



Borough of Carteret
OPEN PUBLIC RECORDS ACT REQUEST FORM
61 Cooke Avenue Carteret, NJ 07008
(732) 541-3800 & (732) 541-8925 (Fax)
clerkoffice@carteret.net
Carmela Pogorzelski, Municipal Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Andrew MI T Last Name Alessandro
E-mail Address aalessandro@gibbonslaw.com
Mailing Address One Gateway Center, Gibbons P.C.
City Newark State NJ Zip 07102
Telephone 973-596-4783 FAX _____
Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail X
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.
Signature _____ Date 7/29/2025

Payment Information

Maximum Authorization Cost \$ 300
Select Payment Method
Cash ☐ Check Money Order
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

The Requestor is Federal Business Centers, Inc. by its attorneys, Gibbons P.C. The records requested are as follows: With respect to the Colonial Pipeline Site at 400 Blair Road, Avenel, New Jersey, Block 1023, Lot 1 (the "Property"), for the time period January 1, 2015 through the present: 1. A copy of the NJPDES permit issued for the Property, including any amendments or renewals. 2. All records of alleged or confirmed violations of the NJPDES permit at the Property, such as notices of violation, enforcement actions, correspondence, or inspection reports. 3. Documents identifying Contaminants of Concern (COCs) associated with Colonial Pipeline's operations at the Property, including any COCs present on the Property that are believed or known to originate from off-site sources. Please include any relevant reports, correspondence, sampling data, or other documentation that supports or relates to the above items.

Viewed File

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	Open
Denied	Closed
Filed	Closed
Partial	Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	