



BOROUGH OF HIGHLANDS

42 Shore Drive
Highlands, NJ 07732

OPRA RESPONSE

May 29, 2019

ASK NJ Media Co.

Opra+request-5468-bb2c746e@requests.opramachine.com

To Whom it May Concern;

The Borough of Highlands received your Open Public Records Act (OPRA) request dated 05/20/2019. The official Records Custodian received your OPRA request on 05/20/2019. As such, the seven (7) business day deadline to respond to your request is 05/30/2019.

Your OPRA request sought access to the following:

Please provide in PDF form. Under the Americans with Disabilities Act of 1990 (42 U.S. C. 12131) a public entity shall designate at least one employee to coordinate its efforts to comply with and carry out its responsibilities under the Act. Please provide the name, office address, and telephone number of the employee that has been designated by your municipality under this requirement. In addition, a public entity shall adopt and publish grievance procedures providing for prompt and equitable resolution of complaints alleging any action that would be prohibited by the Act.

I have reviewed the records and could find no documents responsive to your request.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Highlands to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Bonnie Brookes, RMC
Municipal Clerk
Borough of Highlands
732-872-1224