

**Wallkill Valley Regional High School
10 Grumm Road
Hardyston, NJ 07419**

Joseph P. Hurley Jr.
Business Administrator/Board Secretary
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November 26, 2025

John Doe
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Dear Sir/Madam:

Please accept this correspondence in response to your Open Public Records Act ("OPRA") request, that was received by the Board on November 23, 2025. Government agencies are required to respond to OPRA requests within seven (7) business days of receipt of the request. This response is therefore timely.

Please be aware that OPRA requests are not required to be submitted on any specific form. However, if you choose not to use a government agency's official OPRA request form, your request must still include the following certifications:

- 1) I have not been convicted of any indictable offence under the laws of New Jersey, any other state, or the United States;
- 2) I will not use the requested governmental records for a commercial purpose; and
- 3) I am not seeking records in connection with a legal proceeding.

As your request does not include the above certifications, the Board is unable, under the law, to substantively respond to your request at this time. However, should you resubmit your request with the above certifications, the request will then be processed.

Should you have any questions, please do not hesitate to contact this office.

Sincerely yours,



Joseph P. Hurley Jr.
School Business Admin/Board Secretary