

[REDACTED]

From: Angela Cuozzo [REDACTED]
Sent: Tuesday, November 11, 2025 5:08 PM
To: Pooja Barodekar
Cc: Evelyn Rosario; Matt Mercurio; [REDACTED] Brenda Wurst; Beulah Remedios; Cultural Arts; Gouri Chaudhary; kabina [REDACTED] riha [REDACTED] mtrop [REDACTED] Cultural_Arts
Subject: Re: Meeting Notes: Nov 10, 2025 International Day Final Recap

Great job, Pooja, as always!

On Mon, Nov 10, 2025, 9:18 PM Pooja Barodekar [REDACTED] wrote:

Nov 10th 2025 @ 7 pm

Attendees: Beulah, Brenda, Matty, Gouri, Evelyn, Ria, Matt, Pooja; Apologies – Angela, Kabina

International Day Event Recap

Performances:

We have a total of 9 performances. Evelyn to confirm if she received paperwork for the two paid performers. Matt will help secure payment checks.

For performances, Beulah will ensure that all performance music is sent to Gouri before Saturday, so all music is played from Gouri's phone. Gouri will work with Matt to make sure her phone is paired with the speaker.

Kids' Art Display:

Kids will drop off their 30 trifolds on Wednesday with Brenda or Matt. Some will come dressed in their local cultural attire. We expect teachers and children to attend the event day. The kids' trifold will be displayed in the pool table room. Matt will arrange this.

Vendors:

We are expecting a total of 10 vendors plus 1 Nepal Culture showcase. Matt will arrange for 11 rectangular tables in the main hall, the same as last year.

Food Vendors:

There are 3 food vendors; they will set up their tables in the arts/crafts room. Matt will arrange the tables.

Kids Crafts:

Brenda will oversee kids' arts activities on the day, with all of us helping. She will bring colored pencils and art paper for kids to trace their handprints or make flags. These will be pinned either to Gouri's Earth Day tree or to a notice board secured by Matt.

The kids' craft table will be in the pool room.

Decoration and Logistics:

Gouri and Brenda will give all the art décor to Matt this week. Matt will have his team put up the banner and backdrop. They will have the room ready by 3 pm EST on Friday.

Matt will find the Earth Day tree, located in the main hall.

Matt will also make sure there are enough chairs in the main hall and space up front for line dancing. Beulah will confirm the final count of performers, merchandise, and food vendors and update the event plan accordingly. She will send the final version to Matt and Evelyn, and we will print 100 copies at the township. Matt will use a USB stick to display the Schedule on the TV screens in the main hall.

Those who can will come into the township on Friday evening at 5:15 to help with the final decoration. Please don't worry if you're not able to attend on Friday.

We will meet on Saturday between 9:30 and 10:00 a.m. in our traditional attire of our choice.

Video recording:

We will have a professional recording of the entire event. Ria has submitted the paperwork. This expert will connect with Matt on the day of the event.

Emcee:

Angela and Beulah will partner together and emcee the event.

Please let me know if I've missed or stated anything incorrectly.

Thanking you,
Pooja

[REDACTED]

From: Pooja Barodekar [REDACTED]
Sent: Monday, October 6, 2025 8:23 PM
To: Brenda Wurst; Beulah Remedios Cultural Arts; Angela Cuozzo; mtroo [REDACTED]
Evelyn Rosario; Gouri Chaudhary; riha [REDACTED] kabina [REDACTED]
Subject: Meeting Notes: From Sep 29 and Oct 6th, 2025

9/29/2025

OBCA:

Food:

The intent will be international cuisine to sell packed foods.

- 1) Chick-fila
- 2) Tropical hut - Filipino
- 3) Giuseppe
- 4) Sebras
- 5) Mexican Abbys
- 6) Indian

Vendors:

- 1) Henna Lady (J & A Event)
- 2) Plant (J & A Event)
- 3) Soap (J & A Event)
- 4) Bracelet (J & A Event)
- 5) Kabina's Vendor
- 6) Celtic
- 7) Glass Painting teaching classes
- 1) Kids Craft Table Activities
- 2) Performances - Singing, Dancing

Pooja to update - Update Flyers and Lawn Sign with the OBCA email address

Oct 6th 2025

Meeting Notes:

In Attendance: Brenda, Matti, Beulah, Angela - in person, Pooja (over the phone)

Supplies:

Brenda to order

- 1) Flags Board Backdrop
- 2) Trifold Backdrop - 36
- 3) Craft supplies
- 4) Flags

- 5) Pin the flags on the tree
 - 6) Colorful Tablecloths
- Matt to order to OBCA Table Cloth

Performances:

- 1) Chinese dance performance - 3 Performances - Confirmed
- 2) Chinese dance _ CCAANJ - Emailed
- 3) Indian - Kathak
- 4) Varsha Kolhatkar
- 5) Kabina
- 6) *Irish - Shillelagh Old Bridge*
- 7) *Philippino - to confirmed*
- 8) Italian singer - Angela to call them
- 9) Lambarri dance arts

Vendors:

- 1) Henna Lady (J & A Event)
- 2) Plant (J & A Event)
- 3) Soap (J & A Event)
- 4) Bracelet (J & A Event)
- 5) Kabina's Vendor
- 6) Celtic
- 7) Glass Painting teaching classes

Additional takeaways:

- 1) Face painting lady
- 2) Build a program for the events and sponsors
- 3) International dresses with name tags - no OBCA tshirts