ACCOUNTS FOR THE AMOUNTS STATED.										
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	ENCUMBERED	PAID									

SIGN AT X-ATTACH INVOICE-RETURN FOR PAYMENT

Sendzik & Sendzik, P.C.

1808 Route 88
Brick, NJ 08724
Telephone: 732-840-6464
Fax: 732-840-0009

September 06, 2017

Invoice No. 492

Township of Lakewood Fire District
316 River Avenue
Lakewood, NJ 08701

Client Number: 1620 Township of Lakewood Fire District #1

Matter Number: L1 Township of Lakewood Fire District #1

For Services Rendered from 3/29/2017 Through 5/5/2017.

Fees				
<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
3/30/2017	JCS	Email to D. Mizrahi and M. Cohen re: OPRA documents	0.30	\$43.50
3/30/2017	JCS	Preparation, dictation and review of Resolution Authorizing Payment of Claims Pursuant to N.J.S.A. 40A:5-17(a)	2.50	\$362.50
3/30/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Authorizing Payment of Claims Pursuant to N.J.S.A. 40A:5-17(a)	0.70	\$101.50
3/30/2017	JCS	Preparation, dictation and review of correspondence to Defender Emergency Products regarding rejection of bid (maintenance and repair)	0.70	\$101.50
3/30/2017	JCS	Preparation, dictation and review of correspondence to Fire & Safety advising of award of contract and enclosing Contract for Preventive Maintenance/Repair)	0.70	\$101.50
3/30/2017	JCS	Preparation, dictation and review of correspondence to Ocean County Clerk enclosing Deed of Roadway Dedication (500 Herbertsville Road)	0.70	\$101.50
3/31/2017	JCS	Office Conference V. Vitiello/Y. Beer re: policy	1.50	\$217.50
4/2/2017	JCS	Review OPRA documents for confidentiality	1.00	\$145.00
4/3/2017	JCS	Preparation, dictation and review of correspondence to Howard Payne Landscaping regarding award of contract (landscaping)	0.70	\$101.50

Continued On Next Page

4/3/2017	JCS	Preparation, dictation and review of correspondence to Peck's Properties regarding rejection of bid (landscaping)	0.70	\$101.50
4/3/2017	JCS	Preparation, dictation and review of correspondence to RPM Landscape Contractor regarding rejection of bid (landscaping)	0.70	\$101.50
4/3/2017	JCS	Telephone Call M. Cohen re: Board's Answer to Election Contest O.S.C.	0.50	\$72.50
4/3/2017	JCS	Prepare Answer, Affirmative Defenses, letter to the clerk, legal research OPRA and disciplinary matters	3.00	\$435.00
4/4/2017	JCS	Preparation, dictation and review of Resolution Appointing a Provisional Administrative Clerk	2.50	\$362.50
4/4/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Appointing a Provisional Administrative Clerk	0.70	\$101.50
4/4/2017	JCS	Attendance at Regular Meeting and Workshop Meeting	1.00	\$145.00
4/4/2017	JCS	Telephone Call W. Leurs re: OPRA	0.30	\$43.50
4/4/2017	JCS	Preparation of response to Mat Stern OPRA request	2.00	\$290.00
4/5/2017	JCS	Telephone Call D. Mizrahi re: Election Contest	0.20	\$29.00
4/5/2017	JCS	Telephone Call M. Cohen re: Election Contest	0.20	\$29.00
4/5/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing correspondence from L. Loigman re: Election Contest	0.70	\$101.50
4/5/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Petition (D. Gregory) re: Election Contest	0.70	\$101.50
4/6/2017	JCS	Preparation, dictation and review of correspondence to V. Vitiello enclosing fully executed copy of Contract for Preventive Maintenance/Repair to Fire Apparatus and Vehicles	0.70	\$101.50
4/6/2017	JCS	Telephone Call S. Bauer re: Township Meeting	0.30	\$43.50
4/6/2017	JCS	Telephone Call LFB (M. Ford) re: Budget	0.30	\$43.50
4/6/2017	JCS	Telephone Call M. Cohen re: LFB issues	0.30	\$43.50
4/6/2017	JCS	Telephone Call S. Bauer re: LFB issues	0.20	\$29.00
4/6/2017	JCS	Review e-mail/Telephone Call V. Vitiello re: personnel (active status)	0.30	\$43.50
4/7/2017	JCS	Attendance at Election Hearing	2.00	\$290.00

