



GLASSBORO POLICE DEPARTMENT

1 South Main Street
Glassboro NJ 08028
Phone #856-881-1501
Fax #856-881-6872

January 12, 2023

Via email only (opra+request-38676-7dc29833@requests.opramachine.com)

FratzLaws

Re: Open Public Records Act/Common Law Records Request

Dear FratzLaws:

The Borough of Glassboro Records Custodian received your request pursuant to the Open Public Records Act (OPRA) and the New Jersey common law right of access, dated January 1, 2023, via email on January 3, 2023, and forwarded it on that day to the Glassboro Police Department Records Sub-Custodian for response. Accordingly, the initial seven (7) business day deadline to respond to your request under OPRA is January 12, 2023. This response is being provided on the seventh business day after we received your request.

Your records request was as follows:

From: broskiman332 <opra+request-38676-7dc29833@requests.opramachine.com>
Sent: Sunday, January 1, 2023 1:32 PM
To: Karen Cosgrove <KCosgrove@glassboro.org>
Subject: [EXTERNAL] OPRA request - Arrest / Incident Reports

Dear Rowan University DEPARTMENT OF PUBLIC SAFETY:

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

Any and all incident reports, arrest reports, EMS Requests CAD details, officer reports, law enforcement reports, probable cause findings for any incident regarding the Glassboro Police Department between the hours of 12AM on January 1st, 2023 to 6am January 1st, 2023.

Yours faithfully,

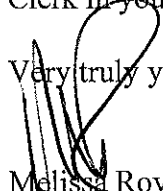
FratzLaws

Your request requires additional time beyond the seven (7) business days to fulfill due to the scope and nature of your request. OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5.i. Specifically, OPRA states that, "the requestor shall be advised by the custodian when the record can be made available. If the record is not made

available by that time, access shall be deemed denied." Further processing of your request requires an additional seven (7) business days, which is until January 24, 2023.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Glassboro to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Very truly yours,



Melissa Royin
Senior Records Clerk
Glassboro Police Department
856-881-1501 ext 88150
mrovin@glassboropd.org