

THE BRENT LAW FIRM, PC

Nancy Kennedy Brent, Esq.

798 Forsythia Drive

Vineland, NJ 08360

*Licensed to Practice in NJ

June 3, 2016

The Honorable Sheryl Neely and Franklin Township Committee
1571 Delsea Drive
Franklinville, NJ 08322

Re: Proposal to serve as Administrator, 2016

Dear Mayor Neely and Committee:

Please consider the attached documentation in support of my application for Administrator of Franklin Township. I am uniquely poised to serve in this capacity, as I have held many leadership roles within the Township. Additionally, my extensive education and exceptional interpersonal skills will enable me to address outstanding personnel issues as well as issues within the community.

As a township resident, I have a vested interest in ensuring our local government runs effectively. I am familiar with all department heads and many employees, and I certainly have my finger on the pulse of what makes our community tick. Your consideration for this position is greatly appreciated, and I hope for the opportunity to discuss it in depth in the near future.

Thank you very much for your kind consideration and please contact me with any questions. Thank you, too, for the opportunity to apply!

Respectfully submitted,

/s/ Nancy K. Brent

Nancy Kennedy Brent, Esq.

NANCY KENNEDY BRENT, ESQ.

HOME: 798 FORSYTHIA DRIVE

VINELAND, NEW JERSEY 08360

856-889-0334

EMPLOYMENT HISTORY

Of Counsel, The Brent Law Firm, PC – January 2012- Present

Argue criminal, municipal, family law cases at the Superior Court and Municipal Court levels, draft appeals and briefs, legal memoranda, draft wills and personal estate documents, negotiate settlements and argue civil matters on behalf of clients, recently **successfully achieved a directed verdict on multiple attempted murder charges at jury trial.**

Assigned Guest Prosecutor, Vineland Municipal Court, sporadically from 2012 until summer 2015

- Prosecuted cases ranging from Driving Under the Influence to shoplifting, to traffic matters, including numerous special session DUI matters

Special Evening Vineland DUI Prosecutor, 2014, tasked with resolving older cases by trial or plea

Prosecutor, CS Regional Municipal Court, January 2012-December 2014

- Prosecuted cases ranging from Driving Under the Influence to illegal narcotic use, shoplifting, and all traffic matters

Contact – The Honorable Martin Whitcraft, JMC - (856) 582-0578

Municipal Court Judge, Franklin Township (and conflict Judge for Salem City and Carney's Point) – August 2010 – December 2011

-Presided over cases including Driving Under the Influence, illegal narcotic use, shoplifting, and all traffic matters, including numerous special session DUI matters

Contact – Current Committeewoman, Leah Vassallo, Esq., who was employed by the Township and serving in the Court at the time – (301) 223-4444

Owner, *The Law Firm of Nancy Kennedy Brent, PC* – June 2004- December 2011

- Argued criminal, municipal, family law cases at the Superior Court and Municipal Court levels, draft appeals and briefs, legal memoranda, draft wills and personal estate documents, negotiate settlements and argue civil matters on behalf of clients.

-Prosecutor, Franklin Township, 2009-2010, prosecuted all municipal court matters

Public Defender, Franklin Township, 2005-2009, defended all appointed municipal court matters

Attorney, Law Offices of Rocco Cipparone, PC, 2003-2004

Contact Rocco Cipparone, Esq.— (609) 547-2100

-Argued criminal, municipal, family law cases at the Superior Court and Municipal Court levels, draft appeals and briefs, legal memoranda, draft wills and personal estate documents, negotiate settlements and argue civil matters on behalf of clients.

Assistant, Delaware River Port Authority, EEOC and Legal Division, 2000-2001

-Ensured compliance with State laws in the areas of Sexual Harassment and Employment Policy, drafter policy, managed paralegal staff and directed seminars

Media Manager, Southern New Jersey Development Council, 1999-2000

-Oversaw staff and created publications, chaired meetings and organized events

Legislative Aide, Senator John J. Matheussen (currently a Superior Court Judge and available for contact)

-Community Constituent staff member, dealt with members of the public regarding concerns, drafted letter and reviewed legislation, attended events and rallies in representation of the Senator

EDUCATION

Rutgers School of Law, Camden, New Jersey

2000 - 2003

Graduated with a Juris Doctorate

Rowan University, Glassboro, New Jersey

1995 to 1999

Graduated with a Bachelor of Science in Sociology

Delsea Regional High School, Franklinville, New Jersey

1991 to 1995

COMMUNITY INVOLVEMENT

Current Television Commission Member
PTA President, Mary F. Janvier School
T-ball coach

Assistant

- References and writing sample available upon request-