Continued On Next Page

Client Number: 1620
Matter Number: L1

9/6/2017
Page: 3

4/7/2017	JCS	Telephone Call D. Mizrahi re: Re-Election	0.40	\$58.00
4/7/2017	JCS	Telephone Call Judge Wellerson's law clerk re: Re-Election	0.10	\$14.50
4/10/2017	JCS	Review of Fire House Grants LLC Agreement	0.80	\$116.00
4/12/2017	JCS	Telephone Call V. Vitiello re: Grant Consulting Agreement	0.30	\$43.50
4/12/2017	JCS	Review G. Cohen 4-10-17 correspondence re: Appearance	0.10	\$14.50
4/20/2017	JCS	Preparation, dictation and review of correspondence to V. Vitiello enclosing fully executed Contract for Landscaping Services	0.70	\$101.50
4/25/2017	JCS	Telephone Call D. Mizrahi re: Election/personnel	0.20	\$29.00
4/26/2017	JCS	Email to D. Mizrahi re: Election Contest	0.30	\$43.50
4/26/2017	JCS	Telephone Call Judge Wellerson's Law Clerk re: Election Contest	0.30	\$43.50
4/26/2017	JCS	Preparation, dictation and review of Employee Assistance Program Rules and Regulations	2.00	\$290.00
4/26/2017	JCS	Preparation, dictation and review of correspondence to V. Vitiello enclosing Employee Assistance Program Rules and Regulations	0.10	\$14.50
4/27/2017	JCS	Preparation, dictation and review of Conduct Rules and Regulations	2.00	\$290.00
4/27/2017	JCS	Preparation, dictation and review of Discipline Policy	1.50	\$217.50
4/27/2017	JCS	Preparation, dictation and review of Disciplinary Rules and Regulations	3.00	\$435.00
4/27/2017	JCS	Preparation, dictation and review of Injury Reporting and Return to Duty Policy	1.50	\$217.50
4/27/2017	JCS	Preparation, dictation and review of Officer Conduct and Responsibilities Guidelines	1.50	\$217.50
4/27/2017	JCS	Preparation, dictation and review of Personnel Injury Reporting Policy	1.50	\$217.50
4/27/2017	JCS	Preparation, dictation and review of Personnel Injury Reporting Procedures	1.50	\$217.50
4/27/2017	JCS	Preparation, dictation and review of Personnel Qualifications and Conduct Policy	1.00	\$145.00
4/27/2017	JCS	Preparation, dictation and review of Personnel Reporting Policy	1.50	\$217.50
4/27/2017	JCS	Preparation, dictation and review of Return to Duty Procedures	3.00	\$435.00
4/28/2017	JCS	Meeting V. Vitiello re: personnel discipline	1.00	\$145.00

Continued On Next Page

Client Number: 1620
Matter Number: L1

9/6/2017
Page: 4

4/28/2017	JCS	Telephone Call V. Vitiello re: personnel/blood borne pathogen	0.40	\$58.00
5/2/2017	JCS	Preparation, dictation and review of Hold Harmless and Indemnification Agreement and Authorization and Release (Training on Private Property)	1.50	\$217.50
5/2/2017	JCS	Preparation, dictation and review of correspondence to V. Vitiello enclosing Hold Harmless and Indemnification Agreement and Authorization and Release (Training on Private Property)	0.10	\$14.50
5/2/2017	JCS	Preparation, dictation and review of Hepatitis B Vaccine Declination and Hepatitis B Vaccine Declination (Received Through Other Authority) forms	2.00	\$290.00
5/2/2017	JCS	Preparation, dictation and review of correspondence to V. Vitiello enclosing Hepatitis B Vaccine Declination and Hepatitis B Vaccine Declination (Received Through Other Authority) forms	0.10	\$14.50
5/4/2017	JCS	Preparation, dictation and review of correspondence to C. Myers (Civil Service)	3.00	\$435.00
5/4/2017	JCS	Telephone Call V. Vitiello re: SOG's/Personnel	0.30	\$43.50
5/5/2017	JCS	Office Conference V. Vitiello/Y. Beer re: SOG's/Policies	2.00	\$290.00
5/5/2017	JCS	Prepare, review and revise SOG re: Development of Guidelines	2.50	\$362.50
5/5/2017	JCS	Meeting V. Vitiello/Y. Beer re: SOG's	2.00	\$290.00
Billable Hours / Fees:			64.30	\$9,323.50

Timekeeper Summary

Timekeeper JCS worked 64.30 hours at \$145.00 per hour, totaling \$9,323.50.

Cost Detail

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Check No.</u>
4/3/2017	Filing Fee	\$175.00	
Total Costs		\$175.00	

BOARD OF FIRE COMMISSIONERS LAKEWOOD TOWNSHIP

DISTRICT NO. 1
316 RIVER AVENUE
LAKEWOOD, NEW JERSEY 08701
ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THE ABOVE ADDRESS REGARDLESS OF SHIPPING POINT

COMPLETE AND RETURN THIS PURCHASE ORDER FOR PAYMENT

PURCHASE ORDER

No.

THIS NUMBER MUST APPEAR ON ALL
PACKAGES, INVOICES AND
CORRESPONDENCE

DATE 07/26/2017

CHECK
PAYABLE
TO

SENDZIK & SENDZIK, P.C.
1808 ROUTE 88
BRICK, NEW JERSEY 08724

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QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT	
	FOR PROFFESIONAL SERVICES RENDERED		\$9,091.50	
	FIRE DISTRICT IS TAX EXEMPT BILLS SUBMITTED PRIOR TO THE 1ST OF EACH MONTH SHALL BE CONSIDERED FOR PAYMENT AT THE NEXT REGULAR SCHEDULED BOARD OF FIRE COMMISSIONERS MEETING.			
		TOTAL →	\$9,091.50	

