

Office of the City Clerk



JACQUELINE MURRAY
Acting City Clerk

CITY HALL - 3RD FLOOR
155 MARKET STREET
PATERSON, NEW JERSEY 07505

OFFICE: (973) 321-1310
FAX: (973) 321-1311

February 5, 2024

opra+request-57606-43fa77a3@requests.opramachine.com

Ms. Elizabeth Mattfield

FILE NO: CA24:0174

Dear Ms. Mattfield:

Please see the attached communication from the Division of Animal Control in response to your request for information from the City of Paterson under the Open Public Records Act (OPRA).

The response is in full and final satisfaction of your OPRA request submitted to the City Clerk's Office.

If you have additional questions, please submit a new OPRA request.

Sincerely,

Jacqueline Murray

JACQUELINE MURRAY
ACTING CITY CLERK

/th

Encs.

CA24.0174
Due Date 2/2/2024

Twydaisha Hilbert

From: Elizabeth Mattfield <opra+request-57606-43fa77a3@requests.opramachine.com>
Sent: Wednesday, January 24, 2024 11:51 PM
To: Opra Request
Subject: OPRA request - Animal Control Contract, Impound Facility, and Animal Control Logs

EXTERNAL EMAIL: Be cautious with links/attachments

RCVD CITY OF PATERSON
2024 JAN 25 AM 8:53

JACQUELINE MURRAY
ACTING CITY CLERK

Dear Paterson City,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message. A request was made in 2023 for similar documentation but was neither acknowledged nor answered by Paterson's custodian of records. Note: Any reply sent via email must be sent without modification to the subject line; any modifications will result in the response not reaching the requestor.

Records requested:

1. Executed contract between Paterson and animal control providers for municipal animal control services.
2. Executed contract between Paterson and its animal shelter for municipal shelter services and impound facilities.
3. Animal control budget for years 2023 and 2024
4. Animal control call log for 2023 and 2024

Yours faithfully,

Elizabeth Mattfield

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:
 opra+request-57606-43fa77a3@requests.opramachine.com

Is oprarequest@patersonnj.gov the wrong address for OPRA requests to Paterson City? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=paterson_city

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/animal_control_contract_impound_3

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

CITY OF PATERSON
DEPARTMENT OF PUBLIC SAFETY
K-9
DIVISION OF ANIMAL CONTROL
CHIEF JOHN DE CANDO, SR.



MUNICIPAL COMPLEX
111 BROADWAY
PATERSON, NJ 07505-1186
TELEPHONE: (973) 881-3640
FAX: (973) 720-1246

André Sayegh
Mayor

City Clerk

Jacqueline Murray

RCVD CITY OF PATERSON
2024 JAN 29 PM 3:05

JACQUELINE MURRAY
ACTING CITY CLERK

From Chief John DeCando
Division of Animal Control

Date: Jan 29, 2024

Subject: OPRA Request CA24-0174

In response to the request CA24-0174, please see the attached documents:

1. See the attached contracts with 3 towns: Haledon, North Haledon, and Totowa Boro.
2. No such record exists: Paterson utilizes its own municipality-operated shelter.
3. See the attached Animal Control Budget for 2023 and 2024.
4. The request is too broad, call logs are daily, please narrow the dates requested.

