



Middlesex Borough School District
Business Office
300 John F. Kennedy Drive
Middlesex, NJ 08846

ANNETTE GIORDANO
School Business Administrator/Board Secretary

732-317-6000 EXT. 20202
giordanoa@middlesex.k12.nj.us

December 5, 2025

VIA EMAIL: opra+request-83756-c5c1b986@requests.opramachine.com
Susan Morge

RE: OPRA Request dated November 25, 2025

Dear Ms. Morge:

As custodian of records for the Middlesex Board of Education ("Board" and/or "District"), I am writing this letter in response to your request for records pursuant to the Open Public Records Act ("OPRA") submitted and received via email on Tuesday, November 25, 2025. As such, the seven (7) business day deadline within which the Board is to respond to your request is Monday, December 8, 2025.¹

More specifically, the Board's response to your request is set forth below:

"an "anonymous" email sent to Mrs. Regina Moreland, the interim principal at Von E Mauger Middle school on or about November 12th regarding a complaint against the PTO regarding the events the PTO held on Friday, October 31st for the 6th, 7th and 8th grades. The complaint indicated that a parent was taking photos/pictures of the students during these grade wide events. I would like to request the initial email sent to Mrs. Moreland along with any additional correspondence regarding the situation"

Based upon the items requested, your request requires additional time beyond the seven business days to fulfill as the District must identify any responsive documents, retrieve the documents, and redact any non-disclosable/exempt information. The OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5.i. Specifically, the OPRA states that, "the requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied."

Accordingly, your request requires an extension of time until Monday, December 22, 2025 to respond.

Thank you for your anticipated courtesies in this regard.

Sincerely,

Annette Giordano
School Business Administrator

¹ The District was closed on Thursday and Friday, November 27 and 28, 2025 for the Thanksgiving holiday.