CLAIMANT'S CERTIFICATION AND DECLARATION I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF LAW THAT THE WITHIN BILL IS CORRECT IN ALL ITS PARTICULARS; THAT THE ARTICLES HAVE BEEN FURNISHED OR SERVICES RENDERED AS STATED THEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT THEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.		VENDOR PLEASE INDICATE YOUR FEDERAL I.D. NO. OR SOCIAL SECURITY NO. FED. I.D.# _____ SOC. SEC.# _____	
X <u>Page 87</u> SIGNATURE	<u>7/26/17</u> DATE	<u>Attorney</u> TITLE	
BY: _____ DEPT.		APPROVED FOR PURCHASE BY: _____	

DO NOT WRITE IN SPACE BELOW – TO BE FILLED OUT BY BOARD AUTHORITIES

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE. DATE _____	CERTIFICATION OF AVAILABILITY OF FUNDS I CERTIFY THAT THERE ARE SUFFICIENT FUNDS AVAILABLE IN THE ACCOUNTS INDICATED BELOW TO ENABLE AUTHORIZATION OF THIS EXPENDITURE. I HAVE ENCUMBERED THE ACCOUNTS FOR THE AMOUNTS STATED.		
THE ABOVE CLAIM IS APPROVED AS CORRECT FOR PAYMENT SECRETARY _____ CHAIRPERSON _____ TREASURER _____	TREASURER _____		
	PAYMENT RECORD CHECK NO. _____ DATED _____	APPROPRIATION OR ACCOUNT CHARGED	
		ENCUMBERED	PAID

SIGN AT X-ATTACH INVOICE-RETURN FOR PAYMENT

Sendzik & Sendzik, P.C.

1808 Route 88
Brick, NJ 08724
Telephone: 732-840-6464
Fax: 732-840-0009

July 26, 2017

Township of Lakewood Fire District
316 River Avenue
Lakewood, NJ 08701

Invoice No. 482

Client Number: 1620 Township of Lakewood Fire District #1
Matter Number: L1 Township of Lakewood Fire District #1
For Services Rendered from 3/17/2017 Through 3/29/2017.

Fees				
<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
3/17/2017	JCS	Review of letter to Thomas L. Henshaw (Municipal Manager)	0.10	\$14.50
3/17/2017	JCS	Email to D. Mizrahi and M. Cohen re: Election recount Results	0.30	\$43.50
3/17/2017	JCS	Attendance at Committee Meeting re: OPRA	0.50	\$72.50
3/20/2017	JCS	Preparation, dictation and review of Resolution Adopting a Section 457 Deferred Compensation Plan	2.50	\$362.50
3/20/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Adopting a Section 457 Deferred Compensation Plan	0.70	\$101.50
3/20/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi re: Fire Company OPRA Requests/Custodian of Records	1.00	\$145.00
3/20/2017	JCS	Preparation, dictation and review of Resolution Conveying Easements and Taking of a Portion of Lot 43, Block 189.14 to the County of Ocean for Road Widening, Drainage, Overhead Utilities, Sidewalk and Temporary Construction	2.50	\$362.50
3/20/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Conveying Easements and Taking of a Portion of Lot 43, Block 189.14 to the County of Ocean for Road Widening, Drainage, Overhead Utilities, Sidewalk and Temporary Construction	0.70	\$101.50

Continued On Next Page

3/20/2017	JCS	Preparation, dictation and review of Resolution Accepting Bids and Authorizing an Award of Contract together with a Contract for the Provision of Landscaping Services	4.00	\$580.00
3/20/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Accepting Bids and Authorizing an Award of Contract together with a Contract for the Provision of Landscaping Services	0.70	\$101.50
3/20/2017	JCS	Preparation, dictation and review of Resolution Authorizing Notice of Public Meetings	2.50	\$362.50
3/20/2017	JCS	Preparation, dictation and review of Resolution Authorizing Establishment of Official Depository	2.50	\$362.50
3/20/2017	JCS	Preparation, dictation and review of Resolution Authorizing Additions and Deletions of Signatories on Official Depository	2.50	\$362.50
3/20/2017	JCS	Preparation, dictation and review of Resolution Designating Newspapers and Public Places for Postings	2.50	\$362.50
3/20/2017	JCS	Preparation, dictation and review of Resolution Reaffirming Appointment of Fire District Administrator	2.50	\$362.50
3/20/2017	JCS	Preparation, dictation and review of Resolution Reaffirming Appointment of Provisional Administrative Clerk	2.50	\$362.50
3/20/2017	JCS	Preparation, dictation and review of Resolution Fixing Salaries, Wages, Compensation and Benefits	2.50	\$362.50
3/20/2017	JCS	Preparation, dictation and review of Resolution Establishing Payment of Salaries, wages and Other Compensation	2.50	\$362.50
3/20/2017	JCS	Preparation, dictation and review of Resolution Authorizing an Agreement for Auditing Services together with a Determination of Value	2.50	\$362.50
3/20/2017	JCS	Resolution Authorizing an Agreement for Legal Services together with a Determination of Value and an Agreement for Legal Services	4.00	\$580.00
3/20/2017	JCS	Preparation, dictation and review of Resolution Authorizing Payment of Claims	2.50	\$362.50
3/20/2017	JCS	Preparation, dictation and review of Resolution Reaffirming Board's Prior Actions	2.50	\$362.50
3/20/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing reorganization resolutions	0.70	\$101.50