Respectfully submitted

Chief John DeCando

Division of Animal Control

January 29, 2024
09:21 AM

CITY OF PATERSON
Detail Budget Account Status

Page No: 1

Range of Accounts: 3-01-00-50-90-1000-
Current Period: 01/01/23 to 12/31/23

to 3-01-00-50-90-2999-

Include Cap Accounts: Yes
Skip Zero Activity: Yes

As of: 12/31/23

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
3-01-00-50-90-1000-	DIV OF DOG CONTROL-LOCAL SHARE-SW:						
3-01-00-50-90-1010-	SALARIES & WAGES	287,949.00	0.00	0.00	287,949.00	287,949.00	0
		0.00	0.00	0.00	0.00	287,949.00	
		0.00		0.00	0.00		
Control: 1000	Total	287,949.00	0.00	0.00	287,949.00	287,949.00	0
		0.00	0.00	0.00	0.00	287,949.00	
		0.00		0.00	0.00		
3-01-00-50-90-2000-	DIV OF DOG CONTROL-LOCAL SHARE-OE:						
3-01-00-50-90-2900-	OTHER EXPENSES	43,050.00	0.00	0.00	43,050.00	43,050.00	0
		0.00	0.00	0.00	0.00	43,050.00	
		0.00		0.00	0.00		
Control: 2000	Total	43,050.00	0.00	0.00	43,050.00	43,050.00	0
		0.00	0.00	0.00	0.00	43,050.00	
		0.00		0.00	0.00		
Division Control 1000		287,949.00	0.00	0.00	287,949.00	287,949.00	0
		0.00	0.00	0.00	0.00	287,949.00	
		0.00		0.00	0.00		
Division Control 2000		43,050.00	0.00	0.00	43,050.00	43,050.00	0
		0.00	0.00	0.00	0.00	43,050.00	
		0.00		0.00	0.00		
Division: 90	Total	330,999.00	0.00	0.00	330,999.00	330,999.00	0
		0.00	0.00	0.00	0.00	330,999.00	
		0.00		0.00	0.00		
Department Control 1000		287,949.00	0.00	0.00	287,949.00	287,949.00	0
		0.00	0.00	0.00	0.00	287,949.00	
		0.00		0.00	0.00		
Department Control 2000		43,050.00	0.00	0.00	43,050.00	43,050.00	0
		0.00	0.00	0.00	0.00	43,050.00	
		0.00		0.00	0.00		
Department: 50	Total	330,999.00	0.00	0.00	330,999.00	330,999.00	0
		0.00	0.00	0.00	0.00	330,999.00	
		0.00		0.00	0.00		

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
Fund: 01	CURRENT (1) Budgeted Total	330,999.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	330,999.00 0.00 0.00	330,999.00 330,999.00	0
Fund: 01	CURRENT (1) Non-Budgeted Total	0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Fund: 01	CURRENT (1) Total	330,999.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	330,999.00 0.00 0.00	330,999.00 330,999.00	0
Final Budgeted		330,999.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	330,999.00 0.00 0.00	330,999.00 330,999.00	0
Final Non-Budgeted		0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Final Total		330,999.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	330,999.00 0.00 0.00	330,999.00 330,999.00	0

Range of Accounts: 4-01-00-50-90-1000-
Current Period: 01/01/24 to 12/31/24

to 4-01-00-50-90-2999-

Include Cap Accounts: Yes
Skip Zero Activity: Yes

As Of: 12/31/24

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
4-01-00-50-90-1000-	DIV OF DOG CONTROL-LOCAL SHARE-SW:						
4-01-00-50-90-1010-	SALARIES & WAGES	287,949.00	0.00	0.00	287,949.00	287,949.00	0
		0.00	0.00	0.00	0.00	287,949.00	
		0.00		0.00	0.00		
Control: 1000	Total	287,949.00	0.00	0.00	287,949.00	287,949.00	0
		0.00	0.00	0.00	0.00	287,949.00	
		0.00		0.00	0.00		
4-01-00-50-90-2000-	DIV OF DOG CONTROL-LOCAL SHARE-OE:						
4-01-00-50-90-2900-	OTHER EXPENSES	43,050.00	0.00	0.00	43,050.00	43,050.00	0
		0.00	0.00	0.00	0.00	43,050.00	
		0.00		0.00	0.00		
Control: 2000	Total	43,050.00	0.00	0.00	43,050.00	43,050.00	0
		0.00	0.00	0.00	0.00	43,050.00	
		0.00		0.00	0.00		
Division Control 1000		287,949.00	0.00	0.00	287,949.00	287,949.00	0
		0.00	0.00	0.00	0.00	287,949.00	
		0.00		0.00	0.00		
Division Control 2000		43,050.00	0.00	0.00	43,050.00	43,050.00	0
		0.00	0.00	0.00	0.00	43,050.00	
		0.00		0.00	0.00		
Division: 90	Total	330,999.00	0.00	0.00	330,999.00	330,999.00	0
		0.00	0.00	0.00	0.00	330,999.00	
		0.00		0.00	0.00		
Department Control 1000		287,949.00	0.00	0.00	287,949.00	287,949.00	0
		0.00	0.00	0.00	0.00	287,949.00	
		0.00		0.00	0.00		
Department Control 2000		43,050.00	0.00	0.00	43,050.00	43,050.00	0
		0.00	0.00	0.00	0.00	43,050.00	
		0.00		0.00	0.00		
Department: 50	Total	330,999.00	0.00	0.00	330,999.00	330,999.00	0
		0.00	0.00	0.00	0.00	330,999.00	
		0.00		0.00	0.00		