Continued On Next Page

3/20/2017	JCS	Preparation, dictation and review of Resolution Accepting Bids and Authorizing Award of Contract together with a Contract for Preventive Maintenance and Repair to Fire Apparatus and Vehicles	4.00	\$580.00
3/20/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Accepting Bids and Authorizing Award of Contract together with a Contract for Preventive Maintenance and Repair to Fire Apparatus and Vehicles	0.70	\$101.50
3/20/2017	JCS	Preparation, dictation and review of Resolution Authorizing Closed Session	2.50	\$362.50
3/20/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Resolution Authorizing Closed Session	0.70	\$101.50
3/20/2017	JCS	Attendance at Regular Meeting	1.50	\$217.50
3/21/2017	JCS	Email to L. Loigman re: Approval of Order	0.30	\$43.50
3/22/2017	JCS	Telephone Call L. Loigman re: Court Order	0.20	\$29.00
3/22/2017	JCS	Telephone Call Judge Wellerson's law clerk re: Order	0.20	\$29.00
3/23/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Affidavit of Publication from the Asbury Park Press for Notice of Election	0.70	\$101.50
3/23/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Affidavit of Publication from the Asbury Park Press for Notice of Solicitation for RFQ's	0.70	\$101.50
3/23/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Affidavit of Publication from the Asbury Park Press for Notice of Solicitation for RFQ's	0.70	\$101.50
3/23/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Affidavit of Publication from the Asbury Park Press for Notice to Bidders	0.70	\$101.50
3/23/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Affidavit of Publication from the Asbury Park Press for Notice of Special Meeting	0.70	\$101.50
3/23/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Affidavit of Publication from the Asbury Park Press for Notice of Cancelled Meeting	0.70	\$101.50

Continued On Next Page

Client Number: 1620
Matter Number: L1

7/26/2017

Page: 4

3/23/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Affidavit of Publication from the Asbury Park Press for Notice of Rescheduled Meeting	0.70	\$101.50
3/24/2017	JCS	Telephone Call S. Bauer re: Amended Budget	0.30	\$43.50
3/27/2017	JCS	Preparation, dictation and review of correspondence to Y. Beer enclosing fire district election printing invoice from the Ocean County Clerk	0.70	\$101.50
3/27/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing copy of March 23, 2017, Order regarding In Re Lakewood Township Fire District No. 1 Election	0.70	\$101.50
3/29/2017	JCS	Office Conference re: OPRA (Mat Stern)	0.80	\$116.00
Billable Hours / Fees:			62.70	\$9,091.50

Timekeeper Summary

Timekeeper JCS worked 62.70 hours at \$145.00 per hour, totaling \$9,091.50.

**BOARD OF FIRE COMMISSIONERS
LAKEWOOD TOWNSHIP**

DISTRICT NO. 1
316 RIVER AVENUE

LAKEWOOD, NEW JERSEY 08701

ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THE ABOVE ADDRESS REGARDLESS OF SHIPPING POINT

COMPLETE AND RETURN THIS PURCHASE ORDER FOR PAYMENT

PURCHASE ORDER

No.

THIS NUMBER MUST APPEAR ON ALL
PACKAGES, INVOICES AND
CORRESPONDENCE

DATE 07/05/2017

CHECK PAYABLE TO
SENDZIK & SENDZIK, P.C.
1808 ROUTE 88
BRICK, NEW JERSEY 08724

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QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT	
	FOR PROFFESIONAL SERVICES RENDERED		\$9,062.50	
	FIRE DISTRICT IS TAX EXEMPT BILLS SUBMITTED PRIOR TO THE 1ST OF EACH MONTH SHALL BE CONSIDERED FOR PAYMENT AT THE NEXT REGULAR SCHEDULED BOARD OF FIRE COMMISSIONERS MEETING.			
		TOTAL →	\$9,062.50	

CLAIMANT'S CERTIFICATION AND DECLARATION I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF LAW THAT THE WITHIN BILL IS CORRECT IN ALL ITS PARTICULARS; THAT THE ARTICLES HAVE BEEN FURNISHED OR SERVICES RENDERED AS STATED THEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT THEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.			VENDOR PLEASE INDICATE YOUR FEDERAL I.D. NO. OR SOCIAL SECURITY NO. FED. I.D.# _____ SOC. SEC.# _____		
X <u>Ray C. S.</u> SIGNATURE	<u>7/5/17</u> DATE	<u>Attorney</u> TITLE	APPROVED FOR PURCHASE		
BY: _____	DEPT. _____	BY: _____			

DO NOT WRITE IN SPACE BELOW - TO BE FILLED OUT BY BOARD AUTHORITIES

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE. DATE _____ THE ABOVE CLAIM IS APPROVED AS CORRECT FOR PAYMENT SECRETARY _____ CHAIRPERSON _____ TREASURER _____	CERTIFICATION OF AVAILABILITY OF FUNDS I CERTIFY THAT THERE ARE SUFFICIENT FUNDS AVAILABLE IN THE ACCOUNTS INDICATED BELOW TO ENABLE AUTHORIZATION OF THIS EXPENDITURE. I HAVE ENCUMBERED THE ACCOUNTS FOR THE AMOUNTS STATED.										
	TREASURER _____										
	PAYMENT RECORD CHECK NO. _____ DATED _____		APPROPRIATION OR ACCOUNT CHARGED <table border="1"> <tr> <th>ENCUMBERED</th> <th>PAID</th> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>	ENCUMBERED	PAID						
	ENCUMBERED	PAID									

SIGN AT X--ATTACH INVOICE--RETURN FOR PAYMENT

Sendzik & Sendzik, P.C.

1808 Route 88
Brick, NJ 08724
Telephone: 732-840-6464
Fax: 732-840-0009

July 05, 2017

Township of Lakewood Fire District
316 River Avenue
Lakewood, NJ 08701

Invoice No. 472

Client Number: 1620 Township of Lakewood Fire District #1

Matter Number: L1 Township of Lakewood Fire District #1

For Services Rendered from 2/22/2017 Through 3/16/2017.

Fees				
<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
2/23/2017	JCS	Preparation, dictation and review of correspondence to G. Bauer requesting February 24, 2017, budget meeting	0.20	\$29.00
2/23/2017	JCS	E-mail to L. Loigman re: OPRA request 2017-01	0.50	\$72.50
2/23/2017	JCS	Preparation, dictation and review of Specifications and related documents (Landscaping/Snow Plowing Services)	6.00	\$870.00
2/23/2017	JCS	Preparation, dictation and review of correspondence to Howard Payne Landscaping and Design enclosing Specifications and related documents (Landscaping/Snow Plowing Services)	0.70	\$101.50
2/23/2017	JCS	Preparation, dictation and review of correspondence to RPM Landscape Contractor enclosing Specifications and related documents (Landscaping/Snow Plowing Services)	0.70	\$101.50
2/23/2017	JCS	Preparation, dictation and review of correspondence to TC Landscape Construction enclosing Specifications and related documents (Landscaping/Snow Plowing Services)	0.70	\$101.50
2/23/2017	JCS	Preparation, dictation and review of correspondence to Peck's Properties enclosing Specifications and related documents (Landscaping/Snow Plowing Services)	0.70	\$101.50
2/24/2017	JCS	Preparation, dictation and review of correspondence to Onvia Re: Landscaping and Snow Plow bid package	0.70	\$101.50

Continued On Next Page

2/24/2017	JCS	Meeting M. Cohen, G. Bauer, V. Vitiello and Y. Beer re: Budget	1.20	\$174.00
2/27/2017	JCS	Preparation, dictation and review of RFQ Tabulation Sheet	0.50	\$72.50
2/27/2017	JCS	Preparation, dictation and review of correspondence to V. Vitiello enclosing RFQ Tabulation Sheet	0.10	\$14.50
3/1/2017	JCS	Preparation of OPRA response	1.50	\$217.50
3/1/2017	JCS	Preparation of OPRA response	1.50	\$217.50
3/2/2017	JCS	Preparation of Notice of Special Election	1.00	\$145.00
3/2/2017	JCS	Preparation, dictation and review of correspondence to Asbury Park Press Re: Notice of Special Election	0.70	\$101.50
3/2/2017	JCS	Preparation, dictation and review of correspondence to Township Clerk Re: Notice of Special Election	0.70	\$101.50
3/2/2017	JCS	Preparation, dictation and review of correspondence to Board Clerk Re: Notice of Special Election	0.70	\$101.50
3/2/2017	JCS	Preparation, dictation and review of correspondence to BP Weekly Re: Notice of Special Election	0.70	\$101.50
3/2/2017	JCS	Preparation, dictation and review of correspondence to Greater Media News Re: Notice of SPecial Election	0.70	\$101.50
3/2/2017	JCS	Preparation, dictation and review of correspondence to Brick Times Re: Notice of Special Meeting	0.70	\$101.50
3/2/2017	JCS	Email to Oliver Walling Re: Posting of Notice of Special Meeting on website	0.20	\$29.00
3/2/2017	JCS	Letter placing Fire Fighter on Administrative Leave	0.70	\$101.50
3/2/2017	JCS	Telephone Call V. Vitiello re: personnel	0.40	\$58.00
3/2/2017	JCS	Telephone Call V. Vitiello re: personnel	0.20	\$29.00
3/2/2017	JCS	Telephone Call V. Vitiello re: personnel	0.20	\$29.00
3/2/2017	JCS	Telephone Call Y. Beer re: Quotation SCBA Fill Station	0.40	\$58.00
3/2/2017	JCS	Telephone Call Judge Wellerson's Law Clerk	0.20	\$29.00
3/3/2017	JCS	Letter to Bidder re: Late submittal	0.70	\$101.50
3/3/2017	JCS	Preparation, dictation and review of correspondence to Grass Lawn RE: Bid Package	0.90	\$130.50