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
Fund: 01	CURRENT (1) Budgeted Total	330,999.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	330,999.00 0.00 0.00	330,999.00 330,999.00	0
Fund: 01	CURRENT (1) Non-Budgeted Total	0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Fund: 01	CURRENT (1) Total	330,999.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	330,999.00 0.00 0.00	330,999.00 330,999.00	0
Final Budgeted		330,999.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	330,999.00 0.00 0.00	330,999.00 330,999.00	0
Final Non-Budgeted		0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Final Total		330,999.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	330,999.00 0.00 0.00	330,999.00 330,999.00	0

BOROUGH OF TOTOWA
COUNTY OF PASSAIC
STATE OF NE JERSEY

RESOLUTION NO. 48-2019

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH
THE CITY OF PATERSON FOR ANIMAL CONTROL SERVICES FOR 2019

WHEREAS, the Mayor and Council of the Borough of Totowa desire to retain the services of a qualified company to serve as Animal Control Officer for the Borough of Totowa by providing a variety of animal control services for the residents of the Borough of Totowa and for the public good; and

WHEREAS, the Mayor and Council of the Borough of Totowa did on two occasions advertise for receipt of sealed proposals for the professional animal control services in accordance with its specifications entitled "Request for Proposals for the Position of Animal Control Officer for the Borough of Totowa"; and

WHEREAS, the Borough of Totowa did not receive any proposals at its Municipal Building on December 20, 2018 or March 7, 2019; and

WHEREAS, the Mayor and Council of the Borough of Totowa have determined that it would be more cost effective to subcontract for animal control services through the implementation of a Shared Services Agreement with the City of Paterson; and

WHEREAS, the Mayor and Council have further determined that it would be in the best interest of the residents of the Borough of Totowa to enter into a Shared Services Agreement for animal control services because these services can be more efficiently and economically provided to the Borough of Totowa through said agreement; and

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes the City of Paterson to provide animal control services to the Borough of Totowa; and

WHEREAS, the parties are desirous of entering into a Shared Services Agreement which would authorize the City of Paterson to provide animal control services to the Borough of Totowa; and

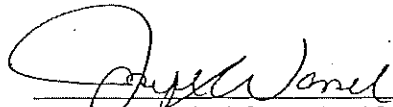
WHEREAS, the Borough of Totowa shall pay the City of Paterson a monthly fee of \$1,000.00 for animal control services for the period of April 1, 2019 through December 31, 2019, plus overtime pay in cases of emergency, for a pro-rated annual fee not to exceed \$9,000.00.

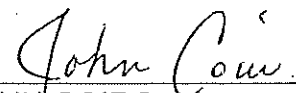
NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Totowa do hereby authorize the Borough of Totowa to enter into a Shared Services Agreement with the City of Paterson to provide animal control services to the Borough of Totowa effective April 1, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED, that the Municipal Council of the Borough of Totowa does hereby authorize the Mayor and Municipal Clerk to execute any and all necessary instruments relating thereto.

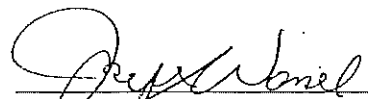
ATTEST:

BOROUGH OF TOTOWA


JOSEPH WASSEL, RMC
MUNICIPAL CLERK

By: 
JOHN COIRO
MAYOR

I, Joseph Wassel, Municipal Clerk of the Borough of Totowa do hereby certify that the above is a true copy of a Resolution passed by the Municipal Council of the Borough of Totowa at a Regular Meeting held on March 26, 2019.