Continued On Next Page

3/3/2017	JCS	Telephone Call Board of Election Re: Order to Show Cause	0.30	\$43.50
3/3/2017	JCS	Preparation, dictation and review of correspondence to Bidder re: Late submittal	0.60	\$87.00
3/3/2017	JCS	Preparation, dictation and review of correspondence to Judge Wellerson	0.70	\$101.50
3/6/2017	JCS	Research Conflict of Interest	1.50	\$217.50
3/7/2017	JCS	Email to L. Loigman/ Attorney General re: Dissolution of Restraints	0.30	\$43.50
3/7/2017	JCS	Telephone Call L. Loigman/ Attorney General re: Phone Conference with Judge Wellerson	0.20	\$29.00
3/7/2017	JCS	Research judicial role in election contests/recounts	2.00	\$290.00
3/8/2017	JCS	Preparation, dictation and review of Oath of Office (Lieber)	1.00	\$145.00
3/8/2017	JCS	Telephone Call D. Mizrahi re: Public Meetings	0.30	\$43.50
3/8/2017	JCS	Preparation, dictation and review of correspondence to Judge Wellerson re: Dissolution of Restraints	0.90	\$130.50
3/8/2017	JCS	Research re: Dissolution of Restraints	4.00	\$580.00
3/8/2017	JCS	Email to L. Loigman re: Dissolution of Restraints	0.30	\$43.50
3/8/2017	JCS	Telephone Call Tom Hall re: Dissolving Restraints	0.20	\$29.00
3/8/2017	JCS	Telephone Call Tom Hall re: Dissolving Restraints	0.20	\$29.00
3/8/2017	JCS	Telephone Call Tom Hall re: Dissolving Restraints	0.20	\$29.00
3/8/2017	JCS	Letter to Judge Wellerson	1.00	\$145.00
3/9/2017	JCS	Preparation, dictation and review of Notice of Cancelled/Rescheduled Meetings	1.00	\$145.00
3/9/2017	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Cancelled/Rescheduled Meetings	0.70	\$101.50
3/9/2017	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Cancelled/Rescheduled Meetings	0.70	\$101.50
3/9/2017	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Cancelled/Rescheduled Meetings	0.70	\$101.50
3/9/2017	JCS	Preparation, dictation and review of correspondence to BP Weekly enclosing Notice of Cancelled/Rescheduled Meetings	0.70	\$101.50

Continued On Next Page

3/9/2017	JCS	Preparation, dictation and review of correspondence to Greater Media Newspapers enclosing Notice of Cancelled/Rescheduled Meetings	0.70	\$101.50
3/9/2017	JCS	Preparation, dictation and review of correspondence to Brick Times enclosing Notice of Cancelled/Rescheduled Meetings	0.70	\$101.50
3/9/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi re: Election recount	0.50	\$72.50
3/9/2017	JCS	Meeting with V. Vitiello and Y. Beer re: Agenda, S.O.G.'s and Procurement	2.00	\$290.00
3/14/2017	JCS	Preparation, dictation and review of Notice of Rescheduled Meeting	1.00	\$145.00
3/14/2017	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Rescheduled Meeting	0.70	\$101.50
3/14/2017	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Rescheduled Meeting	0.70	\$101.50
3/14/2017	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Rescheduled Meeting	0.70	\$101.50
3/14/2017	JCS	Preparation, dictation and review of correspondence to BP Weekly enclosing Notice of Rescheduled Meeting	0.70	\$101.50
3/14/2017	JCS	Preparation, dictation and review of correspondence to Greater Media Newspapers enclosing Notice of Rescheduled Meeting	0.70	\$101.50
3/14/2017	JCS	Preparation, dictation and review of correspondence to Brick Times enclosing Notice of Rescheduled Meeting	0.70	\$101.50
3/14/2017	JCS	Preparation, dictation and review of correspondence to J. Jankowski enclosing Notice of Rescheduled Meeting	0.20	\$29.00
3/15/2017	JCS	Preparation, dictation and review of correspondence to V. Vitiello re: Mat Stern vs. Lakewood Volunteer Fire Companies	0.70	\$101.50
3/15/2017	JCS	V.F.I.S. Meeting	2.50	\$362.50
3/15/2017	JCS	Letter to V. Vitiello re: Mat Stern	0.90	\$130.50
3/16/2017	JCS	Attendance at Election Recount	4.40	\$638.00
3/16/2017	JCS	Meeting with V. Vitiello re: S.O.P.'s	1.00	\$145.00
3/16/2017	JCS	Preparation of and Attendance at Application to Dissolve Restraints (Judge Wellerson)	2.00	\$290.00

Continued On Next Page

Client Number: 1620
Matter Number: L1

7/5/2017
Page: 5

3/16/2017	JCS	Review of Election Results letter 3-16-17 from W. Earp	0.10	\$14.50
			Billable Hours / Fees:	
			<u>62.50</u>	<u>\$9,062.50</u>

Timekeeper Summary

Timekeeper JCS worked 62.50 hours at \$145.00 per hour, totaling \$9,062.50.

**BOARD OF FIRE COMMISSIONERS
LAKEWOOD TOWNSHIP**

DISTRICT NO. 1
316 RIVER AVENUE
LAKEWOOD, NEW JERSEY 08701
ALL INVOICES AND CORRESPONDENCE MUST BE SENT TO THE ABOVE ADDRESS REGARDLESS OF SHIPPING POINT

COMPLETE AND RETURN THIS PURCHASE ORDER FOR PAYMENT

PURCHASE ORDER

No.

THIS NUMBER MUST APPEAR ON ALL
PACKAGES, INVOICES AND
CORRESPONDENCE

DATE 06/08/2017

CHECK
PAYABLE
TO

SENDZIK & SENDZIK, P.C.
1808 ROUTE 88
BRICK, NEW JERSEY 08724

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QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT	
	FOR PROFFESIONAL SERVICES RENDERED		\$8,990.00	
	FIRE DISTRICT IS TAX EXEMPT BILLS SUBMITTED PRIOR TO THE 1ST OF EACH MONTH SHALL BE CONSIDERED FOR PAYMENT AT THE NEXT REGULAR SCHEDULED BOARD OF FIRE COMMISSIONERS MEETING.			
		TOTAL →	\$8,990.00	

CLAIMANT'S CERTIFICATION AND DECLARATION I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF LAW THAT THE WITHIN BILL IS CORRECT IN ALL ITS PARTICULARS; THAT THE ARTICLES HAVE BEEN FURNISHED OR SERVICES RENDERED AS STATED THEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT THEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.				VENDOR PLEASE INDICATE YOUR FEDERAL I.D. NO. OR SOCIAL SECURITY NO. FED. I.D.# _____ SOC. SEC.# _____	
X <u>Maya S. /s/</u> <u>6/8/17</u> <u>Attorney</u> SIGNATURE DATE TITLE	PURCHASE REQUEST		APPROVED FOR PURCHASE		
BY: _____	DEPT. _____		BY: _____		

DO NOT WRITE IN SPACE BELOW - TO BE FILLED OUT BY BOARD AUTHORITIES

THE ARTICLES WERE RECEIVED OR THE SERVICES WERE PERFORMED AS STATED ABOVE. DATE _____ THE ABOVE CLAIM IS APPROVED AS CORRECT FOR PAYMENT SECRETARY _____ CHAIRPERSON _____ TREASURER _____	CERTIFICATION OF AVAILABILITY OF FUNDS I CERTIFY THAT THERE ARE SUFFICIENT FUNDS AVAILABLE IN THE ACCOUNTS INDICATED BELOW TO ENABLE AUTHORIZATION OF THIS EXPENDITURE. I HAVE ENCUMBERED THE ACCOUNTS FOR THE AMOUNTS STATED.										
	TREASURER _____										
	PAYMENT RECORD CHECK NO. _____ DATED _____		APPROPRIATION OR ACCOUNT CHARGED								
		<table border="1"> <tr> <th>ENCUMBERED</th> <th>PAID</th> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>	ENCUMBERED	PAID							
ENCUMBERED	PAID										

SIGN AT X-ATTACH INVOICE--RETURN FOR PAYMENT

Sendzik & Sendzik, P.C.

1808 Route 88
Brick, NJ 08724
Telephone: 732-840-6464
Fax: 732-840-0009

June 08, 2017

Invoice No. 465

Township of Lakewood Fire District
316 River Avenue
Lakewood, NJ 08701

Client Number: 1620 Township of Lakewood Fire District #1

Matter Number: L1 Township of Lakewood Fire District #1

For Services Rendered from 2/3/2017 Through 2/22/2017.

Fees				
<u>Date</u>	<u>Timekeeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
2/6/2017	JCS	Preparation, dictation and review of Notice of Election-2017 Budget	2.50	\$362.50
2/6/2017	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Election-2017 Budget	0.70	\$101.50
2/6/2017	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Election-2017 Budget	0.70	\$101.50
2/6/2017	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Election-2017 Budget	0.70	\$101.50
2/6/2017	JCS	Preparation, dictation and review of correspondence to Brick Times enclosing Notice of Election-2017 Budget	0.70	\$101.50
2/6/2017	JCS	Preparation, dictation and review of correspondence to BPreparation of document Weekly enclosing Notice of Election-2017 Budget	0.70	\$101.50
2/6/2017	JCS	Preparation, dictation and review of correspondence to Greater Media Newspapers enclosing Notice of Election-2017 Budget	0.70	\$101.50
2/6/2017	JCS	Preparation of OPRA request for Mail In Ballot Applications	0.50	\$72.50
2/6/2017	JCS	Email to County Clerk Re: OPRA	0.30	\$43.50
2/6/2017	JCS	Research and preparation of Brief in Opposition to L. Loigman Order to Show Cause	4.00	\$580.00