JOSEPH WASSEL, RMC
MUNICIPAL CLERK

DATED: March 26, 2019

Resolution of the City of Paterson, N.J.

No. Res. # Date of Adoption

Division

TITLE:

Factual Contents Certified By

Police Director 3/29/16
Title Date

RESOLUTION AUTHORIZING THE EXECUTION OF ANIMAL CONTROL SHARED SERVICE AGREEMENTS WITH THE BOROUGHS OF HALEDON AND NORTH HALEDON

Police Animal Control Shared Services Haledon/North Haledon 4.8.16

Approved As to Form and Legality on Basis
of Facts Set Forth

Robert J. Ryan 3/28/16
CORPORATION COUNSEL Date

COUNCILPERSON Introducing the Following Resolution:

WHEREAS, N.J.S.A. 40A:65-1 et seq., known as the "Uniform Shared Services and Consolidation Act," was enacted to facilitate and improve the use of shared and consolidated services among municipalities and other local government entities, so that services may be provided efficiently and effectively; and

WHEREAS, the Boroughs of Haledon and North Haledon wish to enter into a shared services agreement to secure services from the City of Paterson, Division of Animal Control; and

WHEREAS, the City of Paterson agrees to provide its existing animal control services presently provided to residents of the City of Paterson to the residents of the Boroughs of Haledon and North Haledon, with the exception that the City of Paterson will not patrol for stray dogs or cats and will not pick up stray dogs or cats on calls from residents or borough officials unless the caller can identify the specific location of the dog or cat, nor will the City pick up any forms of wildlife, including but not limited to raccoons, opossums, skunks, gophers, beavers and/or groundhogs with the exception that same will be picked up only if sick or injured, otherwise, wildlife may be transported in a trap to the Animal Control Division of the City of Paterson or picked up by an outside agency at no expense to the City of Paterson; and

WHEREAS, the Boroughs of Haledon and North Haledon agree to pay to the City of Paterson the sum of \$600.00 per month in return for said services and \$400.00 per month for "on-call" services for a total amount of \$1,000.00 per month with payment to be made on the first day of each month to the attention of the Police Director; and

WHEREAS, in the event any City of Paterson employee shall be entitled to overtime pay as a result of providing services outside the normal working hours to the Boroughs of Haledon and North Haledon, or any resident thereof under this agreement, each borough agrees to reimburse the City of Paterson for all payment it makes as a result of such employee overtime.

WHEREAS, these Agreements shall remain in effect for a period of three (3) years from April 12, 2016 through April 11, 2019 with the parties retaining a mutual option to extend this agreement for two (2) additional years under the same terms and conditions.

WHEREAS, the Boroughs of Haledon and North Haledon will each authorize entry into the shared services agreement with the City of Paterson by resolution of their respective Governing Bodies.

NOW THEREFORE BE IT RESOLVED by the Municipal Council of the City of Paterson that the Municipal Council authorizes the City of Paterson, to enter into shared services agreements, the terms of which are consistent with the obligations set forth in this Resolution, with the Boroughs of Haledon and North Haledon for a three (3) year period with a mutual option to extend the agreement for an additional two (2) year period under the same terms and conditions.

**RESOLUTION AUTHORIZING THE EXECUTION
OF ANIMAL CONTROL SHARED SERVICE
AGREEMENTS WITH THE BOROUGH OF
HALEDON AND NORTH HALEDON**

Police Animal Control Shared Services, Haledon, North Haledon, 4.8.16

BE IT FURTHER RESOLVED THAT the Mayor and City Clerk are hereby authorized to execute shared services agreements with the Boroughs of Haledon and North Haledon in a form approved by the Law Department.

STATEMENT OF PURPOSE

This purpose of this Resolution is to authorize the City of Paterson to enter into shared service agreements with the Boroughs of Haledon and North Haledon for the provision of animal control services.

SECONDED BY COUNCILPERSON