Continued On Next Page

2/6/2017	JCS	Preparation, dictation and review of Brief in response to Order to Show Cause	4.00	\$580.00
2/7/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding Order to Show Cause	0.70	\$101.50
2/7/2017	JCS	Appearance at Ocean County Courthouse (Judge Wellerson) re: Order to Show Cause	1.90	\$275.50
2/9/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing February 2, 2017, Order of C. Wellerson, P.J.Cv.	0.70	\$101.50
2/9/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi regarding LOSAP 2017 contribution	0.70	\$101.50
2/10/2017	JCS	Preparation of Notice of Canceled Meeting	1.00	\$145.00
2/10/2017	JCS	Posting of Notice of Canceled Meeting on Website	0.30	\$43.50
2/10/2017	JCS	Attendance at Bid Opening	0.50	\$72.50
2/10/2017	JCS	Legal research re: voting 100% obstacle free zone, letter to V. Vitiello	3.50	\$507.50
2/13/2017	JCS	Attendance at Regular Meeting - No quorum	0.50	\$72.50
2/14/2017	JCS	Preparation, dictation and review of Election Packet	3.00	\$435.00
2/15/2017	JCS	Preparation, dictation and review of Notice of Solicitation for RFQs-Auditing Services	1.00	\$145.00
2/15/2017	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Solicitation for RFQs-Auditing Services	0.70	\$101.50
2/15/2017	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Solicitation for RFQs-Auditing Services	0.70	\$101.50
2/15/2017	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Solicitation for RFQs-Auditing Services	0.70	\$101.50
2/15/2017	JCS	Preparation, dictation and review of Notice of Solicitation for RFQs-Legal Services	1.00	\$145.00
2/15/2017	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice of Solicitation for RFQs-Legal Services	0.70	\$101.50
2/15/2017	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice of Solicitation for RFQs-Legal Services	0.70	\$101.50

Continued On Next Page

2/15/2017	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice of Solicitation for RFQs-Legal Services	0.70	\$101.50
2/15/2017	JCS	Preparation of OPRA request for Mail In Ballots	0.50	\$72.50
2/15/2017	JCS	Email to County Clerk	0.30	\$43.50
2/15/2017	JCS	Preparation, dictation and review of Personnel Injury Reporting Policy	1.50	\$217.50
2/15/2017	JCS	Preparation, dictation and review of Personnel Injury Reporting Procedures	1.50	\$217.50
2/15/2017	JCS	Preparation, dictation and review of Return to Duty Procedures with exhibits	3.00	\$435.00
2/16/2017	JCS	Preparation, dictation and review of correspondence to J. Jankowski enclosing Notice of Solicitation for RFQs-Auditing Services	0.20	\$29.00
2/16/2017	JCS	Preparation, dictation and review of correspondence to J. Jankowski enclosing Notice of Solicitation for RFQs-Legal Services	0.20	\$29.00
2/16/2017	JCS	Preparation, dictation and review of Notice to Bidders (Landscaping/Snow Plowing)	1.50	\$217.50
2/16/2017	JCS	Preparation, dictation and review of correspondence to Asbury Park Press enclosing Notice to Bidders (Landscaping/Snow Plowing)	0.70	\$101.50
2/16/2017	JCS	Preparation, dictation and review of correspondence to K. Hutchinson enclosing Notice to Bidders (Landscaping/Snow Plowing)	0.70	\$101.50
2/16/2017	JCS	Preparation, dictation and review of correspondence to M. Cohen enclosing Notice to Bidders (Landscaping/Snow Plowing)	0.70	\$101.50
2/16/2017	JCS	Preparation, dictation and review of correspondence to J. Jankowski enclosing Notice to Bidders (Landscaping/Snow Plowing)	0.20	\$29.00
2/18/2017	JCS	Election	1.00	\$145.00
2/18/2017	JCS	Telephone Call V. Vitiello re: Election hearing	0.80	\$116.00
2/20/2017	JCS	Telephone Call M. Cohen re: Election hearing	0.80	\$116.00
2/20/2017	JCS	Research election law	2.00	\$290.00
2/20/2017	JCS	Telephone Call M. Cohen re: Election results/Board options	0.80	\$116.00
2/20/2017	JCS	Research tie vote; runoff election	2.00	\$290.00

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2/21/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Affidavit of Publication from the Asbury Park Press for Notice of Special Meeting - 2017 Budget	0.70	\$101.50
2/21/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Affidavit of Publication from the Asbury Park Press for Notice of Election	0.70	\$101.50
2/21/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Affidavit of Publication from the Asbury Park Press for Notice of Monthly Meetings	0.70	\$101.50
2/21/2017	JCS	Appearance at Board of Elections Meeting	2.00	\$290.00
2/22/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Affidavit of Publication from the Asbury Park Press for Notice of Special Meeting	0.70	\$101.50
2/22/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Affidavit of Publication from the Asbury Park Press for Notice of Special Meeting	0.70	\$101.50
2/22/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Affidavit of Publication from the Asbury Park Press for Notice of Special Meeting	0.70	\$101.50
2/22/2017	JCS	Preparation, dictation and review of correspondence to D. Mizrahi enclosing Affidavit of Publication from the Asbury Park Press for Notice to Bidders	0.70	\$101.50
2/22/2017	JCS	Preparation, dictation and review of 2017 Fire District Budget Election Results Certification and preparation, dictation and review of correspondence to Bureau of Authority Regulation enclosing same	1.70	\$246.50
2/22/2017	JCS	Research Loigman voting record, review email re: Complaint	0.50	\$72.50

Billable Hours / Fees: 62.00 \$8,990.00

Timekeeper Summary

Timekeeper JCS worked 62.00 hours at \$145.00 per hour, totaling \$8,990.00.
